



AGENDA

Greater Asheville Regional Airport Authority Regular Meeting
Friday, February 12, 2016, 8:30 a.m.
Conference Room at Administrative Offices

NOTICE TO THE PUBLIC: The Airport Authority welcomes comments from the public on any agenda item. Comments are received prior to the Board's discussion of the agenda item. Comments are limited to five minutes. If you wish to comment on an agenda item, please deliver a request card (available in the meeting room) to the Clerk to the Board prior to the agenda item being called by the Chair.

- I. CALL TO ORDER
- II. APPEARANCES:
 - A. Award Recognition - Paradies Lagardere
- III. PRESENTATIONS:
 - A. Parking Garage Design Presentation ([document](#))
 - B. Preliminary Fiscal Year 2016/2017 Budget ([document](#))
- IV. FINANCIAL REPORT ([document](#))
- V. CONSENT ITEMS:
 - A. Approval of the Greater Asheville Regional Airport Authority December 11, 2015 Regular Meeting Minutes ([document](#))
 - B. Approval of the Greater Asheville Regional Airport Authority December 11, 2015 Closed Session Minutes
 - C. Approve Grant of Easement to Duke Energy Progress, Inc. A North Carolina Corporation for Airport Main Entrance ([document](#))



VI. OLD BUSINESS: None

VII. NEW BUSINESS:

- A. Approval to Unseal Closed Session Minutes ([document](#))
- B. Adopt Amended Asheville Regional Airport Five-Year Capital Improvement Program (CIP) for FY 2017-2021 ([document](#))
- C. Approve Non-Federal Reimbursable Agreement with Department of Transportation, Federal Aviation Administration ([document](#))

VIII. DIRECTOR'S REPORT:

- A. FAA Reauthorization Update
- B. Snow Storm Update
- C. Conservation Easement

IX. INFORMATION SECTION:

(Staff presentations will not be made on these items. Staff will be available to address questions from the Board.)

- A. December 2015 Traffic Report ([document](#))
- B. December 2015 Monthly Financial Report ([document](#))
- C. February 2016 Development/Project Status Report ([document](#))
- D. Airport Facilities Review for 4th Quarter ([document](#))
- E. Potential Board Items for the Next Regular Meeting:
 - None identified at this time

X. AUTHORITY MEMBER REPORTS

- A. Key Strategic Elements ([document](#))



XI. PUBLIC AND TENANTS' COMMENTS

XII. CALL FOR NEXT MEETING

XIII. CLOSED SESSION:

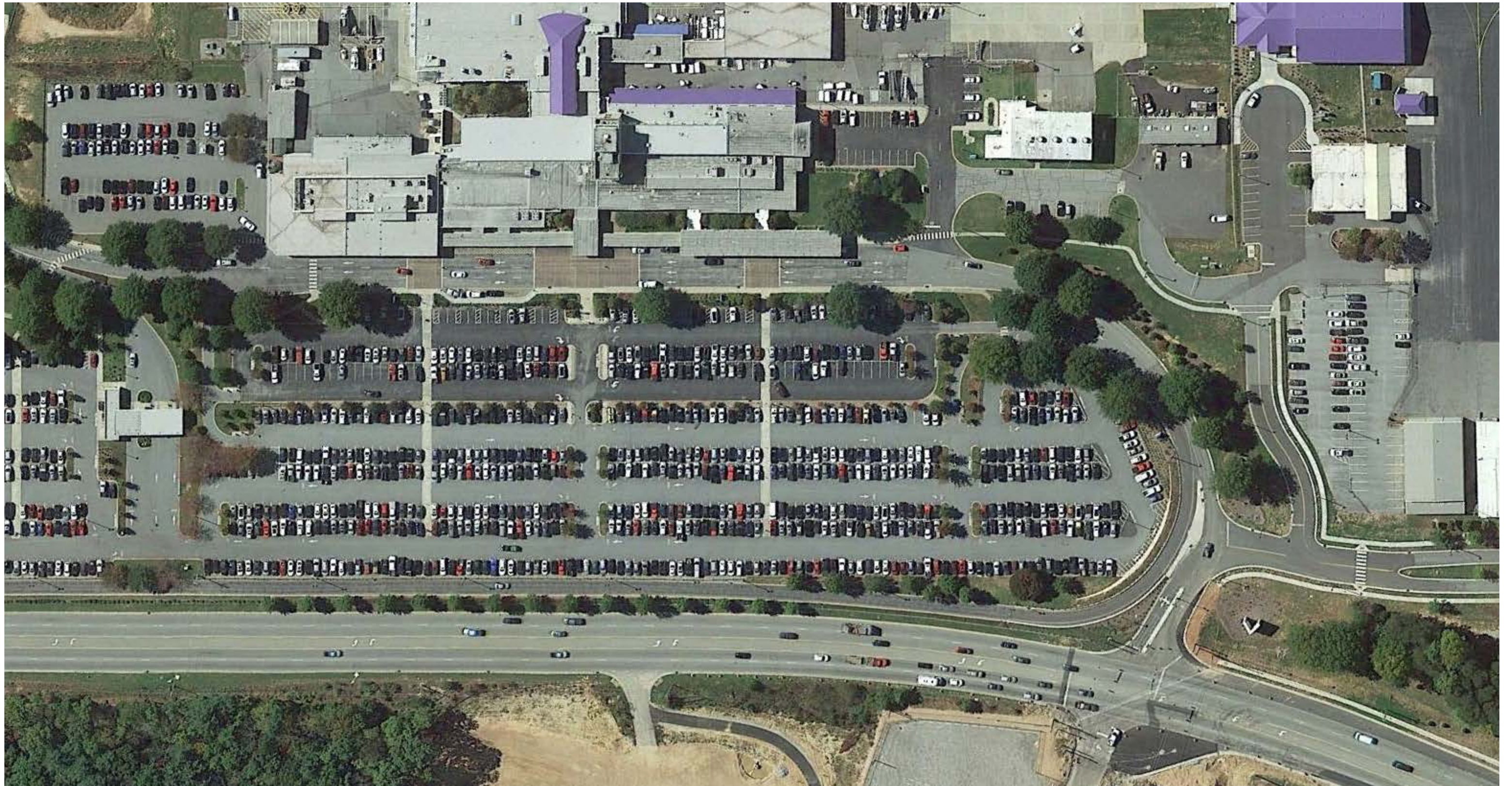
Pursuant to Subsections 143-318.11 (a) (3) and (4) of the General Statutes of North Carolina to Consult with Legal Counsel in Order to Preserve the Attorney-Client Privilege, to Discuss Matters Relating to the Location and/or Expansion of Industries or Other Businesses in the Area Served by the Authority, Including Agreement on a Tentative List of Economic Development Incentives that may be Offered by the Authority in Negotiations.

XIV. ADJOURNMENT

This agenda of the Greater Asheville Regional Airport Authority is provided as a matter of convenience to the public. It is not the official agenda. Although every effort is made to provide complete and accurate information in this agenda, the Greater Asheville Regional Airport Authority does not warrant or guarantee its accuracy or completeness for any purpose. The agenda is subject to change before and/or during the Board meeting.



AIRPORT PARKING GARAGE - SCHEMATIC DESIGN

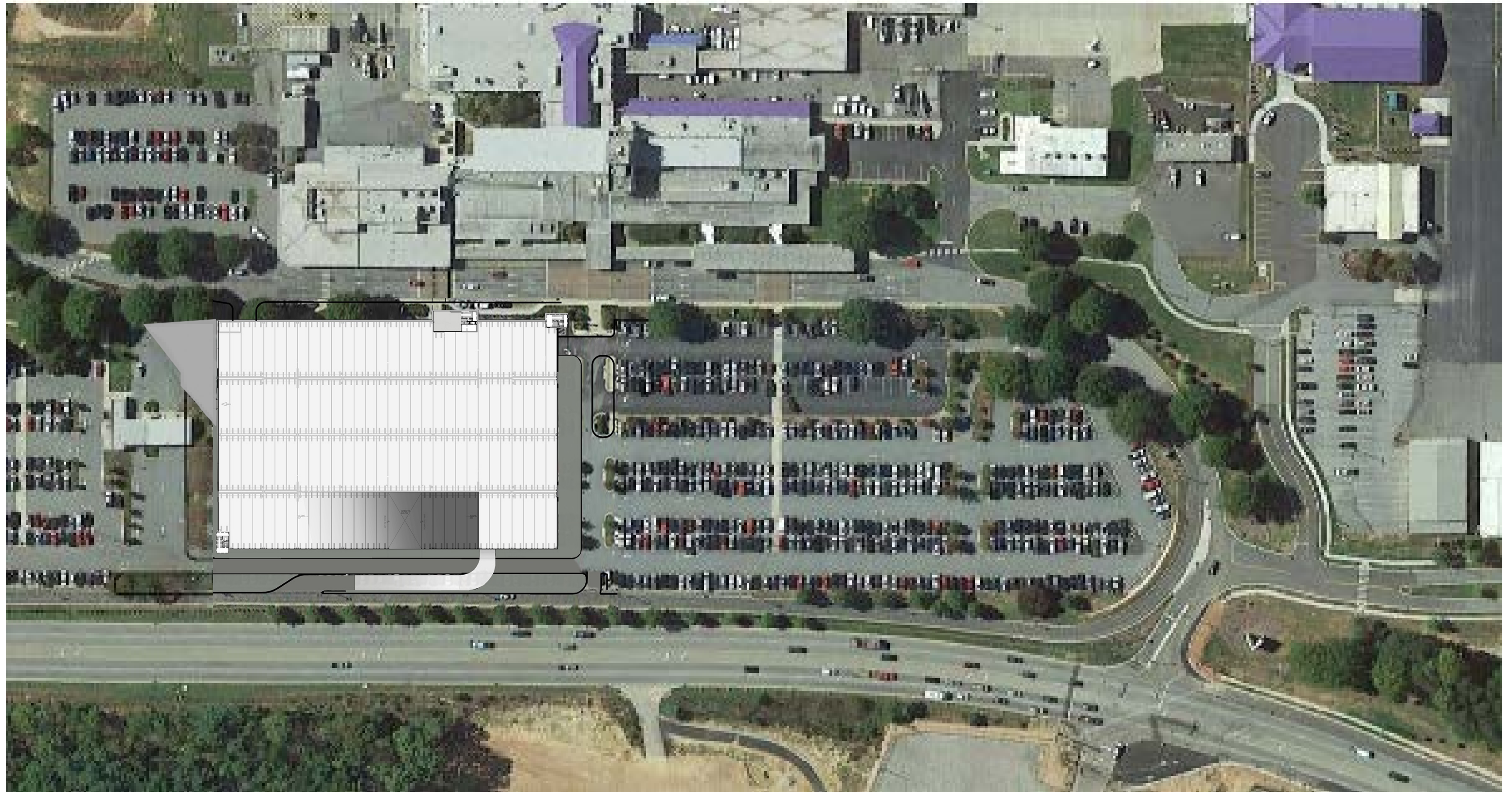


12 FEBRUARY,
2016

ASHEVILLE REGIONAL AIRPORT
PARKING GARAGE



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S M I T H A N D
P A R T N E R S

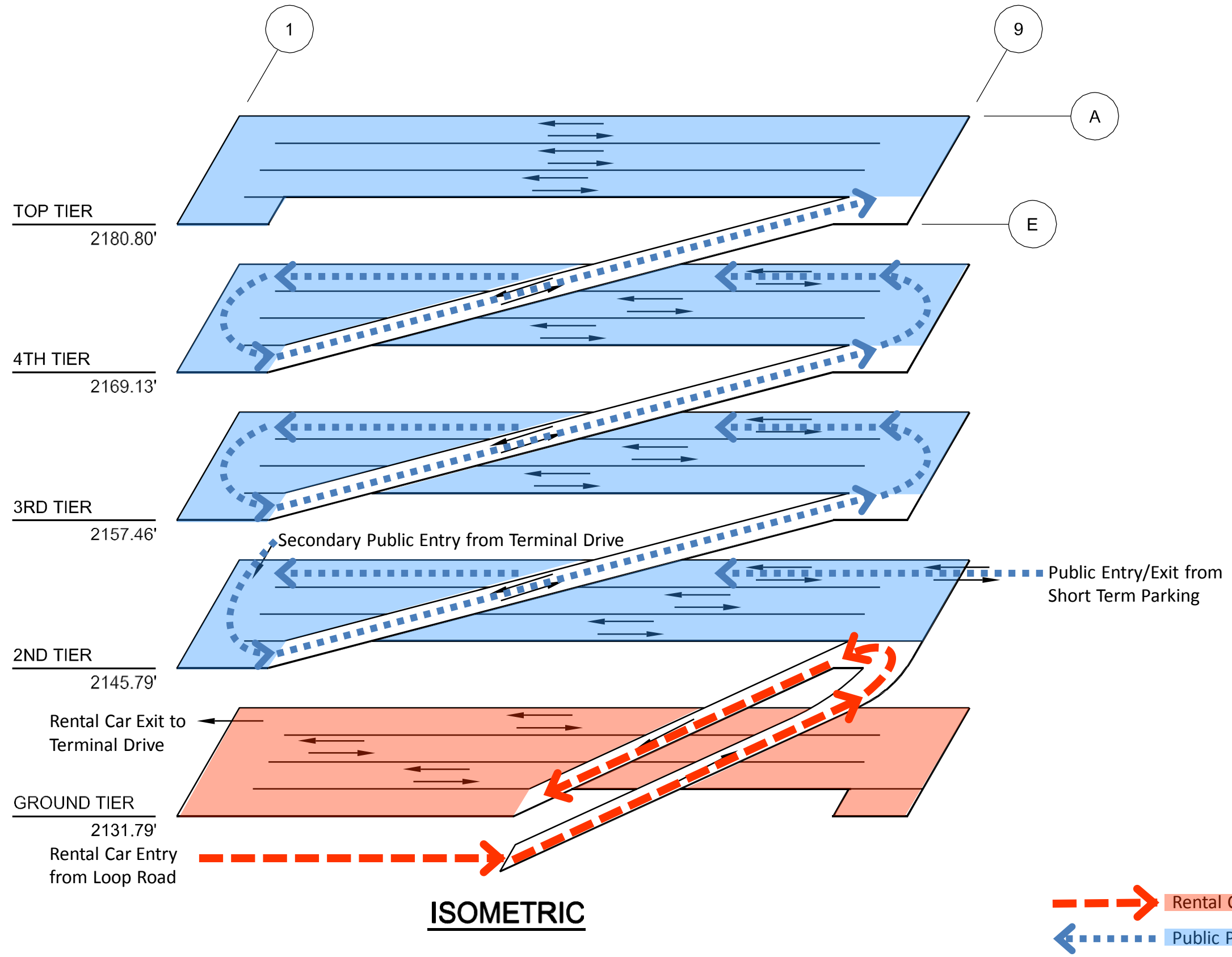


12 FEBRUARY,
2016

ASHEVILLE REGIONAL AIRPORT
PARKING GARAGE



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S M I T H A N D
P A R T N E R S





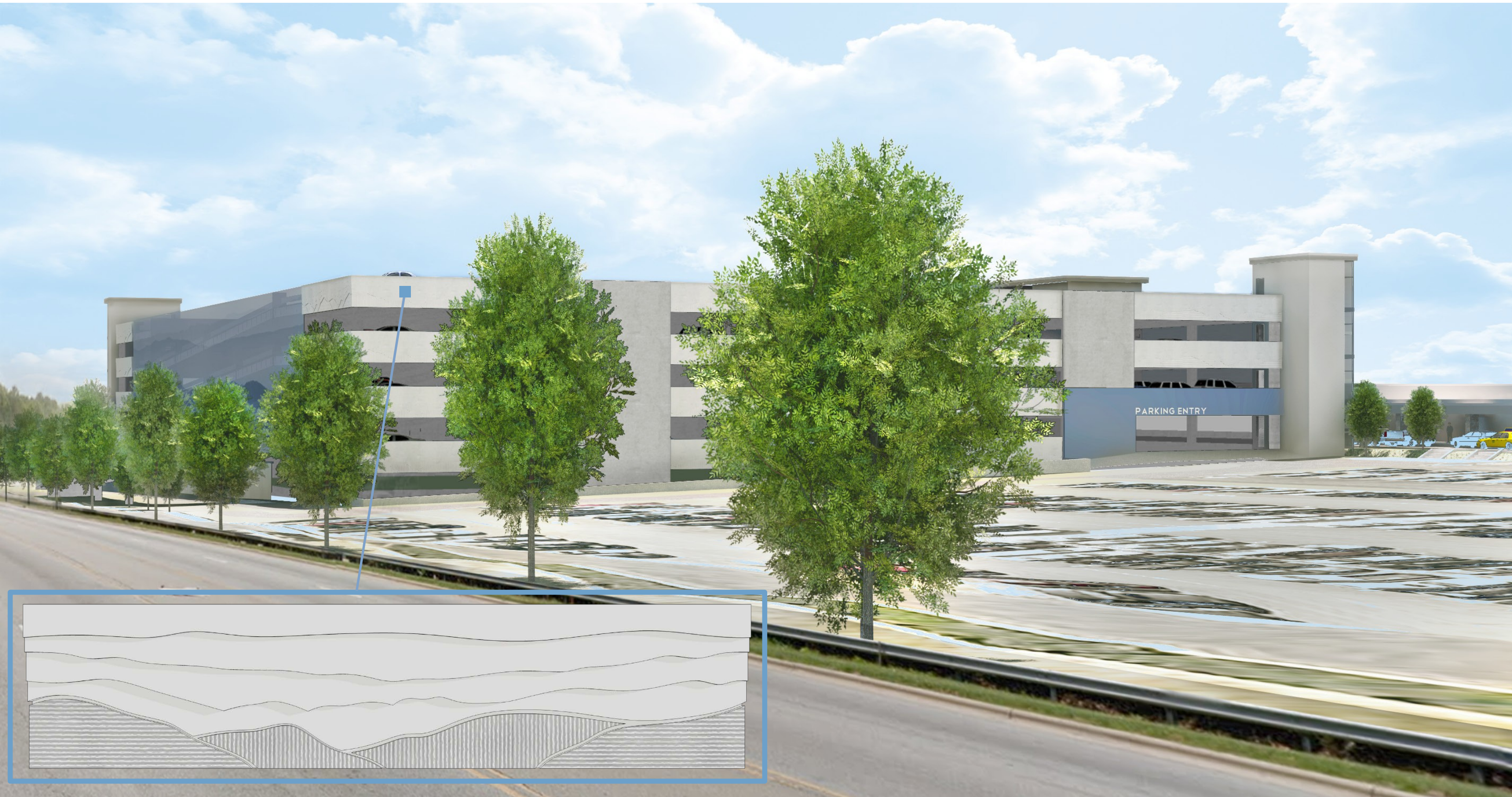
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PERFORATED METAL FACADE

PRECEDENT:

MOUNTAIN DWELLINGS - COPENHAGEN - BJARKE INGELS
GROUP



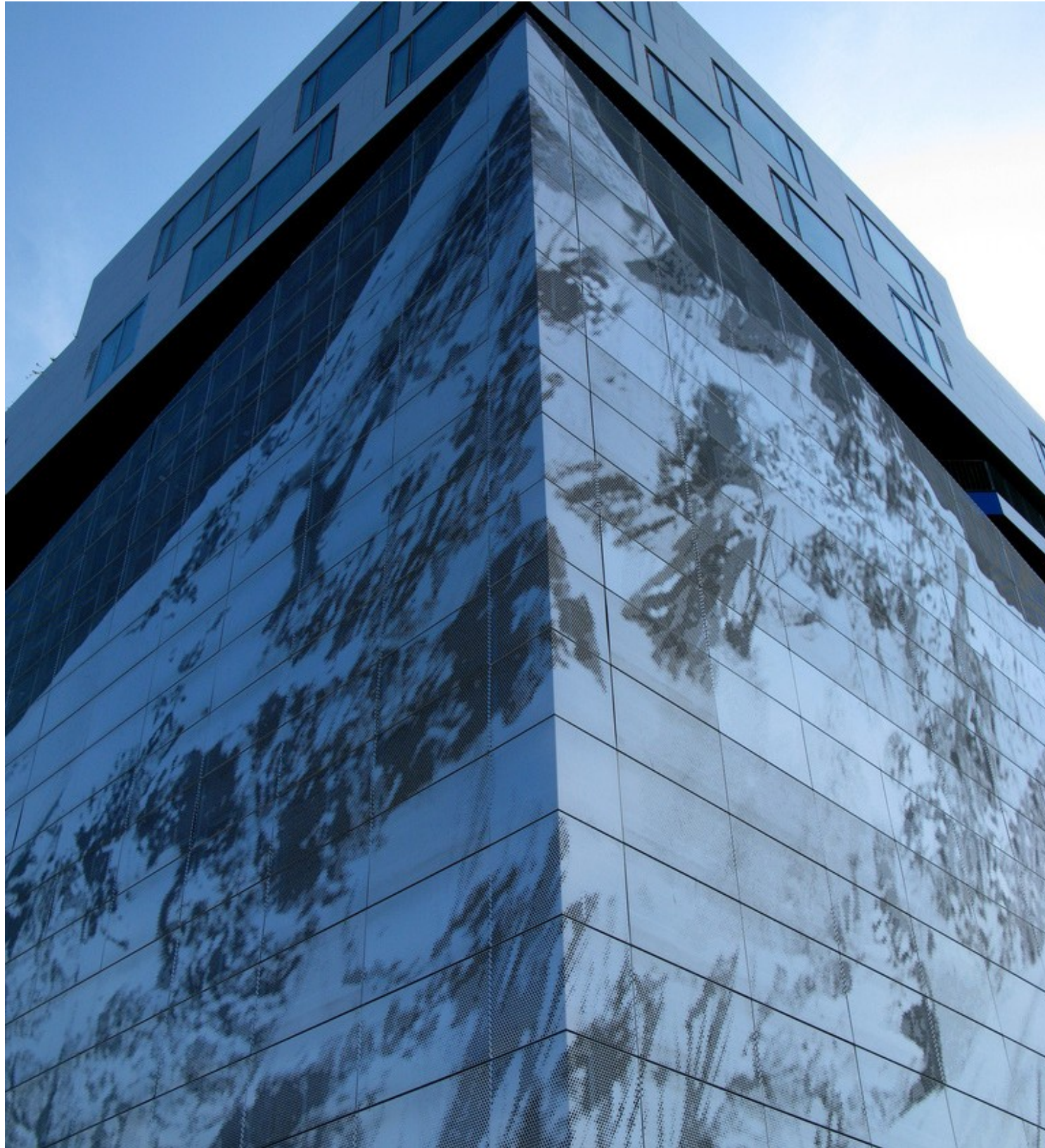
PRECEDENT IMAGES

12 FEBRUARY, 2016

ASHEVILLE REGIONAL AIRPORT
PARKING GARAGE



GRESHAM
SMITH AND
PARTNERS



12 FEBRUARY,
2016

ASHEVILLE REGIONAL AIRPORT
PARKING GARAGE



G R E S H A M
S M I T H A N D
P A R T N E R S



12 FEBRUARY,
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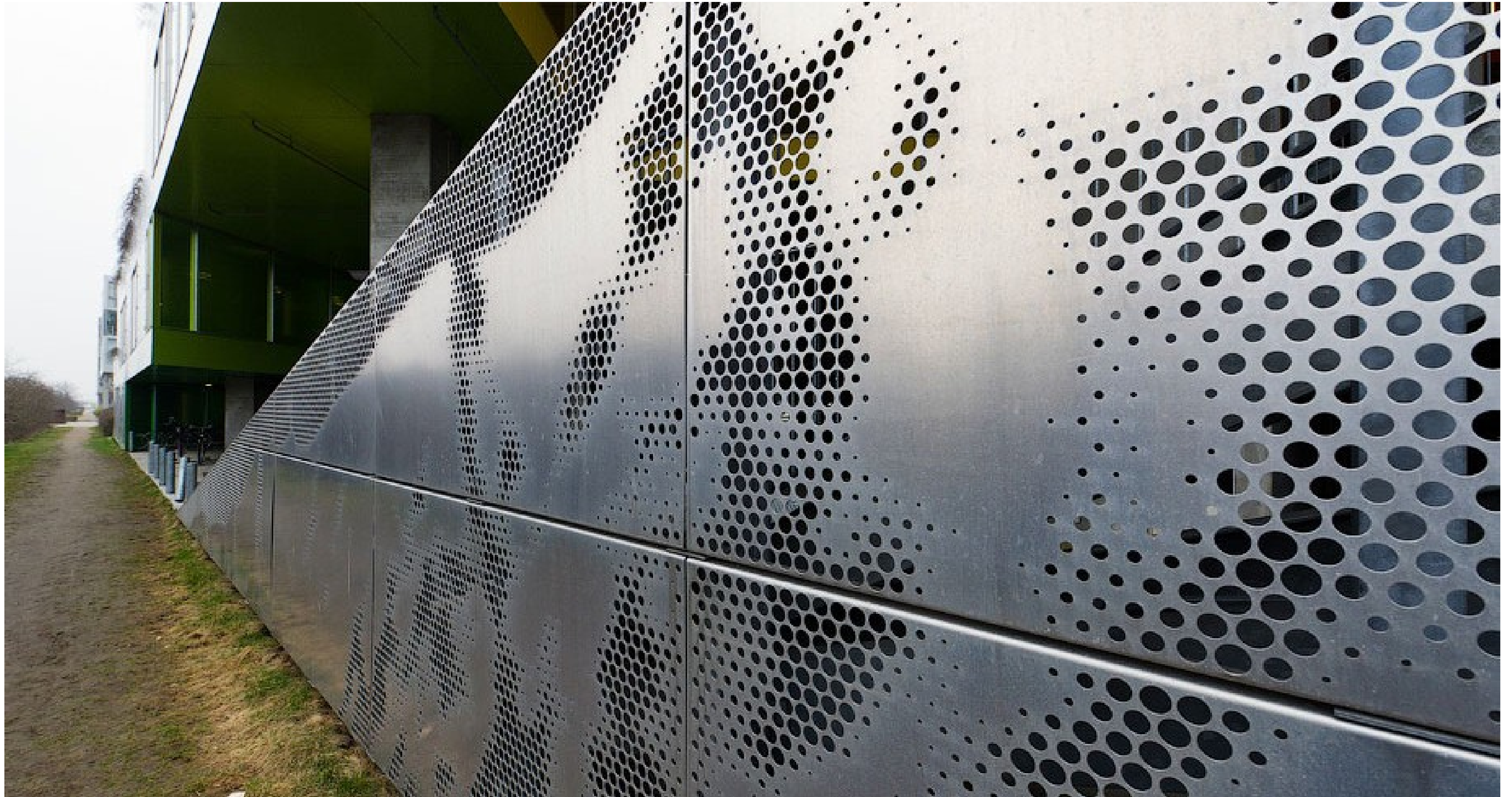
12 FEBRUARY,
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PARKING GARAGE

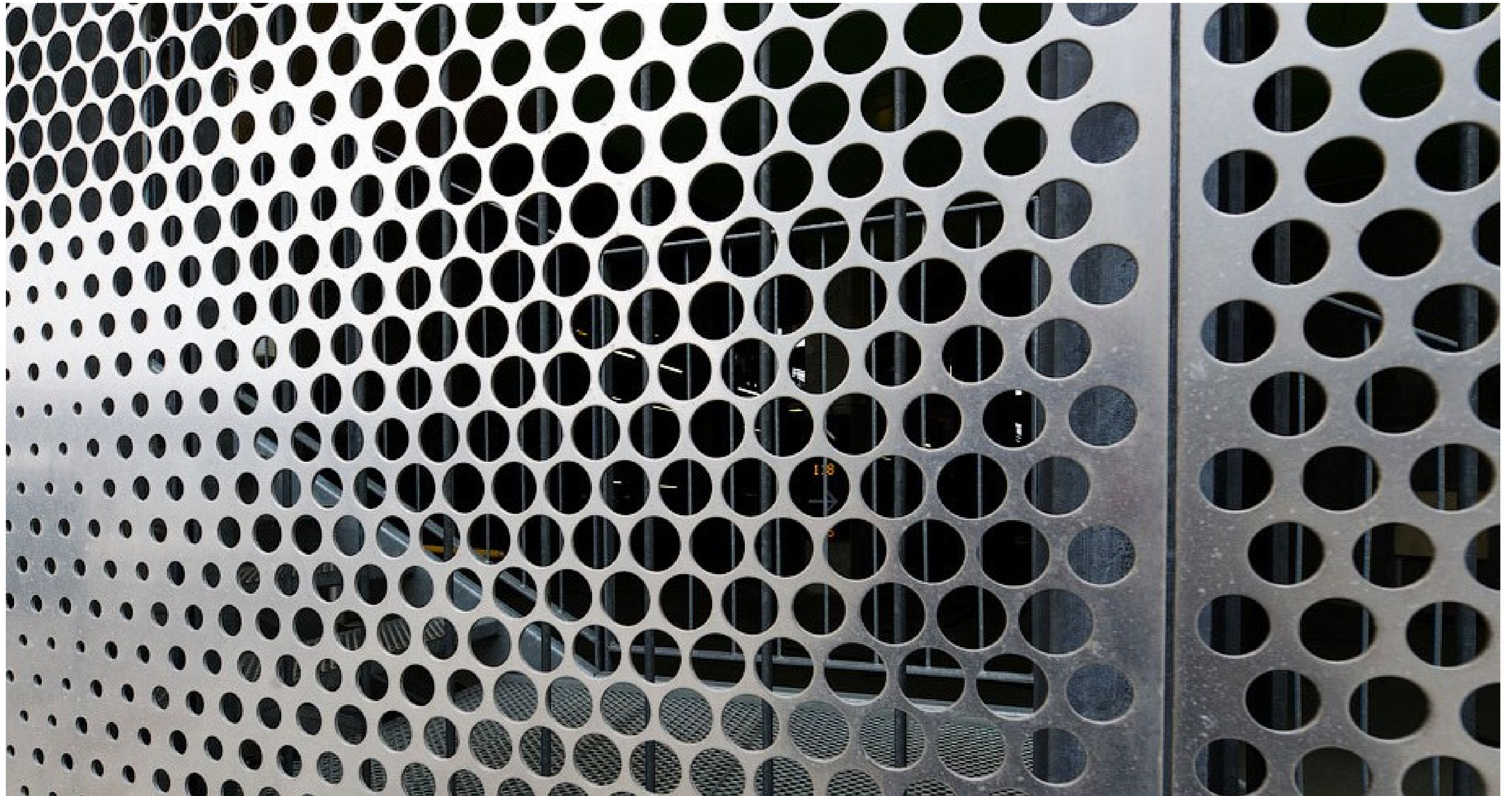


G R E S H A M
S M I T H A N D
P A R T N E R S

MATERIAL



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P A R T N E R S



PRECEDENT IMAGES

12 FEBRUARY, 2016

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PARKING GARAGE



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S M I T H A N D
P A R T N E R S



12 FEBRUARY,
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PRECEDENT IMAGES

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P A R T N E R S



PRECEDENT IMAGES

12 FEBRUARY, 2016

ASHEVILLE REGIONAL AIRPORT
PARKING GARAGE



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S M I T H A N D
P A R T N E R S








Proposed 2016/2017 Budget
Greater Asheville Regional Airport Authority
February 12, 2016





Agenda


-  **General Statistics**


-  **Proposed FY 2016/2017 Operating Budget**

-  **Proposed FY 2016/2017 Capital Budget**

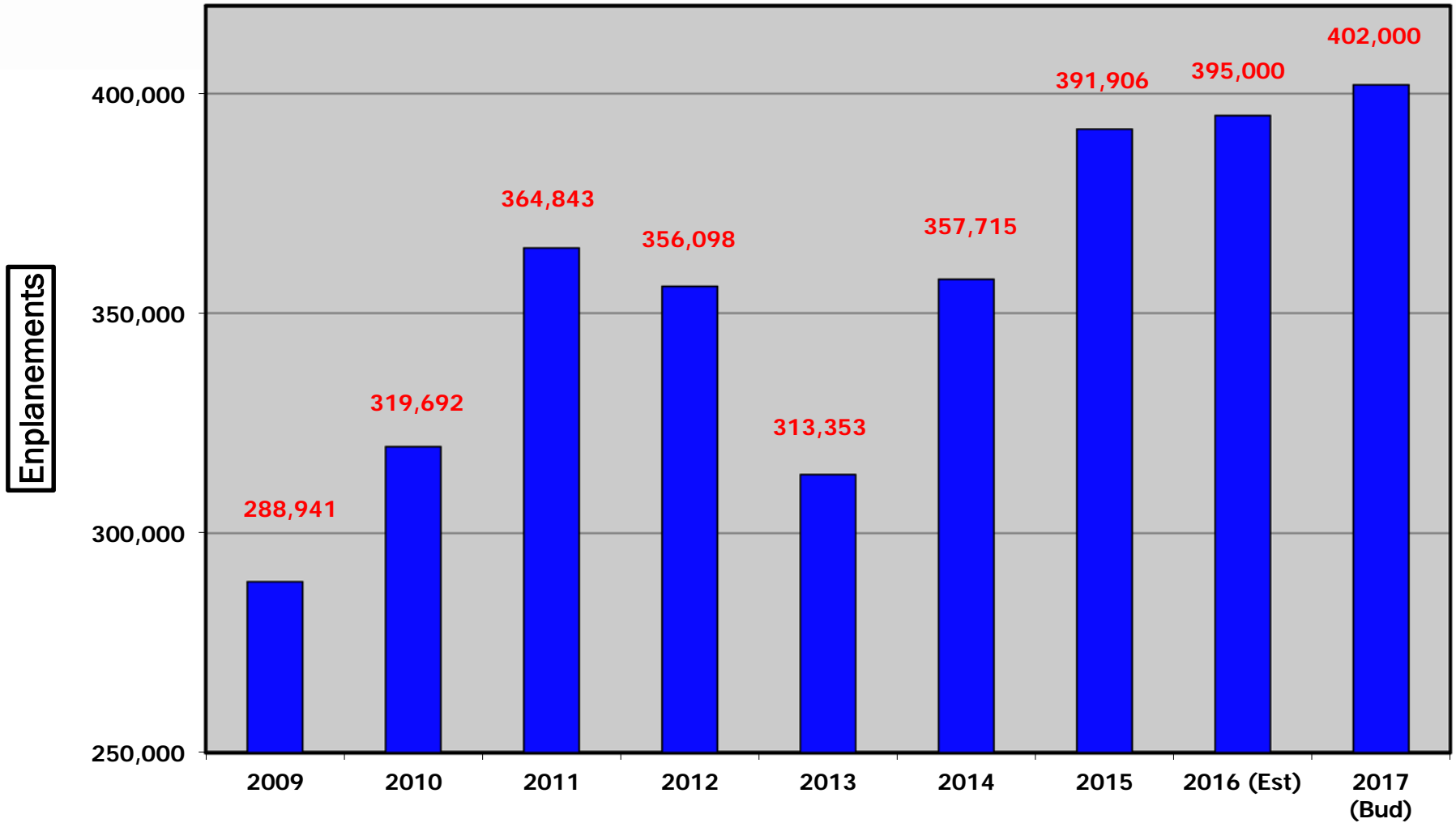
-  **Proposed FY 2016/2017 Reserve Funds**

-  **Proposed FY 2016/2017 Estimated Cash Balance**

-  **Proposed FY 2016/2017 Supplemental Fees**

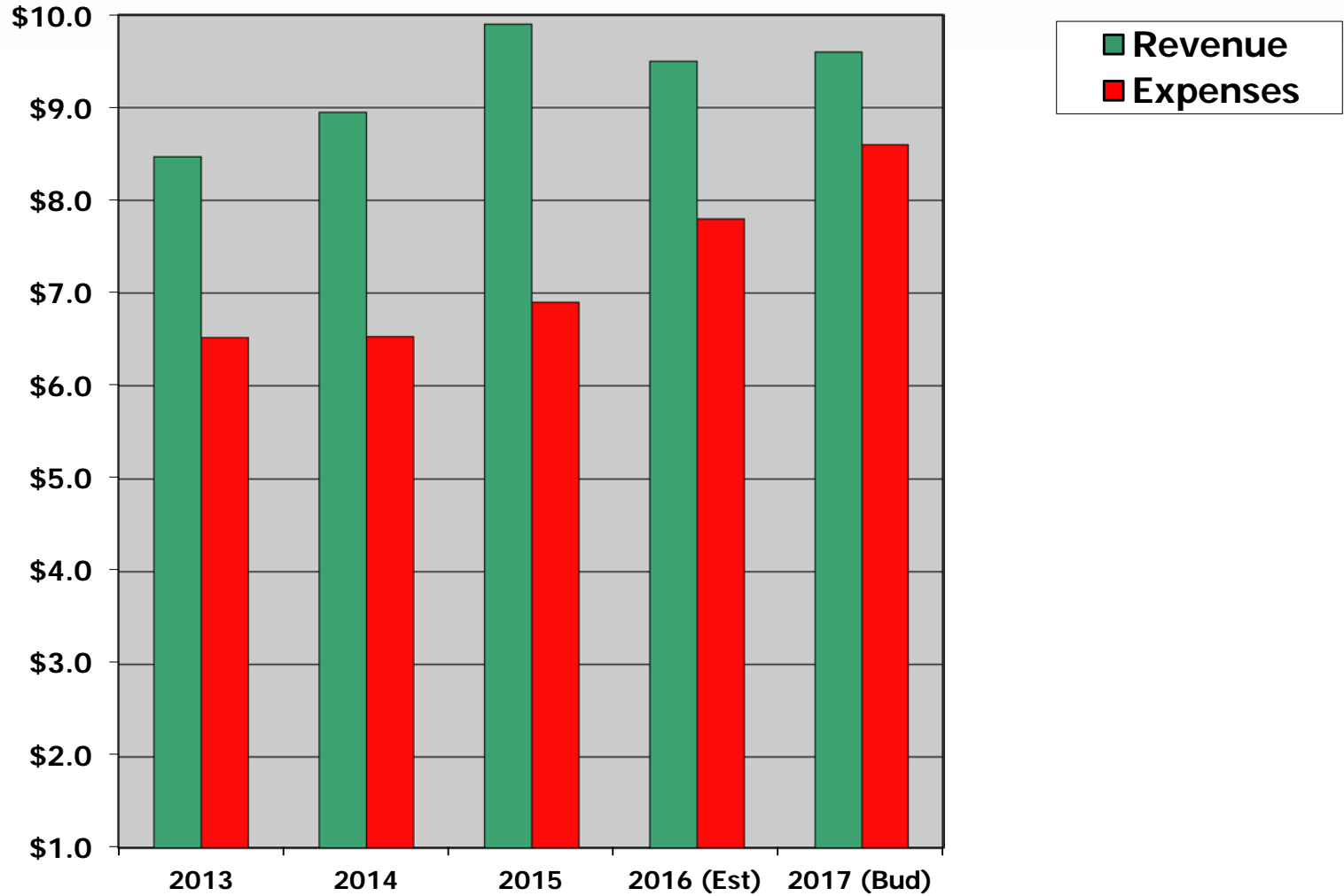
-  **Questions and Comments**

Passenger Traffic

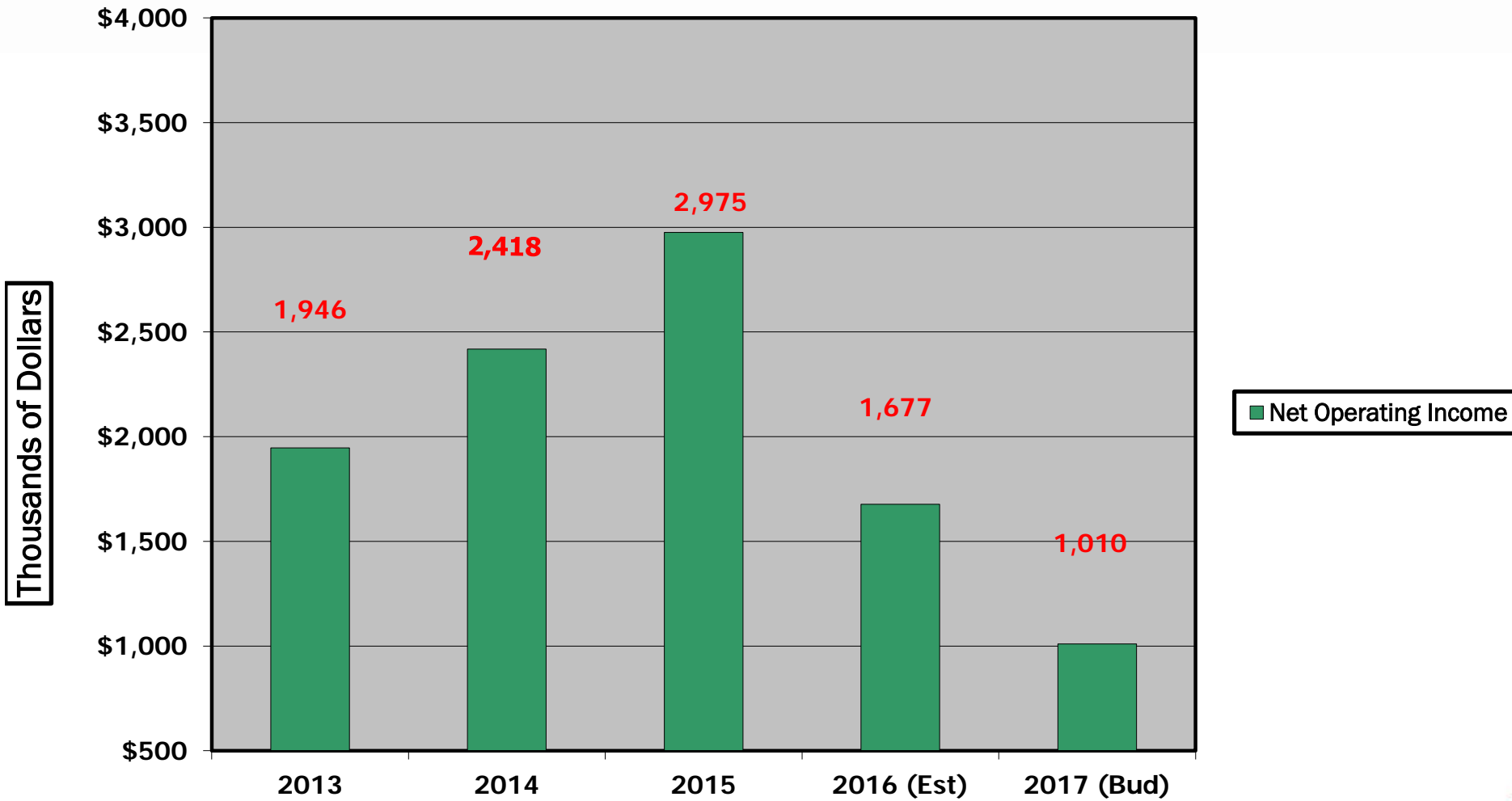


Operating Revenues/Expenses

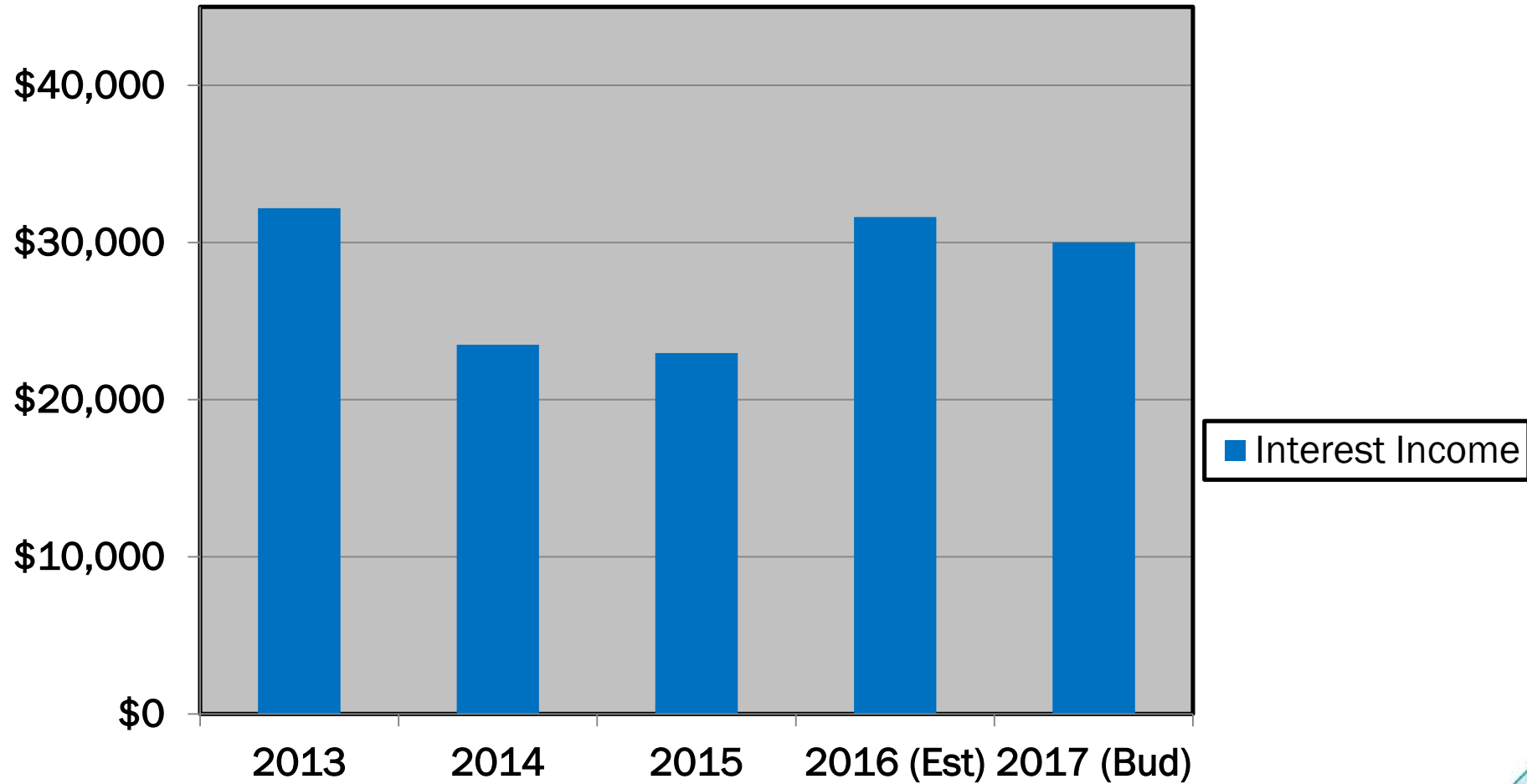
Millions of Dollars



Net Operating Income



Interest Income



Proposed Operating Budget

Basic Operating Budget Assumptions

OPERATING REVENUES:

- Passenger enplanements – 402,000
- Airline revenue is conservative using the new rates and charges model which includes a reconciliation at year-end.
- Building leases increase as result of new leases with Smartrac and Allegiant.

Basic Operating Budget Assumptions (cont'd)

OPERATING EXPENSES:

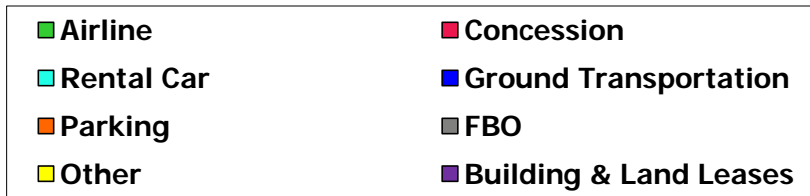
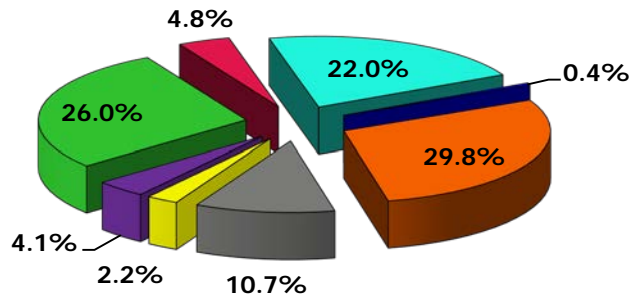
- Salary adjustment pool budgeted at 3.5%.
- Part-time Administration position moved to full-time in FY 16/17.
- Auditor Fee increase for audit of rental car revenues.
- Increase in contingency funds to cover costs of Strategic Plan projects.
- Proposed four additional positions for Public Safety which are not included in operating expenses. Total annual salary/benefit cost is \$268,836 plus one-time equipment cost of \$19,420.

Proposed Operating Budget

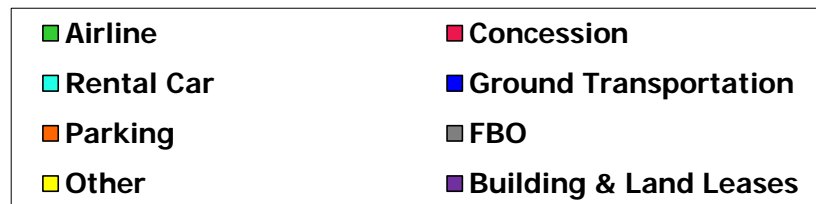
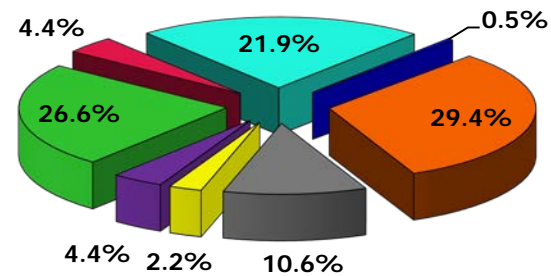
	Budget Amounts			Percent Change
	FY2015/2016	FY2016/2017	Difference	
<u>Revenues</u>				
Operating Revenues	\$ 8,931,462	\$ 9,590,204	\$ 658,742	7.4%
Investment Income	22,000	30,000	8,000	36.4%
Total Operating & Investment Revenues	8,953,462	9,620,204	666,742	7.4%
<u>Expenses</u>				
Operating Expenses	8,203,907	8,580,199	376,292	4.6%
Total Operating Expenses	8,203,907	8,580,199	376,292	4.6%
Net Operating & Investment Income	\$ 749,555	\$ 1,040,005	\$ 290,450	38.7%

Sources of Operating Revenue

FY 2016 (Est)

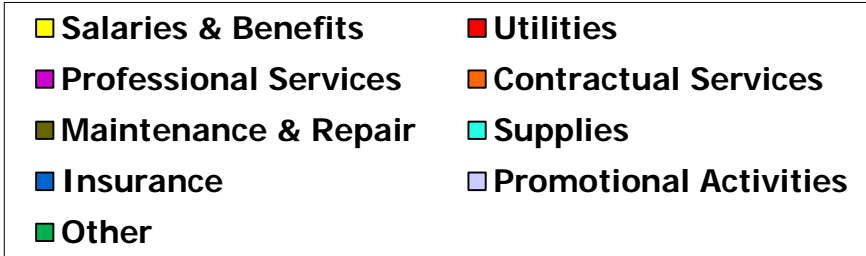
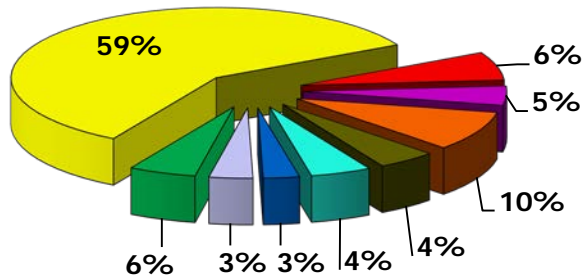


FY 2017 (Bud)

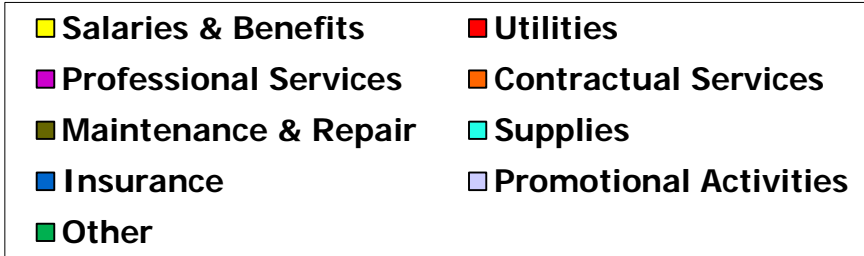
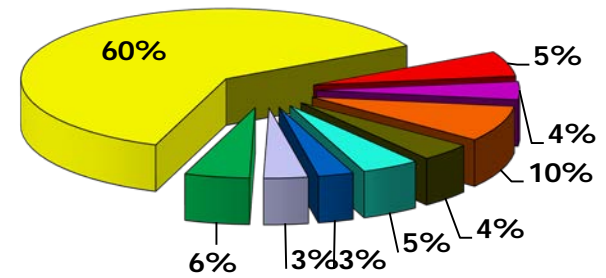


Operating Expenses by Category

FY 2016 (Est)

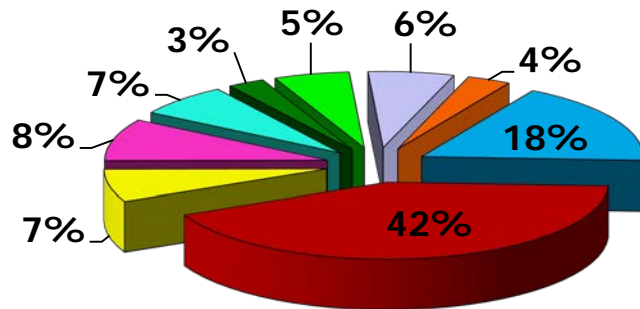


FY 2017 (Bud)



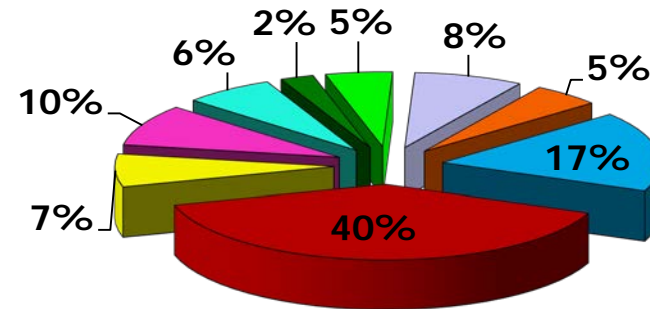
Operating Expenses By Department

FY 2016 (Est)



- Public Safety
- Operations & Maintenance
- Executive
- Information Technology
- Marketing and Public Relations
- Guest Services
- Finance
- Administration
- Development

FY 2017 (Bud)



- Public Safety
- Operations & Maintenance
- Executive
- Information Technology
- Marketing and Public Relations
- Guest Services
- Finance
- Administration
- Development

Proposed Capital Budget

Proposed Capital Budget

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
CAPITAL BUDGET
FISCAL YEAR 2016/2017**

Description	Total	Funding Source				
		FAA- AIP Entitlements	FAA- AIP Discretionary	NCDOT Grants	Currently Approved PFC's (2)	Airport Funds
Capital Improvements (1)						
Airfield Redevelopment - Bid Package 4	\$ 29,248,000	\$ 2,769,447	\$ 20,821,589	\$ -	\$ 5,501,511	\$ 155,453
Parking Garage	18,172,425					18,172,425
Old DPS Demo	125,000					125,000
Total Capital Improvements	47,545,425	2,769,447	20,821,589	-	5,501,511	18,452,878

- (1) All purchases of Capital Improvements will be presented to the Authority Board for final approval before implementation unless otherwise authorized by the Authority Board.
- (2) PFC Revenues are included in the budget at the amount expected to be collected by the airlines in the fiscal year. Any difference between that amount and the amount planned as funding for current year capital projects is reflected in the budgeted amount of GARAA cash to be used.

Proposed Capital Budget

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
CAPITAL BUDGET
FISCAL YEAR 2016/2017

Description	Total	Funding Source				
		FAA- AIP Entitlements	FAA- AIP Discretionary	NCDOT Grants	Currently Approved PFC's (2)	Airport Funds
Equipment and Small Capital Outlay						
Temporary Parking Lot Improvements	125,000					125,000
Terminal Hold Room Seating	25,000					25,000
Total Equipment and Small Capital Outlay	150,000					150,000

Proposed Capital Budget (cont'd)

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
CAPITAL BUDGET
FISCAL YEAR 2016/2017**

Description	Total	Funding Source				
		FAA- AIP Entitlements	FAA- AIP Discretionary	NCDOT Grants	Currently Approved PFC's	Airport Funds
<u>Renewal and Replacement</u>						
LED Lighting	44,586					44,586
Roof Renewal	9,200					9,200
Vehicle Replacements	61,425					61,425
Turnout Gear Replacement-Phase 3	27,752					27,752
Sidearm Weapons Replacement	8,224					8,224
Network Switch Replacements	65,000					65,000
FIDS Network Upgrade	215,000					215,000
Public Address System	130,000					130,000
Wireless System Upgrade	45,000					45,000
Data Center Cabling	35,000					35,000
Update/Refurbish Phone Kiosk	8,000					8,000
Total Renewal and Replacement	649,187					649,187
Total	\$ 48,344,612	\$ 2,769,447	\$ 20,821,589	\$ -	5,501,511	\$19,252,065

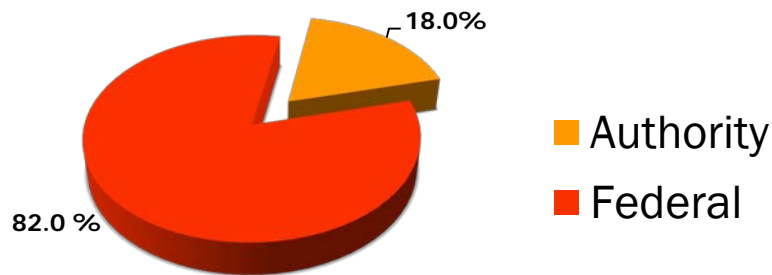
Carry-Over Capital Projects

Description	Amount	Estimated Spending Through 6/30/2016	Estimated Balance to Carryover	FAA-AIP Entitlement	FAA-AIP Discretionary	NC DOT Grants	PFC'S Currently Approved	Airport Funds
	Authorized							
Parking Garage Design	1,627,575	774,400	853,175					853,175
Airfield Redevelopment-Bid Package 3 (1)	7,798,120	3,000,000	4,798,120		4,798,120			
TOTAL CARRYOVER	\$ 9,425,695	\$ 3,774,400	\$5,651,295		\$ 4,798,120			853,175

(1) Represents current estimated amounts. Related contracts requiring Board approval will be presented to the Board before implementation.

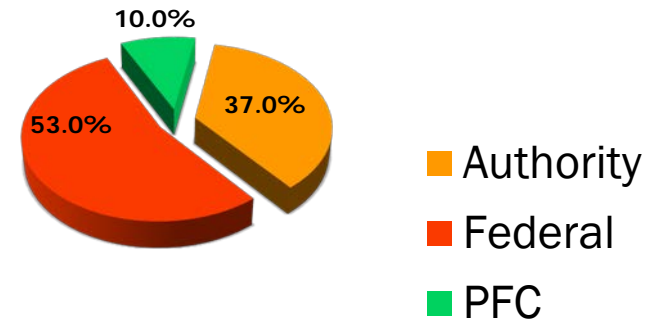
Capital Funding Sources

FY 2016 (Est)



Authority's Contribution - \$3,186,793

FY 2017 (Bud)



Authority's Contribution - \$20,205,240

Reserve Funds

Operations & Maintenance Reserve

- **Description and Justification**
 - Established to cover fluctuations in cash flow and provide quick access to additional operational cash.
- **Equivalent to 6 months of budgeted FY 2016/2017 operating expenses.**
 - \$4,290,100 for FY 2016/2017

Emergency Repair Reserve

- **Description and Justification**
 - Established to cover emergency repairs and provide ready access to the required cash.
- **\$650,000 for FY 2016/2017**

Estimated Cash Balance

Cash Balance

	<u>Amount</u>	
Estimated Cash & Investment Balance at June 30, 2016		\$ 20,000,000
Plus: Net Operating & Investment Revenues		1,040,005
Less Other Costs:		
Business Development Costs	(300,000)	
Contingency	(150,000)	
Debt Service	<u>(626,823)</u>	(1,076,823)
Plus Non-Operating Revenues:		
Passenger Facility Charges	1,708,500	
Customer Facility Charges	<u>1,300,000</u>	3,008,500
Plus Capital Contributions:		
Federal Grants - AIP Entitlements	2,769,447	
Federal Grants - AIP Discretionary Funds	<u>25,619,709</u>	28,389,156

Cash Balance (cont'd)

Less Capital Costs:

Capital Improvements	(47,545,425)	
Equipment and Small Capital Outlay Fund	(150,000)	
Renewal and Replacements	(649,187)	
Carryover Projects From FY2016	<u>(5,651,295)</u>	(53,995,907)
Estimated Cash & Investment Balance at June 30, 2017		<u>(2,635,069)</u>
Estimated Restricted Cash at June 30, 2017		4,500,000
<u>Reserves:</u>		
Operations & Maintenance Reserve (6 Months)		4,290,100
Emergency Repair Reserve		650,000
Estimated Unrestricted Undesignated Cash & Investments at June 30, 2017		<u>(\$12,075,169)*</u>

*Deficit cash balance is a result of projected expenditures for parking garage in the amount of \$18,172,425. At this time, staff has not confirmed funding sources for this project, but anticipate bond funding as well as funding from rental car companies that will be using a portion of the garage. Once funding source(s) are determined, the estimated cash balance at June 30, 2017 will be revised to reflect a positive balance.

Supplemental Fees

Proposed FY 2016/2017 Fees

	FY 2015/2016 Current Fees		FY 2016/2017 Proposed Fees	
	Cost	Per	Cost	Per
Maintenance				
Scissor Lift	\$ 100.00	day	\$ 100.00	day
Large ADA Ramp Rental	\$ 100.00	use	\$ 100.00	use
Air Stair Rental	\$ 100.00	use	\$ 100.00	use
Volvo Wheel Loader	\$ 150.00	use	\$ 150.00	use
Fork-lift	\$ 100.00	use	\$ 100.00	use
Pallet Jack	\$ 50.00	use	\$ 50.00	use
Tenant Sweeper	\$ 125.00	hour	\$ 125.00	hour
Service Truck	\$ 50.00	hour	\$ 50.00	hour
Backhoe	\$ 100.00	hour	\$ 100.00	hour
Lighted X	\$ 200.00	day	\$ 200.00	day
Light Tower	\$ 150.00	day	\$ 150.00	day
Paint Stripper	\$ 100.00	hour	\$ 100.00	hour
Large Aircraft Removal Dolly	\$ 200.00	day	\$ 200.00	day
Small Aircraft Removal Dolly	\$ 100.00	day	\$ 100.00	day
Aircraft Jack	\$ 100.00	use	\$ 100.00	use
Cores	\$ 40.00	each	\$ 40.00	each
Keys	\$ 12.00	each	\$ 12.00	each
Large Dump Truck	\$ 200.00	hour	\$ 200.00	hour
Small Broom	\$ 200.00	hour	\$ 200.00	hour
Large Broom	\$ 300.00	hour	\$ 300.00	hour
Pressure Washer	\$ 125.00	hour	\$ 125.00	hour
Maintenance Labor Rate (1)	\$ 45.00	hour	\$ 45.00	hour
Security Escort Rate (1)	\$ 45.00	hour	\$ 45.00	hour

Proposed FY 2016/2017 Fees (cont'd)

	FY 2015/2016 Current Fees		FY 2016/2017 Proposed Fees	
	Cost	Per	Cost	Per
<u>Department of Public Safety</u>				
ARFF Apparatus for 1500 gal. or greater	\$ 250.00	hour	\$ 250.00	hour
ARFF Apparatus for less than 1500 gal.	\$ 150.00	hour	\$ 150.00	hour
Command, Police, and Ops support vehicles	\$ 100.00	hour	\$ 100.00	hour
Aircraft recover dolly	\$ 150.00	day	\$ 150.00	day
Maintenance Labor Rate (1)	\$ 45.00	hour	\$ 45.00	hour
Mutual Aid Agencies collected on their behalf		as incurred		as incurred
Replacement charges for AVL equipment/supplies		as incurred		as incurred
<u>Information Technology (IT) Department</u>				
IT Labor Rate - Non-Network (1)	\$ 40.00	hour	\$ 40.00	hour
IT Labor Rate - Network Related (1)	\$ 60.00	hour	\$ 60.00	hour
Cable Television (CATV) Signal Transport Fee	\$ 10.00	month	\$ 10.00	month
Cable Television-150+ Channels (2 & 3)	\$ 45.00	month	\$ 45.00	month
Dark Fiber per strand per 0-1000 ft	\$ 20.00	month	\$ 20.00	month
Dark Fiber per strand per 0-2000 ft	\$ 22.00	month	\$ 22.00	month
Dark Fiber per strand per 0-3000 ft	\$ 24.00	month	\$ 24.00	month
Wi-Fi & SSID (required for Wi-Fi Access) (2)	\$ 70.00	month	\$ 70.00	month
Internet Bandwidth-Not Dedicated (2 MB) (2)	\$ 50.00	month	\$ 50.00	month
Internet Bandwidth-Not Dedicated (5 MB) (2)	\$ 70.00	month	\$ 70.00	month
Internet Bandwidth-Not Dedicated (10 MB) (2)	\$ 125.00	month	\$ 125.00	month

Notes:

- (1) One Hour Minimum, Minimum of 3 hours charged after regular business hours.
- (2) Add \$120 for 2 hours of IT Labor for Setup & Configuration. Fees may be reduced when bundled with other services.
- (3) Add additional upgrades at cost.

Proposed FY 2016/2017 Fees (cont'd)

<u>Identification Badge Fees and Charges</u>	FY 2015/2016		FY 2016/2017	
	Current Fees		Proposed Fees	
	Cost	Per	Cost	Per
Initial Badge Issuance				
SIDA Badge	\$ 70.00		\$ 70.00	
Non-SIDA Badge	\$ 37.00		\$ 37.00	
Renewal of Badge				
SIDA Badge	\$ 37.00		\$ 37.00	
Non-SIDA Badge	\$ 37.00		\$ 37.00	
Lost Badge Replacement				
SIDA Badge (4)	\$ 85.00 / \$ 100.00		\$ 85.00 / \$ 100.00	
Non-SIDA Badge (5)	\$ 60.00 / \$ 75.00		\$ 60.00 / \$ 75.00	
Damaged Badge				
SIDA Badge (6)	\$ 37.00/\$45.00	-	\$ 37.00/\$45.00	
Non-SIDA Badge (6)	\$ 37.00/\$45.00	-	\$ 37.00/\$45.00	
Security Escort Training	\$ 25.00		\$ 25.00	
Lock-out Service (7)	\$ 25.00		\$ 25.00	

Notes:

- (4) \$85.00 for the first replacement badge, \$100.00 for the second replacement badge.
- (5) \$60.00 for the first replacement badge, \$75.00 for the second replacement badge.
- (6) \$37.00 for a damaged badge, \$45.00 if badge damaged due to negligence.
- (7) \$25.00 Lock-out Service Charge applies after the first 2 free service calls.

Proposed FY 2016/2017 Fees (cont'd)

	FY 2015/2016 Current Fees		FY 2016/2017 Proposed Fees	
	Cost	Per	Cost	Per
Identification Badge Fees and Charges				
Parking				
Long term	\$ 1.50	0 - 1 hour	\$ 1.50	0 - 1 hour
	\$ 1.50	each add'l hour	\$ 1.50	each add'l hour
	\$ 8.00	day	\$ 8.00	day
	\$ 48.00	week	\$ 48.00	week
Short term	\$ 1.00	1/2 hour	\$ 1.00	1/2 hour
	\$ 12.50	day	\$ 12.50	day
Employee Parking Rate	\$ 60 / \$50	new/renewal	\$ 60 / \$50	new/renewal
Commuter Parking Rate	\$ 290 / \$275	new/renewal	\$ 290 / \$275	new/renewal
Fines	up to \$1,000	day	up to \$1,000	day
Ground Transportation				
Airport Ground Transportation Permit (8)	\$ 300	annual	\$ 300	annual
Ground Transportation Permit – Large Fleet (9)	7,500	annual	7,500	annual
Off-Airport Rental Car Fee	7.50%	of gross revenue	7.50%	of gross revenue

Notes:

- (8) Flat fee of \$4,000 for companies with a vehicle fleet inclusive of a minimum of 5 charter coach vehicles with seating capacity greater than 20 seats
- (9) Flat fee of \$7,500 for companies with a vehicle fleet inclusive of a minimum of 25 vehicles with a seating capacity of 15 seats or less

QUESTIONS?

February 12, 2016

BUDGET MESSAGE

To: Members of the Greater Asheville Regional Airport Authority

From: Lew S. Bleiweis, A.A.E., Executive Director

The attached budget for the fiscal year ending June 30, 2017 has been prepared with special consideration given to the safeguarding of the Greater Asheville Regional Airport Authority's assets and the reliability of the Authority's financial records, while maintaining the flexibility to allow the airport staff the tools to provide outstanding service to our passengers and tenants and the general public.

We are custodians of public funds and public funds should not be convenient to spend. With this in mind, every employee will follow the requirements of the Authority's Policies and Procedures and the approved budget when purchasing goods and services.

The intended goals of the operations set forth in the attached budget are to continue the excellent safety record at the Asheville Regional Airport and to provide the best facilities possible to enhance the growth of the Airport and to thereby benefit the entire community served by the Airport.

The following narrative contains brief explanations and insights related to the preparation of this budget:

ASSUMPTIONS

Operating revenues are budgeted to increase 7.4% from the prior year's budget. Passenger enplanements are projected to increase 7.2% from 375,000 budgeted for FY2015/2016 to 402,000 budgeted for FY2016/2017.

Airline revenue is projected to increase with the budgeted increase in enplanements and use of the new rates and charges model. However, our estimates are conservative as we anticipate some refunding of landing fees to the airlines after the annual true-up calculations at year-end.

Building lease revenue is expected to increase with new leases with Smartrac and Allegiant.

Budgeted operating expenses are expected to increase 4.6%. A salary adjustment pool of 3.5% is budgeted.

OPERATING REVENUE

Investment Income:

Interest rates are assumed to increase slightly in FY2016/2017.

Space Rent-Non Airline:

All line items listed are at the lease rates in effect for the new fiscal year.

Space Rent-Airline:

Airline space rentals are estimated to remain at levels similar to the previous fiscal year.

Concessions:

Advertising revenues are budgeted to increase as a result of advertising being brought in-house. Also, the budget assumes that the Authority will receive income in accordance with the MAG provided in the food and gift agreement with Paradies, plus an estimated percentage of food and gift sales based on actual experience. The other line items are based on current agreements and/or historical averages.

Auto Parking:

Public Parking is budgeted to remain at levels similar to the previous fiscal year.

Rental Car-Car Rentals:

Rental car minimum annual guarantees (MAGs) are based on the current agreements with the MAGs being based on the greater of the year three guarantee amounts or 90% of the prior year's Percentage Fee.

Rental Car-Facility Rent:

Budget estimates are based on the current rental car agreements. The current contracts provide that these facility rents be increased annually by the greater of the CPI or 3.5%. The Common Area Maintenance (CAM) fees are based on those included in the Operations Department budget.

Commercial Ground Transportation:

The revenues from Ground Transportation Fees, Employee Parking, and Commuter Parking are based on Staff estimates.

Landing Fees:

Landing Fees are estimated based on landed weights projected by the airlines. Landing Fees are charged based on 1,000 pounds of airlines gross landed weight.

FBOs:

The FBO fees are based on the current agreements with Landmark.

Building Leases:

All estimates are backed by current leases in place.

Land Leases:

All estimates are backed by current leases in force.

Other Leases/Fees:

LEO Services are based on actual hours and the \$20 hourly rate currently contracted with TSA. Airline Security Fees are budgeted to increase with the budgeted increase in LEO personnel costs. Telecommunication Fees are based on estimated tenant usage of Authority provided phone, data and cable service. Other items are estimates based on historical data.

OPERATING EXPENSES**Personnel Services:**

Payroll costs are based on current salaries for all employees, plus estimated longevity bonuses. A salary adjustment pool of 3.5% is budgeted for FY2016/2017. Overtime is estimated by Department Directors based on historical amounts. Benefits are estimated for each benefit type to better manage benefit costs. Total benefits are approximately 46% of payroll.

Professional Services:

Professional Services are estimated by Staff based on known events and historical data.

Contractual Services:

Contractual Services includes the cost of the parking management, maintenance agreements, uniform cleaning services, and other contractual services. Budgeted amounts are estimated based on agreements and/or historical data.

Travel and Training:

The estimate for employee training and various educational conferences has been prepared by each Department Director using known facts and historical information.

Communications and Freight:

Telecommunications and Postage expense are estimated by Staff using known facts and historical information.

Rents and Leases:

The estimate for rents and leases is based on current copier and postage machine lease agreements.

Insurance:

Overall costs of business insurance premiums are expected to increase slightly over current year costs.

Utility Services:

Utility Services are estimated based on the latest historical data.

Repairs and Maintenance:

This line item, the timing and amount of which is always difficult to predict, has been estimated by the Director of Operations and other department heads to account for repairs and maintenance anticipated for FY2016/2017.

Printing and Binding:

This estimate is based on known needs and historical data.

Promotional Activities:

These activities represent media advertising, community sponsorships, and tenant and employee events, and are based on planned activities for FY2016/2017.

Other Current Charges and Obligation:

This estimate includes credit card and bank fees, in-house advertising expenses, legal notices and advertising, and Board meeting expenses. It is estimated based on historical data.

Operating Supplies:

This estimate is prepared by each Department Director based on known events and historical data.

Books, Publications, Subscriptions, Memberships:

This estimate is prepared by each Department Director using historical data and known events and facts.

EMERGENCY REPAIR

This is an estimate to cover any unplanned, emergency repairs. The amount is based on historical costs.

CONTINGENCY

This is an estimate to cover any unknown expense. The amount is determined by the Executive Director.

CAPITAL BUDGET

The Capital Budget items were generated by the Department Directors and include those capital improvement projects in the approved five year capital improvement plan for FY2016/2017. Explanations and justifications for new capital projects are included on the Capital Budget Request sheets.

To be conservative, the FY2016/2017 Capital Budget includes the full \$29,248,000 estimated cost for the Airfield Redevelopment-Bid Package 4. However, staff expects little of this work to be accomplished in FY2016/2017.

Any capital improvement project will be subject to final approval by the Board prior to project initiation, in accordance with the Authority's Policies and Procedures.

DEBT SERVICE

Debt Service represents payments required by our bond agreement for the Rental Car Maintenance and Storage Facility.

BUSINESS DEVELOPMENT

Business Development represents costs to provide incentives for advertising, waiver of fees, etc. to airlines for new air service.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
2016-2017
BUDGET ORDINANCE**

BE IT ORDAINED by the Greater Asheville Regional Airport Authority that, pursuant to Section 159-13 of the General Statutes of North Carolina, the 2016-2017 Budget Ordinance of the Airport Authority is hereby set forth as follows:

Section 1. The following amounts are hereby appropriated for the operation of the Greater Asheville Regional Airport Authority for the fiscal year beginning July 1, 2016 and ending June 30, 2017 in accordance with the following schedules:

EXPENDITURES

Administration Department	\$ 695,209
Development Department	429,985
Executive Department	609,463
Finance Department	437,301
Guest Services Department	207,850
Information Technology Department	819,247
Marketing Department	526,877
Operations Department	3,348,452
Public Safety Department	1,430,815
Emergency Repair Costs	75,000
Reimbursable Costs	214,000
Carry-over Capital Expenditures from Prior Year	5,651,295
Capital Improvement	47,545,425
Equipment and Small Capital Outlay	150,000
Renewal and Replacement	649,187
Business Development	300,000
Debt Service	626,823
Contingency	150,000
Total Expenditures	<u><u>\$63,866,929</u></u>

Section 2. It is estimated that the following revenues will be available for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

REVENUES

Administration (Interest Income)	\$ 30,000
Terminal	4,588,257
Airfield	898,950
General Aviation	1,018,890
Parking Lot	2,869,850
Other	214,257
Reimbursable Costs	214,000
Passenger Facility Charges	1,708,500
Customer Facility Charges	1,300,000
Federal Grants – AIP Entitlements	2,769,447
Federal Grants – AIP Discretionary Funds	25,619,709
NC Department of Transportation Grants	0
Transfer to GARAA Cash/Investments	22,635,069
Total Revenues	<u><u>\$63,866,929</u></u>

Section 3. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line item expenditures within a budget ordinance line item without limitation and without a report being required. These changes should not result in increased recurring obligations such as salaries.
- b. He may transfer amounts up to \$60,000 from contingency appropriations to other budget ordinance line items within the same fund. He must make an official report on such transfers at the next regular meeting of the board.

Section 4. This Budget Ordinance shall be entered in the minutes of the Greater Asheville Regional Airport Authority and within five (5) days after its adoption copies shall be filed with the Finance Officer, the Budget Officer and the Clerk to the Board of the Greater Asheville Regional Airport Authority as described in G.S. 159-13.

Section 5. This ordinance shall become effective on July 1, 2016.

Adopted this 24th day of March, 2016.

Robert C. Roberts, Chair

Attested by:

Ellen Heywood, Clerk to the Board

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
OPERATING SUMMARY
FY 2016/2017 BUDGET**

	Budget Amounts			Percent Change
	FY2015/2016	FY2016/2017	Difference	
<u>Revenues</u>				
Operating Revenues	\$ 8,931,462	\$ 9,590,204	\$ 658,742	7.4%
Investment Income	22,000	30,000	8,000	36.4%
Total Operating & Investment Revenues	8,953,462	9,620,204	666,742	7.4%
<u>Expenses</u>				
Operating Expenses	8,203,907	8,580,199	376,292	4.6%
Total Operating Expenses	8,203,907	8,580,199	376,292	4.6%
Net Operating & Investment Income	\$ 749,555	\$ 1,040,005	\$ 290,450	38.7%

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2016-2017

Revenue Sources	Historical, Actual Revenue			FY 2015-2016			Proposed Budget Fiscal Year 2016-2017	Difference Est FY15-16 To Budget FY16-17	Difference Bud FY15-16 To Budget FY16-17
	Fiscal Year 2012-2013	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016 Budget	11/30/15 FYTD Actual Revenue	5 Projection for Full Fiscal Year			
Investment Income									
Interest Income	\$ 32,193	\$ 23,493	\$ 22,959	\$ 22,000	\$ 13,175	\$ 31,620	\$ 30,000	(1,620)	8,000
Total Investment Income	32,193	23,493	22,959	22,000	13,175	31,620	30,000	(1,620)	8,000
Terminal Space Rentals - Non-Airline									
FAA Tower Rent	122,292	125,947	140,622	125,551	54,452	130,685	132,000	1,315	6,449
TSA Space	87,404	87,404	87,404	91,921	36,418	91,921	83,000	(8,921)	(8,921)
Federal Express	60	60	60	60	25	60	60	-	-
Total Terminal Space Rentals - Non-Airline	209,756	213,411	228,086	217,533	90,895	222,666	215,060	(7,606)	(2,473)
Terminal Space Rentals - Airline									
Facility/Services/Hold Room Charges	738,128	821,033	947,438	870,000	-	-	-	-	(870,000)
Terminal Rental - Departures	-	-	-	-	172,979	349,453	371,297	21,845	371,297
Terminal Rental - Enplanements	-	-	-	-	341,330	689,556	743,700	54,144	743,700
Loading Bridge Fees (includes FGP & PC Air)	62,344	38,924	32,234	30,000	443	443	-	(443)	(30,000)
Apron Fees	198,211	157,334	135,159	130,000	1,843	1,843	-	(1,843)	(130,000)
US Airways (Counter/Office/Queue)	87,745	89,450	91,496	93,000	41,584	99,803	99,803	-	6,803
Delta Air Lines (Counter/Office/Queue)	93,976	95,802	97,994	99,000	44,538	106,891	106,891	0	7,891
United/SkyWest/Continental (Counter/Office/Queue)	73,261	47,736	48,828	49,000	22,192	53,261	53,261	-	4,261
Allegiant (Counter/Office/Queue)	4,825	13,952	18,162	21,706	14,220	34,128	34,128	-	12,422
Worldwide (Office)	-	-	3,430	5,146	2,339	5,613	5,613	(0)	467
Common Use (Counter/Queue)	-	-	-	-	31,457	63,550	55,158	(8,392)	55,158
Turn Fees-Non-Scheduled Airlines	16,195	9,568	-	-	-	-	-	-	-
Total Terminal Space Rentals - Airline	1,274,685	1,273,799	1,374,741	1,297,852	672,925	1,404,540	1,469,851	65,312	171,999
Concessions									
Food & Beverage, Gift, Info	99,105	126,766	161,094	125,000	72,071	145,598	150,000	4,402	25,000
Advertising	110,646	119,248	236,685	200,000	116,290	279,096	242,400	(36,696)	42,400
Brochure Sales	27,455	25,360	24,558	26,500	9,772	23,453	26,500	3,047	-
Guest Services	2,763	3,022	2,801	1,100	1,367	3,281	1,100	(2,181)	-
Art in the Airport	134	236	4,735	-	(2,935)	1,000	1,000	-	1,000
Sanitary Machines	49	67	77	80	43	103	80	(23)	-
ATM	1,362	1,167	940	1,100	466	1,118	1,100	(18)	-
Total Concessions	241,514	275,866	430,890	353,780	197,074	453,649	422,180	(31,469)	68,400
Auto Parking									
Public Parking	2,486,102	2,802,404	3,092,071	2,800,000	1,387,362	2,801,501	2,800,000	(1,501)	-
Commuter Parking	18,162	18,725	19,537	20,000	5,676	21,000	20,000	(1,000)	-
Total Auto Parking	2,504,264	2,821,129	3,111,608	2,820,000	1,393,038	2,822,501	2,820,000	(2,501)	-
Rental Car									
Rental Car - Car Rentals									
All Companies % (Signatory)	-	-	-	-	-	-	-	-	-
Avis MAG	258,333	245,250	244,000	244,000	101,667	244,001	244,000	(1)	-
Hertz MAG	463,942	426,108	422,500	422,500	176,042	422,501	422,500	(1)	-
Enterprise MAG	267,446	252,301	250,538	256,256	104,391	252,300	250,538	(1,762)	(5,718)

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2016-2017

Revenue Sources	Historical, Actual Revenue			FY 2015-2016			Proposed Budget Fiscal Year 2016-2017	Difference Est FY15-16 To Budget FY16-17	Difference Bud FY15-16 To Budget FY16-17
	Fiscal Year 2012-2013	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016 Budget	11/30/15 FYTD Actual Revenue	5 Projection for Full Fiscal Year			
Budget MAG	170,501	161,918	161,100	161,100	67,125	161,100	161,100	-	-
National/Alamo MAG	260,649	247,534	246,284	256,359	144,943	362,678	373,260	10,582	116,901
Avis %	-	-	-	-	-	-	-	-	-
Hertz %	-	-	-	-	-	-	-	-	-
Enterprise %	15,942	32,122	8,530	-	-	-	-	-	-
Budget %	-	20,901	11,246	-	-	-	-	-	-
National/Alamo %	-	16,620	141,898	-	-	-	-	-	-
Off Airport % - Thrifty	16,392	16,510	17,073	20,000	7,011	16,826	17,000	174	(3,000)
Off Airport % - U Save	-	-	-	-	-	-	-	-	-
Off Airport % - Dollar	4,348	10,632	11,009	15,000	3,799	9,118	10,000	882	(5,000)
Subtotal Car Rentals	1,457,553	1,429,896	1,514,178	1,375,215	604,978	1,468,524	1,478,398	9,874	103,183
Rental Car - Facility Rent									
Avis (Counter & Office)	32,316	33,533	33,628	35,821	14,571	34,970	36,440	1,470	619
Hertz (Counter & Office)	37,019	38,658	38,767	41,295	16,798	40,315	42,009	1,694	714
Enterprise (Counter & Office)	28,844	30,079	30,164	32,131	13,071	31,370	32,687	1,317	556
Vanguard/National/Alamo (Counter & Office)	37,105	38,769	38,879	41,413	16,847	40,433	42,130	1,697	716
Budget (Counter & Office)	34,164	35,761	35,862	38,211	15,390	36,936	38,861	1,925	650
Avis (Ready/Return)	7,821	7,625	7,530	8,021	3,181	7,634	7,650	16	(372)
Hertz (Ready/Return)	12,580	13,377	13,649	14,538	5,667	13,601	13,260	(341)	(1,278)
Enterprise (Ready/Return)	11,681	11,966	11,766	12,533	4,769	11,446	10,710	(736)	(1,823)
Vanguard/National/Alamo (Ready/Return)	9,635	10,209	10,354	11,029	5,146	12,350	15,301	2,951	4,272
Budget (Ready/Return)	6,802	7,040	7,060	7,520	3,030	7,272	7,650	378	130
Avis (Service Facility)	35,313	35,144	34,944	37,223	14,582	34,997	34,396	(601)	(2,827)
Hertz (Service Facility)	59,980	63,394	64,270	68,460	26,513	63,631	61,370	(2,261)	(7,090)
Enterprise (Service Facility)	55,368	57,071	56,236	59,902	22,614	54,274	50,073	(4,201)	(9,830)
Budget (Service Facility)	26,695	27,347	27,723	29,531	12,319	29,566	31,779	2,213	2,248
Vanguard/National/Alamo (Service Facility)	46,349	48,579	49,015	52,211	24,612	59,069	74,001	14,932	21,790
Avis CAM fee	13,757	11,952	9,343	-	3,570	8,568	-	(8,568)	-
Hertz CAM fee	15,353	17,345	17,122	-	6,371	15,290	-	(15,290)	-
Enterprise CAM fee	14,068	15,411	14,798	-	5,460	13,104	-	(13,104)	-
Vanguard/National/Alamo CAM fee	17,263	13,452	13,865	-	6,282	15,077	-	(15,077)	-
Budget CAM fee	6,995	8,401	10,034	-	4,325	10,380	-	(10,380)	-
Common Area Maintenance (Service Facility)	-	-	-	59,453	-	-	44,498	44,498	(14,955)
Subtotal Facility Rent	509,108	525,113	525,009	549,291	225,118	540,283	542,814	2,531	(6,477)
Total Rental Car	1,966,661	1,955,009	2,039,187	1,924,506	830,096	2,008,807	2,021,212	12,405	96,706
Commercial Ground Transportation									
Employee Parking	18,266	14,826	17,854	11,100	3,113	13,900	17,850	3,950	6,750
Ground Transportation Fees	24,389	31,800	32,075	30,000	16,325	23,000	32,000	9,000	2,000
Total Commercial Ground Transportation	42,655	46,626	49,929	41,100	19,438	36,900	49,850	12,950	8,750
Landing Fees									
Delta Air Lines	265,940	279,278	235,804	187,379	116,587	235,529	263,500	27,971	76,121
Air Tran	-	-	-	-	-	-	-	-	-
US Airways	210,521	230,793	181,589	158,519	86,423	174,592	-	(174,592)	(158,519)
SkyWest / United	70,668	69,175	61,793	59,968	40,666	82,154	71,300	(10,854)	11,332
Allegiant	20,793	51,807	106,983	129,238	90,978	183,794	178,250	(5,544)	49,012

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2016-2017**

	Historical, Actual Revenue			FY 2015-2016			Proposed Budget Fiscal Year 2016-2017	Difference Est FY15-16 To Budget FY16-17	Difference Bud FY15-16 To Budget FY16-17
	Fiscal Year 2012-2013	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016 Budget	11/30/15 FYTD Actual Revenue	5 Projection for Full Fiscal Year			
Revenue Sources									
American	-	-	-	-	-	-	240,250	240,250	240,250
Total Scheduled Carriers	-	-	-	-	-	-	-	-	-
Charter Fees	5,087	1,863	-	1,500	-	-	1,500	1,500	-
Total Landing Fees	573,009	632,916	586,169	536,603	334,654	676,069	754,800	78,731	218,197
FBOs									
Percentage Fee	18,242	19,122	30,569	20,000	12,019	28,846	30,000	1,154	10,000
T-Hangar	80,096	81,375	82,024	83,090	34,532	83,229	83,505	277	415
Bulk Hangar #1	112,342	114,137	115,046	116,542	48,434	116,736	117,125	388	583
Bulk Hangar #2	211,806	215,190	216,905	219,725	91,317	220,091	220,823	732	1,098
Land Rent	456,396	455,780	459,418	465,399	198,153	466,174	467,724	1,550	2,325
Apron Rent	-	-	-	-	-	-	-	-	-
Option Parcel Fee	8,712	8,712	8,712	8,712	3,630	8,712	8,712	-	-
Fuel Flowage Fee	64,092	66,579	56,286	74,000	33,745	80,988	80,000	(988)	6,000
Subtotal FBOs	951,686	960,895	968,960	987,468	421,830	1,004,776	1,007,890	3,114	20,422
Belle Aircraft Maintenance									
Percentage Fee	9,256	8,789	11,141	10,000	5,414	12,994	11,000	(1,994)	1,000
Total FBOs/SASOs	960,942	969,684	980,101	997,468	427,244	1,017,770	1,018,890	1,120	21,422
Building Leases									
Rental Houses	13,510	21,001	20,745	21,500	8,850	21,290	21,325	36	(175)
Advantage West	81,075	81,936	42,513	27,911	-	-	-	-	(27,911)
SmarTrac	-	-	-	-	-	46,929	81,858	34,929	81,858
Lacy Griffin Building (WNC Aviation)	23,063	23,324	20,844	19,441	8,100	19,440	19,441	1	0
Cargo Building (Allegiant)	-	-	-	-	-	27,394	29,885	2,490	29,885
Cargo Building (US Airways)	12,948	13,086	13,341	3,000	-	-	-	-	(3,000)
Total Building Leases	130,596	139,347	97,443	71,852	16,950	115,053	152,509	37,456	80,657
Land Leases									
Pasture Rent & Misc Land Leases	600	600	1,000	600	250	600	600	-	-
Lamar (Billboard)	3,225	3,325	3,400	3,500	1,517	3,500	3,500	-	-
Optional Parcel Fee - Gravel Lot	9,000	-	-	12,000	-	-	-	-	(12,000)
US Forest Service - Tanker	10,294	10,428	10,545	10,592	4,414	10,594	10,592	(2)	-
Waddell/Triangle Stop	-	11,804	32,779	32,779	13,658	32,779.20	32,779	(0)	(0)
Golf Center	10,928	11,071	11,246	11,277	1,879	4,510	11,277	6,767	-
Total Land Leases	34,047	37,228	58,970	70,748	21,718	51,983	58,748	6,765	(12,000)
Other Leases/Fees									
LEO Services (TSA)	121,809	116,800	116,800	116,800	48,960	116,800	116,800	-	-
Shared Terminal Services - Airlines on AirIT	15,861	16,935	30,089	45,289	3,332	3,332	-	(3,332)	(45,289)
Security Fee (Airlines)	222,368	267,212	313,326	260,000	184,530	379,788	329,640	(50,148)	69,640
Security Fee (Rental Car)	65,541	67,756	67,989	67,000	30,156	72,374	73,493	1,119	6,493
Security Fee (ID Media)	20,155	23,442	20,700	27,350	11,462	27,509	27,350	(159)	-
Telecommunication Fees (Voice/Data)	42,630	50,000	51,692	50,582	19,634	47,122	50,821	3,699	239
Sale of Assets	-	-	-	-	201	482	-	(482)	-
Misc	4,568	4,604	269,741	3,000	26,950	3,000	3,000	-	-
Tenant Services/Assessment Fees	11,034	13,136	33,615	6,000	8,559	8,000	6,000	(2,000)	-

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2016-2017

	Historical, Actual Revenue			FY 2015-2016			Proposed Budget Fiscal Year 2016-2017	Difference Est FY15-16 To Budget FY16-17	Difference Bud FY15-16 To Budget FY16-17
	Fiscal Year 2012-2013	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016 Budget	11/30/15 FYTD Actual Revenue	5 Projection for Full Fiscal Year			
Revenue Sources									
Annual Event Fees/Sponsorships	27,107	23,420	-	24,000	-	-	-	-	(24,000)
Total Other Leases	531,073	583,305	903,952	600,021	333,784	658,407	607,104	(51,303)	7,083
Total Revenue	\$ 8,501,395	\$ 8,971,813	\$ 9,884,035	\$ 8,953,462	\$ 4,350,991	\$ 9,499,964	\$ 9,620,204	\$ 120,240	\$ 666,742

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
EXPENSE BUDGET ANALYSIS FOR FISCAL YEAR 2016-2017

Expenses	Historical, Actual Expenses			FY 2015-2016			Proposed Budget Fiscal Year 2016-2017	Difference Est FY15-16 To Budget FY16-17	Difference Bud FY15-16 To Budget FY16-17
	Fiscal Year 2012-2013	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016 Budget	11/30/15 FYTD Actual Expenses	Projection for Full Fiscal Year			
PERSONNEL SERVICES									
Regular Salaries	\$ 2,643,096	\$ 2,690,022	\$ 2,840,711	\$ 3,229,959	\$ 1,245,631	\$ 3,113,411	\$ 3,275,215	\$ 161,804	\$ 45,256
Overtime	47,859	53,956	68,865	91,072	52,879	118,278	92,772	(25,506)	1,700
Salary Adjustment/Bonus Pool (a)	-	-	-	34,526	-	-	156,448	156,448	121,922
LEO Special Separation Allowance	20,468	25,141	24,118	24,118	10,049	24,117	37,780	13,663	13,662
Longevity	36,430	39,695	45,635	52,380	20,178	51,740	53,897	2,157	1,517
Unemployment Claims	9,151	17,818	5,340	14,000	1,603	7,000	14,000	7,000	-
Retiree Health	33,130	31,583	33,595	23,575	14,442	33,837	24,360	(9,477)	785
Benefits	1,085,651	1,161,789	1,191,925	1,483,468	510,957	1,245,750	1,500,509	254,759	17,041
Total Personnel Services	3,875,785	4,020,004	4,210,189	4,953,098	1,855,739	4,594,133	5,154,981	560,848	201,883
OPERATING EXPENSES									
Professional Services									
Professional Services - General	56,922	80,159	95,561	130,600	91,939	140,638	127,400	(13,238)	(3,200)
Professional Services - Legal	66,082	72,708	65,598	56,190	18,162	50,000	50,000	-	(6,190)
Artwork and Creative Production	9,337	17,781	17,076	24,281	12,403	26,781	21,000	(5,781)	(3,281)
Surveys, Reports & Data	31,031	34,885	21,200	32,300	16,212	32,300	19,000	(13,300)	(13,300)
Physicals & Drug Screens	1,702	995	2,835	9,400	1,317	9,000	8,000	(1,000)	(1,400)
Engineering and Architectural	-	-	-	-	-	-	-	-	-
Website Maintenance	2,200	3,100	-	3,400	-	3,400	1,300	(2,100)	(2,100)
Auditors	12,400	12,550	14,600	15,000	7,000	15,000	40,000	25,000	25,000
Temporary Help	74,854	91,746	142,937	85,000	37,882	93,147	90,000	(3,147)	5,000
Relocation Expense	-	-	-	-	-	-	-	-	-
Total Professional Services	254,528	313,924	359,807	356,171	184,915	370,266	356,700	(13,566)	529
Contractual Services									
Computer Technical Support	22,884	19,860	24,043	24,400	156	24,000	18,600	(5,400)	(5,800)
Landscaping	9,600	9,420	9,420	9,420	3,925	9,420	9,420	-	-
Parking Management Contract	351,964	372,970	357,459	400,720	169,839	400,720	412,741	12,021	12,021
Parking Management Shuttle	-	-	-	125,000	-	125,000	150,000	-	-
Other Contractual Services	205,426	171,091	180,020	212,127	70,230	192,400	224,788	32,388	12,661
Elevator Maintenance Contract	35,417	4,223	3,316	2,280	-	2,280	2,280	-	-
Fire Alarm Systems Contract	14,314	14,305	14,314	15,500	11,567	15,500	15,500	-	-
Total Contractual Services	639,605	591,869	588,572	789,447	255,717	769,320	833,329	39,009	18,882
Travel and Training									
Travel & Per Diem	107,446	103,072	120,209	141,050	67,244	142,871	176,871	34,000	35,821
Training & Education	23,168	18,286	22,095	37,350	11,694	31,315	33,250	1,935	(4,100)
Total Travel and Training	130,614	121,358	142,304	178,400	78,938	174,186	210,121	35,935	31,721
Communications and Freight									
Postage	3,760	3,202	3,612	4,000	1,664	3,800	4,000	200	-
Express Mail Delivery	1,318	817	625	1,000	263	700	1,000	300	-
Telecommunications	61,842	62,823	74,903	64,698	36,626	89,805	71,270	(18,535)	6,572
Online Services	1,117	2,424	2,451	2,500	409	2,500	2,500	-	-
Total Communications and Freight	68,037	69,266	81,591	72,198	38,962	96,805	78,770	(18,035)	6,572
Rentals and Leases									
Rentals & Leases	13,592	11,663	11,567	11,900	4,659	11,587	11,900	313	-
Total Rentals and Leases	13,592	11,663	11,567	11,900	4,659	11,587	11,900	313	-

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
EXPENSE BUDGET ANALYSIS FOR FISCAL YEAR 2016-2017

Expenses	Historical, Actual Expenses			FY 2015-2016			Proposed Budget Fiscal Year 2016-2017	Difference Est FY15-16 To Budget FY16-17	Difference Bud FY15-16 To Budget FY16-17
	Fiscal Year 2012-2013	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016 Budget	11/30/15 FYTD Actual Expenses	Projection for Full Fiscal Year			
Insurance									
Property & Casualty	41,334	44,010	44,127	44,000	20,018	40,000	48,000	8,000	4,000
General Liability	31,875	33,025	34,178	36,000	14,624	32,000	38,000	6,000	2,000
Auto Liability	18,848	19,362	20,967	23,000	7,548	20,000	22,000	2,000	(1,000)
Other Insurance & Bonds	34,240	34,185	36,444	45,500	15,999	40,000	48,500	8,500	3,000
Worker's Compensation Insurance	66,997	60,987	64,539	77,000	23,574	70,000	80,000	10,000	3,000
Total Insurance	193,294	191,569	200,255	225,500	81,763	202,000	236,500	34,500	11,000
Utility Services									
Electric Service	289,704	305,312	324,517	355,530	144,381	344,442	349,720	5,278	(5,810)
Gas Service	38,375	43,521	42,628	50,558	6,801	50,189	51,131	942	573
Water/Sewer Service	41,082	54,136	48,653	60,339	18,083	60,048	62,884	2,836	2,545
Total Utility Services	369,161	402,969	415,798	466,427	169,265	454,679	463,735	9,056	(2,692)
Repairs and Maintenance									
Other Repairs & Maintenance	19,364	13,750	27,713	15,550	6,728	14,700	17,950	3,250	2,400
Terminal, Buildings and Grounds	241,863	89,828	144,204	157,000	60,293	157,000	155,000	(2,000)	(2,000)
Vehicles and Heavy Equipment	64,390	55,639	66,730	68,451	18,058	68,000	69,500	1,500	1,049
Airport and Airfield Equipment	15,830	6,087	17,991	18,000	4,843	18,000	18,000	-	-
Total Repairs and Maintenance	341,447	165,304	256,638	259,001	89,922	257,700	260,450	2,750	1,449
Printing & Binding									
Printing & Binding	9,623	6,189	9,199	8,400	4,711	8,600	10,550	1,950	2,150
Banners	2,798	2,181	577	2,000	176	2,000	1,500	(500)	(500)
Total Printing & Binding	12,421	8,370	9,776	10,400	4,887	10,600	12,050	1,450	1,650
Promotional Activities									
Radio	9,362	18,654	14,019	12,000	6,042	12,000	12,000	-	-
Billboards	31,090	35,770	32,150	32,500	6,200	30,000	32,500	2,500	-
Print	32,225	18,861	15,683	15,100	5,390	15,100	15,100	-	-
TV	59,446	62,900	44,830	68,290	20,565	66,390	58,000	(8,390)	(10,290)
Telephone Book	1,011	900	298	300	-	-	-	-	(300)
Web Advertising	28,950	38,219	40,568	50,895	16,363	49,895	42,440	(7,455)	(8,455)
Air Service Development	590	507	369	750	94	500	20,000	19,500	19,250
Other Promotional Events/Sponsorships	14,778	21,903	13,638	17,500	4,790	15,500	12,100	(3,400)	(5,400)
Community Events/Exhibits/Sponsorships	53,623	42,077	23,089	68,200	10,183	44,200	38,500	(5,700)	(29,700)
Employee/Tenant Events	23,898	25,015	25,975	29,290	8,759	29,225	30,750	1,525	1,460
Wellness	4,269	4,486	8,297	4,500	1,337	4,500	4,500	-	-
Total Promotional Activities	259,242	269,292	218,916	299,325	79,723	267,310	265,890	(1,420)	(33,435)
Other Current Charges and Obligations									
Legal Notices & Advertising	1,351	3,942	4,247	4,500	2,307	4,500	4,500	-	-
Credit Card & Bank Fees	61,214	67,817	70,691	75,000	-	79,000	81,000	2,000	6,000
Other Current Charges & Obligations	5,941	6,280	6,137	7,000	1,705	6,500	7,500	1,000	500
In Terminal Advertising	-	9,305	9,300	8,400	838	8,400	9,225	825	825
Miscellaneous Expense	-	-	-	-	-	-	-	-	-
Total Other Current Charges and Obligations	68,506	87,344	90,375	94,900	4,850	98,400	102,225	3,825	7,325

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
EXPENSE BUDGET ANALYSIS FOR FISCAL YEAR 2016-2017

Expenses	Historical, Actual Expenses			FY 2015-2016			Proposed Budget Fiscal Year 2016-2017	Difference Est FY15-16 To Budget FY16-17	Difference Bud FY15-16 To Budget FY16-17
	Fiscal Year 2012-2013	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016 Budget	11/30/15 FYTD Actual Expenses	Projection for Full Fiscal Year			
Operating Supplies									
Office Supplies	7,944	38,824	8,400	9,000	3,267	8,500	9,000	500	-
Vehicle Fuel	36,936	37,416	35,146	38,000	9,468	32,500	38,000	5,500	-
Shop Supplies	2,535	3,388	1,175	4,000	844	4,000	3,000	(1,000)	(1,000)
Other Operating Supplies	30,640	21,293	51,933	97,383	19,024	87,050	113,081	26,031	15,698
Art Program Supplies	810	1,063	782	2,500	568	1,100	1,000	(100)	(1,500)
Promotional Supplies	12,145	11,415	11,444	17,050	3,154	17,050	14,250	(2,800)	(2,800)
Holiday Decorations	741	7,282	4,616	500	447	500	5,000	4,500	4,500
Chemicals and Safety	4,300	41,696	39,957	75,100	1,760	74,500	77,600	3,100	2,500
Small Tools and Equipment	8,852	11,200	10,476	11,400	6,021	11,400	11,000	(400)	(400)
Custodial Supplies	12,765	19,158	18,629	18,000	10,674	18,000	19,000	1,000	1,000
Custodial Consumables	28,943	27,500	29,362	36,000	17,198	35,996	41,000	5,004	5,000
Operating Furniture, Fixtures, Equipment and Software	25,437	14,549	32,439	42,110	28,820	41,010	110,130	69,120	68,020
Uniforms	7,931	15,252	7,744	14,500	5,821	13,000	14,000	1,000	(500)
Firefighter Equipment	968	2,626	2,204	2,500	652	2,500	2,500	-	-
Total Operating Supplies	180,947	252,662	254,307	368,043	107,718	347,106	458,561	111,455	90,518
Books, Publications, Subscriptions & Memberships									
Books, Publications, Compact Disks, Videos & Subscriptions	3,920	2,458	2,715	6,775	1,487	6,414	6,475	61	(300)
Dues & Memberships	29,150	21,497	28,317	36,602	31,684	54,600	52,732	(1,868)	16,130
Licenses and Certification Fees	585	635	600	720	-	780	780	-	60
Total Books, Publications, Subscriptions & Mem.	33,655	24,590	31,632	44,097	33,171	61,794	59,987	(1,807)	15,890
Emergency Repair	81,892		14,348	75,000	4,527	75,000	75,000	-	-
TOTAL SERVICES & MATERIALS	2,646,941	2,510,180	2,675,886	3,250,809	1,139,017	3,196,753	3,425,218	203,465	149,409
TOTAL OPERATING EXPENSES, INCLUDING EMERGENCY REPAIR EXPENSE	\$ 6,522,726	\$ 6,530,184	\$ 6,886,075	\$ 8,203,907	\$ 2,994,756	\$ 7,790,886	\$ 8,580,199	\$ 764,313	\$ 351,292
								9.8%	4.3%

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Administrative
BASIC OPERATING BUDGET
FY 2016-2017

Fund		ARA						
Department		Admin						
Department #		11						
Cost Center		00						
Source		00						
Account Code					Description	Item	Summary	
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount	
PERSONNEL SERVICES								
ARA	500000	11	00	00	Salaries	118,213	118,213	
ARA	500015	11	00	00	Salary Adjustment Pool	156,448	156,448	
ARA	500016	11	00	00	Longevity	1,664	1,664	
ARA	500018	11	00	00	Unemployment Claims	14,000	14,000	
ARA	500020	11	00	00	Overtime	-	-	
ARA	500165	11	00	00	Retiree Health	24,360	24,360	
Benefits:								
ARA	500017	11	00	00	Medical Reimbursements	-	56,784	
ARA	500050	11	00	00	FICA Taxes	10,886		
ARA	500070	11	00	00	LGERS retirement	8,109		
ARA	500080	11	00	00	401k	5,998		
ARA	500160	11	00	00	Medical & ACA Reinsurance Fees	29,167		
ARA	500260	11	00	00	Dental	1,270		
ARA	500360	11	00	00	Life Insurance	413		
ARA	500460	11	00	00	Disability	941		
TOTAL PERSONNEL SERVICES							371,469	
OPERATING EXPENSES								
Professional Services								
ARA	604000	11	00	00	Professional Services - General		6,400	
					HRA's for Employees	3,200		
					HRA's for Spouses	1,150		
					HRA's for New Hires	300		
					HRA Report	250		
					Infinisource - COBRA Administration	1,500		
ARA	604020	11	00	00	Physicals and Drug Screens		8,000	
					Physicals & Drug Screens	2,000		
					Fit for Duty Physicals	5,000		
					Medical Tests for Safety Program	1,000		
ARA	641000	11	00	00	Temporary Help		3,000	
					Internship Program	3,000		
Travel and Training								
ARA	650000	11	00	00	Travel, Per Diem, Conference Registration		10,400	
					ACI HR Conference	2,500		
					Risk Management or Benefit Conference	2,500		
					Applicant Travel	3,000		
					Local Travel	2,400		
ARA	651000	11	00	00	Training & Education		5,000	
					HR Training/HR Laws Update/HR Education	1,500		
					Tuition/Certification Pay reimbursement for employees	3,500		
Communications and Freight								
ARA	660000	11	00	00	Postage		4,000	
					Postage	4,000		
ARA	661000	11	00	00	Express Mail Delivery		1,000	
					Express mail	1,000		

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Administrative
BASIC OPERATING BUDGET
FY 2016-2017

Fund		ARA							
Department		Admin							
Department #		11							
Cost Center		00							
Source		00							
Account Code				Description		Item	Summary		
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount		
Rentals and Leases									
ARA	664000	11	00	00	Rentals and Leases			400	
					Neopost postage machine rental	400			
Insurance									
ARA	670000	11	00	00	Property Insurance			48,000	
					Property insurance	48,000			
ARA	671000	11	00	00	General Liability			38,000	
					General liability insurance	38,000			
ARA	672000	11	00	00	Auto Liability			22,000	
					Auto liability insurance	22,000			
ARA	673000	11	00	00	Other Insurance and Bonds			48,500	
					Public officials insurance	28,000			
					Police professional liability insurance	19,000			
					Crime insurance	1,500			
ARA	674000	11	00	00	Worker's Compensation Insurance			80,000	
					Workers' compensation insurance	80,000			
Printing & Binding									
ARA	730000	11	00	00	Printing & Binding			300	
					Printing and Binding	300			
Promotional Activities									
ARA	740101	11	00	00	Community Events/Exhibits/Sponsorships			500	
					United Way campaign	500			
ARA	740115	11	00	00	Employee/Tenant Appreciation			23,000	
					Employee birthday coupons	1,000			
					Employee picnic	3,000			
					Employee flowers (funeral/hospital)	400			
					Employee service awards	1,600			
					Employee holiday checks/gift cards	13,500			
					Employee holiday lunches	2,500			
					Employee Retirement	1,000			
ARA	740119	11	00	00	Wellness			4,500	
					Wellness	4,500			
Other Current Charges and Obligations									
ARA	750000	11	00	00	Legal Notices & Placements			4,500	
					Employment advertising/Legal Notices	4,500			
Operating Supplies									
ARA	760000	11	00	00	Office Supplies			9,000	
					Office supplies	9,000			
ARA	770300	11	00	00	Operating Supplies			3,000	
					Administrative supplies	3,000			
ARA	771000	11	00	00	Operating Furniture, Fixtures, Equipment and Software			3,000	
					Greater than \$100 & up to \$5,000				
					HR furniture & equipment	3,000			
Books, Publications, Subscriptions and Memberships									
ARA	780100	11	00	00	Dues & Memberships			990	
					SHRM	375			
					WNCHR	195			
					NC PRIMA	50			
					IPMA-HR	150			
					PRIMA	220			
ARA	780500	11	00	00	Books, Publications, Compact Disks, Videos & Subscriptions			250	
					HR Books/Publications	250			
TOTAL OPERATING EXPENSES								323,740	
SECTION TOTAL								695,209	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Administrative
Fiscal Year 2016/2017
Variance Analysis

Acct #	Description	FY2016 Budget				FY2016 Estimated Actual				FY2015 Actual			FY 2014
		FY 2017 Budget	FY 2016 Budget	Increase/Decrease		FY 2016 4 Months	FY 2016 Estimate	Increase/Decrease		FY 2015 Actual	Increase/Decrease		FY 2014 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	118,213	100,830	17,383	17.24%	33,924	101,772	16,441	16.15%	86,803	31,410	36.19%	90,425
500015	Salary Adjustment Pool	156,448	34,526	121,922	353.13%	0	0	156,448	100%	0	156,448	100%	0
500016	Longevity	1,664	1,531	133	8.69%	1,607	1,607	57	3.55%	1,531	133	8.69%	2,050
500018	Unemployment Claims	14,000	14,000	0	0.00%	0	7,000	7,000	100.00%	5,340	8,660	162.17%	17,818
500165	Retiree Health	24,360	23,575	785	3.33%	11,279	33,837	(9,477)	-28.01%	33,595	(9,235)	-27.49%	31,583
500017	Medical Reimbursements	0	100	(100)	-100.00%	0	0	0	100%	100	(100)	-100.00%	100
500050	FICA Taxes	10,886	7,864	3,022	38.43%	2,769	8,307	2,579	31.05%	7,068	3,818	54.02%	7,151
500070	LGERS retirement	8,109	6,601	1,508	22.85%	2,021	6,063	2,046	33.75%	5,573	2,536	45.51%	6,366
500080	401k	5,998	4,825	1,173	24.31%	1,500	4,500	1,498	33.29%	3,942	2,056	52.16%	4,502
500160	Medical & ACA Reinsurance Fees	29,167	15,351	13,816	90.00%	6,974	20,922	8,245	39.41%	12,566	16,601	132.11%	10,285
500260	Dental	1,270	490	780	159.18%	491	1,473	(203)	-13.78%	1,430	(160)	-11.19%	1,243
500360	Life Insurance	413	244	169	69.26%	82	246	167	67.89%	239	174	72.80%	270
500460	Disability	941	620	321	51.77%	181	543	398	73.30%	404	537	132.92%	513
	Total Personal Services	56,784	36,095	20,689	57.32%	14,018	42,054	14,730	35.03%	31,322	25,462	81.29%	30,430
	Total Personal Services	371,469	210,557	160,912	76.42%	60,828	186,270	185,199	99.43%	158,591	212,878	134.23%	172,306
604000	Professional Services - General	6,400	6,100	300	4.92%	0	6,000	400	6.67%	1,804	4,596	254.77%	26,298
604020	Physicals and Drug Screens	8,000	9,400	(1,400)	-14.89%	1,277	9,000	(1,000)	-11.11%	2,835	5,165	182.19%	995
641000	Temporary Help	3,000	0	3,000	100%	0	0	3,000	100%	3,873	(873)	-22.54%	9,137
650000	Travel, Per Diem, Conference Registration	10,400	7,800	2,600	33.33%	2,084	7,800	2,600	33.33%	6,730	3,670	54.53%	7,908
651000	Training & Education	5,000	5,500	(500)	-9.09%	92	5,500	(500)	-9.09%	1,555	3,445	221.54%	179
660000	Postage	4,000	4,000	0	0.00%	1,059	3,800	200	5.26%	3,612	388	10.74%	3,202
661000	Express Mail Delivery	1,000	1,000	0	0.00%	244	700	300	42.86%	625	375	60.00%	817
664000	Rentals and Leases	400	400	0	0.00%	92	400	0	0.00%	300	100	33.33%	290
670000	Property and Casualty Insurance	48,000	44,000	4,000	9.09%	16,015	40,000	8,000	20.00%	44,127	3,873	8.78%	44,010
671000	General Liability	38,000	36,000	2,000	5.56%	11,699	32,000	6,000	18.75%	34,178	3,822	11.18%	33,025
672000	Auto Liability	22,000	23,000	(1,000)	-4.35%	6,038	20,000	2,000	10.00%	20,967	1,033	4.93%	19,362
673000	Other Insurance & Bonds	48,500	45,500	3,000	6.59%	12,799	40,000	8,500	21.25%	36,444	12,056	33.08%	34,185
674000	Worker's Compensation Insurance	80,000	77,000	3,000	3.90%	18,084	70,000	10,000	14.29%	64,539	15,461	23.96%	60,987
730000	Printing & Binding	300	300	0	0.00%	130	300	0	0.00%	913	(613)	-67.14%	375
740101	Other Community Events/Exhibits/Sponsorship	500	200	300	150.00%	7	200	300	150.00%	401	99	24.69%	146
740115	Employee/Tenant Appreciation	23,000	22,465	535	2.38%	2,020	22,400	600	2.68%	20,014	2,986	14.92%	19,447
740119	Wellness	4,500	4,500	0	0.00%	1,152	4,500	0	0.00%	8,297	(3,797)	-45.76%	4,486
750000	Legal Notices & Advertising	4,500	4,500	0	0.00%	2,163	4,500	0	0.00%	4,247	253	5.96%	3,942
760000	Office Supplies	9,000	9,000	0	0.00%	1,373	8,500	500	5.88%	8,400	600	7.14%	7,627
770300	Operating Supplies	3,000	3,000	0	0.00%	704	3,000	0	0.00%	2,693	307	11.40%	1,900
771000	Operating Furniture, Fixtures and Equipment	3,000	500	2,500	500.00%	0	400	2,600	650.00%	388	2,612	673.20%	0
780100	Dues & Memberships	990	990	0	0.00%	190	990	0	0.00%	874	116	13.27%	544
780500	Books & Publications	250	250	0	0.00%	0	250	0	0.00%	0	250	100%	0
	Total Services & Mat'ls.	323,740	305,405	18,335	6.00%	77,222	280,240	43,500	15.52%	267,816	55,924	20.88%	278,862
	Department Total	695,209	515,962	179,247	34.74%	138,050	466,510	228,699	49.02%	426,407	268,802	63.04%	451,168

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT

Administrative

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement			
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund		ARA
<input type="checkbox"/>	Renewal and Replacement	Department Number	11	
<input checked="" type="checkbox"/>	Personnel Request	Cost Center		0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Description	Amount
ARA	0	11	0	Administration Coordinator I	\$ 55,378

Presently the Administration Department has a Part-Time Administration Coordinator I position. We are requesting to increase this part-time position to a full-time position. Due to the continuing trend of additional and updated Federal and State Laws, this position is necessary to ensure we maintain accurate compliance. This position will continue to assist the Director of Administration in the recruitment process and all other Administrative and HR functions. This position will also handle the additional reporting and compliance for Affordable Care Act (ACA) as well as create and maintain a purchasing system for the Authority.

The increase in expenses by changing this position from part-time to full-time is a total of \$38,455.

Current part-time position: \$16,923

Requested full-time position: Salary - \$33,842

Benefits - 21,536

Total \$55,378

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Development
BASIC OPERATING BUDGET
FY 2016-2017

Fund	ARA								
Department	Development								
Department #	70								
Cost Center	00								
Source	00								248,623

Account Code					Description	Item Amount	Summary Amount	
Fund	Acct.	Sec.	C.C.	Source				
PERSONNEL SERVICES								
ARA	500000	70	00	00	Salaries	248,642	248,642	
ARA	500016	70	00	00	Longevity	6,063	6,063	
ARA	500020	70	00	00	Overtime	500	500	
					Benefits:			
ARA	500017	70	00	00	Medical Reimbursements	-	99,240	
ARA	500050	70	00	00	FICA Taxes	20,016		
ARA	500070	70	00	00	LGERS retirement	17,238		
ARA	500080	70	00	00	401k	12,750		
ARA	500160	70	00	00	Medical	43,910		
ARA	500260	70	00	00	Dental	2,292		
ARA	500360	70	00	00	Life Insurance	839		
ARA	500460	70	00	00	Disability	2,195		
TOTAL PERSONNEL SERVICES								354,445
OPERATING EXPENSES								
Professional Services								
ARA	604000	70	00	00	Professional Services - General		40,000	
					Surveys, Appraisals, Reports, Consultant Svcs, Misc.	40,000		
Travel and Training								
ARA	650000	70	00	00	Travel, Per Diem, Conference Registration		28,580	
					AAAE NAC	2,500		
					NBAA	1,700		
					SEC- F&A Conference	1,100		
					SEC - AAAE Annual Conference	1,000		
					AAAE Annual Conference	2,500		
					NCAA Annual Conference	800		
					FAA & Other Meetings	2,500		
		70	00	75	Safety Program - Incident Investigation - 1	400		
				75	Safety Program - MESH Course - 1	1,290		
				75	Safety Program - Confined Spaces - 1	110		
				75	Safety Program - NC Safety & Health Congress - 1	800		
				75	Safety Program - NC Statewide Safety School - 1	800		
				75	Safety Program - 10 Hour General Industry - 1	450		
				75	Safety Program - Job Safety Analysis - 1	400		
				75	Safety Program - Safety Inspections - 1	400		
				75	Safety Program - Ergonomics - 1	400		
				75	Safety Program - Practical Applications - 1	1,690		
				75	Safety Program - Env. Issues Practical Applications- 1	1,690		
				75	Safety Program - LOTO & Electrical Safety - 1	350		
					AGTA Conference - 1	1,800		
					Local Travel & Expenses	5,400		
					Business Meeting Expenses	500		

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY								
ASHEVILLE REGIONAL AIRPORT								
Development								
BASIC OPERATING BUDGET								
FY 2016-2017								
Fund		ARA						
Department	Development							
Department #	70							
Cost Center	00							
Source	00							
							248,623	
Account Code			Description			Item	Summary	
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount	
ARA	651000	70	00	00	Training & Education		2,700	
					Professional Development (ADA/DBE/Misc. Cert.)	1,700		
		70	00	75	Safety Program - Training Materials	500		
				75	Safety Program - Professional Development	500		
Communications and Freight								
ARA	663000	70	00	00	Online Services		560	
					Internet Broadband Services	560		
Printing & Binding								
ARA	730000	70	00	00	Printing & Binding		700	
					Development Marketing Materials & Supplies	200		
		70	00	75	Safety Program - Training, Posters, Handouts etc.	500		
Operating Supplies								
ARA	770300	70	00	00	Operating Supplies		800	
					General Supplies	300		
		70	00	75	Safety Program - Promotional	500		
ARA	771000	70	00	00	Operating Furniture, Fixtures, Equipment and Software Greater than \$100 & up to \$5,000		300	
					Operating Furniture, Fixtures, Equip up to \$5K	300		
Books, Publications, Subscriptions and Memberships								
ARA	780100	70	00	00	Dues & Memberships		1,900	
					AAAE - 2	550		
					SEC - AAAE - 2	70		
					NCAA - 2	80		
					National Safety Council - 1	450		
					AGTA - 1	450		
					DBE, ADA & Other	300		
TOTAL OPERATING EXPENSES								75,540
SECTION TOTAL								429,985

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
 Development
 Fiscal Year 2016/2017
 Variance Analysis

Acct #	Description	FY 2017 Budget	FY2016 Budget		FY2016 Estimated Actual				FY2015 Actual			FY 2014	
			FY 2016 Budget	Increase/Decrease		FY 2016 4 Months	FY 2016 Estimate	Increase/Decrease		FY 2015 Actual	Increase/Decrease		FY 2014 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	248,642	248,623	19	0.01%	56,795	170,385	78,257	45.93%	159,860	88,782	55.54%	151,545
500016	Longevity	6,063	3,068	2,995	97.62%	838	3,068	2,995	97.62%	795	5,268	662.64%	767
500020	Overtime	500	300	200	66.67%	0	300	200	66.67%	0	500	100%	28
500017	Medical Reimbursements	0	100	(100)	-100.00%	0	0	0	100%	100	(100)	-100.00%	100
500050	FICA Taxes	20,016	19,786	230	1.16%	4,420	13,260	6,756	50.95%	11,887	8,129	68.39%	11,322
500070	LGERS retirement	17,238	17,790	(552)	-3.10%	3,883	11,649	5,589	47.98%	10,068	7,170	71.22%	10,350
500080	401k	12,750	12,600	150	1.19%	2,882	8,646	4,104	47.47%	7,710	5,040	65.37%	7,320
500160	Medical	43,910	49,523	(5,613)	-11.33%	7,447	22,341	21,569	96.54%	22,701	21,209	93.43%	29,691
500260	Dental	2,292	2,463	(171)	-6.94%	469	1,407	885	62.90%	1,414	878	62.09%	1,677
500360	Life Insurance	839	791	48	6.07%	161	483	356	73.71%	467	372	79.66%	425
500460	Disability	2,195	1,756	439	25.00%	414	1,242	953	76.73%	735	1,460	198.64%	735
	Total Benefits	99,240	104,809	(5,569)	-5.31%	19,676	59,028	40,212	68.12%	55,082	44,158	80.17%	61,620
	Total Personal Services	354,445	356,800	(2,355)	-0.66%	77,309	232,781	121,664	52.27%	215,737	138,708	64.29%	213,960
604000	Professional Services - General	40,000	40,000	0	0.00%	65,839	66,638	(26,638)	-39.97%	50,776	(10,776)	-21.22%	14,646
650000	Travel, Per Diem, Conference Registration	28,580	18,600	9,980	53.66%	6,162	18,486	10,094	54.60%	18,035	10,545	58.47%	15,664
651000	Training & Education	2,700	1,500	1,200	80.00%	0	1,500	1,200	80.00%	0	2,700	100%	570
663000	Online Services	560	560	0	0.00%	80	560	0	0.00%	476	84	17.65%	480
730000	Printing & Binding	700	300	400	133.33%	167	300	400	133.33%	147	553	376.19%	0
770300	Operating Supplies	800	300	500	166.67%	79	300	500	166.67%	127	673	529.92%	80
771000	Operating Furniture, Fixtures and Equipment	300	500	(200)	-40.00%	0	500	(200)	-40.00%	0	300	100%	0
780100	Dues & Memberships	1,900	750	1,150	153.33%	383	750	1,150	153.33%	315	1,585	503.17%	350
	Total Services & Mat'ls.	75,540	62,510	13,030	20.84%	72,710	89,034	(13,494)	-15.16%	69,876	5,664	8.11%	31,790
	Department Total	429,985	419,310	10,675	2.55%	150,019	321,815	108,170	33.61%	285,613	144,372	50.55%	245,750

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Executive

BASIC OPERATING BUDGET

FY 2016-2017

Fund		ARA							
Department		Executive							
Department #		05							
Cost Center		00							
Source		00							
									266,739

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount

PERSONNEL SERVICES							
ARA	500000	05	00	00	Salaries	266,739	266,739
ARA	500016	05	00	00	Longevity	4,714	4,714
					<u>Benefits:</u>		
ARA	500017	05	00	00	Medical Reimbursements	-	93,470
ARA	500030	05	00	00	Allocated Benefits	1,000	
ARA	500050	05	00	00	FICA Taxes	21,392	
ARA	500070	05	00	00	LGERS retirement	18,350	
ARA	500080	05	00	00	401k	13,573	
ARA	500160	05	00	00	Medical	34,650	
ARA	500260	05	00	00	Dental	1,935	
ARA	500360	05	00	00	Life Insurance	663	
ARA	500460	05	00	00	Disability	1,907	
					TOTAL PERSONNEL SERVICES		364,923

OPERATING EXPENSES							
					Professional Services		
ARA	604000	05	00	00	Professional Services - General		50,000
					Various	50,000	
ARA	604010	05	00	00	Professional Services - Legal		50,000
					Paltra, Straus, Robinson & Moore	50,000	
ARA	604017	05	00	00	Surveys, Reports & Data		18,000
					Diio	18,000	
					Travel and Training		
ARA	650000	05	00	00	Travel, Per Diem, Conference Registration		71,500
					ACI Small Airports Conf	3,000	
					ACI Annual Conf	4,000	
					AAAE Aviation Issues Conf	4,500	
					ACI Concessions Conf	3,000	
					US Chamber Aviation Summit	1,500	
					Allegiant Conf	2,000	
					ACI-AAAE Spring Legislative Conf	2,500	
					SEC-AAAE Annual Conf	1,000	
					NCAA Annual Conf	750	
					AAAE Annual Conf	3,500	
					Chamber Raleigh Legislative Visit	750	
					Airline & FAA Meetings	6,000	
					ACI Winter Board Meeting / CEO Forum	3,000	
					ACI Regional Assembly - World Board	10,000	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Executive

BASIC OPERATING BUDGET

FY 2016-2017

Fund		ARA							
Department		Executive							
Department #		05							
Cost Center		00							
Source		00							
									266,739

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount
					AAAE/ACI Summer Legislative Mtg	2,000	
					ACI Commissioners Conf	2,500	
					NCSHRM Conf	500	
					ACI Summer Board Meeting	6,000	
					Board Travel	15,000	
ARA	651000	05	00	00	Training & Education		500
					General Professional Development	500	
					NC Notary Reappointment		
					Communications and Freight		
ARA	663000	05	00	00	Online Services		500
					MiFi 3G	500	
					Printing & Binding		
ARA	730000	05	00	00	Printing & Binding		500
					General	500	
					Promotional Activities		
ARA	740100	05	00	00	Other Promotional Events/Sponsorships		1,100
					SEC-AAAE & AAAE Finance & Admin Sponsorships	1,100	
ARA	740115	05	00	00	Employee/Tenant Appreciation		2,500
					Tenant/Employee Lunch	2,500	
					Other Current Charges and Obligations		
ARA	750100	05	00	00	Other Current Charges and Obligations		7,500
					Business Meeting Expenses	2,500	
					Misc Board Expenses	1,000	
					Annual Board Holiday Reception	4,000	
					Operating Supplies		
ARA	770300	05	00	00	Operating Supplies		750
					Misc Supplies	750	
ARA	770305	05	00	00	Promotional Items		1,250
					Special Promo Items	1,250	
ARA	771000	05	00	00	Operating Furniture, Fixtures, Equipment and Software		1,250
					Greater than \$100 & up to \$5,000		
					Admin Equipment	1,250	
					Books, Publications, Subscriptions and Memberships		
ARA	780100	05	00	00	Dues & Memberships		38,790
					AAAE Annual Membership	275	
					SEC-AAAE Annual Membership	35	
					NCAA Annual Membership	40	
					Vistage	15,000	
					Small Airport Coalition	6,000	
					AMAC		

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Executive

Fiscal Year 2016/2017

Variance Analysis

Acct #	Description	FY2016 Budget				FY2016 Estimated Actual				FY2015 Actual			FY2014
		FY 2017 Budget	FY 2016 Budget	Increase/Decrease		FY 2016 4 Months	FY 2016 Estimate	Increase/Decrease		FY 2015 Actual	Increase/Decrease		FY 2014 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	266,739	275,237	(8,498)	-3.09%	79,985	239,955	26,784	11.16%	228,543	38,196	16.71%	221,756
500016	Longevity	4,714	4,519	195	4.32%	1,003	4,519	195	4.32%	4,314	400	9.27%	4,180
500017	Medical Reimbursements	0	200	(200)	-100.00%	0	0	0	100%	200	(200)	-100.00%	100
500030	Allocated Benefits	1,000	1,000	0	0.00%	0	1,000	0	0.00%	400	600	150.00%	375
500050	FICA Taxes	21,392	21,476	(84)	-0.39%	4,098	12,294	9,098	74.00%	13,019	8,373	64.31%	13,288
500070	LGERS retirement	18,350	19,747	(1,397)	-7.07%	5,457	16,371	1,979	12.09%	15,718	2,632	16.75%	15,577
500080	401k	13,573	13,988	(415)	-2.97%	4,049	12,147	1,426	11.74%	11,116	2,457	22.10%	11,016
500160	Medical	34,650	33,604	1,046	3.11%	8,886	26,658	7,992	29.98%	26,934	7,716	28.65%	28,821
500260	Dental	1,935	1,759	176	10.01%	583	1,749	186	10.63%	1,414	521	36.85%	1,379
500360	Life Insurance	663	603	60	9.95%	201	603	60	9.95%	603	60	9.95%	544
500460	Disability	1,907	1,733	174	10.04%	578	1,734	173	9.98%	801	1,106	138.08%	801
	Total Benefits	93,470	94,110	(640)	-0.68%	23,852	72,556	20,914	28.82%	70,205	23,265	33.14%	71,901
	Total Personal Services	364,923	373,866	(8,943)	-2.39%	104,840	317,030	47,893	15.11%	303,062	61,861	20.41%	297,837
604000	Professional Services - General	50,000	59,500	(9,500)	-15.97%	9,500	45,000	5,000	11.11%	41,440	8,560	20.66%	40,242
604010	Professional Services - Legal	50,000	56,190	(6,190)	-11.02%	16,556	50,000	0	0.00%	65,598	(15,598)	-23.78%	72,708
604017	Surveys, Reports & Data	18,000	18,000	0	0.00%	6,000	18,000	0	0.00%	18,000	0	0.00%	18,000
650000	Travel, Per Diem, Conference Registration	71,500	49,800	21,700	43.57%	16,563	55,000	16,500	30.00%	54,700	16,800	30.71%	26,935
651000	Training & Education	500	500	0	0.00%	0	500	0	0.00%	207	293	141.55%	822
663000	Online Services	500	500	0	0.00%	89	500	0	0.00%	534	(34)	-6.37%	503
730000	Printing & Binding	500	500	0	0.00%	0	500	0	0.00%	0	500	100%	0
740100	Promotional Events/Sponsorships	1,100	1,500	(400)	-26.67%	0	1,500	(400)	-26.67%	1,050	50	4.76%	4,084
740115	Employee/Tenant Appreciation	2,500	2,500	0	0.00%	0	2,500	0	0.00%	1,638	862	52.63%	1,510
750100	Other Current Charges & Obligations	7,500	7,000	500	7.14%	1,264	6,500	1,000	15.38%	6,137	1,363	22.21%	6,280
770300	Operating Supplies	750	750	0	0.00%	0	750	0	0.00%	197	553	280.71%	366
770305	Promotional Items	1,250	1,250	0	0.00%	0	1,250	0	0.00%	1,269	(19)	-1.50%	1,801
771000	Operating Furniture, Fixtures and Equipment	1,250	1,250	0	0.00%	0	1,250	0	0.00%	697	553	79.34%	415
780100	Dues & Memberships	38,790	22,315	16,475	73.83%	17,765	40,000	(1,210)	-3.03%	16,765	22,025	131.37%	12,220
780500	Books & Publications	400	400	0	0.00%	13	39	361	925.64%	0	400	100%	0
	Total Services & Mat'ls.	244,540	221,955	22,585	10.18%	67,750	223,289	21,251	9.52%	208,232	36,308	17.44%	185,886
	Department Total	609,463	595,821	13,642	2.29%	172,590	540,319	69,144	12.80%	511,294	98,169	19.20%	483,723

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Finance

Fiscal Year 2016/2017

Variance Analysis

Acct #	Description	FY 2017 Budget	FY2016 Budget		FY2016 Estimated Actual				FY2015 Actual			FY 2014	
			FY 2016 Budget	Increase/Decrease		FY 2016 Actual 4 Months	FY 2016 Estimate	Increase/Decrease		FY 2015 Actual	Increase/Decrease		FY 2014 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	203,920	207,079	(3,159)	-1.53%	66,279	201,477	2,443	1.21%	165,494	21,111	11.55%	182,809
500016	Longevity	0	761	(761)	-100.00%	0	0	0	100%	2,732	(734)	-100.00%	734
500017	Medical Reimbursements	0	100	(100)	-100.00%	0	0	0	100%	0	0	100%	0
500050	FICA Taxes	15,967	16,268	(301)	-1.85%	4,976	15,928	39	0.24%	14,738	2,274	16.61%	13,693
500070	LGERS retirement	13,785	14,673	(888)	-6.05%	4,466	13,498	287	2.13%	12,579	1,209	9.61%	12,576
500080	401k	10,196	10,392	(196)	-1.89%	3,314	9,994	202	2.02%	8,896	1,302	14.64%	8,894
500160	Medical	42,620	36,664	5,956	16.24%	9,411	40,243	2,377	5.91%	28,784	10,949	34.57%	31,671
500260	Dental	2,672	2,084	588	28.21%	685	2,565	107	4.17%	1,711	1,010	60.77%	1,662
500360	Life Insurance	689	533	156	29.27%	177	473	216	45.67%	496	165	31.49%	524
500460	Disability	1,637	1,335	302	22.62%	445	1,029	608	59.09%	885	633	63.05%	1,004
	Total Benefits	87,566	82,049	5,517	6.72%	23,474	83,730	3,836	4.58%	68,089	17,542	25.05%	70,024
	Total Personal Services	291,486	289,889	1,597	0.55%	89,753	285,207	6,279	2.20%	236,315	37,919	14.95%	253,567
604000	Professional Services - General	9,000	10,000	(1,000)	-10.00%	475	5,000	4,000	80.00%	175	5,329	145.16%	3,671
640000	Auditors	40,000	15,000	25,000	166.67%	7,000	15,000	25,000	166.67%	14,600	27,450	218.73%	12,550
641000	Temporary Help	0	0	0	100%	0	0	0	100%	30,290	0	100%	0
650000	Travel, Per Diem, Conference Registration	7,900	7,900	0	0.00%	800	4,900	3,000	61.22%	1,600	2,756	53.58%	5,144
651000	Training & Education	5,000	5,000	0	0.00%	0	0	5,000	100%	550	3,648	269.82%	1,352
654000	Bank Charges & Credit Card Fees	81,000	75,000	6,000	8.00%	28,167	79,000	2,000	2.53%	70,691	13,183	19.44%	67,817
770300	Operating Supplies	1,500	1,500	0	0.00%	(111)	500	1,000	200.00%	565	60	4.17%	1,440
771000	Operating Furniture, Fixtures and Equipment	500	1,000	(500)	-50.00%	0	500	0	0.00%	338	500	100%	0
780100	Dues & Memberships	495	615	(120)	-19.51%	0	785	(290)	-36.94%	210	90	22.22%	405
780500	Books & Publications	300	300	0	0.00%	0	300	0	0.00%	0	300	100%	0
780503	Licenses & Certifications	120	60	60	100.00%	0	120	0	0.00%	60	60	100.00%	60
	Total Services & Mat'ls.	145,815	116,375	29,440	25.30%	36,331	106,105	39,710	37.43%	119,079	53,376	57.74%	92,439
	Department Total	437,301	406,264	31,037	7.64%	126,084	391,312	45,989	11.75%	355,394	91,295	26.39%	346,006

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY								
ASHEVILLE REGIONAL AIRPORT								
Guest Services								
BASIC OPERATING BUDGET								
FY 2016-2017								
Fund		ARA						
Department	Guest Services							
Department #	60							
Cost Center	00							
Source	00						146,983	
Account Code			Description			Item	Summary	
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount	
PERSONNEL SERVICES								
ARA	500000	60	00	00	Salaries	146,525	146,525	
ARA	500016	60	00	00	Longevity	1,999	1,999	
ARA	500020	60	00	00	Overtime	2,400	2,400	
					Benefits:			
ARA	500017	60	00	00	Medical Reimbursements	-	39,311	
ARA	500050	60	00	00	FICA Taxes	11,725		
ARA	500070	60	00	00	LGERS retirement	5,888		
ARA	500080	60	00	00	401k	4,355		
ARA	500160	60	00	00	Medical	15,560		
ARA	500260	60	00	00	Dental	800		
ARA	500360	60	00	00	Life Insurance	298		
ARA	500460	60	00	00	Disability	685		
TOTAL PERSONNEL SERVICES								190,235
OPERATING EXPENSES								
Travel and Training								
ARA	650000	60	00	00	Travel, Per Diem, Conference Registration		1,850	
					AAAE Customer Service or Sales Conference (Supervisor)	1,850		
ARA	651000	60	00	00	Training & Education		500	
					Customer Service Training (Staff/Volunteers)	500		
Printing & Binding								
ARA	730000	60	00	00	Printing & Binding		750	
					Advertising sales materials/Misc. printing	750		
Promotional Activities								
ARA	740115	60	00	00	Employee/Tenant Appreciation		2,700	
					Volunteer appreciation/recognition	700		
					Tenant customer service incentives	2,000		
Other Current Charges and Obligations								
ARA	750200	60	00	00	In Terminal Advertising		9,225	
					In-terminal advertising - sales supplies	1,000		
					In-terminal advertising - cleaning/R&M	1,500		
					In-terminal advertising - business development/meetings	225		
					In-terminal advertising - additional displays under \$5,000	6,500		
Operating Supplies								
ARA	771000	60	00	00	Operating Furniture, Fixtures, Equipment and Software		1,060	
					Greater than \$100 & up to \$5,000			
					Lost and Found shelving	800		
					Misc equipment	260		
ARA	771500	60	00	00	Uniforms		1,000	
					Apparel for G.S. Staff/volunteers	1,000		

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Guest Services

BASIC OPERATING BUDGET

FY 2016-2017

Fund		ARA										
Department		Guest Services										
Department #		60										
Cost Center		00										
Source		00										146,983
Account Code					Description					Item Amount	Summary Amount	
Fund	Acct.	Sec.	C.C.	Source								
					Books, Publications, Subscriptions and Memberships							
ARA	780100	60	00	00	Dues & Memberships						480	
					AAAE					275		
					AAAE - SE Chapter					35		
					FABA					150		
					Young Professionals					20		
ARA	780500	60	00	00	Books, Publications, Compact Disks, Videos & Subscriptions						50	
					Misc. publications					50		
TOTAL OPERATING EXPENSES											17,615	
SECTION TOTAL											207,850	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
Guest Services
Fiscal Year 2016/2017
Variance Analysis

Acct #	Description	FY 2017 Budget	FY2016 Budget		FY2016 Estimated Actual				FY2015 Actual			FY 2014	
			FY 2016 Budget	Increase/Decrease		FY 2016 4 Months	FY 2016 Estimate	Increase/Decrease		FY 2015 Actual	Increase/Decrease		FY 2014 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	146,525	146,983	(458)	-0.31%	49,039	147,117	(592)	-0.40%	125,125	21,400	17.10%	95,546
500016	Longevity	1,999	1,832	167	9.12%	937	1,832	167	9.12%	1,832	167	9.12%	911
500020	Overtime	2,400	2,400	0	0.00%	375	1,125	1,275	113.33%	2,953	(553)	-18.73%	1,879
500017	Medical Reimbursements	0	100	(100)	-100.00%	0	0	0	100%	0	0	100%	0
500050	FICA Taxes	11,725	11,602	123	1.06%	3,820	11,460	265	2.31%	9,785	1,940	19.83%	7,536
500070	LGERS retirement	5,888	6,306	(418)	-6.63%	2,424	7,272	(1,384)	-19.03%	5,648	240	4.25%	4,393
500080	401k	4,355	4,474	(119)	-2.66%	1,800	5,400	(1,045)	-19.35%	3,994	361	9.04%	3,107
500160	Medical	15,560	15,454	106	0.69%	4,118	12,354	3,206	25.95%	12,486	3,074	24.62%	9,902
500260	Dental	800	728	72	9.89%	243	729	71	9.74%	728	72	9.89%	562
500360	Life Insurance	298	271	27	9.96%	90	270	28	10.37%	265	33	12.45%	231
500460	Disability	685	624	61	9.78%	208	624	61	9.78%	480	205	42.71%	371
	Total Benefits	39,311	39,559	(248)	-0.63%	12,703	38,109	1,202	3.15%	33,386	5,925	17.75%	26,102
	Total Personal Services	190,235	190,774	(539)	-0.28%	63,054	188,183	2,052	1.09%	163,296	26,939	16.50%	124,438
641000	Temporary Help	0	0	0	100%	3,486	10,458	(10,458)	-100.00%	1,968	(1,968)	-100.00%	13,775
650000	Travel, Per Diem, Conference Registration	1,850	1,850	0	0.00%	0	1,850	0	0.00%	0	1,850	100%	0
651000	Training & Education	500	500	0	0.00%	0	500	0	0.00%	0	500	100%	224
664000	Rentals and Leases	0	0	0	100%	0	0	0	100%	0	0	100%	(2)
730000	Printing & Binding	750	1,000	(250)	-25.00%	0	1,000	(250)	-25.00%	738	12	1.63%	381
740115	Employee/Tenant Appreciation	2,700	2,125	575	27.06%	284	2,125	575	27.06%	2,033	667	32.81%	2,128
750200	In Terminal Advertising	9,225	8,400	825	9.82%	838	8,400	825	9.82%	9,300	(75)	-0.81%	9,305
771000	Operating Furniture, Fixtures and Equipment	1,060	260	800	307.69%	0	260	800	307.69%	240	820	341.67%	417
771500	Uniforms	1,000	500	500	100.00%	249	500	500	100.00%	530	470	88.68%	446
780100	Dues & Memberships	480	480	0	0.00%	0	480	0	0.00%	400	80	20.00%	295
780500	Books & Publications	50	50	0	0.00%	0	50	0	0.00%	0	50	100%	79
	Total Services & Mat'ls.	17,615	15,165	2,450	16.16%	4,857	25,623	(8,008)	-31.25%	15,209	2,406	15.82%	27,048
	Department Total	207,850	205,939	1,911	0.93%	67,911	213,806	(5,956)	-2.79%	178,505	29,345	16.44%	151,486

Comments

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Information Technology
BASIC OPERATING BUDGET
FY 2016-2017

Fund		ARA							
Department	Information Technology								
Department #	20								
Cost Center	00								
Source	00								
									262,682

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount
PERSONNEL SERVICES							
ARA	500000	20	00	00	Salaries	262,682	262,682
ARA	500016	20	00	00	Longevity	2,665	2,665
Benefits:							
ARA	500017	20	00	00	Medical Reimbursements	-	95,775
ARA	500050	20	00	00	FICA Taxes	20,606	
ARA	500070	20	00	00	LGERS retirement	17,937	
ARA	500080	20	00	00	401k	13,268	
ARA	500160	20	00	00	Medical	38,597	
ARA	500260	20	00	00	Dental	2,274	
ARA	500360	20	00	00	Life Insurance	915	
ARA	500460	20	00	00	Disability	2,178	
TOTAL PERSONNEL SERVICES							361,122

OPERATING EXPENSES							
Professional Services							
ARA	604000	20	00	00	Professional Services - General		7,000
					Coalfire - PCI Compliance Audit and Testing	7,000	
ARA	604043	20	00	00	Website Maintenance		1,300
					Immedion -> Go Daddy Website Hosting	1,300	
Contractual Services							
ARA	644000	20	00	00	Computer Technical Support		18,600
					EIS - Microsoft Dynamics Service Agreement	4,600	
					Cisco - SmartNet Agreement (Network Switches, Telephone System)	8,000	
					Misc Network Support - 40 Hours	6,000	
ARA	647000	20	00	00	Other Contractual Services		46,470
					Internet Fax Service (5 lines)	550	
					Click Through Flights Service - Online Booking	5,800	
					Flightview - Real Time Flight Map (Website and Terminal)	3,100	
					Flightview - Annual Support Agreement	500	
					Image Solutions Copier Service and Repair Agreement	5,000	
					Image Solutions Printer Service and Repair Agreement	1,850	
					Spatco - GasBoy Service Agreement	700	
					Infor - MP2 Service Agreement	2,450	
					SoftTime Service Agreement (Time & Attendance)	1,275	
					Firewall Maintenance and Service Agreement	3,100	
					Remote Access Software - ScreenConnect - GARAA Network	900	
					Remote Access Software - LogMeIn - PCI Network	250	
					Kimball - Call Recording Software Support Agreement	1,150	
					Infortel / ISI - Call Accounting Service Agreement	1,675	
					Xirrus Support Renewal - WiFi Network	-	
					WebRoot - Antivirus and Malware Protection	1,900	
					Microsoft Office 365 / Hosted Email (65 Users)	12,870	
					Dell - Server Extended Hardware Service Agreements	2,500	
					RS Technologies - DPS CAD A.L.E.I.R. Software & Support	300	
					ESI/Plumblin - Fixed Asset Support Agreement	600	
ARA	647000	20	10	00	Other Contractual Services-Terminal		99,640
					AirIT EASE Master Service Agreement	39,000	
					VMWare Support Contract EASE and Virtualization Project	6,000	
					ComNet Service Agreement	34,000	
					Schneider - Service / Support Agreement (CCTV, Security)	12,000	
					Pandora - Terminal Music	350	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
Information Technology
 Fiscal Year 2016/2017
 Variance Analysis

Acct #	Description	FY2016 Budget				FY2016 Estimated Actual				FY2015 Actual			FY 2014
		FY 2017 Budget	FY 2016 Budget	Increase/Decrease		FY 2016 Actual 4 Months	FY 2016 Estimate	Increase/Decrease		FY 2015 Actual	Increase/Decrease		FY 2014 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	262,682	258,471	4,211	1.63%	71,249	213,747	48,935	22.89%	218,596	44,086	20.17%	202,873
500016	Longevity	2,665	4,693	(2,028)	-43.21%	2,368	4,693	(2,028)	-43.21%	3,426	(761)	-22.21%	3,301
500020	Overtime	0	0	0	100%	0	0	0	100%	121	(121)	-100.00%	
500017	Medical Reimbursements	0	300	(300)	-100.00%	0	0	0	100%	100	(100)	-100.00%	100
500050	FICA Taxes	20,606	20,440	166	0.81%	5,582	16,746	3,860	23.05%	18,579	2,027	10.91%	15,591
500070	LGERS retirement	17,937	18,586	(649)	-3.49%	4,903	14,709	3,228	21.95%	16,861	1,076	6.38%	14,403
500080	401k	13,268	13,159	109	0.83%	3,681	11,043	2,225	20.15%	11,924	1,344	11.27%	10,166
500160	Medical	38,597	44,667	(6,070)	-13.59%	6,045	18,135	20,462	112.83%	35,068	3,529	10.06%	33,360
500260	Dental	2,274	2,448	(174)	-7.11%	456	1,368	906	66.23%	2,382	(108)	-4.53%	2,068
500360	Life Insurance	915	812	103	12.68%	185	555	360	64.86%	729	186	25.51%	607
500460	Disability	2,178	1,653	525	31.76%	409	1,227	951	77.51%	1,193	985	82.56%	1,084
	Total Benefits	95,775	102,065	(6,290)	-6.16%	21,261	63,783	31,992	50.16%	86,836	8,939	10.29%	77,379
	Total Personal Services	361,122	365,229	(4,107)	-1.12%	94,878	282,223	78,899	27.96%	308,979	52,143	16.88%	283,553
604000	Professional Services - General	7,000	3,000	4,000	133.33%	0	3,000	4,000	133.33%	447	6,553	1466.00%	5,796
604043	Website Maintenance	1,300	3,400	(2,100)	-61.76%	0	3,400	(2,100)	-61.76%	0	1,300	100%	3,100
644000	Computer Tech. Support	18,600	24,400	(5,800)	-23.77%	156	24,000	(5,400)	-22.50%	23,983	(5,383)	-22.45%	19,860
647000	Other Contractual Services	146,110	132,549	13,561	10.23%	30,856	115,500	30,610	26.50%	111,704	34,406	30.80%	114,311
650000	Travel, Per Diem, Conference Registration	14,800	12,200	2,600	21.31%	2,429	11,800	3,000	25.42%	9,264	5,536	59.76%	11,764
651000	Training & Education	5,950	4,500	1,450	32.22%	1,234	4,200	1,750	41.67%	1,297	4,653	358.75%	1,151
662000	Telecommunications	71,270	64,698	6,572	10.16%	29,935	89,805	(18,535)	-20.64%	74,903	(3,633)	-4.85%	61,566
664000	Rentals and Leases	11,500	11,500	(0)	0.00%	3,729	11,187	313	2.80%	11,267	233	2.07%	11,375
710000	General Repairs and Maintenance	14,750	12,150	2,600	21.40%	5,314	12,000	2,750	22.92%	25,355	(10,605)	-41.83%	10,856
770300	Operating Supplies	71,200	61,593	9,607	15.60%	10,221	55,000	16,200	29.45%	34,065	37,135	109.01%	31,197
771000	Operating Furniture, Fixtures and Equipment	90,520	26,500	64,020	241.58%	24,076	26,500	64,020	241.58%	17,661	72,859	412.54%	12,141
780100	Dues & Memberships	1,425	1,045	380	36.36%	150	1,045	380	36.36%	1,390	35	2.52%	415
780500	Books & Publications	3,700	4,000	(300)	-7.50%	581	4,000	(300)	-7.50%	1,805	1,895	104.99%	1,878
	Total Services & Mat'ls.	458,125	361,535	96,590	26.72%	108,681	361,437	96,688	26.75%	313,141	144,984	46.30%	285,410
	Department Total	819,247	726,764	92,483	12.73%	203,559	643,660	175,587	27.28%	622,120	197,127	31.69%	568,963

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Marketing & Public Relations
BASIC OPERATING BUDGET
FY 2016-2017

Fund	ARA								
Department	Marketing & Public Relations								
Department #	30								
Cost Center	00								
Source	00								144,716

Account Code					Description	Item Amount	Summary Amount
Fund	Acct.	Sec.	C.C.	Source			
					In-terminal displays & PR materials	4,000	
ARA	730001	30	00	00	Banners		1,500
					Updated banners	1,500	
					Promotional Activities		
ARA	740005	30	00	00	Radio		12,000
					Misc. radio	12,000	
ARA	740010	30	00	00	Billboards		32,500
					Billboard leases (outdoor, cinema screens, etc.)	30,000	
					Production costs	2,500	
ARA	740015	30	00	00	Print		15,100
					AVL - CVB Asheville Magazine - Journal Communications	2,100	
					Magazines & newspapers	13,000	
ARA	740020	30	00	00	TV		58,000
					Network - WLOS, WSPA, WYFF, FOX	48,000	
					Charter cable	10,000	
ARA	740030	30	00	00	Telephone Book		-
					Yellow Book	-	
ARA	740040	30	00	00	Web Advertising		42,440
					Per click & display advertising	38,000	
					Business to business marketing via email/web/Constant Contact	1,440	
					Social media advertising/contesting	3,000	
ARA	740050	30	00	00	Air Service Development		20,000
					Roundtable host and misc ASD costs	20,000	
ARA	740100	30	00	00	Other Promotional Events/Sponsorships		11,000
					Flyaways	6,000	
					Corp traveler loyalty program - internal process	5,000	
ARA	740101	30	00	00	Community Events/Exhibits/Sponsorships		38,000
					Sponsorships/events (misc - DTA5, FRP, Tourists, other)	23,000	
					Henderson Chamber sponsorships	5,000	
					Asheville Chamber sponsorships - including \$4,500 for 5x5	8,500	
					Customer appreciation events in terminal	1,500	
ARA	740115	30	00	00	Employee/Tenant Appreciation		1,950
					Tenant prizes for holiday décor contest	250	
					Tenant lunch	1,700	
					Operating Supplies		
ARA	770301	30	00	00	Art Program Supplies		1,000
					Supplies, promotional materials	1,000	
ARA	770305	30	00	00	Promotional Items		13,000
					Small items/large quantities - general & events	2,500	
					DTA5 promo items - 5 events	2,500	
					Carolina West	1,000	
					Apparel - promotional	3,000	
					Apparel - staff - restock	1,500	
					Large items / small quantities	2,500	
ARA	770310	30	00	00	Holiday Decorations		5,000
					Decorations - replacement lights, supplies	5,000	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Marketing & Public Relations
BASIC OPERATING BUDGET
FY 2016-2017

Fund		ARA											
Department	Marketing & Public Relations												
Department #	30												
Cost Center	00												
Source	00												
													144,716
Account Code					Description	Item	Summary						
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount						
ARA	771000	30	00	00	Operating Furniture, Fixtures, Equipment and Software Greater than \$100 & up to \$5,000		5,000						
					8x8 stage for passenger appreciation events	1,750							
					Skirting for stage	400							
					Camera lens - needed for professional quality photos for wel	1,000							
					Display cabinet for admin reception area	500							
					New pots for plants in terminal (matching)	1,200							
					Prize wheel	150							
					Books, Publications, Subscriptions and Memberships								
ARA	780100	30	00	00	Dues & Memberships		4,477						
					Asheville Chamber	702							
					Haywood Chamber	580							
					Hendersonville Chamber	495							
					Jackson Chamber	210							
					Madison Chamber	300							
					McDowell Chamber	205							
					Mitchell County Chamber	350							
					Polk Chamber	375							
					Rutherford Chamber	250							
					Transylvania/Brevard Chamber	375							
					Yancey Chamber	280							
					AAAE	275							
					SEC AAAE	35							
					NCAA	45							
ARA	780500	30	00	00	Books, Publications, Compact Disks, Videos & Subscriptions		975						
					Photos - royalty free	500							
					Citizen-Times subscription	250							
					Times-News subscription	225							
TOTAL OPERATING EXPENSES							326,342						
SECTION TOTAL							526,877						

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
Marketing & Public Relations
Fiscal Year 2016/2017
Variance Analysis

Acct #	Description	FY2016 Budget				FY2016 Estimated Actual				FY2015 Actual			FY 2014
		FY 2017 Budget	FY 2016 Budget	Increase/Decrease		FY 2016 4 Months	FY 2016 Estimate	Increase/Decrease		FY 2015 Actual	Increase/Decrease		FY 2014 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	144,718	144,716	2	0.00%	48,038	144,114	604	0.42%	134,238	10,480	7.81%	115,984
500016	Longevity	2,063	1,890	173	9.15%	1,935	1,935	128	6.61%	0	2,063	100%	0
500020	Overtime	0	500	(500)	-100.00%	0	0	0	100%	0	0	100%	0
500017	Medical Reimbursements	0	200	(200)	-100.00%	0	200	(200)	-100.00%	0	0	100%	100
500050	FICA Taxes	11,559	11,545	14	0.12%	3,844	11,532	27	0.23%	10,011	1,548	15.46%	8,894
500070	LGERS retirement	9,923	10,343	(420)	-4.06%	3,367	10,101	(178)	-1.76%	9,155	768	8.39%	8,008
500080	401k	7,340	7,330	10	0.14%	2,499	7,497	(157)	-2.09%	6,474	866	13.38%	5,664
500160	Medical	21,746	21,604	142	0.66%	5,689	17,067	4,679	27.42%	16,727	5,019	30.01%	15,169
500260	Dental	1,555	1,414	141	9.97%	469	1,407	148	10.52%	1,383	172	12.44%	1,231
500360	Life Insurance	475	432	43	9.95%	144	432	43	9.95%	421	54	12.83%	321
500460	Disability	1,156	1,051	105	9.99%	350	1,050	106	10.10%	777	379	48.78%	569
	Total Benefits	53,754	53,919	(165)	-0.31%	16,362	49,286	4,468	9.07%	44,948	8,806	19.59%	39,956
	Total Personal Services	200,535	201,025	(490)	-0.24%	66,335	195,335	5,200	2.66%	179,186	21,349	11.91%	155,940
604000	Professional Services - General	15,000	12,000	3,000	25.00%	0	15,000	0	0.00%	0	15,000	100%	0
604016	Artwork and Creative Production	21,000	24,281	(3,281)	-13.51%	12,403	26,781	(5,781)	-21.59%	17,076	3,924	22.98%	17,781
604017	Surveys, Reports & Data	1,000	14,300	(13,300)	-93.01%	8,713	14,300	(13,300)	-93.01%	3,200	(2,200)	-68.75%	6,391
650000	Travel, Per Diem, Conference Registration	20,400	19,000	1,400	7.37%	5,772	19,000	1,400	7.37%	10,929	9,471	86.66%	12,245
651000	Training & Education	0	250	(250)	-100.00%	0	0	0	100%	86	(86)	-100.00%	320
710000	General Repairs and Maintenance	200	400	(200)	-50.00%	0	200	0	0.00%	125	75	60.00%	0
730000	Printing & Binding	6,800	4,800	2,000	41.67%	3,245	5,000	1,800	36.00%	5,592	1,208	21.60%	3,952
730001	Banners	1,500	2,000	(500)	-25.00%	176	2,000	(500)	-25.00%	577	923	159.97%	2,181
740005	Radio	12,000	12,000	0	0.00%	0	12,000	0	0.00%	14,019	(2,019)	-14.40%	18,654
740010	Billboards	32,500	32,500	0	0.00%	3,000	30,000	2,500	8.33%	32,150	350	1.09%	35,770
740015	Print	15,100	15,100	0	0.00%	2,890	15,100	0	0.00%	15,683	(583)	-3.72%	18,861
740020	TV	58,000	68,290	(10,290)	-15.07%	17,140	66,390	(8,390)	-12.64%	44,830	13,170	29.38%	62,900
740030	Telephone Book	0	300	(300)	-100.00%	0	0	0	100%	298	(298)	-100.00%	900
740040	Web Advertising	42,440	50,895	(8,455)	-16.61%	10,733	49,895	(7,455)	-14.94%	40,568	1,872	4.61%	38,219
740050	Air Service Development	20,000	750	19,250	2566.67%	0	500	19,500	3900.00%	369	19,631	5320.05%	507
740100	Promotional Events/Sponsorships	11,000	16,000	(5,000)	-31.25%	3,725	14,000	(3,000)	-21.43%	12,588	(1,588)	-12.62%	17,819
740101	Other Community Events/Exhibits/Sponsorship	38,000	68,000	(30,000)	-44.12%	9,876	44,000	(6,000)	-13.64%	22,689	15,311	67.48%	41,931
740115	Employee/Tenant Appreciation	1,950	1,700	250	14.71%	221	1,700	250	14.71%	1,707	243	14.24%	1,618
770301	Art Program	1,000	2,500	(1,500)	-60.00%	350	1,100	(100)	-9.09%	782	218	27.88%	1,063
770305	Promotional Items	13,000	15,800	(2,800)	-17.72%	2,814	15,800	(2,800)	-17.72%	10,175	2,825	27.76%	9,614
770310	Holiday Decorations	5,000	500	4,500	900.00%	112	500	4,500	900.00%	4,616	384	8.32%	7,282
771000	Operating Furniture, Fixtures and Equipment	5,000	4,100	900	21.95%	3,474	4,100	900	21.95%	97	4,903	5054.64%	874
780100	Dues & Memberships	4,477	4,687	(210)	-4.48%	389	4,500	(23)	-0.51%	5,035	(558)	-11.08%	4,565
780500	Books & Publications	975	775	200	25.81%	211	775	200	25.81%	365	610	167.12%	359
	Total Services & Mat'ls.	326,342	370,928	(44,586)	-12.02%	85,244	342,641	(16,299)	-4.76%	243,556	82,786	33.99%	303,806
	Department Total	526,877	571,953	(45,076)	-7.88%	151,579	537,976	(11,099)	-2.06%	422,742	104,135	24.63%	459,746

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Operations

BASIC OPERATING BUDGET

FY 2016-2017

Fund	ARA								
Department	Operations								
Department #	40								
Cost Center	00								
Source	00								1,026,320

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount
					Fire Alarm Systems-Simplex	14,500	
					Travel and Training		
ARA	650000	40	10	00	Travel, Per Diem, Conference Registration		10,900
					SEC Annual Conference	1,000	
					NCAA Conference	800	
					AAAE Conference	2,500	
					Annual Snow Symposium (2)	4,200	
					Local Travel	2,400	
ARA	651000	40	10	00	Training & Education		2,000
					Professional Development	500	
					ASOS (1)	1,500	
					Utility Services		
ARA	681000	40	20	00	Electricity TA8918 Terminal 208		144,264
					61 Terminal Dr (727 171 5729)	144,264	
ARA	681500	40	20	00	Electricity TH4698 Landside Restaurant & GRAA Storage areas		21,667
					61 Terminal Dr (183 474 0183)	4,943	
					Airside Restaurant and Freezer	16,724	
ARA	682500	40	20	00	Electricity TH4217 DPS Bldg Old		1,000
					43 Terminal Drive (726 522 5727)	1,000	
ARA	689400	40	20	10	Electricity TR2714 DPS Bldg New		17,000
					136 Wright Brother Way (640-377-9462)	17,000	
ARA	683000	40	20	00	Electricity TK0203 Maint Bldgs		12,600
					15 Aviation Way (590 232 5728)	12,600	
ARA	683500	40	20	00	Electricity W10456 Vgate-8AW		430
					21 Aviation Way (798 342 2663)	430	
ARA	684000	40	20	00	Electricity S93746 GA Sewer Lift		775
					1 Aviation Way (153 235 5813)	775	
ARA	685600	40	20	00	Electricity TF3027 480V TAFRDP		130,891
					61 Terminal Dr (447 711 2884)	130,891	
ARA	686000	40	20	00	Electricity YK5320 Cargo Bldg		-
					41 Terminal Dr (527 340 0993)	-	
ARA	688500	40	60	00	Electricity RAC CAM S83383		14,000
					87 Rental Car Dr (319 694 7927)	14,000	
ARA	689000	40	80	00	Electricity TH6583 WBW St Light		5,060
					Wright Brothers Way (317 794 7458)	5,060	
ARA	689200	40	80	00	Electricity YT5631 LowerOverflow		2,033
					(606 016 2549)	2,033	
ARA	689300	40	20	00	Electricity Lav Cart Dump Station		-
ARA	690000	40	10	00	Nat Gas 635822 Terminal		24,454
					61 Terminal Dr (3-1981-0349-9500)	24,454	
ARA	691500	40	20	00	Nat Gas 568135 Operations Office Bldg A (East)		11,586
					15 Aviation Way (2-2100-7146-7120)	11,586	
ARA	692000	40	20	00	Nat Gas 446155 Main Bldg B (West)		6,031
					15 Aviation Way (8-1981-0349-9521)	6,031	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Operations

BASIC OPERATING BUDGET

FY 2016-2017

								1,026,320
Account Code		Description					Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount	
Fund		ARA						
Department		Operations						
Department #		40						
Cost Center		00						
Source		00						
							1,026,320	
ARA	710300	40	20	00	Airport and Airfield Equipment		18,000	
					Airfield Lighting, Runway Painting, & Electrical Vault	18,000		
Printing & Binding								
ARA	730000	40	10	00	Printing & Binding		1,500	
					Printing & Binding, Forms/Permits/	1,500		
Promotional Activities								
ARA	740115	40	10	00	Employee/Tenant Appreciation		600	
					Employee/Conference Hosting/Snow Team Food	600		
Operating Supplies								
ARA	770100	40	10	00	Vehicle Fuel		38,000	
					Vehicle Fuel	38,000		
ARA	770200	40	10	00	Shop Supplies		3,000	
					Shop Supplies	3,000		
ARA	770300	40	10	00	Operations Supplies		13,000	
					Operating Supplies	3,000		
					Finger Print/Badging	10,000		
ARA	770400	40	10	00	Chemicals & Safety		74,600	
					Chemicals & Safety	4,100		
					De-icing Chemicals	68,000		
					Safety Program Supplies	2,500		
ARA	770500	40	10	00	Small Tools and Equipment		7,000	
					Small Tools & Equipment	7,000		
ARA	770600	40	10	00	Custodial Supplies		19,000	
					Cleaning Supplies/Mop Heads/Trash Can Liners etc.	19,000		
ARA	770650	40	10	00	Custodial Consumables		41,000	
					Soap/Paper Towels/Toilet Paper/Seat Covers	41,000		
ARA	771000	40	10	00	Operating Furniture, Fixtures, Equipment and Software		2,500	
					Greater than \$100 & up to \$5,000	2,500		
ARA	771500	40	10	00	Uniforms		2,500	
					Employee Shoe Allowance	1,000		
					Winter Weather Gear	1,100		
					Prescription Safety Glasses	400		
Books, Publications, Subscriptions and Memberships								
ARA	780100	40	10	00	Dues & Memberships		1,900	
					AAAE-5	1,375		
					SEC-7	245		
					NCAA Annual Dues 7	280		
ARA	780500	40	10	00	Books, Publications, Compact Disks, Videos & Subscriptions		500	
						500		
ARA	780503	40	10	00	Licenses & Certifications		660	
					CDL Licenses	500		
					NC Fire Sprinkler Licenses	160		
TOTAL OPERATING EXPENSES							1,673,804	
SECTION TOTAL							3,348,452	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
Operations
Fiscal Year 2016/2017
Variance Analysis

Acct #	Description	FY2016 Budget				FY2016 Estimated Actual				FY2015 Actual			FY 2014
		FY 2017 Budget	FY 2016 Budget	Increase/Decrease		FY 2016 Actual 4 Months	FY 2016 Estimate	Increase/Decrease		FY 2015 Actual	Increase/Decrease		FY 2014 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	1,067,945	1,020,538	47,407	4.65%	345,114	1,070,759	(2,814)	-0.26%	952,058	115,887	12.17%	901,750
500016	Longevity	20,360	21,494	(1,134)	-5.28%	6,409	21,494	(1,134)	-5.28%	19,393	967	4.99%	17,555
500020	Overtime	32,000	30,000	2,000	6.67%	8,409	25,227	6,773	26.85%	38,914	(6,914)	-17.77%	29,776
500017	Medical Reimbursements	0	400	(400)	-100.00%	0	0	0	100%	300	(300)	-100.00%	400
500050	FICA Taxes	86,798	83,047	3,751	4.52%	26,296	81,598	5,200	6.37%	74,128	12,670	17.09%	69,804
500070	LGERS retirement	75,598	75,680	(82)	-0.11%	24,250	75,145	453	0.60%	71,025	4,573	6.44%	65,974
500080	401k	55,916	53,602	2,314	4.32%	17,892	55,446	470	0.85%	50,171	5,745	11.45%	46,657
500160	Medical	304,640	305,323	(683)	-0.22%	72,337	222,623	82,017	36.84%	225,313	79,327	35.21%	232,665
500260	Dental	17,833	16,460	1,373	8.34%	4,958	15,154	2,679	17.68%	14,655	3,178	21.69%	14,460
500360	Life Insurance	4,529	3,916	613	15.65%	1,235	3,821	708	18.53%	3,737	792	21.19%	3,357
500460	Disability	9,029	6,633	2,396	36.12%	2,546	7,952	1,077	13.54%	5,721	3,308	57.82%	5,377
	Total Benefits	554,343	545,061	9,282	1.70%	149,514	461,739	92,604	20.06%	445,050	109,293	24.56%	438,694
	Total Personal Services	1,674,648	1,617,093	57,555	3.56%	509,446	1,579,219	95,429	6.04%	1,455,415	219,233	15.06%	1,387,775
641000	Temporary Help	87,000	85,000	2,000	2.35%	27,563	82,689	4,311	5.21%	106,806	(19,806)	-18.54%	68,834
645000	Landscaping	9,420	9,420	0	0.00%	3,140	9,420	0	0.00%	9,420	0	0.00%	9,420
646500	Parking Management Contract	412,741	400,720	12,021	3.00%	139,973	400,720	12,021	3.00%	357,459	55,282	15.47%	372,970
646600	Parking Management - Shuttle	150,000	125,000	25,000	20.00%	0	125,000	25,000	20.00%	0	0	0.00%	0
647000	Other Contractual Services	71,968	72,668	(700)	-0.96%	22,203	70,000	1,968	2.81%	63,682	8,286	13.01%	53,250
700100	Elevator Maintenance Contract	2,280	2,280	0	0.00%	0	2,280	0	0.00%	3,316	(1,036)	-31.24%	4,223
700200	Fire Alarm Systems Contract	15,500	15,500	0	0.00%	8,049	15,500	0	0.00%	14,314	1,186	8.29%	14,305
650000	Travel, Per Diem, Conference Registration	10,900	13,100	(2,200)	-16.79%	2,082	13,000	(2,100)	-16.15%	6,074	4,826	79.45%	15,591
651000	Training & Education	2,000	8,000	(6,000)	-75.00%	4,107	8,000	(6,000)	-75.00%	5,448	(3,448)	-63.29%	989
681000	ElectricityTA8918 Terminal 208	144,264	140,062	4,202	3.00%	61,297	160,000	(15,736)	-9.84%	136,364	7,900	5.79%	132,324
681500	Electricity TH4698 Restaurant	21,667	21,667	0	0.00%	1,685	5,055	16,612	328.63%	4,911	16,756	341.19%	4,564
682100	Electricity TJ0142 Adv West	0	0	0	0.00%	535	535	0	0.00%	0	0	0.00%	0
682500	Electricity TD0460 DPS Bldg-Old	1,000	4,200	(3,200)	-76.19%	919	2,757	(1,757)	-63.73%	4,443	(3,443)	-77.49%	9,828
689400	Electricity TR2714 ARFF Facility	17,000	23,600	(6,600)	-27.97%	6,363	19,089	(2,089)	-10.94%	19,030	(2,030)	-10.67%	0
683000	Electricity TF6197 Maint Bldg	12,600	12,233	367	3.00%	4,394	13,182	(582)	-4.42%	12,114	486	4.01%	11,700
683500	Electricity W10456 Vgate-8AW	430	414	16	3.86%	122	366	64	17.49%	384	46	11.98%	389
684000	Electricity S93746 GA Sewer Lift	775	775	0	0.00%	188	580	195	33.62%	691	84	12.16%	765
685600	Electricity TF3027 480V TAFRDP	130,891	130,891	0	0.00%	35,818	120,000	10,891	9.08%	125,717	5,174	4.12%	124,586
686000	Electricity YK5320 Cargo Bldg	0	801	(801)	-100.00%	684	684	(684)	-100.00%	1,005	(1,005)	-100.00%	536
688500	Electricity RAC CAM S83383	14,000	14,000	0	0.00%	4,298	13,294	706	5.31%	13,150	850	6.46%	13,708
689000	Electricity TH6583 WBW St Light	5,060	4,913	147	2.99%	1,993	6,000	(940)	-15.67%	4,580	480	10.48%	5,133
689200	Electricity YT5631 Lower Overflow	2,033	1,974	59	2.99%	944	2,900	(867)	-29.90%	2,277	(244)	-10.72%	1,361
689300	Electricity SA3067 Lav Cart	0	0	0	100%	0	0	0	100%	(149)	149	-100.00%	418
690000	Natural Gas 635822 Terminal	24,454	24,454	0	0.00%	1,775	24,000	454	1.89%	20,973	3,481	16.60%	24,418
690100	Natural Gas 199606 Adv West	0	0	0	0.00%	75	189	0	0.00%	0	0	0.00%	0
691500	Natural Gas 568135 Operations	11,586	11,249	337	3.00%	527	11,200	386	3.45%	10,179	1,407	13.82%	10,726
692000	Natural Gas 446155 Main Bldg A West	6,031	5,855	176	3.01%	275	5,800	231	3.98%	4,945	1,086	21.96%	5,579
692500	Natural Gas 384909 DPS Bldg-Old	2,060	2,000	60	3.00%	94	2,000	60	3.00%	2,679	(619)	-23.11%	2,798
690300	Natural Gas 580999/509070 DPS Bldg-New	7,000	7,000	0	0.00%	361	7,000	0	0.00%	3,852	3,148	81.72%	0
695000	Water 70185431/70185433 Term	32,000	32,000	0	0.00%	8,798	32,000	0	0.00%	23,613	8,387	35.52%	33,883
695100	Water - Deicing Truck Water Station	2,000	0	2,000	100%	0	0	2,000	100%	0	2,000	100%	0
695500	Water 12439005 Adv West	0	0	0	100%	110	566	(566)	-100.00%	0	0	100%	0
696000	Water 37667083 Public Saf Bldg-Old	250	250	0	0.00%	195	585	(335)	-57.26%	551	(301)	-54.63%	731
697600	Water 1264268/139442887 DPS-New	4,800	4,800	0	0.00%	1,498	4,800	0	0.00%	6,190	(1,390)	-22.46%	0
696500	Water 83562624 Air Cargo Bldg	0	150	(150)	-100.00%	112	347	(347)	-100.00%	138	(138)	-100.00%	88
697500	Water 70162311 New Maint Bldg	2,833	2,750	83	3.02%	877	2,750	83	3.02%	2,604	229	8.79%	2,666
698000	Water 70182576/70182577 RAC	19,570	19,000	570	3.00%	6,464	19,000	570	3.00%	15,557	4,013	25.80%	16,768

Acct #	Description	FY 2017 Budget	FY2016 Budget				FY2016 Estimated Actual				FY2015 Actual			FY 2014
			FY 2016 Budget	Increase/Decrease		FY 2016 al 4 Months	FY 2016 Estimate	Increase/Decrease		FY 2015 Actual	Increase/Decrease		FY 2014 Actual	
				Amount	Percent			Amount	Percent		Amount	Percent		
698500	Water 1013844 Toll Plaza Office	1,431	1,389	42	3.02%	0	0	1,431	100%	0	1,431	100%	0	
710100	Terminal, Buildings and Grounds	155,000	157,000	(2,000)	-1.27%	46,042	157,000	(2,000)	-1.27%	144,173	10,827	7.51%	89,828	
710200	Vehicles and Heavy Equipment	69,500	68,451	1,049	1.53%	15,947	68,000	1,500	2.21%	66,730	2,770	4.15%	55,639	
710300	Airport and Airfield Equipment	18,000	18,000	0	0.00%	3,850	18,000	0	0.00%	17,991	9	0.05%	6,087	
730000	Printing & Binding	1,500	1,500	0	0.00%	469	1,500	0	0.00%	1,810	(310)	-17.13%	1,481	
740115	Employee/Tenant Appreciation	600	500	100	20.00%	0	500	100	20.00%	584	16	2.74%	312	
770100	Vehicle Fuel	38,000	38,000	0	0.00%	9,468	32,500	5,500	16.92%	35,146	2,854	8.12%	37,416	
770200	Shop Supplies	3,000	4,000	(1,000)	-25.00%	832	4,000	(1,000)	-25.00%	1,175	1,825	155.32%	3,388	
770300	Operating Supplies	13,000	18,690	(5,690)	-30.44%	3,060	16,000	(3,000)	-18.75%	9,539	3,461	36.28%	15,570	
770400	Chemicals & Safety	74,600	72,100	2,500	3.47%	913	72,000	2,600	3.61%	37,320	37,280	99.89%	38,984	
770500	Small Tools and Equipment	7,000	7,500	(500)	-6.67%	2,020	7,200	(200)	-2.78%	6,857	143	2.09%	6,527	
770600	Custodial Supplies	19,000	18,000	1,000	5.56%	9,510	18,000	1,000	5.56%	18,629	371	1.99%	19,158	
770650	Custodial Consumables	41,000	36,000	5,000	13.89%	15,513	35,996	5,004	13.90%	29,273	11,727	40.06%	27,500	
771000	Operating Furniture, Fixtures and Equipment	2,500	1,500	1,000	66.67%	0	1,500	1,000	66.67%	2,766	(266)	-9.62%	327	
771500	Uniforms	2,500	3,500	(1,000)	-28.57%	347	3,500	(1,000)	-28.57%	1,585	915	57.73%	1,145	
780100	Dues & Memberships	1,900	3,250	(1,350)	-41.54%	555	3,250	(1,350)	-41.54%	1,405	495	35.23%	1,115	
780500	Books & Publications	500	500	0	0.00%	275	500	0	0.00%	85	415	488.24%	0	
780503	Licenses & Certifications	660	660	0	0.00%	0	660	0	0.00%	540	120	22.22%	575	
	Total Services & Mat'ls.	1,673,804	1,647,266	26,538	1.61%	456,319	1,621,394	53,134	3.28%	1,357,925	165,879	12.22%	1,247,603	
	Department Total	3,348,452	3,264,359	84,093	2.58%	965,765	3,200,613	148,563	4.64%	2,813,340	385,112	13.69%	2,635,378	

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY								
ASHEVILLE REGIONAL AIRPORT								
Public Safety								
BASIC OPERATING BUDGET								
FY 2016-2017								
Fund		ARA						
Department	Public Safety							
Department #	50							
Cost Center	00							
Source	00							922,419
Account Code			Description			Item	Summary	
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount	
General Repairs and Maintenance								
ARA	710000	50	20	00	General Repairs and Maintenance			3,000
					Maintenance	3,000		
Operating Supplies								
ARA	770300	50	20	00	Operating Supplies			22,831
					First Aid Supplies	3,500		
					Training Supplies (ammunition, foam, etc)	8,000		
					Additional Foam for new truck (440 gallons)	11,331		
ARA	770400	50	20	00	Chemicals & Safety			3,000
					Chemicals & Safety	3,000		
ARA	770500	50	20	00	Small Tools and Equipment			4,000
					Small Tools & Equipment	4,000		
ARA	771000	50	20	00	Operating Furniture, Fixtures, Equipment and Software			6,000
					Greater than \$100 & up to \$5,000			
					Station Furniture	1,000		
					Radio Equipment	5,000		
ARA	771500	50	20	00	Uniforms			10,500
					Uniforms (Police and Fire Class A's and Utility)	7,260		
					Duty Boots	1,440		
					Body Armor	1,800		
ARA	780501	50	20	00	Firefighter Equipment			2,500
					Turnout Gear & SCBA Masks (New Hire or Damage)	2,500		
Books, Publications, Subscriptions and Memberships								
ARA	780100	50	20	00	Dues & Memberships			2,275
					ALEAN	450		
					ARFFWG	300		
					AAAE	275		
					NCAA	45		
					SECAAAE	35		
					Buncombe Co FF Assoc	150		
					Buncombe Co Fire Chief's Assoc	150		
					Henderson Co FF Assoc	150		
					International Assoc of Chief's of Police	170		
					NC Association of Chief's of Police	150		
					NC Assoc of Rescue Squads and EMS	400		
ARA	780500	50	20	00	Books, Publications, Compact Disks, Videos & Subscriptions			300
					Books, Publications. Compact Disks, Videos & Subscrip.	300		
TOTAL OPERATING EXPENSES								84,697
SECTION TOTAL								1,430,815

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Public Safety

Fiscal Year 2016/2017

Variance Analysis

Acct #	Description	FY 2017 Budget	FY2016 Budget		FY2016 Estimated Actual				FY2015 Actual			FY2014	
			FY 2016 Budget	Increase/Decrease Amount	Increase/Decrease Percent	FY 2016 4 Months	FY 2016 Estimate	Increase/Decrease Amount	Increase/Decrease Percent	FY 2015 Actual	Increase/Decrease Amount	Increase/Decrease Percent	FY 2014 Actual
500000	Salaries	815,831	827,482	(11,651)	-1.41%	274,695	824,085	(8,254)	-1.00%	769,994	45,837	5.95%	727,334
500016	Longevity	14,369	12,592	1,777	14.11%	2,457	12,592	1,777	14.11%	11,611	2,758	23.75%	10,197
500020	Overtime	57,872	57,872	0	0.00%	30,542	91,626	(33,754)	-36.84%	26,877	30,995	115.32%	22,273
500090	LEO Special Separation Allowance	37,780	24,118	13,662	56.65%	8,039	24,117	13,663	56.65%	24,118	13,662	56.65%	25,141
500017	Medical Reimbursements	0	200	(200)	-100.00%	0	0	0	100%	0	0	100%	200
500050	FICA Taxes	71,533	69,402	2,131	3.07%	23,358	70,074	1,459	2.08%	60,880	10,653	17.50%	59,909
500070	LGERS retirement	63,497	66,462	(2,965)	-4.46%	21,643	64,929	(1,432)	-2.21%	58,017	5,480	9.45%	55,387
500080	401k	44,404	44,898	(494)	-1.10%	15,426	46,278	(1,874)	-4.05%	39,222	5,182	13.21%	38,266
500160	Medical	218,603	223,433	(4,830)	-2.16%	58,457	175,371	43,232	24.65%	179,818	38,785	21.57%	174,470
500260	Dental	12,330	12,235	95	0.78%	3,443	10,329	2,001	19.37%	11,173	1,157	10.36%	10,623
500360	Life Insurance	3,279	3,089	190	6.15%	943	2,829	450	15.91%	2,775	504	18.16%	2,469
500460	Disability	6,620	6,082	538	8.85%	1,885	5,655	965	17.06%	4,290	2,330	54.31%	4,359
	Total Benefits	420,266	425,801	(5,535)	-1.30%	125,155	375,465	44,801	11.93%	356,175	64,091	17.99%	345,683
	Total Personal Services	1,346,118	1,347,865	(1,747)	-0.13%	440,888	1,327,885	18,233	1.37%	1,188,775	157,343	13.24%	1,130,628
604000	Professional Services General		0			0				980			
647000	Other Contractual Services	6,710	6,910	(200)	-2.89%	2,207	6,900	(190)	-2.75%	4,633	2,077	44.83%	3,530
650000	Travel, Per Diem, Conference Registration	10,541	10,800	(259)	-2.40%	5,411	11,035	(494)	-4.48%	12,878	(2,337)	-18.15%	7,821
651000	Training & Education	11,600	11,600	0	0.00%	3,403	11,115	485	4.36%	12,952	(1,352)	-10.44%	12,679
662000	Telecommunications	0	0	0	100%	0	0	0	100%	0	0	100%	1,257
663000	Online Services	1,440	1,440	0	0.00%	240	1,440	0	0.00%	1,441	(1)	-0.07%	1,441
710000	General Repairs and Maintenance	3,000	3,000	0	0.00%	358	2,500	500	20.00%	2,233	767	34.35%	2,894
770300	Operating Supplies	22,831	11,550	11,281	97.67%	3,301	11,500	11,331	98.53%	4,779	18,052	377.74%	1,937
770400	Chemicals & Safety	3,000	3,000	0	0.00%	136	2,500	500	20.00%	2,637	363	13.77%	2,712
770500	Small Tools and Equipment	4,000	3,900	100	2.56%	3,575	4,200	(200)	-4.76%	3,619	381	10.53%	4,673
771000	Operating Furniture, Fixtures and Equipment	6,000	6,500	(500)	-7.69%	861	6,000	0	0.00%	10,252	(4,252)	-41.47%	375
771500	Uniforms	10,500	10,500	0	0.00%	3,936	9,000	1,500	16.67%	5,630	4,870	86.50%	13,661
780501	Firefighter Equipment	2,500	2,500	0	0.00%	0	2,500	0	0.00%	2,204	296	13.43%	2,626
780100	Dues & Memberships	2,275	2,470	(195)	-7.89%	1,140	2,800	(525)	-18.75%	1,923	352	18.30%	1,588
780500	Books & Publications	300	500	(200)	-40.00%	282	500	(200)	-40.00%	460	(160)	-34.78%	142
	Total Services & Mat'ls.	84,697	74,670	10,027	13.43%	24,850	71,990	12,707	17.65%	66,621	19,056	28.60%	57,336
	Department Total	1,430,815	1,422,535	8,280	0.58%	465,738	1,399,875	30,940	2.21%	1,255,396	176,399	14.05%	1,187,964

Comments:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Public Safety

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017**

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement			
<input type="checkbox"/>	Equipment and Small Capital Outlay		Fund	ARA
<input type="checkbox"/>	Renewal and Replacement		Department Number	50
<input checked="" type="checkbox"/>	Personnel Request		Cost Center	20

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	50	0	0	Four additional Public Safety Officers to meet requirements for Index C Operations	\$ 288,256

FAR Part 139 requires that an Index C airport be able to respond 2 ARFF vehicles, 1 within 3 minutes and the second within 4 minutes, of any alert. In order to maintain 2 personnel at the Public Safety Facility for Fire Stand-by to meet this requirement, and 2 personnel for patrol and call response, it is necessary to add one additional person per shift.

Salary \$ 35,992
Benefits \$ 31,217

One Time Cost Items:
FAR Live Burn Training \$ 4,000.00
Station Furniture \$ 2,000.00
Radios \$ 2,500.00
Uniforms \$ 8,320.00
Body Armor \$ 2,600.00

NOTE:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
FY2016/2017 PROJECTED CAPITAL CARRYOVER**

Description	Amount Authorized	Estimated Spending Through 6/30/2016	Estimated Balance to Carryover	FAA-AIP Entitlement	FAA-AIP Discretionary	NC DOT Grants	PFC'S Currently Approved (2)	Airport Funds
Parking Garage Design	1,627,575	774,400	853,175	-	-	-	-	853,175
Airfield Redevelopment-Bid Package 3 (1)	7,798,120	3,000,000	4,798,120		4,798,120			-
TOTAL CARRYOVER	\$ 9,425,695	\$ 3,774,400	\$ 5,651,295	\$ -	\$ 4,798,120	\$ -	\$ -	\$ 853,175

(1) Represents current estimated amounts. Related contracts requiring Board approval will be presented to the Board before implementation.

(2) PFC Revenues are included in the budget at the amount expected to be collected by the airlines in the fiscal year. Any difference between that amount and the amount planned as funding for current year capital projects is reflected in the budgeted amount of GARAA cash to be used.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
CAPITAL BUDGET
FISCAL YEAR 2016/2017**

Description	Total	Funding Source				
		FAA-AIP Entitlements	FAA-AIP Discretionary	NCDOT Grants	Currently Approved PFC's (2)	Airport Funds
Capital Improvements (1)						
Airfield Redevelopment - Bid Package 4	\$ 29,248,000	\$ 2,769,447	\$ 20,821,589	\$ -	\$ 5,501,511	\$ 155,453
Parking Garage	18,172,425					18,172,425
Old DPS Demo	125,000					125,000
Total Capital Improvements	47,545,425	2,769,447	20,821,589	-	5,501,511	18,452,878
Equipment and Small Capital Outlay						
Temporary Parking Lot Improvements	125,000					125,000
Terminal Hold Room Seating	25,000					25,000
Total Equipment and Small Capital Outlay	150,000					150,000
Renewal and Replacement						
LED Lighting	44,586					44,586
Roof Renewal	9,200					9,200
Vehicle Replacements	61,425					61,425
Turnout Gear Replacement-Phase 3	27,752					27,752
Sidearm Weapons Replacement	8,224					8,224
Network Switch Replacements	65,000					65,000
FIDS Network Upgrade	215,000					215,000
Public Address System	130,000					130,000
Wireless System Upgrade	45,000					45,000
Data Center Cabling	35,000					35,000
Update/Refurbish Phone Kiosk	8,000					8,000
						-
Total Renewal and Replacement	649,187	-	-	-	-	649,187
Total	\$ 48,344,612	\$ 2,769,447	\$ 20,821,589	\$ -	\$ 5,501,511	\$ 19,252,065

(1) All purchases of Capital Improvements will be presented to the Authority Board for final approval before implementation unless otherwise authorized by the Authority Board.

(2) PFC Revenues are included in the budget at the amount expected to be collected by the airlines in the fiscal year. Any difference between that amount and the amount planned as funding for current year capital projects is reflected in the budgeted amount of GARAA cash to be used.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Development

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017

JUSTIFICATION SCHEDULE

<input checked="" type="checkbox"/>	Capital Improvement				
<input type="checkbox"/>	Equipment and Small Capital Outlay			Fund	ARA
<input type="checkbox"/>	Renewal and Replacement			Department Number	70
<input type="checkbox"/>	Personnel Request			Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	70	0	0	Airfield Redevelopment Project - Bid Pkg 4	\$29,248,000

Bid Package 4 of the Airfield Re-development Project includes engineering services, RPR services, and construction for replacement of existing Runway 16/34, including paving, lighting systems and navigational aids.

This phase of the project is to be funded with \$2,769,447 in AIP Entitlement Funds, \$20,821,589 of FAA Discretionary Funds, \$5,501,511 of Airport PFC Funds, and \$155,453 in Airport Capital.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Development

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017**

JUSTIFICATION SCHEDULE

<u> X </u>	Capital Improvement	Fund	ARA
<u> </u>	Equipment and Small Capital Outlay	Department Number	70
<u> </u>	Renewal and Replacement	Cost Center	0
<u> </u>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	70	0	0	Parking Garage	\$18,172,425

Predicted shortages in parking inventory starting in 2016 have resulted in prior action to proceed with the design and construction of a new 1,200-1,300 space parking garage. Construction is scheduled to begin during the first quarter of FY 2016/2017.

This project will be funded through a combination of Airport Funds and Customer Facility Charges (CFC's) from the rental car companies.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Development

CAPITAL BUDGET / PERSONNEL REQUEST

FY 2016-2017

JUSTIFICATION SCHEDULE

Capital Improvement			
X Equipment and Small Capital Outlay	Fund		ARA
Renewal and Replacement	Department Number		70
Personnel Request	Cost Center		0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	70	0	0	Temporary Parking Lot Improvements	\$125,000

As the Authority undertakes construction of a new parking garage, several hundred existing surface parking spaces in the long and short term parking lots will be temporarily displaced for approximately one year during construction activities. With predicted shortages in parking inventory, a plan was previously developed with the WNC Ag Center for the airport to utilize a new gravel parking area pending construction on that site. However, the Ag Center will not provide lighting for the lot, nor a shuttle bus shelter, which will be required for use by airport patrons. This project includes the addition of wooden poles with light fixtures to adequately light the area, electrical wiring, and a bus shelter for airport customers to use while waiting for shuttle buses that will provide transport to and from the terminal building.

This project will be funded with Airport Funds.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Guest Services

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017

JUSTIFICATION SCHEDULE

<u> </u>	Capital Improvement			
<u> </u>	Equipment and Small Capital Outlay		Fund	ARA
<u> X </u>	Renewal and Replacement		Department Number	60
<u> </u>	Personnel Request		Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA		60	0	0	Update/refurbish phone kiosk	\$ 8,000

Refurbish phone kiosk to match new brochure display units / make more "sellable." Also - would like to relocate the phone kiosk.

Estimate based upon actual costs of display units for brochure area.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Information Technology
CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017**

JUSTIFICATION SCHEDULE

_____	Capital Improvement			
_____	Equipment and Small Capital Outlay			
<u> X </u>	Renewal and Replacement	Fund		ARA
_____	Personnel Request	Department Number		20
		Cost Center		0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	20	0	0	Network Switch Replacements	\$ 65,000

The GARAA computer network currently consist of 30 network switches located across the campus. Recent and future growth warrants the need to begin replacing many of the switches to improve performance, support higher network speeds, density, Power over Ethernet (PoE), and switch stacking technologies. It is the recommendation of the Information Technology Department to install new network switches at the following locations in 2016/2017:

- Communication Closet 101 - Terminal
- Communication Closet 109 - Terminal
- Communication Closet 129 - Terminal
- Communication Closet in Baggage Claim - Terminal
- Communication Closet at Public Safety Facility
- Communication Closet at Maintenance Facility

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Information Technology
CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017**

JUSTIFICATION SCHEDULE

	Capital Improvement			
	Equipment and Small Capital Outlay	Fund		ARA
X	Renewal and Replacement	Department Number		20
	Personnel Request	Cost Center		0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	20	0	0	FIDS / Digital Marketing System Upgrade	\$ 215,000

The Airport Flight Information / Digital Marketing System was installed in 2005. The computers, monitors, servers, software, and graphics are dated and expensive to support (\$34,000 annually). It is the recommendation of the Information Technology Department to upgrade the flight information and digital marketing systems to improve customer service and safety of the traveling public. A system refresh would allow new marketing opportunities to produce additional revenue and provide detailed reporting to customers that pay to advertise throughout the Terminal building. In addition, the new system coupled with an upgrade to our public address system would provide compliance for visual and emergency paging set forth by ADA/FAA.

As part of the upgrade it is the intent of the IT and Marketing departments to provide additional larger displays in the main lobby and TSA queuing areas to remedy customer complaints.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**
Information Technology
CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017

JUSTIFICATION SCHEDULE

_____	Capital Improvement			
_____	Equipment and Small Capital Outlay		Fund	ARA
<u> X </u>	Renewal and Replacement		Department Number	20
_____	Personnel Request		Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	20	0	0	Public Address System	\$ 130,000

The Public Address system was installed in 2005. The system is dated, unstable, and no longer supported. It is the recommendation of the Information Technology Department to upgrade the system to improve the quality, coverage, and reliability of the system while and complying with FAA/ADA requirements for visual paging.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**
Information Technology
CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017

JUSTIFICATION SCHEDULE

_____	Capital Improvement		
_____	Equipment and Small Capital Outlay	Fund	ARA
<u> X </u>	Renewal and Replacement	Department Number	20
_____	Personnel Request	Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	20	0	0	Wireless System Upgrade	\$ 45,000

The existing system is over 9 years old. The system provides front line wireless access to all passengers, employees and tenants.

Since the original system was installed, technology has moved rapidly, in addition to increased passenger traffic through the terminal. Coupled with each person carrying 2 or 3 devices that connect to wireless, the existing system has maxed out on the number of connections available.

This proposed solutions will expand the number of wireless radios in each passenger location and offer a free solutions for surfing the web and paid solutions for more bandwidth intensive applications such as audio and video streaming.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Information Technology
CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017**

JUSTIFICATION SCHEDULE

_____	Capital Improvement		
_____	Equipment and Small Capital Outlay	Fund	ARA
<u> X </u>	Renewal and Replacement	Department Number	20
_____	Personnel Request	Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	20	0	0	DataCenter Cabling	\$ 35,000

The fiberoptic and copper network cabling within the main data center and communication closets is unstructured, not scalable and extremely difficult to manage. The cabling spans across numerous racks and wall mount enclosures. The cabling throughout the property serves a critical role as it provides voice and data connectivity for all staff, tenants, and customers. It is the recommendation of the Information Technology Department to begin work to clean up, consolidate, reorganize, test and re-terminate our fiber / copper into managed distribution racks that will significantly improve response times and scale for future growth.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017**

JUSTIFICATION SCHEDULE

<u> </u>	Capital Improvement	Fund	ARA
<u> x </u>	Equipment and Small Capital Outlay	Department Number	40
<u> </u>	Renewal and Replacement	Cost Center	0
<u> </u>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	Terminal Hold Room Seating	\$ 25,000

Airport Maintenance is requesting additional seating in the terminal hold room area. Additional seating has become necessary due to increased enplanements.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-1017**

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement	Fund	ARA
<input type="checkbox"/>	Equipment and Small Capital Outlay	Department Number	40
<input checked="" type="checkbox"/>	Renewal and Replacement	Cost Center	0
<input type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	LED Lighting	\$ 44,586

Maintenance is requesting to replace lighting in the ticket counter, main lobby and baggage claim areas with 100 LED fixtures. Replace 23 existing pole lights on Wright Brothers Way with LED fixtures. Replace 14 canopy lights in the baggage make-up area with LED fixtures.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017

JUSTIFICATION SCHEDULE

<input checked="" type="checkbox"/>	Capital Improvement				
<input type="checkbox"/>	Equipment and Small Capital Outlay			Fund	ARA
<input type="checkbox"/>	Renewal and Replacement			Department Number	40
<input type="checkbox"/>	Personnel Request			Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	Old DPS Demo and Water Line	\$ 125,000

Airport staff requests to demo the old DPS Building and the old Skyland fire training tower and restore both areas to grade with proper drainage and seed grass on the site.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017**

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement				
<input type="checkbox"/>	Equipment and Small Capital Outlay			Fund	ARA
<input checked="" type="checkbox"/>	Renewal and Replacement			Department Number	40
<input type="checkbox"/>	Personnel Request			Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0		\$ 9,200

Maintenance is requesting to renew the roof at 134 Wright Brothers Way. The warranty on the existing Hydro Stop Roof System on this building will expire in 2016. We can renew the roof for an additional 15 years by applying two coats of finish seal.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017**

JUSTIFICATION SCHEDULE

<u> </u>	Capital Improvement	Fund	ARA
<u> </u>	Equipment and Small Capital Outlay	Department Number	40
<u> X </u>	Renewal and Replacement	Cost Center	0
<u> </u>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	Vehicle Replacement/ purchase	\$ 61,425

Airport Maintenance is requesting to replace Unit #21. This vehicle is scheduled to be replaced this year. Unit #21 is used as the Airport carpenter truck, pulling equipment and picking up carpentry supplies. Unit #21 has a 9 ft. reading service body. Our cost is \$50,625.00 - \$16,000.00 for 2008 F350 Trade in. Total cost \$34,625.00

Airport Maintenance is also requesting to purchase a F150 truck with a Leer cab height aluminum bed cover, side doors with compartments, rear vertical doors and ladder rack for the IT department. This truck will enable the IT department to store and transport their equipment to various locations on Airport property. Total cost \$26,800.00

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Public Safety

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017

JUSTIFICATION SCHEDULE

_____	Capital Improvement	Fund	ARA
_____	Equipment and Small Capital Outlay	Department Number	50
<u> X </u>	Renewal and Replacement	Cost Center	20
_____	Personnel Request		

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	50	0	0	Replacement of aged Turnout Gear for firefighting (PHASE TWO)	\$ 27,752

Replacement of 8 sets of turnout gear that have reached the end of their projected life by NFPA standards. Currently DPS has 4 sets of turnout gear in use that were manufactured in 2004 and 4 that were manufactured in 2007. NFPA 1851 states that turnout gear shall be replaced, 10 years after its manufacture date. This is Phase TWO of TWO. Approximately 8 sets were replaced in the 2014-15 budget year. Current contract pricing on gear is \$ 1,933 per set plus 7% sales tax (\$ 2,069). 4 new sets of turnout gear for additional personnel \$ 11,200.00

NOTE:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Public Safety

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2016-2017

JUSTIFICATION SCHEDULE

_____	Capital Improvement			
_____	Equipment and Small Capital Outlay		Fund	ARA
<u> X </u>	Renewal and Replacement		Department Number	50
_____	Personnel Request		Cost Center	20

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	50	0	0	Replacement of aged sidearm weapons at DPS	\$ 8,224

Replacement of GLOCK 21 pistols that have been in service since 2006 with new pistols, holsters, magazines, and magazine pouches.

Pistols: \$ 3,224.00

Magazines: Included

Holsters and leathergear \$ 5,000.00

NOTE:

TITLE:

HIRE DATE:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ESTIMATED CASH & INVESTMENT BALANCE
As of June 30, 2017

		Amount
Estimated Cash & Investment Balance at June 30, 2016		\$ 20,000,000
Plus: Net Operating & Investment Revenues		1,040,005
Less Other Costs:		
Business Development Costs	(300,000)	
Contingency	(150,000)	
Debt Service	(626,823)	(1,076,823)
Plus Non-Operating Revenues:		
Passenger Facility Charges	1,708,500	
Customer Facility Charges	1,300,000	3,008,500
Plus Capital Contributions:		
Federal Grants - AIP Entitlements	2,769,447	
Federal Grants - AIP Discretionary Funds	25,619,709	
NC DOT Grants	-	28,389,156
Less Capital Costs:		
Capital Improvements	(47,545,425)	
Equipment and Small Capital Outlay Fund	(150,000)	
Renewal and Replacements	(649,187)	
Carryover Projects From FY2016	(5,651,295)	(53,995,907)
Estimated Cash & Investment Balance at June 30, 2017		(2,635,069)
Estimated Restricted Cash at June 30, 2017		4,500,000
<u>Reserves:</u>		
Operations & Maintenance Reserve (6 Months)		4,290,100
Emergency Repair Reserve		650,000
Estimated Unrestricted Undesignated Cash & Investments at June 30, 2017		\$ (12,075,169) *

* Deficit cash balance is a result of projected expenditures for parking garage in amount of \$18,172,425. At this time, staff has not confirmed funding sources for this project, but anticipate bond funding as well as funding from rental car companies that will be using a portion of the garage. Once funding source(s) are determined, the estimated cash balance at June 30, 2017 will be revised to reflect a positive balance.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
SUPPLEMENTAL FEES AND CHARGES
FY 2016/2017 ANNUAL BUDGET**

	FY 2015/2016 Current Fees		FY 2016/2017 Proposed Fees	
	Cost	Per	Cost	Per
<u>Maintenance</u>				
Scissor Lift	\$ 100.00	day	\$ 100.00	day
Large ADA Ramp Rental	\$ 100.00	use	\$ 100.00	use
Air Stair Rental	\$ 100.00	use	\$ 100.00	use
Volvo Wheel Loader	\$ 150.00	use	\$ 150.00	use
Fork-lift	\$ 100.00	use	\$ 100.00	use
Pallet Jack	\$ 50.00	use	\$ 50.00	use
Tenant Sweeper	\$ 125.00	hour	\$ 125.00	hour
Service Truck	\$ 50.00	hour	\$ 50.00	hour
Backhoe	\$ 100.00	hour	\$ 100.00	hour
Lighted X	\$ 200.00	day	\$ 200.00	day
Light Tower	\$ 150.00	day	\$ 150.00	day
Paint Stripper	\$ 100.00	hour	\$ 100.00	hour
Large Aircraft Removal Dolly	\$ 200.00	day	\$ 200.00	day
Small Aircraft Removal Dolly	\$ 100.00	day	\$ 100.00	day
Aircraft Jack	\$ 100.00	use	\$ 100.00	use
Cores	\$ 40.00	each	\$ 40.00	each
Keys	\$ 12.00	each	\$ 12.00	each
Large Dump Truck	\$ 200.00	hour	\$ 200.00	hour
Small Broom	\$ 200.00	hour	\$ 200.00	hour
Large Broom	\$ 300.00	hour	\$ 300.00	hour
Pressure Washer	\$ 125.00	hour	\$ 125.00	hour
Maintenance Labor Rate (1)	\$ 45.00	hour	\$ 45.00	hour
Security Escort Rate (1)	\$ 45.00	hour	\$ 45.00	hour
<u>Department of Public Safety</u>				
ARFF Apparatus for 1500 gal. or greater	\$ 250.00	hour	\$ 250.00	hour
ARFF Apparatus for less than 1500 gal.	\$ 150.00	hour	\$ 150.00	hour
Command, Police, and Ops support vehicles	\$ 100.00	hour	\$ 100.00	hour
Aircraft recover dolly	\$ 150.00	day	\$ 150.00	day
Maintenance Labor Rate (1)	\$ 45.00	hour	\$ 45.00	hour
Mutual Aid Agencies collected on their behalf		as incurred		as incurred
Replacement charges for AVL equipment/supplies		as incurred		as incurred
<u>Information Technology (IT) Department</u>				
IT Labor Rate - Non-Network (1)	\$ 40.00	hour	\$ 40.00	hour
IT Labor Rate - Network Related (1)	\$ 60.00	hour	\$ 60.00	hour
Cable Television (CATV) Signal Transport Fee	\$ 10.00	month	\$ 10.00	month
Cable Television-150+ Channels (2 & 3)	\$ 45.00	month	\$ 45.00	month
Dark Fiber per strand per 0-1000 ft	\$ 20.00	month	\$ 20.00	month
Dark Fiber per strand per 0-2000 ft	\$ 22.00	month	\$ 22.00	month
Dark Fiber per strand per 0-3000 ft	\$ 24.00	month	\$ 24.00	month
WiFi & SSID (required for WiFi Access) (2)	\$ 70.00	month	\$ 70.00	month
Internet Bandwidth-Not Dedicated (2 MB) (2)	\$ 50.00	month	\$ 50.00	month
Internet Bandwidth-Not Dedicated (5 MB) (2)	\$ 70.00	month	\$ 70.00	month
Internet Bandwidth-Not Dedicated (10 MB) (2)	\$ 125.00	month	\$ 125.00	month

Notes:

- (1) One Hour Minimum, Minimum of 3 hours charged after regular business hours.
- (2) Add \$120 for 2 hours of IT Labor for Setup & Configuration. Fees may be reduced when bundled with other services.
- (3) Add additional upgrades at cost.

Identification Badge Fees and Charges	FY 2015/2016 Current Fees		FY 2016/2017 Proposed Fees	
	Cost	Per	Cost	Per
Initial Badge Issuance				
SIDA Badge	\$ 70.00		\$ 70.00	
Non-SIDA Badge	\$ 37.00		\$ 37.00	
Renewal of Badge				
SIDA Badge	\$ 37.00		\$ 70.00	
Non-SIDA Badge	\$ 37.00		\$ 37.00	
Lost Badge Replacement				
SIDA Badge (4)	\$ 85.00 / \$ 100.00		\$ 85.00 / \$ 100.00	
Non-SIDA Badge (5)	\$ 60.00 / \$ 75.00		\$ 60.00 / \$ 75.00	
Damaged Badge				
SIDA Badge (6)	\$ 37.00 / \$ 45.00		\$ 37.00 / \$ 45.00	
Non-SIDA Badge (6)	\$ 37.00 / \$ 45.00		\$ 37.00 / \$ 45.00	
Security Escort Training	\$ 25.00		\$ 25.00	
Lock-out Service (7)	\$ 25.00		\$ 25.00	

Notes:

- (4) \$85.00 for the first replacement badge, \$100.00 for the second replacement badge.
(5) \$60.00 for the first replacement badge, \$75.00 for the second replacement badge.
(6) \$37.00 for a damaged badge, \$45.00 if badge damaged due to negligence.
(7) \$25.00 Lock-out Service Charge applies after the first 2 free service calls.

Parking

Long term	\$ 1.50	0 - 1 hour	\$ 1.50	0 - 1 hour
	\$ 1.50	each add'l hour	\$ 1.50	each add'l hour
	\$ 8.00	day	\$ 8.00	day
	\$ 48.00	week	\$ 48.00	week
Short term	\$ 1.00	1/2 hour	\$ 1.00	1/2 hour
	\$ 12.50	day	\$ 12.50	day
Employee Parking Rate	\$ 60 / \$50	new/renewal	\$ 60 / \$50	new/renewal
Commuter Parking Rate	\$ 290 / \$275	new/renewal	\$ 290 / \$275	new/renewal
Fines	up to \$1,000	day	up to \$1,000	day

Ground Transportation

Airport Ground Transportation Permit (8)	\$ 300	annual	\$ 300	annual
Transportation Network Company Permit	\$ 7,500	annual	\$ 7,500	annual
Off-Airport Rental Car Fee	7.50%	of gross revenue	7.50%	of gross revenue

Notes:

- (8) Flat fee of \$4,000 for companies with a vehicle fleet inclusive of a minimum of 5 charter coach vehicles with seating capacity greater than 20 seats.

**Asheville Regional Airport
Executive Summary
December-15**

AIRPORT ACTIVITY

	Month	Variance to Prior Year	Calendar Year to Date	Variance to Prior Year
Passenger Enplanements	27,805	(10.7%)	392,713	3.9%
Aircraft Operations				
Commercial	1,216	(1.9%)	16,000	(0.3%)
Scheduled Flights	520	(2.4%)		
Flight Cancellations	24			
Seats	38,440	(3.7%)	503,283	8.0%
Load Factor	72.3%	(7.3%)	78.0%	(3.8%)
General Aviation	2,997	13.1%	41,532	(9.5%)
Military	344	(20.6%)	5,650	(18.0%)

FINANCIAL RESULTS

	Month	Variance to Budget	Fiscal Year to Date	Variance to Budget
Operating Revenues	\$ 802,312	9.9%	\$ 5,369,434	19.1%
Operating Expenses	658,023	(12.8%)	3,688,065	(8.5%)
Net Operating Revenues before Depreciation	<u>\$ 144,289</u>	686.5%	<u>\$ 1,681,369</u>	252.7%
Net Non-Operating Revenues	<u>\$ 131,702</u>	(46.4%)	<u>\$ 1,554,200</u>	(2.9%)
Grants:				
FAA AIP Grants	\$ 531,118		\$ 7,190,324	
NC Dept of Transportation Grants	-		74,217	
Total	<u>\$ 531,118</u>		<u>\$ 7,264,541</u>	

CASH

Restricted	\$ 4,983,004
Designated for O&M Reserve	4,019,126
Designated for Emergency Repair	650,000
Unrestricted, Undesignated	12,993,746
Total	<u>\$ 22,645,876</u>

RECEIVABLES PAST DUE

	Total	1-30 Days	31-60 Days	Over 60 Days
Advertising Customers	11,330	4,830	2,700	3,800
Allegiant	1,401	814	586	1
Budget	1,213	-	-	1,213
Delta Airlines	113,794	72,076	39,623	2,095
DOTFAA	63,779	9,600	20,996	33,183
Paradies	3,500	957	2,543	-
United	10,449	-	25	10,424
US Air	12,868	4,484	337	8,047
Worldwide	940	-	390	550
Miscellaneous	504	-	70	434
Total	<u>\$ 219,778</u>	<u>\$ 92,761</u>	<u>\$ 67,270</u>	<u>\$ 59,747</u>
% of Total Receivables	<u>34.02%</u>			

Note: Excludes balances paid subsequent to month-end.

REVENUE BONDS PAYABLE

Rental Car Facilities Taxable Revenue Bond, Series 2007	
Original Amount	\$ 4,750,000
Current Balance	\$ 1,319,369

CAPITAL EXPENDITURES

Annual Budget	\$ 25,677,475
Year-to-Date Spending	\$ 8,775,079

**REGULAR MEETING
GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
December 11, 2015**

The Greater Asheville Regional Airport Authority ("Authority") met on Friday, December 11, 2015 at 8:30 a.m. in the Conference Room at the Authority's Administrative Offices, Asheville Regional Airport ("Airport"), 61 Terminal Drive, Suite 1, Asheville, NC 28732.

MEMBERS PRESENT: Robert C. Roberts, Chair; K. Ray Bailey, Vice-Chair; Andrew T. Tate; William L. Moyer; Matthew C. Burrell; and Stephanie Brown

MEMBERS ABSENT: Jeffrey A. Piccirillo

STAFF AND LEGAL COUNSEL PRESENT: Cindy Rice, Authority Legal Counsel; Lew Bleiweis, Executive Director; Michael Reisman, Deputy Executive Director of Development and Operations; Kevan Smith, Chief of Public Safety; Suzie Baker, Director of Administration; Tina Kinsey, Director of Marketing and Public Relations; Janet Burnette, Director of Finance and Accounting; Sherman Stark, Interim Director of Operations; Shane Stockman, IT Director; Alexandra Bradley, Marketing and Public Relations Specialist; and Ellen Heywood, Clerk to the Board

ALSO PRESENT: Ken Moody, Delta Airport Consultants; Joey Rowland, Walker Parking Consultants; Mike Darcangelo, Avcon; Eric Rysdon, RS&H; Cecil Bothwell, Asheville City Council; James Moose, Avcon; Jenn Tutor, Carolina Mountain Land Conservancy; Kieran Roe, Carolina Mountain Land Conservancy; Rhett Morgan, Ailevon Pacific

CALL TO ORDER: The Chair welcomed everyone in attendance and called the meeting to order at 8:30 a.m.

The Chair welcomed Asheville City Councilman Cecil Bothwell as the new liaison to the Authority Board.

The Chair called for a moment of silence in remembrance of the son of Marc Hunt, former Board liaison for Asheville City Council.

The Director requested a moment to recognize Michael Reisman and staff for the work accomplished on the new temporary runway which was commissioned on December 10th.

PRESENTATIONS:

A. Summary of Leakage Study Data and Air Service Development

Recommendations: Rhett Morgan of Ailevon Pacific gave an update on the market analysis and catchment study that was commissioned by a joint partnership with the airport and the Asheville Convention and Visitors Bureau. A summary of air service including traffic, revenue, capacity, Asheville's catchment area and leakage was reviewed. Mr. Morgan gave an overview of the recommended strategy for legacy carriers as well as a recommendation to continue to focus on Allegiant as the low-fare carrier for leisure travel. Mr. Morgan suggested Asheville could be advocated as a destination brand with Allegiant. Mr. Morgan concluded his presentation with a review of the top 15 states for hotel bookings in Asheville and proposed Ohio as a potential market for growth with Allegiant.

Mr. Bailey questioned what the next step would be. Mr. Morgan responded that a community meeting was scheduled for January to determine what the community wants and is willing to do. Carriers are looking for financial incentives such as revenue guarantees and that is something that would need to be discussed by the community. Tina Kinsey advised the Board that the strategies outlined in Mr. Morgan's presentation will become the outline for the strategic plan moving forward.

The Board thanked Mr. Morgan for his presentation.

FINANCIAL REPORT: The Director reported on the airport activity for October which included enplanements, aircraft operations and general aviation activity. Mrs. Burnette reported on the financial activity for the month of October.

CONSENT ITEMS: The Chair remarked that Consent Item B, Approval of the Greater Asheville Regional Airport Authority October 16, 2015 Closed Session Minutes would be reviewed in closed session.

A. Approval of the Greater Asheville Regional Airport Authority October 16, 2015 Regular Meeting Minutes:

C. Approval of Update to Budget Supplemental Fees and Charges:

D. Approval of Amendment to the FY15/16 Budget:

BE IT ORDAINED by the Greater Asheville Regional Airport Authority that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the appropriations as follows:

EXPENDITURES:

	<u>Decrease</u>	<u>Increase</u>
Administrative Department	\$131,882	
Development Department		\$9,838
Executive Department		\$27,960
Finance Department		\$8,354
Guest Services Department		\$7,928
Information Technology Department		\$7,441
Marketing Department		\$33,258
Operations Department		\$43,072
Public Safety Department		\$34,687
Carry-over Capital Expenditures		\$4,547,424
Totals	<u>\$131,882</u>	<u>\$4,719,962</u>

This will result in a net increase of \$4,547,424 in the appropriations. Revenues will be revised as follows:

REVENUES:

	<u>Decrease</u>	<u>Increase</u>
Federal Grants – AIP Entitlement Funds		\$1,435,129
Federal Funds – AIP Discretionary Funds		\$442,322
NC Department of Transportation Grants		\$74,217
Transfer from GARAA Cash		\$2,636,412
Totals	<u>\$0</u>	<u>\$4,588,080</u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Greater Asheville Regional Airport Authority, and to the Budget Officer and to the Finance Officer for their direction.

Adopted this 11th day of December, 2015.

Robert C. Roberts, Chair

Attested by:

Ellen Heywood, Clerk to the Board

Mr. Bailey moved to approve Consent Items A, C, and D. Mr. Burril seconded the motion and it carried unanimously.

OLD BUSINESS:

A. Finalize Scope of Parking Garage: The Director stated that at the October Board meeting the footprint of the parking garage was reviewed. A discussion took place regarding the possibility of increasing the size of the garage by 200 spaces at a cost of approximately \$3 million for a life of eight to ten years for those spaces. Staff has since received additional information from the consultants that predicts the additional 200 spaces would only have a life of four years. The analysis that was performed suggests the extra 200 spaces would not be worth the additional investment. The Director advised the Board that staff recommends moving forward with the smaller footprint at a cost of \$19.8 million for the 1100 public and 200 rental car space garage.

Mr. Burril informed the Board that he had put together a worksheet that was available at their seats. The purpose of the worksheet was to determine if there was rationale for building the garage with the additional 200 spaces. Based on passenger assumptions that were previously available, it did make sense to include an additional 200 spaces. However, with the new information that staff has received, the Director is advising that the additional spaces would not be as viable.

The Chair affirmed that staff was only moving forward with the design work. The Director responded that this was correct and that staff will come back to the Board for approval of the construction contract.

The consensus of the Board was to keep the smaller footprint for the parking garage.

NEW BUSINESS:

A. Approve Scope of Services No. 18 with Avcon Engineers and Planners, Inc.: Michael Reisman reminded the Board that in August, 2015 the Board approved Scope of Services No. 17 with Avcon for the environmental review, consulting and

permitting on the Airfield Re-development project. Mr. Reisman advised the Board that Phase III of the project will directly impact a delineated stream at the south end of the airport between the fence line and NC280 and will require construction of a new stream crossing and other stream stabilization work. The type of work is highly unique and will require use of an engineering sub-consultant that specializes in this area. Avcon will utilize the services of Wildlands Engineering, Inc. of Asheville to assist in the design and construction oversight portion of work on the project. Mr. Reisman informed the Board that the fee for this work is not to exceed \$40,000.00 and will be absorbed into the current overall project budget of \$75.8 million.

Mr. Bailey moved to approve Scope of Services No. 18 with Avcon Engineers and Planners, Inc. Ms. Brown seconded the motion and it carried unanimously.

B. Authorization to Establish Conservation Easements on Airport Property Bordering the French Broad River:

The Director advised the Board that in May, 2014 the Board approved the establishment of easements with Carolina Mountain Land Conservancy (CMLC) for approximately 8.3 acres of airport property along the French Broad River in conjunction with approval from the City of Asheville and the Federal Aviation Administration. At that time, the value of the grant to be used by CMLC for the purchase of the easements was approximately \$100,000.00 and was to cover all costs associated with the easements. CMLC was recently able to have the property appraised and wishes to finalize the easement transaction. CMLC is now requesting easements totaling approximately 13.25 acres for an appraised value of \$50,600. The specific acreage will not be determined until surveyed and the purchase price will reflect the appropriate value based on the total acreage. The Director informed that Board that a discussion with the City of Asheville has taken place. The Director has not heard back from the City as of yet, but if necessary, it will go to City Council for approval at their meeting in January.

Mr. Moyer stated that due to a conflict of interest, he will recuse himself from the vote on this agenda item.

Mr. Bailey questioned if the airport will need this area for any purpose in the future. The Director stated that the area is in the floodway and could not be used for any type of development.

Mr. Burril asked if the CMLC was building anything and the Director responded that there would not be anything built, only trails. Mr. Burril inquired if the airport would have access to the area. The Director replied that it will still be owned by the airport, but that CMLC would maintain the area and would assume all liability from public accessibility to the easement areas. Mr. Burril further asked if the FAA were to ask the airport to do

something in that area, would that be an issue. The Director responded that it probably would, but did not foresee any need for the area, especially since it is in a floodway.

Mr. Tate moved to authorize the Executive Director to proceed with establishing conservation easements based on the larger acreage located on airport property as outlined by staff, to seek amended approval from both the City of Asheville and the Federal Aviation Administration for such conservation easements, and to execute all necessary documents. Ms. Brown seconded the motion and it carried by a 5 to 0 vote.

DIRECTOR'S REPORT: The Director advised the Board that he had a few additional items to include that were not on the agenda.

A. Wings for Autism Report: Staff has been working with ARC of Buncombe County to host Wings for Autism. A date of February 13th has been set and Allegiant Airlines has agreed to partner with the airport on this event.

B. SMARTRAC Technology Space Use Permit: The Director reported that the airport has a new tenant, SMARTRAC Technology. SMARTRAC is a manufacturer of RFID chips and has leased the former Advantage West building for the next year.

C. Update on Airfield Re-development Project: The Director informed the Board that he met with the FAA in Washington, DC recently to discuss the budget for the Airfield Re-development project. The Director was happy to report that the FAA agreed to fund an additional \$11 million to cover the cost of the project. The FAA also wants to project finished in four years and this will bring the project closer to a \$74 million budget rather than \$75 million.

D. Windshear Tower: The windshear tower on the Ferncliff property has been taken down and is awaiting reassembly on Sierra Nevada property.

E. North Carolina Airports Association: Tina Kinsey has been appointed to the Board of Directors for this association.

F. ACI Award: The Director reported that at a recent ACI Marketing Conference, Asheville won an Honorable Mention award for the new website design. Asheville was one of 365 entries. The Director stated that he was proud of what the Marketing staff has put together.

G. Airline Agreement: The Director met recently with American Airlines and Delta. Both airlines want the agreement based entirely on enplanements. The Director will let the Board know if anything changes with the airlines.

H. TSA Checkpoint: Staff has met with the TSA in Charlotte regarding the long wait lines at the security checkpoint. TSA has made some changes and the long waits seem to have been eliminated. TSA has done a good job mitigating the issue.

I. AB Tech: AB Tech is considering an expansion. AB Tech officials have had discussions with the Director about building a south campus on airport property. Their Board will be meeting the following week, so staff will keep the Board apprised of any developments.

J. DEQ Violation: The Director reported that DENR has issued a violation to Duke Energy for area one of the fill project here at the airport. This first area of the fill project does not have the sealed liner system, only a mound of dirt as a cap. Inspections performed by Charah and Duke Energy revealed some erosion that exposed some of the ash, however, none of the ash flowed off airport property. Another area that was cited was on the west side, in the fully-sealed containment system. Dirt eroded from the top plastic liner, however, no ash was exposed at all and there was no breach to the liner system. Since the airport is the only place in the state with this type of sealed liner system, the DEQ does not have a definition for the system at the airport and that is why it was called a breach. Staff has had discussions with the DEQ about having the airport system better defined. Duke Energy was issued the violation and it has been remediated. Staff is currently verifying the dirt cap layers on area one as far as height, and Charah will make the necessary improvements.

Mr. Tate requested clarification on the Authority's liability and/or responsibility as it relates to monitoring the breaches going forward. The Director responded that the whole project is not finished yet so it is still the responsibility of Charah and Duke Energy to monitor. Eventually it will become the Authority's responsibility to monitor. Protocols have been put in place, Duke is out on a regular basis and Authority staff will develop procedures for when the responsibility transfers to the airport. The permit is under Duke Energy's name and they are responsible. Mr. Tate inquired if it would become the airport's responsibility to monitor and report once the project is complete. The Director replied that it would partially become the Authority's responsibility to monitor. Duke will still have to do the ground water. There is also an operational plan that staff has not seen yet that outlines the responsible parties. This was submitted to the DEQ by Duke without the Authority's knowledge. A meeting is tentatively scheduled for next week to review the operational plan and to find out what the Authority's full obligations will be once the project is complete. Mr. Reisman stated that it is part of Duke Energy's responsibility to put together an operation and maintenance plan for routine inspections and while staff feels it was an oversight on Duke's part that they submitted the plan without the Authority's input, the procedures in the plan did work. They will be doing

monthly and quarterly inspections and came out shortly after the erosion took place, identified it, they reported it and took all the steps they were supposed to take. Duke may not have reported it as quickly as they should have to the DEQ, but they have learned a lesson from that.

K. Strategic Plan Project: The Director informed the Board that a copy of the Strategic Plan brochure was at their seats. A new sign for the mission statement is in the process of being constructed for the Board Room.

L. Airport Zoning: The Director called the Board's attention to an article that was available at their seats. The Director stated that the article would give a good idea of why airports work with their surrounding counties on zoning and to protect the airspace around the airport.

INFORMATION SECTION: No comments

PUBLIC AND TENANTS' COMMENTS: None

CALL FOR NEXT MEETING: The Chair stated that it was not anticipated that there would be a need for the January 8, 2016 meeting. The Chair further stated that the next regular meeting will be February 12, 2016.

AUTHORITY MEMBER REPORTS:

A. Key Strategic Elements: The Chair encouraged the Board Members to look over the key strategic elements and to make recommendations for changes by the next Board meeting.

B. Conference Schedule: The Chair commented that Board Members should communicate interest in attending the ACI Commissioners Conference scheduled for April. Mr. Burril stated that he would like to attend. Mr. Moyer stated that he would also be happy to attend if the budget allowed.

CLOSED SESSION: At 10:21 a.m. Mr. Bailey moved to go into Closed Session pursuant to Subsections 143-318.11(a)(3) and (4) of the General Statutes of North Carolina to Consult with Legal Counsel in Order to Preserve the Attorney-Client Privilege, to Discuss Matters Relating to the Location and/or Expansion of Industries or Other Businesses in the Area Served by the Greater Asheville Regional Airport Authority, Including Agreement on a Tentative List of Economic Development Incentives that may be Offered by the

Greater Asheville Regional Airport Authority in Negotiations. Mr. Moyer seconded the motion and it carried unanimously.

The Chair indicated they would break until 10:26 a.m., at which time the Board would resume in closed session.

Open Session resumed at 11:03 a.m.

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY DECEMBER 11, 2015

CLOSED SESSION MINUTES: Mr. Bailey moved to seal the minutes for the Closed Session just completed and to withhold such Closed Session minutes from public inspection so long as public inspection would frustrate the purpose or purposes thereof. Mr. Tate seconded the motion and it carried unanimously.

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY OCTOBER 16, 2015

CLOSED SESSION MINUTES: Mr. Bailey moved to approve the minutes for the October 16, 2015 Closed Session and to seal and withhold such minutes from public inspection so long as public inspection would frustrate the purpose or purposes thereof. Mr. Moyer seconded the motion and it carried unanimously.

ADJOURNMENT: Mr. Bailey moved to adjourn the meeting at 11:05 a.m. Ms. Brown seconded the motion and it carried unanimously.

Respectfully submitted,

Ellen Heywood
Clerk to the Board

Approved:

Robert C. Roberts
Chair



MEMORANDUM

TO: Members of the Airport Authority

FROM: Lew Bleiweis, A.A.E., Executive Director

DATE: February 12, 2016

ITEM DESCRIPTION – Consent Item C

Approve Grant of Easement to Duke Energy Progress, Inc., A North Carolina Corporation for Airport Main Entrance

BACKGROUND

The North Carolina Department of Transportation (NCDOT) has been working on the improvements to the I-26 and Airport Road interchange. As part of this project NCDOT has made changes to the main airport entrance. The current configuration of the utility poles as results of the interchange project is not acceptable to the Authority. The poles are currently blocking the visibility of the main entrance sign. As part of the interchange project, NCDOT has agreed to absorb the work as part of the interchange project and is now working with Duke Energy Progress (Duke) to relocate the utility poles. Duke is in the process of moving several poles to the east side of Airport Road but needs to obtain an easement from the Authority to proceed. Attached is the utility ease required by Duke.

ISSUES

None.

ALTERNATIVES

None.

FISCAL IMPACT

None. Any associated construction expenses are being covered by NCDOT as part of the interchange project.



RECOMMENDED ACTION

It is respectfully requested that the Greater Asheville Regional Airport Authority Board resolve to (1) approve the grant of an Easement to Duke for the relocation of utility poles to the east side of Airport Road; and (2) authorize the Executive Director to sign the necessary documents.

EASEMENT

NORTH CAROLINA
BUNCOMBE COUNTY

Prepared By: B. Pittman
Return To: Duke Energy
555A Brevard Rd
Asheville, NC 28806

THIS EASEMENT ("**Easement**") is made this _____ day of _____, 20_____, from Greater Asheville Regional Airport Authority A/K/A Asheville Regional Airport Authority, a North Carolina municipal authority, ("**Grantor**," whether one or more) to Duke Energy Progress, LLC, a North Carolina limited liability company, ("**DEP**"); its successors, licensees, and assigns.

WITNESSETH:

THAT GRANTOR, for and in consideration of the sum of ONE DOLLAR (\$1.00), the receipt and sufficiency of which are hereby acknowledged, does hereby grant unto DEP, its successors, lessees, licensees, transferees, permittees, apportionees, and assigns, the perpetual right, privilege, and easement to go in and upon the land of Grantor situated in City of Asheville described as follows: PIN# 9643-52-1970-00000, containing 547.032 acres, more or less, and being the land described in a lease agreement between the City of Asheville and the Asheville Regional Airport Authority, dated December 30, 1981, and recorded in Deed Book 1287, page 510, Buncombe County Registry, and also shown as 535.342 acres tract on a plat dated September 24, 1981, entitled "Property of the City of Asheville (Lease Map)" and recorded in Plat Book 48, page 35, all Buncombe County Registry, (the "**Property**"), LESS AND EXCEPT any prior out-conveyances, and to construct, reconstruct, operate, patrol, maintain, inspect, repair, replace, relocate, add to, modify and remove electric and/or communication facilities thereon including but not limited to, supporting structures such as poles, cables, wires, guy wires, anchors, and other appurtenant apparatus and equipment (the "**Facilities**") within an easement area being thirty (30) feet wide (the "**Easement Area**"), for the purpose of transmitting and distributing electrical energy and for communication purposes.

The right, privilege and easement shall include the following rights granted to DEP: (a) ingress and egress over the Easement Area and over adjoining portions of the Property (using lanes, driveways and paved areas where practical as determined by DEP; (b) to relocate the Facilities and Easement Area on the Property as mutually agreeable to conform to any future highway or street relocation, widening or improvement; (c) to trim and keep clear from the Easement Area, now or at any time in the future, trees, limbs, undergrowth, structures or other obstructions and to trim or clear dead, diseased, weak or leaning trees or limbs outside of the Easement Area which, in the opinion of DEP, might interfere with or fall upon the Facilities; (d) to install guy wires and anchors extending beyond the limits of the Easement Area, with the prior approval from the Grantor; (e) and all other rights and privileges reasonably necessary or convenient for DEP's safe, reliable and efficient installation, operation, and maintenance of the Facilities and for the enjoyment and use of the Easement Area for the purposes described herein.

Notwithstanding anything to the contrary above, it is understood and agreed that: (1) the Easement Area herein granted shall be approximately located as shown on the sketch attached hereto as "Exhibit A" and recorded herewith; (2) DEP shall obtain prior approval from Grantor to install guy wires and anchors outside of the easement area.

TO HAVE AND TO HOLD said rights, privilege, and easement unto DEP, its successors, licensees, and assigns, forever, and GRANTOR, for itself, its heirs, executors, administrators, successors, and assigns, covenants to and with DEP that GRANTOR is the lawful owner of the Property and the Easement Area in fee and has the right to convey said rights and Easement.

IN WITNESS WHEREOF, GRANTOR has caused this EASEMENT to be signed in its name by its duly authorized officer, as of the date first above written.

GREATER ASHEVILLE REGIONAL AIRPORT
AUTHORITY A/K/A ASHEVILLE REGIONAL
AIRPORT AUTHORITY
a North Carolina municipal authority

By: _____

Title: _____

NORTH CAROLINA, _____ COUNTY

I, _____, a Notary Public of _____ County, North Carolina, certify that _____ personally appeared before me this day and acknowledged that he/she is _____ of Greater Asheville Regional Airport Authority A/K/A Asheville Regional Airport Authority, a corporation, and being authorized to do so, executed the foregoing EASEMENT on behalf of the corporation.

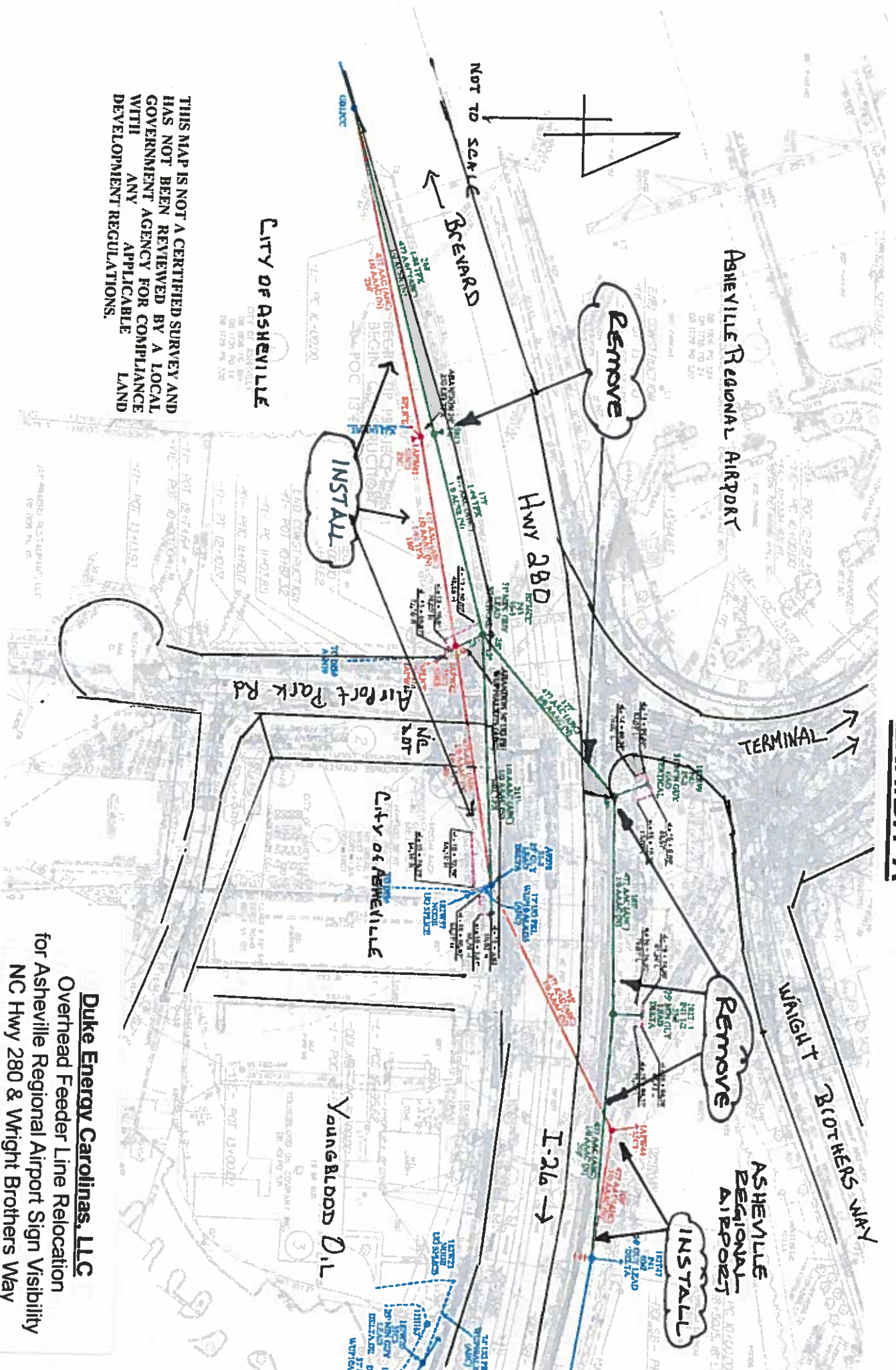
Witness my hand and notarial seal, this _____ day of _____, 2015.



Notary Public

My commission expires: _____

EXHIBIT A



THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

CITY OF ASHEVILLE

ASHEVILLE REGIONAL AIRPORT

Hwy 280

I-26

WRIGHT BROTHERS WAY

Remove

INSTALL

INSTALL

Airport Park Rd

CITY OF ASHEVILLE

Youngblood D.L.

Duke Energy Carolinas, LLC

Overhead Feeder Line Relocation for Asheville Regional Airport Sign Visibility NC Hwy 280 & Wright Brothers Way Buncombe Co. NC

Revised: 1/27/11



MEMORANDUM

TO: Members of the Airport Authority

FROM: Lew Bleiweis, A.A.E., Executive Director

DATE: February 12, 2016

ITEM DESCRIPTION – New Business Item A

Approval to Unseal Closed Session Minutes

BACKGROUND

The Board approved the Disposition of Authority Board Closed Session Minutes Policy at the April 15, 2011 Authority Board Meeting. The policy provides for the review of the preceding year's Closed Session Minutes at the first Authority Board meeting of each calendar year.

The Director has reviewed those Closed Session Minutes and has provided a recommendation for the unsealing of those certain minutes. The minutes recommended to be unsealed are of a business matter that has come to fruition and is no longer of a confidential nature.

ISSUES

None

ALTERNATIVES

The Board can decide to keep all Closed Session Minutes sealed.

FISCAL IMPACT

None

RECOMMENDED ACTION

It is respectfully requested that the Greater Asheville Regional Airport Authority Board resolve to unseal those portions of Closed Session Minutes as designated and recommended by the Executive Director.

New Business – Item A



MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael A. Reisman, A.A.E.
Deputy Executive Director, Development & Operations

DATE: February 12, 2016

ITEM DESCRIPTION – New Business Item B

Adopt Amended Asheville Regional Airport Five-Year Capital Improvement Plan (CIP) for FY 2017-2021

BACKGROUND

The Federal Aviation Administration (FAA) requires all airports to submit a Five-Year CIP to be eligible for federal project funding. The CIP is used to update the National Plan of Integrated Airport Systems (NPIAS) and allows the FAA to update the NPIAS program based upon available funding levels.

Because of changes in the schedule to submit CIP's to the State of North Carolina, the Board approved the FY 2017-2021 CIP at its October 16, 2015 meeting, where it historically was adopted in December of each year. Since then, several changes have been made to the CIP which require the document to be amended for FAA submittal and which includes the following:

1. Adjustment to the final approved budget for the parking garage project.
2. Removal of the Ground Transportation Lot conversion project, as it is now incorporated into the cost of the parking garage project.
3. The addition of security system upgrades to replace the Ground Transportation Lot Conversion project.
4. The splitting of the Terminal Apron Expansion project from one phase to two phases.

New Business – Item B



CIP priorities through FY 21 continue to be funding of the Airfield Re-development Project, several equipment replacement items, and other capital construction needs beyond the end of the airfield project. The items identified are consistent with the short and mid-range capital equipment and improvement requirements identified in the Airport Master Plan. As a result of this proposed action, the CIP on file with NCDOT will also be updated by staff.

ISSUES

None.

ALTERNATIVES

None.

FISCAL IMPACT

The Five-Year CIP is considered a planning and administrative tool for Authority staff, the FAA, and the NCDOT Division of Aviation. Adopting the CIP does not approve any contracts nor provide staff with any authorization to award design or construction projects. Staff will present individual CIP projects to the Authority Board in accordance with all applicable Authority policies.

RECOMMENDED ACTION

It is respectfully requested that the Greater Asheville Regional Airport Authority Board resolve to adopt the Amended Asheville Regional Airport Five-Year Capital Improvement Plan for FY 2017-2021.

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Airport Capital Improvement Program - Fiscal Years 2017-2021											JANUARY 29, 2016		
Description	Total Cost	AIP Entitlements	AIP Discretionary	State Funds	Pay-As-You-Go PFC		Other Local Funds			Total Funding			
					Current Approval	Future Approvals	Airport Capital	Other	CFC				
Current Year													
FY 2016 (Oct 1, 2015 - Sept 30, 2016)													
Airfield Improvements Program - Bid Package 3/Runway Construction (Sitework/Utilities)	\$ 14,288,274	\$ 1,869,447	\$ 10,900,000	\$ -	\$ -	\$ -	\$ -	\$ 1,518,827	\$ -	\$ -	\$ 14,288,274		
ARFF Truck	\$ 1,000,000	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 1,000,000		
Parking Garage Design	\$ 1,627,575	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,127,575	\$ -	\$ 500,000	\$ 1,627,575		
Subtotal FY 2016	\$ 16,915,849	\$ 2,769,447	\$ 10,900,000	\$ -	\$ -	\$ -	\$ -	\$ 2,746,402.00	\$ -	\$ 500,000	\$ 16,915,849		
FY 2017 (Oct 1, 2016 - Sept 30, 2017)													
Airfield Improvements Program - Bid Package 4/Runway Construction (Paving/Electrical)	\$ 29,248,000	\$ 2,769,447	\$ 18,052,242	\$ -	\$ 5,501,511	\$ -	\$ -	\$ 2,924,800	\$ -	\$ -	\$ 29,248,000		
Parking Garage Construction	\$ 19,800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,050,000	\$ 3,750,000	\$ 19,800,000		
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Subtotal FY 2017	\$ 49,048,000	\$ 2,769,447	\$ 18,052,242	\$ -	\$ 5,501,511	\$ -	\$ -	\$ 2,924,800	\$ 16,050,000	\$ 3,750,000	\$ 49,048,000		
FY 2018 (Oct 1, 2017 - Sept 30, 2018)													
Security System Improvements	\$ 1,535,581	\$ 1,384,723	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,858	\$ -	\$ -	\$ 1,538,581		
Snow Removal Equipment - Broom & Blower	\$ 2,094,138	\$ 1,384,724	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 209,414	\$ -	\$ -	\$ 2,094,138		
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Subtotal FY 2018	\$ 3,629,719	\$ 2,769,447	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 363,272	\$ -	\$ -	\$ 3,632,719		
FY 2019 (Oct 1, 2018 - Sept 30, 2019)													
Wright Brothers Way Extension	\$ 3,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 3,000,000		
Snow removal Equipment - Snow Plow Trucks	\$ 2,400,000	\$ 1,769,447	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 130,553	\$ -	\$ -	\$ 2,400,000		
Subtotal FY 2019	\$ 5,400,000	\$ 2,769,447	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 2,130,553	\$ -	\$ -	\$ 5,400,000		
FY 2020 (Oct 1, 2019 - Sept 30, 2020)													
Terminal Apron Repairs	\$ 1,111,111	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 111,111	\$ -	\$ -	\$ 1,111,111		
Terminal Apron Expansion - Phase I	\$ 2,466,052	\$ 1,769,447	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 196,605	\$ -	\$ -	\$ 2,466,052		
Subtotal FY 2020	\$ 3,577,163	\$ 2,769,447	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 307,716	\$ -	\$ -	\$ 3,577,163		
FY 2021 (Oct 1, 2020 - Sept 30, 2021)													
Terminal Apron Expansion - Phase II	\$ 3,577,163	\$ 2,769,447	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 307,716	\$ -	\$ -	\$ 3,577,163		
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Subtotal FY 2021	\$ 3,577,163	\$ 2,769,447	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 307,716	\$ -	\$ -	\$ 3,577,163		
Total - FY 2016 - FY 2021	\$ 82,147,894	\$ 16,616,682	\$ 28,952,242	\$ 2,000,000	\$ 5,501,511	\$ -	\$ -	\$ 8,780,459	\$ 16,050,000	\$ 4,250,000	\$ 82,150,894		
General Note:													



MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael A. Reisman, A.A.E.
Deputy Executive Director, Development and Operations

DATE: February 12, 2016

ITEM DESCRIPTION – New Business Item C

Approve Non-Federal Reimbursable Agreement with Department of Transportation, Federal Aviation Administration – Agreement No. AJW-FN-ESA-15-7294

BACKGROUND

The Airport Board has previously approved three FAA Reimbursable Agreements, at a total cost of \$647,132.24, associated with the Airfield Re-development Project which are required for the engineering/design of FAA owned and operated navigational aids. To date, prior Reimbursable Agreements were tied to work directly associated with the temporary runway navigational aids. The current Agreement will provide for FAA engineering/design, certain construction oversight services, and installation of electronic equipment and flight testing associated with the new permanent runway. This will be the final Reimbursable Agreement associated directly with the relocation of navigational aids for the overall airfield re-development project.

ISSUES

None.

ALTERNATIVES

None. Although the airport's contractor will be responsible for construction of certain infrastructure and equipment installation to support the navigational aids, the FAA is the only source of engineering/design and final installation and commissioning for this type of equipment.

New Business – Item C



FISCAL IMPACT

The total cost associated with this agreement is \$841,187.94. This total amount will be incurred over the course of two fiscal years and construction contracts as the project progresses, and will be reimbursed under the pending FAA grants for additional phases of the project. The FY 2015/2016 Budget includes \$7,798,120.00 for the airfield project, of which these expenses are included within.

RECOMMENDED ACTION

It is respectfully requested that the Greater Asheville Regional Airport Authority Board resolve to (1) approve the Non-Federal Reimbursable Agreement with the Department of Transportation, Federal Aviation Administration in the amount of \$841,187.94, and (2) authorize the Executive Director to execute the necessary documents.

NON-FEDERAL REIMBURSABLE AGREEMENT

BETWEEN

**DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

AND

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
ASHEVILLE, NORTH CAROLINA**

WHEREAS, the Federal Aviation Administration (FAA) can furnish directly or by contract, material, supplies, equipment, and services which the Greater Asheville Regional Airport Authority (Sponsor) requires, has funds available for, and has determined should be obtained from the FAA;

WHEREAS, it has been determined that competition with the private sector for provision of such material, supplies, equipment, and services is minimal; the proposed activity will advance the FAA's mission; and the FAA has a unique capability that will be of benefit to the Sponsor while helping to advance the FAA's mission;

WHEREAS, the authority for the FAA to furnish material, supplies, equipment, and services to the Sponsor upon a reimbursable payment basis is found in 49 U.S.C. § 106(l)(6) on such terms and conditions as the Administrator may consider necessary;

NOW THEREFORE, the FAA and the Sponsor mutually agree as follows:

ARTICLE 1. Parties

The Parties to this Agreement are the FAA and Greater Asheville Regional Airport Authority.

ARTICLE 2. Type of Agreement

This Agreement is an "other transaction" authorized under 49 U.S.C. § 106(l)(6). It is not intended to be, nor will it be construed as, a partnership, corporation, joint venture or other business organization.

ARTICLE 3. Scope

A. The Asheville Regional Airport Authority (Project Sponsor) is undertaking an airfield redesign project. To accomplish this, they plan to move the existing runway 75' west of its' current location. The relocated runway will be designated as 17/35. The Project Sponsor has entered into reimbursable agreements to site and design the

NAVAIDs for the relocated runway. This agreement describes both FAA and Project Sponsor tasks associated with establishing/moving NAVAIDs to the relocated Runway. The sources for long lead items needed for the construction contracts are as follows:

The following equipment and shelters will be relocated:

- Runway 17 Localizer (LOC), Glide Slope (GS), Runway Visual Range (RVR), and Precision Approach path Indicator (PAPI)
- Runway 35 LOC
- Temporary Runway 35 GS and RVR
- Temporary Runway 35 Instrument Landing System shelters for use as the Runway 17 and 35 GS shelters

The FAA NAVAIDS Service Unit will provide the following equipment at no cost to the Project Sponsor, as a Target of Opportunity:

- Runway 35 and Runway 17 Medium-Intensity Approach light System with Sequenced Flashers (MALSR)
- Establish Runway 35 Distance Measuring Equipment (DME) and PAPI
- Establish Runway 17 DME

The Project Sponsor will procure the following shelters at least six months in advance of their installation:

- Runway 35 LOC/MALSR/DME Shelter
- Runway 17 LOC/MALSR/DME Shelter

The FAA will provide all the NAVAIDs electronics equipment. These NAVAIDs will be installed under two contracts, with the second contract further divided into two phases. The first contract, known as Bid Package 3 (BP-3), will be a partial installation of the MALSRs, DMEs, and Localizers. The second contract, known as BP-4, will have NAVAIDs installed before the relocated runway opens (Phase I) and after the relocated runway is open (Phase II). Phase I includes installation, tune-up and flight check of PAPIs, MALSRs, and one or both Localizer/DMEs. Phase II includes installation, tune-up, and flight inspection of the remaining NAVAIDs, including Glide Slopes and RVRs. The exact sequencing of the work is dependent on several factors and will be determined during construction. With this in mind, the project titled:

“Install NAVAIDs on Relocated Runway 17/35 at Asheville Regional Airport, Asheville, North Carolina”

B. The FAA will perform the following activities:

1. Coordinate project activities for FAA tasks.
2. Provide a resident engineer (RE) and project engineer during construction. The RE will arrive on-site a week before the start of work (for security clearances and pre-construction meeting) on FAA facilities until all construction punchlist items

- are cleared. The RE will have no contractual relationship with the Project Sponsor's contractor. The RE will submit weekly reports documenting construction progress and be responsible for promptly identifying pertinent issues (such as lack of progress, safety/quality problems, etc) to the Project Sponsor. We estimate the construction contract duration for NAVAIDs work under BP-3 to last 150 consecutive calendar days, BP-4 Phase I to last 60 consecutive calendar days, and BP-4 Phase II to last 60 consecutive calendar days.
3. Provide Technical On-site Representatives (TORs) to perform quality assurance for work on the Localizers in BP-3, and perform equipment tune-up and testing of the approach NAVAIDs in BP-4. The TORs will be on-site from the start of the electronics installation until the facilities passes flight check. We estimate the duration of TOR work for BP-3 to be 30 calendar days. We estimate the duration of TOR work for phase 1 of BP-4 to last up to 90 consecutive calendar days. We estimate the duration of TOR work for phase 1 of BP-4 to last up to 120 consecutive calendar days.
 4. Perform all signal and communications cable terminations at each site for the antennas/equipment.
 5. Purchase and install radio equipment to perform through the air monitoring of the Runway 35 ILS, if needed.
 6. Conduct a Contractors Acceptance Inspection (CAI) with the Project Sponsor for construction contract/phase.
 7. Perform commissioning flight checks.
 8. Conduct a Joint Acceptance Inspection (JAI) for commissioning each facility with the Project Sponsor. A formal list of exceptions, concerning construction of these facilities, will be given to the Project Sponsor within 15 calendar days of facility commissioning. Latent defects may be added to the list of exceptions through the formal process outlined in the JAI Order.

C. The Sponsor will perform the following activities:

1. Perform all necessary environmental assessments and due diligence audits, and obtain associated permits. Obtain all necessary permits for construction, including those necessary for easements and encroachment. This work also includes meeting all airport security requirements and performing airspace evaluations.
2. Provide construction drawings and specifications that comply with the FAA CAEG Standards and current FAA design criteria.
3. Provide survey support for relocation of the radar Moving Target Indicator (MTI) reflectors.

4. Perform demolition of the existing NAVAIDs facilities as necessary to support the airfield realignment project. The Project Sponsor shall notify the FAA, in writing, at least sixty days in advance of any demolition work to allow the FAA adequate time to coordinate the facility outage and arrange equipment salvage. The Project Sponsor shall provide temporary secured storage for all salvaged materials. The temporary storage should not be required beyond the summer of 2018, based on the current implementation schedule. The Project Sponsor will also be required to relocate the salvaged items (shelters, antennas, etc.) from the airfield to the storage area under the supervision of FAA personnel. The secured storage must be accessible only by FAA personnel. The secured storage provided for electronics equipment must be climate controlled as well. All salvaged materials will either be re-installed on the airfield or excessed by the local FAA office. The removal of the facilities from service and subsequent demolition work must be coordinated with and approved by the FAA to minimize air traffic impacts.
5. Purchase and install copper clad communications cable to interconnect the NAVAIDs to the Airport Traffic Control Tower. Cables shall be installed in a duct system through the airfield realignment work area.
6. Purchase and arrange delivery of two MALSR/Localizer/DME shelters for installation under BP-3. The FAA will provide guidance concerning size, layout, and shipping.
7. Arrange for installing a metered, primary power service to each of the NAVAIDs shelters.
8. Provide 5 sets of lease drawings and legal descriptions with electronic version for the temporary runway ILS sites to the FAA project manager for the establishment of no-cost leases. Enter into no-cost leases with the FAA for the facilities.
9. Accomplish contracting, construction and relocation of the NAVAIDs facilities in accordance with plans and specifications approved by the FAA. This includes fabrication and delivery of steel for Localizer antenna platforms and MALSR light stations, as necessary.
10. Formally notify the Engineering Services NAVAIDs Implementation Team Manager at (404) 389-8621 a minimum of 30 calendar days in advance of major project milestones for coordination of activities. Major milestones shall include formal design reviews, Notice to Proceed (NTP), changes to the project schedule, and formal inspections. A project schedule must be presented to the FAA in advance of the NTP for planning and tracking purposes.
11. Provide a designated representative who will be readily available to the FAA during construction contract. This representative will be responsible for addressing FAA concerns to the Project Sponsor's contractor.

12. To insure timely charting of NAVAIDS, construction of the BP-4 Phase I NAVAIDS facilities should be completed, with critical areas at final grade, at least 120 calendar days ahead of the relocated runway chart date to allow time for tune-up, flight inspection, and charting activities. In addition, the relocated runway paving must be substantially completed, with temporary markings installed, at least 90 calendar days ahead of the chart date for NAVAIDS flight inspection activities.
 13. Participate in Contractor Acceptance Inspections (CAIs) and the final Joint Acceptance Inspection (JAI) with FAA representatives and correct construction exceptions as noted. If exceptions are not corrected within 45 calendar days, the FAA will clear remaining exceptions and charge the cost to the sponsor through the reimbursable agreement. All exceptions must be cleared or otherwise resolved before agreement close-out can be initiated.
 14. Restore the temporary runway ILS sites after the equipment and shelters are relocated.
 15. Provide “as-built” drawings to the FAA in paper and electronic file transfer form. All field changes must be incorporated into the electronic files before submitting them to the FAA. PDF Files are an acceptable transfer form.
- D. This agreement is in whole or in part funded with funding from an AIP grant Yes No. If Yes, the grant date is: _____ and the grant number is: 3-45-0051-20-2015. If the grant information is not available at the time of agreement execution, the Sponsor will provide the grant information to the FAA when it becomes available.

ARTICLE 4. Points of Contact

A. FAA:

1. The FAA Eastern Service Area, Reimbursable NAVAIDS Engineering Center will perform the scope of work included in this Agreement. Tim Burdick is the Reimbursable NAVAIDS Engineering Center Manager and liaison with the Sponsor and can be reached at (404) 389-8625. This liaison is not authorized to make any commitment, or otherwise obligate the FAA, or authorize any changes which affect the estimated cost, period of performance, or other terms and conditions of this Agreement.
2. FAA Contracting Officer: The execution, modification, and administration of this Agreement must be authorized and accomplished by the Contracting Officer, Brenda J. Sullivan who can be reached at (404) 305-5791.

B. Sponsor:

Greater Asheville Regional Airport Authority
Attn: Lew Bleiweis, Airport Director

61 Terminal Dr, Suite 1
Fletcher, NC 28732
(828) 684-2226

ARTICLE 5. Non-Interference with Operations

The Sponsor understands and hereby agrees that any relocation, replacement, or modification of any existing or future FAA facility, system, and/or equipment covered by this Agreement during its term or any renewal thereof made necessary by Sponsor improvements, changes, or other actions which in the FAA's opinion interfere with the technical and/or operations characteristics of an FAA facility, system, and/or piece of equipment will be at the expense of the Sponsor, except when such improvements or changes are made at the written request of the FAA. In the event such relocations, replacements, or modifications are necessitated due to causes not attributable to either the Sponsor or the FAA, the parties will determine funding responsibility.

ARTICLE 6. Property Transfer

- A. To the extent that the Sponsor provides any material associated with the Project, and to the extent that performance of the requirements of this Project results in the creation of assets constructed, emplaced, or installed by the Sponsor, all such material (buildings, equipment, systems, components, cable enclosures, etc.) and assets will become the property of the FAA upon project completion. For purposes of this Article 6, "project completion" means that FAA has inspected the specific equipment or construction, and has accepted it as substantially complete and ready for use. The creation of an additional agreement will not be required, unless such other agreement is required by the laws of the state in which the subject property is located. The Sponsor and FAA acknowledge that the FAA has accepted the fundamental responsibilities of ownership by assuming all operations and maintenance requirements for all property transferred to the FAA, and that the subject transfer to FAA is in the best interest of both the Sponsor and FAA.

In order to ensure that both FAA and the Sponsor have complete and accurate documentation of all property transferred to FAA and subject to this Agreement, the transfer of ownership of such real and personal property to the FAA shall be supported and memorialized by FAA's and the Sponsor's execution of Attachment A (Sponsor Cost and Transfer Certification Form) within ninety (90) calendar days from the date of project completion. The Sponsor will provide a line item property listing in tabular format including costs, as set forth in Attachment A, consisting of all real and personal property that is included in the Project. The cost data for each item will be supported by documentary evidence of reasonable cost and ownership, including, for example, the original invoice or billing statement, bill of lading, a copy of the construction contract, and verification of the contract acceptance date. At FAA's request, all supporting cost documentation shall be made available by the Sponsor within 5 workdays of the request. The FAA shall retain the original copy of

Attachment A. A complete copy of Attachment A will be provided to the sponsor upon request.

- B. In order to ensure that the assets and materials subject to this Article remain fully accounted-for and operational, the Sponsor will provide the FAA any additional documents and publications that will enhance the FAA’s ability to manage, maintain and track the assets being transferred. Examples may include, but are not limited to, operator manuals, maintenance publications, warranties, inspection reports, etc. These documents will be considered required hand-off items upon Project completion.

ARTICLE 7. Estimated Costs

The estimated FAA costs associated with this Agreement are as follows:

DESCRIPTION OF REIMBURSABLE ITEM	ESTIMATED COST
Labor	
Bid Package 3	
WB4050 – Construction	\$136,640.00
WB4060- Site Prep, Install, Test, Checkout	\$15,000.00
Bid Package 4 Costs	
WB4050 - Construction	\$97,920.00
WB4060 – Site Prep, Install, Test, Checkout	\$153,792.00
WB4070 – JAI/Commissioning/Closeout	\$31,600.00
Labor Subtotal	\$434,952.00
Labor Overhead (17%)	\$73,941.84
Total Labor	\$508,893.84
Non-Labor	
Bid Package 3 - WB4050 - Construction	\$39,354.00
Bid Package 4 - WB4050 - Construction	\$97,958.00
Bid Package 4 - WB4060 – Site Prep, Install, Test, Checkout	\$167,769.00
Bid Package 4 - WB4070 – JAI/Commissioning/Closeout	\$8,404.00
Non-Labor Subtotal	\$313,485.00
Non-Labor Overhead (6%)	\$18,809.10
Total Non-Labor	\$332,294.10
TOTAL ESTIMATED COST	\$841,187.94

ARTICLE 8. Period of Agreement and Effective Date

The effective date of this Agreement is the date of the last signature. This Agreement is considered complete when the final invoice is provided to the Sponsor and a refund is

sent or payment is received as provided for in Article 9, Section E of this Agreement. Under no circumstances will this Agreement extend five years beyond its effective date.

ARTICLE 9. Reimbursement and Accounting Arrangements

- A. The Sponsor agrees to prepay the entire estimated cost of the Agreement. The Sponsor will send a copy of the executed Agreement and submit full advance payment in the amount stated in Article 7 to the Accounting Division listed in Section C of this Article. The advance payment will be held as a non-interest bearing deposit. Such advance payment by the Sponsor must be received before the FAA incurs any obligation to implement this Agreement. Upon completion of this Agreement, the final costs will be netted against the advance payment and, as appropriate, a refund or final bill will be sent to the sponsor. Per U.S. Treasury guidelines, refunds under \$1.00 will not be processed. Additionally, FAA will not bill the sponsor for amounts less than \$1.00.
- B. The Sponsor certifies that arrangements for sufficient funding have been made to cover the estimated costs of the Agreement.
- C. The Accounting Division is identified by the FAA as the billing office for this Agreement. The Sponsor will send a copy of the executed Agreement and submit the full advance payment to the Accounting Division. The sponsor can either mail the payment to the address shown below or submit payment (via check or credit card) electronically via pay.gov. All payments mailed to the FAA must include the Agreement number, Agreement name, Sponsor name, and project location.

The mailing address is:

FAA Mike Monroney Aeronautical Center
Attn: AMK-323, Reimbursable Project Team
P.O. Box 25082
Oklahoma City, OK 73125

The overnight mailing address is:

FAA Mike Monroney Aeronautical Center
Attn: AMK-323, Reimbursable Project Team
6500 S. MacArthur Blvd.
Oklahoma City, OK 73169
Telephone: (405) 954-5659

The Sponsor hereby identifies the office to which the FAA will render bills for the project costs incurred as:

Greater Asheville Regional Airport Authority
Attn: Lew Bleiweis, Airport Director
61 Terminal Dr, Suite 1
Fletcher, NC 28732

(828) 684-2226

- D. The FAA will provide a quarterly Statement of Account of costs incurred against the advance payment.
- E. The cost estimates contained in Article 7 are expected to be the maximum costs associated with this Agreement, but may be modified to recover the FAA's actual costs. If during the course of this Agreement actual costs are expected to exceed the estimated costs, the FAA will notify the Sponsor immediately. The FAA will also provide the Sponsor a modification to the Agreement which includes the FAA's additional costs. The Sponsor agrees to prepay the entire estimated cost of the modification. The Sponsor will send a copy of the executed modification to the Agreement to the FAA-Mike Monroney Aeronautical Center with the additional advance payment. Work identified in the modification cannot start until receipt of the additional advance payment. In addition, in the event that a contractor performing work pursuant to the scope of this Agreement brings a claim against the FAA and the FAA incurs additional costs as a result of the claim, the Sponsor agrees to reimburse the FAA for the additional costs incurred whether or not a final bill or a refund has been sent.

ARTICLE 10. Changes and Modifications

Changes and/or modifications to this Agreement will be formalized by a written modification that will outline in detail the exact nature of the change. Any modification to this Agreement will be executed in writing and signed by the authorized representative of each party. The parties signing this Agreement and any subsequent modification(s) represent that each has the authority to execute the same on behalf of their respective organizations. No oral statement by any person will be interpreted as modifying or otherwise affecting the terms of the Agreement. Any party to this Agreement may request that it be modified, whereupon the parties will consult to consider such modifications.

ARTICLE 11. Termination

In addition to any other termination rights provided by this Agreement, either party may terminate this Agreement at any time prior to its expiration date, with or without cause, and without incurring any liability or obligation to the terminated party other than payment of amounts due and owing and performance of obligations accrued, in each case on or prior to the termination date, by giving the other party at least thirty (30) days prior written notice of termination. Payment of amounts due and owing may include all costs reimbursable under this Agreement, not previously paid, for the performance of this Agreement before the effective date of the termination; the total cost of terminating and settling contracts entered into by the FAA for the purpose of this Agreement; and any other costs necessary to terminate this Agreement. Upon receipt of a notice of termination, the receiving party will take immediate steps to stop the accrual of any

additional obligations which might require payment. All funds due after termination will be netted against the advance payment and, as appropriate, a refund or bill will be issued.

ARTICLE 12. Order of Precedence

If attachments are included in this Agreement and in the event of any inconsistency between the attachments and the terms of this Agreement, the inconsistency will be resolved by giving preference in the following order:

A. This Agreement

B. The attachments

ARTICLE 13. Legal Authority

This Agreement is entered into under the authority of 49 U.S.C. § 106(l)(6), which authorizes the Administrator of the FAA to enter into and perform such contracts, leases, cooperative agreements and other transactions as may be necessary to carry out the functions of the Administrator and the Administration on such terms and conditions as the Administrator may consider appropriate. Nothing in this Agreement will be construed as incorporating by reference or implication any provision of Federal acquisition law or regulation.

ARTICLE 14. Disputes

Where possible, disputes will be resolved by informal discussion between the parties. In the event the parties are unable to resolve any dispute through good faith negotiations, the dispute will be resolved by alternative dispute resolution using a method to be agreed upon by the parties. The outcome of the alternative dispute resolution will be final unless it is timely appealed to the Administrator, whose decision is not subject to further administrative review and, to the extent permitted by law, is final and binding (see 49 U.S.C. § 46110).

ARTICLE 15. Warranties

The FAA makes no express or implied warranties as to any matter arising under this Agreement, or as to the ownership, merchantability, or fitness for a particular purpose of any property, including any equipment, device, or software that may be provided under this Agreement.

ARTICLE 16. Insurance

The Sponsor will arrange by insurance or otherwise for the full protection of itself from and against all liability to third parties arising out of, or related to, its performance of this Agreement. The FAA assumes no liability under this Agreement for any losses arising

out of any action or inaction by the Sponsor, its employees, or contractors, or any third party acting on its behalf.

ARTICLE 17. Limitation of Liability

To the extent permitted by law, the Sponsor agrees to indemnify and hold harmless the FAA, its officers, agents and employees from all causes of action, suits or claims arising out of the work performed under this Agreement. However, to the extent that such claim is determined to have arisen from the act or omission by an officer, agent, or employee of the FAA acting within the scope of his or her employment, this hold harmless obligation will not apply and the provisions of the Federal Tort Claims Act, 28 U.S.C. § 2671, et seq., will control. The FAA assumes no liability for any losses arising out of any action or inaction by the Sponsor, its employees, or contractors, or any third party acting on its behalf. In no event will the FAA be liable for claims for consequential, punitive, special and incidental damages, claims for lost profits, or other indirect damages.

ARTICLE 18. Civil Rights Act

The Sponsor will comply with Title VI of the Civil Rights Act of 1964 relating to nondiscrimination in federally assisted programs.

ARTICLE 19. Protection of Information

The parties agree that they will take appropriate measures to identify and protect proprietary, privileged, or otherwise confidential information that may come into their possession as a result of this Agreement.

ARTICLE 20. Security

In the event that the security office determines that the security requirements under FAA Order 1600.72A applies to work under this Agreement, the FAA is responsible for ensuring that security requirements, including compliance with AMS clause 3.14-2, Contractor Personnel Suitability Requirements are met.

ARTICLE 21. Entire Agreement

This document is the entire Agreement of the parties, who accept the terms of this Agreement as shown by their signatures below. In the event the parties duly execute any modification to this Agreement, the terms of such modification will supersede the terms of this Agreement to the extent of any inconsistency. Each party acknowledges participation in the negotiations and drafting of this Agreement and any modifications thereto, and, accordingly that this Agreement will not be construed more stringently against one party than against the other. If this Agreement is not executed by the Sponsor within 120 calendar days after the FAA transmits it to the Sponsor, the terms contained and set forth in this Agreement shall be null and void.

AGREED:

**FEDERAL AVIATION
ADMINISTRATION**

**GREATER ASHEVILLE REGIONAL
AIRPORT AUTHORITY**

SIGNATURE _____

SIGNATURE _____

NAME _____

NAME _____

TITLE Contracting Officer

TITLE _____

DATE _____

DATE _____

ATTACHMENT A – SPONSOR COST FORM

Reimbursable Agreement Sponsor Cost and Transfer Certification Form

Agreement #	AJW-FN-ESA-15-7294
Agreement Title	Installation of NAVAIDS on the Relocated Runway 17/35 at Asheville Regional Airport
FAA JCN	1598765
Airport	Asheville Regional Airport
City/State	Asheville, NC

Item	LOC ID	FAC TYPE	Description (including type and dimensions)	Total Cost	Sign Off Date				FOR FAA USE ONLY	
					Sponsor		FAA PIM		JAI #	JAI Date
					Initials	Date	Initials	Date		
1	AVL	DME	DME (Target of Opportunity) Rwy 35							
2	AVL	MALSR	MALSR (Target of Opportunity) Rwy 17							
3	AVL	PAPI	PAPI (Target of Opportunity) Rwy 35							
4	AVL	DME	DME (Target of Opportunity) Rwy 17							
5	AVL	MALSR	MALSR (Target of Opportunity) Rwy 35							
6	AVL	LOC	Shelter Rwy 17 LOC/MALSR/DME							
7	AVL	LOC	Shelter Rwy 35 LOC/MALSR/DME							
8										
9										
10										
11										
Total										

Notes

- 1: ALL personal and real property associated with this agreement should be listed on this form; FAA will provide cost data for costs incurred under the reimbursable agreement. Sponsor must provide cost information for costs incurred by sponsor not covered under the reimbursable agreement
- 2: Building/Shelter cost will include foundation and attached stoops, porches, patios and walkways.
- 3: Fuel storage system cost will include slabs, containment structures, piping, monitoring and metering devices.
- 4: Underground cable system cost (all types) includes ductbanks, conduit, manholes, handholes, fasteners and fixtures external to the building or shelter. Cost of UG cable systems supporting a single NAS system will be applied to the supported system's cost.
- 5: Road cost includes cost of any culverts, bridging, curbing or ditching.
- 6: Fence cost includes cost of gates, tie-downs, foundations, mounting fixtures, etc.

Signatures

Project Sponsor

I hereby attest that I am the _____ (title) of _____ (Organization). I hereby certify that I have the authority to transfer the above listed real and personal property assets on behalf of _____ (Organization) and that the subject property transferred on the date of the final

Signature	Date

FAA Program Implementation Manager (PIM)

On behalf of the FAA, I hereby attest that the work associated with the assets listed above has been completed and have been transferred.

Signature	Date

FAA Contracting Officer (CO)

On behalf of FAA, I hereby accept the transfer of the above listed real and personal property assets.

Signature	Date

This document will be used to update the inventory of real and personal property assets.



MEMORANDUM

TO: Members of the Airport Authority

FROM: Lew Bleiweis, A.A.E., Executive Director

DATE: February 12, 2016

ITEM DESCRIPTION – Information Section Item A

December, 2015 Traffic Report – Asheville Regional Airport

SUMMARY

December, 2015 overall passenger traffic numbers were down 11.2% compared to the same period last year. Passenger traffic numbers reflect a 10.7% decrease in passenger enplanements from December, 2014. Enplanements for Fiscal Year to Date total 215,559 which is a 0.11% decrease over the same period last year.

AIRLINE PERFORMANCE

Allegiant Airlines: Year over Year passenger enplanements for Allegiant in December 2015 were down by 2.0%. There were no flight cancellations for the month.

American Airlines: American's December 2015 passenger enplanements represent a 14.7% decrease over the same period last year. There were fifteen (15) flight cancellations for the month.

Delta Airlines: Delta's December 2015 enplanements decreased by 10.0% compared to December 2014. There were nine (9) flight cancellations for the month.

United Airlines: In December 2015, United Airlines saw a decrease in enplanements by 29.2% over the same period last year. There were no flight cancellations for the month.

Monthly Traffic Report Asheville Regional Airport

December 2015



Category	Dec 2015	Dec 2014	Percentage Change	*CYTD-2015	*CYTD-2014	Percentage Change	*MOV12-2015	*MOV12-2014	Percentage Change
Passenger Traffic									
Enplaned	27,805	31,145	-10.7%	392,713	378,124	3.9%	392,713	378,124	3.9%
Deplaned	<u>27,447</u>	<u>31,063</u>	-11.6%	<u>394,324</u>	<u>378,301</u>	4.2%	<u>394,324</u>	<u>378,301</u>	4.2%
Total	55,252	62,208	-11.2%	787,037	756,425	4.0%	787,037	756,425	4.0%
Aircraft Operations									
Airlines	584	510	14.5%	5,972	5,768	3.5%	5,972	5,768	3.5%
Commuter /Air Taxi	<u>632</u>	<u>729</u>	-13.3%	10,028	10,285	-2.5%	10,028	10,285	-2.5%
Subtotal	<u>1,216</u>	<u>1,239</u>	-1.9%	<u>16,000</u>	<u>16,053</u>	-0.3%	<u>16,000</u>	<u>16,053</u>	-0.3%
General Aviation	2,997	2,650	13.1%	41,532	45,914	-9.5%	41,532	45,914	-9.5%
Military	<u>344</u>	<u>433</u>	-20.6%	<u>5,650</u>	<u>6,893</u>	-18.0%	<u>5,650</u>	<u>6,893</u>	-18.0%
Subtotal	<u>3,341</u>	<u>3,083</u>	8.4%	<u>47,182</u>	<u>52,807</u>	-10.7%	<u>47,182</u>	<u>52,807</u>	-10.7%
Total	4,557	4,322	5.4%	63,182	68,860	-8.2%	63,182	68,860	-8.2%
Fuel Gallons									
100LL	8,525	8,532	-0.1%	156,865	152,141	3.1%	156,865	152,141	3.1%
Jet A (GA)	66,859	67,271	-0.6%	1,148,905	1,221,158	-5.9%	1,148,905	1,221,158	-5.9%
Subtotal	<u>75,384</u>	<u>75,803</u>	-0.6%	<u>1,305,770</u>	<u>1,373,299</u>	-4.9%	<u>1,305,770</u>	<u>1,373,299</u>	-4.9%
Jet A (A/L)	<u>185,735</u>	<u>187,910</u>	-1.2%	<u>2,716,692</u>	<u>2,483,306</u>	9.4%	<u>2,716,692</u>	<u>2,483,306</u>	9.4%
Total	261,119	263,713	-1.0%	4,022,462	3,856,605	4.3%	4,022,462	3,856,605	4.3%

*CYTD = Calendar Year to Date and *Mov12 = Moving Twelve Months.

Thursday, January 28, 2016

Airline Enplanements, Seats, and Load Factors

Asheville Regional Airport

December 2015



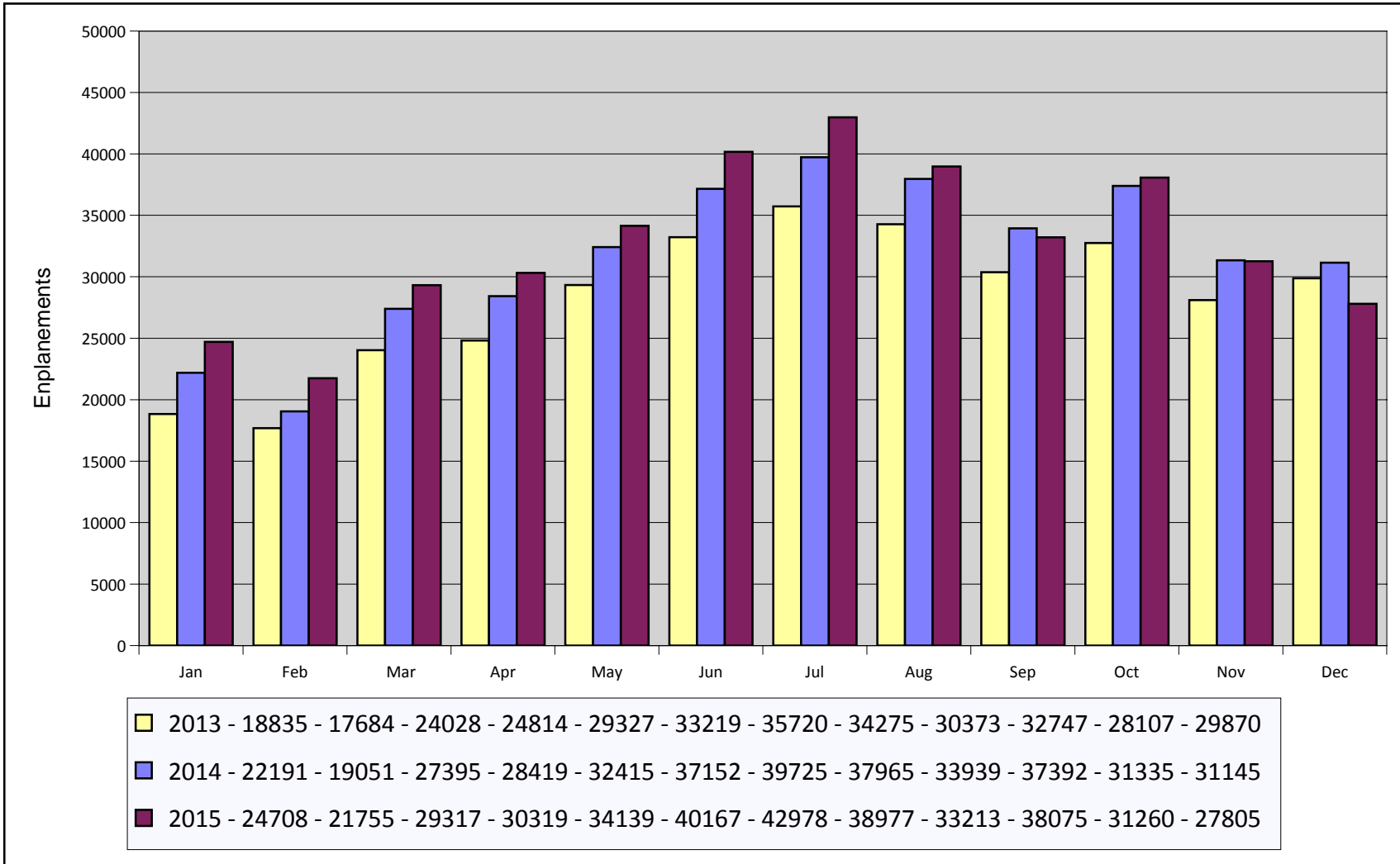
	Dec 2015	Dec 2014	Percentage Change	*CYTD-2015	*CYTD-2014	Percentage Change
Allegiant Air						
Enplanements	8,754	8,932	-2.0%	112,701	89,776	25.5%
Seats	11,310	10,600	6.7%	139,319	102,241	36.3%
Load Factor	77.4%	84.3%	-8.1%	80.9%	87.8%	-7.9%
American Airlines						
Enplanements	7,671	8,990	-14.7%	99,793	108,919	-8.4%
Seats	11,419	12,733	-10.3%	138,758	143,467	-3.3%
Load Factor	67.2%	70.6%	-4.9%	71.9%	75.9%	-5.3%
Delta Air Lines						
Enplanements	9,478	10,535	-10.0%	138,625	138,822	-0.1%
Seats	12,511	13,277	-5.8%	173,960	172,757	0.7%
Load Factor	75.8%	79.3%	-4.5%	79.7%	80.4%	-0.8%
United Airlines						
Enplanements	1,902	2,688	-29.2%	41,594	40,607	2.4%
Seats	3,200	3,298	-3.0%	51,246	47,658	7.5%
Load Factor	59.4%	81.5%	-27.1%	81.2%	85.2%	-4.7%
Totals						
Enplanements	27,805	31,145	-10.7%	392,713	378,124	3.9%
Seats	38,440	39,908	-3.7%	503,283	466,123	8.0%
Load Factor	72.3%	78.0%	-7.3%	78.0%	81.1%	-3.8%

Airline Flight Completions Asheville Regional Airport December 2015

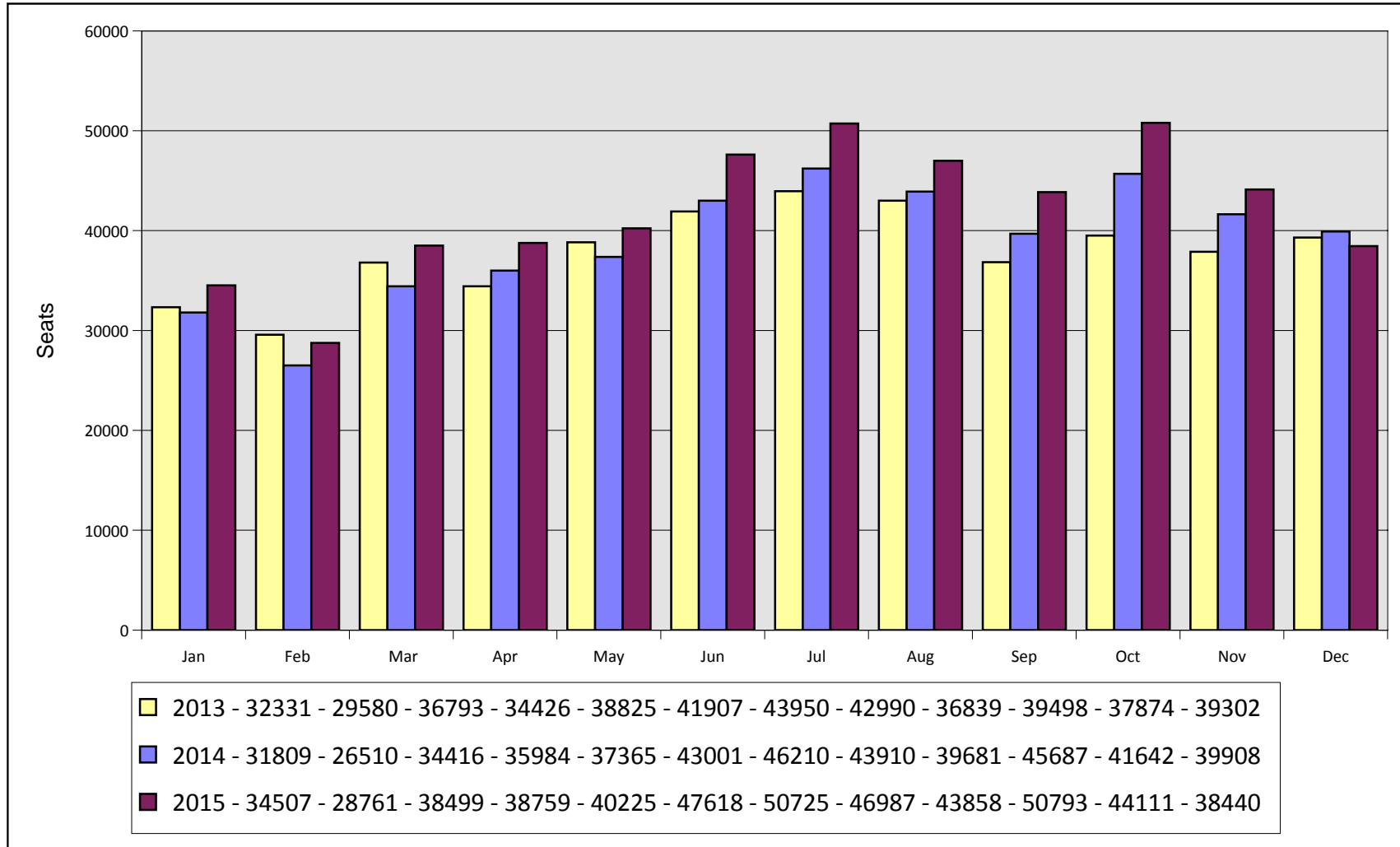


Airline	Scheduled Flights	Field	Cancellations Due To			Total Cancellations	Percentage of Completed
			Mechanical	Weather	Other		
Allegiant Air	66	0	0	0	0	0	100.0%
American Airlines	225	0	8	7	0	15	91.1%
Delta Air Lines	174	3	2	4	0	9	94.8%
United Airlines	55	0	0	0	0	0	100.0%
Total	520	3	10	11	0	24	95.4%

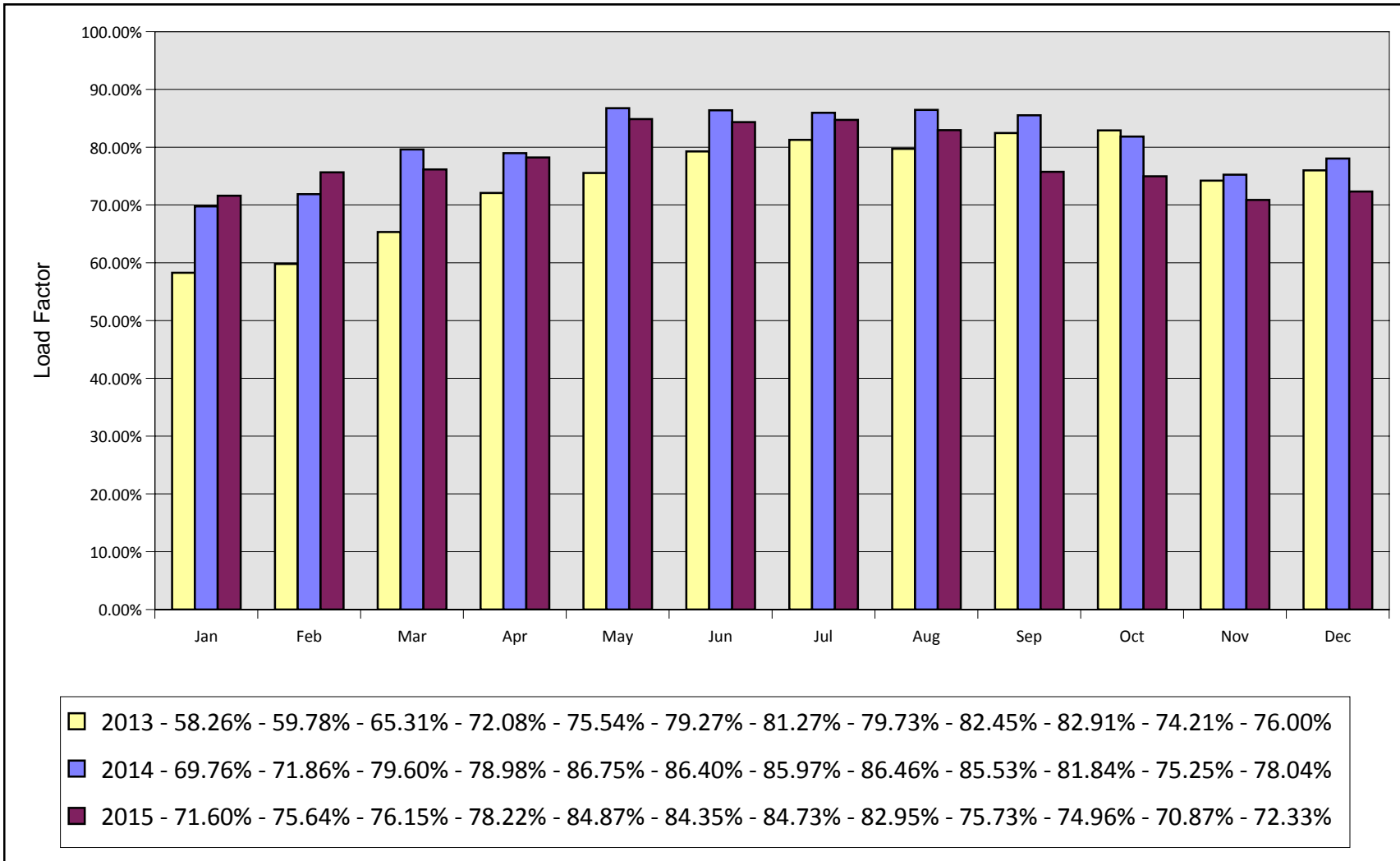
Monthly Enplanements By Year Asheville Regional Airport



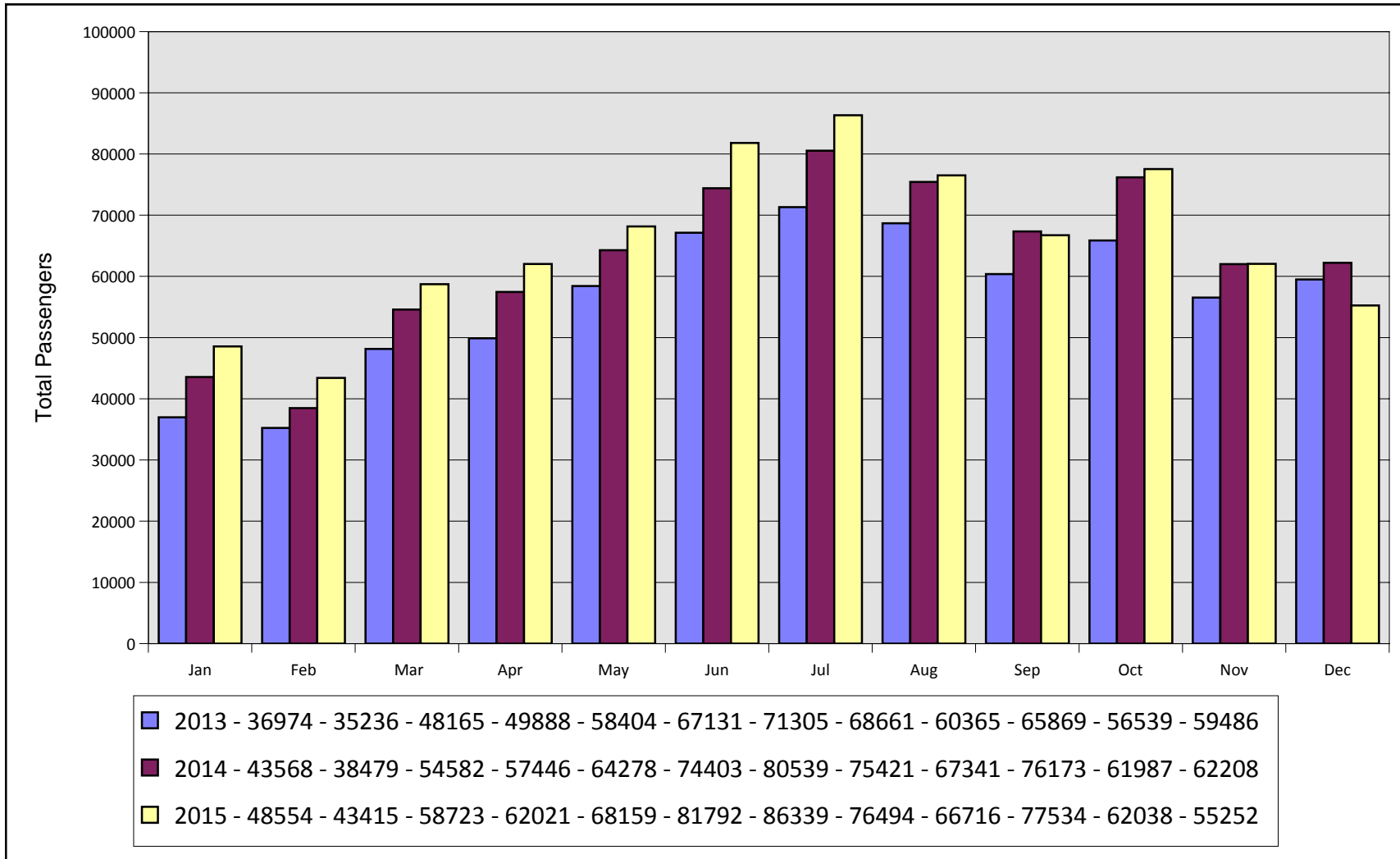
Monthly Seats By Year Asheville Regional Airport



Monthly Load Factors By Year Asheville Regional Airport

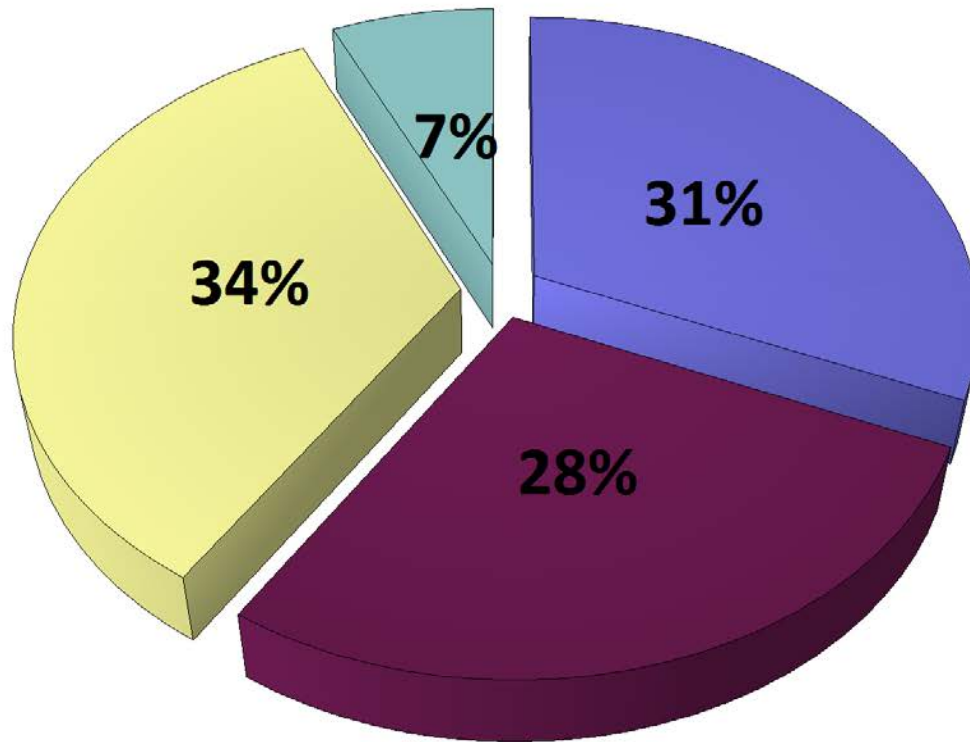


Total Monthly Passengers By Year Asheville Regional Airport



Airline Market Share Analysis (Enplanements) Asheville Regional Airport

Report Period From December 2015 Through December 2015



Schedule Weekly Summary Report for nonstop Passenger (All) flights from AVL for travel February 2016 vs. February 2015

Mkt Al	Travel Period		Feb 2016		Feb 2015		Diff		Percent Diff	
	Orig	Dest	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats
AA	AVL	CLT	46	2,300	0	0	46	2,300		
AA	CLT	AVL	46	2,300	0	0	46	2,300		
DL	ATL	AVL	39	3,210	39	3,089	0	121	0.0%	3.9%
DL	AVL	ATL	39	3,210	39	3,089	0	121	0.0%	3.9%
G4	AVL	FLL	2	332	2	332	0	0	0.0%	0.0%
G4	AVL	PBI	2	332	2	354	0	(22)	0.0%	(6.2%)
G4	AVL	PGD	2	332	2	332	0	0	0.0%	0.0%
G4	AVL	PIE	2	332	2	354	0	(22)	0.0%	(6.2%)
G4	AVL	SFB	2	332	2	332	0	0	0.0%	0.0%
G4	FLL	AVL	2	332	2	332	0	0	0.0%	0.0%
G4	PBI	AVL	2	332	2	354	0	(22)	0.0%	(6.2%)
G4	PGD	AVL	2	332	2	332	0	0	0.0%	0.0%
G4	PIE	AVL	2	332	2	354	0	(22)	0.0%	(6.2%)
G4	SFB	AVL	2	332	2	332	0	0	0.0%	0.0%
UA	AVL	ORD	7	350	7	350	0	0	0.0%	0.0%
UA	ORD	AVL	7	350	7	350	0	0	0.0%	0.0%
US	AVL	CLT	0	0	46	2,538	(46)	(2,538)	(100.0%)	(100.0%)
US	CLT	AVL	0	0	46	2,538	(46)	(2,538)	(100.0%)	(100.0%)
			204	15,040	204	15,362	0	(322)	0.0%	(2.1%)

Schedule Weekly Summary Report for nonstop Passenger (Air - All) flights from AVL for travel March 2016 vs. March 2015

Mkt Al	Travel Period		Mar 2016		Mar 2015		Diff		Percent Diff	
	Orig	Dest	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats
AA	AVL	CLT	48	2,325	0	0	48	2,325		
AA	CLT	AVL	48	2,325	0	0	48	2,325		
DL	ATL	AVL	47	3,238	40	3,381	7	(143)	17.5%	(4.2%)
DL	AVL	ATL	47	3,238	40	3,381	7	(143)	17.5%	(4.2%)
G4	AVL	FLL	2	332	3	531	(1)	(199)	(33.3%)	(37.5%)
G4	AVL	PBI	2	332	2	354	0	(22)	0.0%	(6.2%)
G4	AVL	PGD	3	498	2	332	1	166	50.0%	50.0%
G4	AVL	PIE	4	664	2	354	2	310	100.0%	87.6%
G4	AVL	SFB	2	332	2	332	0	0	0.0%	0.0%
G4	FLL	AVL	2	332	3	531	(1)	(199)	(33.3%)	(37.5%)
G4	PBI	AVL	2	332	2	354	0	(22)	0.0%	(6.2%)
G4	PGD	AVL	3	498	2	332	1	166	50.0%	50.0%
G4	PIE	AVL	4	664	2	354	2	310	100.0%	87.6%
G4	SFB	AVL	2	332	2	332	0	0	0.0%	0.0%
UA	AVL	ORD	14	700	14	700	0	0	0.0%	0.0%
UA	ORD	AVL	14	700	14	700	0	0	0.0%	0.0%
US	AVL	CLT	0	0	48	2,655	(48)	(2,655)	(100.0%)	(100.0%)
US	CLT	AVL	0	0	48	2,655	(48)	(2,655)	(100.0%)	(100.0%)
			244	16,842	226	17,278	18	(436)	8.0%	(2.5%)

Schedule Weekly Summary Report for nonstop Passenger (Air - All) flights from AVL for travel April 2016 vs. April 2015

Mkt Al	Travel Period		Apr 2016		Apr 2015		Diff		Percent Diff	
	Orig	Dest	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats
AA	AVL	CLT	48	2,325	0	0	48	2,325		
AA	CLT	AVL	48	2,325	0	0	48	2,325		
DL	ATL	AVL	46	3,194	38	3,207	8	(13)	21.1%	(0.4%)
DL	AVL	ATL	46	3,194	38	3,184	8	10	21.1%	0.3%
G4	AVL	FLL	2	332	2	354	0	(22)	0.0%	(6.2%)
G4	AVL	PBI	2	332	2	354	0	(22)	0.0%	(6.2%)
G4	AVL	PGD	2	332	2	332	0	0	0.0%	0.0%
G4	AVL	PIE	2	332	3	531	(1)	(199)	(33.3%)	(37.5%)
G4	AVL	SFB	2	332	2	332	0	0	0.0%	0.0%
G4	FLL	AVL	2	332	2	354	0	(22)	0.0%	(6.2%)
G4	PBI	AVL	2	332	2	354	0	(22)	0.0%	(6.2%)
G4	PGD	AVL	2	332	2	332	0	0	0.0%	0.0%
G4	PIE	AVL	2	332	3	531	(1)	(199)	(33.3%)	(37.5%)
G4	SFB	AVL	2	332	2	332	0	0	0.0%	0.0%
UA	AVL	ORD	18	900	18	900	0	0	0.0%	0.0%
UA	ORD	AVL	18	900	18	900	0	0	0.0%	0.0%
US	AVL	CLT	0	0	48	2,655	(48)	(2,655)	(100.0%)	(100.0%)
US	CLT	AVL	0	0	48	2,655	(48)	(2,655)	(100.0%)	(100.0%)
			244	16,158	230	17,307	14	(1,149)	6.1%	(6.6%)



MEMORANDUM

TO: Members of the Airport Authority
FROM: Janet Burnette, Director of Finance & Accounting
DATE: February 12, 2016

ITEM DESCRIPTION – Information Section Item B

Greater Asheville Regional Airport – Explanation of Extraordinary Variances
Month of December, 2015 (Month 6 of FY2016)

SUMMARY

Operating Revenues for the month of December were \$802,312, 9.94% over budget. Operating Expenses for the month were \$658,023, 12.77% under budget. As a result, Net Operating Revenues before Depreciation were \$168,892 over budget. Net Non-Operating Revenues were \$131,702, 46.41% under budget.

Year-to-date Operating Revenues were \$5,369,434, 19.14% over budget. Year-to-date Operating Expenses were \$3,688,065, 8.49% below budget. Year-to-date Net Operating Revenues before Depreciation were \$1,204,641 over budget. Net Non-Operating Revenues for the year were \$1,554,200, 2.88% below budget.

REVENUES

Significant variations to budget for December were:

Terminal Rental-Airlines	\$20,765	18.68%	Airlines Rates & Charges revised 7/1/15.
Landing Fees	\$26,888	67.01%	Airlines Rates & Charges revised 7/1/15.
Concessions	\$11,090	40.98%	Enplanements over budget

Information Section – Item B



EXPENSES

Significant variations to budget for December were:

Professional Services	(\$25,571)	(66.64%)	Timing of Professional Services
Other Contractual Services	\$29,428	34.20%	Timing of Contractual Services
Advertising, Printing, Binding	(\$38,184)	(95.32%)	Timing of Advertising
Operating Supplies	(\$15,997)	(53.69%)	Timing of Operating Supplies
Promotional Activities	\$14,004	280.25%	Timing of Promotional Activities
Books, Publications & Memberships	(\$7,196)	(70.68%)	Timing of Publications & Memberships

STATEMENT OF NET ASSETS

Significant variations to prior month were:

Cash and Cash Equivalents – Cash and Cash Equivalents decreased by 813k mainly due to spending on the Airfield Redevelopment project.

Passenger Facility Charges Receivable – Passenger Facility Charges Receivable decreased by \$85k to adjust to actual receivable amount – an accounting adjustment for accrual purposes.

Grants Receivable – Grants Receivable increased by \$531k due to spending on Airfield Redevelopment project.

Construction in Progress – Construction in Progress increased by \$766k mainly due to spending on the Airfield Redevelopment project and the remote parking lot.

Property and Equipment, Net – Property and Equipment, Net decreased by \$373k for the current month's depreciation.

**ASHEVILLE REGIONAL AIRPORT
INVESTMENT AND INTEREST INCOME SUMMARY
As of December 31, 2015**

<u>Institution:</u>	<u>Interest Rate</u>	<u>Investment Amount</u>	<u>Monthly Interest</u>
Bank of America - Operating Account	0.20%	\$ 8,241,272	1,502
First Citizens - Money Market Account	0.05%	6,388,401	271
NC Capital Management Trust - Cash Portfolio		17,183	3
NC Capital Management Trust - Term Portfolio		3,015,816	663
Petty Cash		200	
 <u>Restricted Cash:</u>			
Wells Fargo - CFC Revenue Account	0.00%	484,877	0
Bank of America - PFC Revenue Account	0.20%	4,498,127	756
 Total		 <u>\$ 22,645,876</u>	 <u>\$ 3,195</u>

Investment Diversification:

Banks	87%
NC Capital Management Trust	13%
Commercial Paper	0%
Federal Agencies	0%
US Treasuries	0%
	<u>100%</u>

ASHEVILLE REGIONAL AIRPORT
STATEMENT OF CHANGES IN FINANCIAL POSITION
For the Month Ended December 31, 2015

	Current Month	Prior Period
Cash and Investments Beginning of Period	\$ 23,459,657	\$ 23,386,749
Net Income/(Loss) Before Capital Contributions	(97,938)	169,293
Depreciation	373,929	337,481
Decrease/(Increase) in Receivables	(524,226)	(517,633)
Increase/(Decrease) in Payables	(302,503)	419,044
Decrease/(Increase) in Prepaid Expenses	17,586	17,586
Decrease/(Increase) in Fixed Assets	(766,097)	(1,177,019)
Principal Payments of Bond Maturities	(45,649)	(45,430)
Capital Contributions	531,117	869,586
Increase(Decrease) in Cash	(813,781)	72,908
Cash and Investments End of Period	\$ 22,645,876	\$ 23,459,657

Asheville Regional Airport
Detailed Statement of Revenue, Expenses and Changes in Net Assets
For the Month Ending December 31, 2015

	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>Annual Budget</u>
Operating Revenue:									
Terminal Space Rentals - Non Airline	\$18,179	\$17,985	\$194	1.08%	\$109,075	\$109,620	(\$545)	(0.50%)	\$217,532
Terminal Space Rentals - Airline	131,947	111,182	20,765	18.68%	938,094	693,087	245,007	35.35%	1,339,356
Concessions	38,155	27,065	11,090	40.98%	235,229	169,390	65,839	38.87%	353,780
Auto Parking	241,347	231,000	10,347	4.48%	1,634,385	1,412,000	222,385	15.75%	2,820,000
Rental Car - Car Rentals	111,699	114,124	(2,425)	(2.12%)	674,351	684,742	(10,391)	(1.52%)	1,369,497
Rental Car - Facility Rent	52,846	52,252	594	1.14%	308,121	308,504	(383)	(0.12%)	616,292
Commercial Ground Transportation	550	350	200	57.14%	19,988	10,000	9,988	99.88%	41,100
Landing Fees	67,014	40,126	26,888	67.01%	467,660	275,752	191,908	69.59%	536,604
FBO'S	81,204	81,389	(185)	(0.23%)	508,448	509,534	(1,086)	(0.21%)	997,468
Building Leases	12,833	8,705	4,128	47.42%	43,441	52,191	(8,750)	(16.77%)	104,631
Land Leases	1,216	2,163	(947)	(43.78%)	9,276	12,981	(3,705)	(28.54%)	25,969
Other Leases/Fees	45,322	43,438	1,884	4.34%	421,366	268,991	152,375	56.65%	545,021
Total Operating Revenue	\$802,312	\$729,779	\$72,533	9.94%	\$5,369,434	\$4,506,792	\$862,642	19.14%	\$8,967,250
Operating Expenses:									
Personnel Services	\$388,162	\$422,783	(\$34,621)	(8.19%)	\$2,243,901	\$2,379,599	(\$135,698)	(5.70%)	\$4,953,098
Professional Services	12,799	38,370	(25,571)	(66.64%)	152,832	153,695	(863)	(0.56%)	256,171
Accounting & Auditing	-	-	-	100.00%	7,000	6,200	800	12.90%	15,000
Other Contractual Services	115,486	86,058	29,428	34.20%	397,518	410,371	(12,853)	(3.13%)	856,667
Travel & Training	10,431	11,513	(1,082)	(9.40%)	89,369	67,714	21,655	31.98%	178,400
Communications & Freight	5,472	6,017	(545)	(9.06%)	44,435	36,102	8,333	23.08%	72,198
Utility Services	37,023	43,093	(6,070)	(14.09%)	206,289	233,600	(27,311)	(11.69%)	466,427
Rentals & Leases	980	991	(11)	(1.11%)	5,639	5,950	(311)	(5.23%)	11,900
Insurance	16,638	18,793	(2,155)	(11.47%)	98,400	112,758	(14,358)	(12.73%)	225,500
Repairs & Maintenance	23,136	23,111	25	0.11%	124,625	146,666	(22,041)	(15.03%)	276,781
Advertising, Printing & Binding	1,873	40,057	(38,184)	(95.32%)	62,252	107,917	(45,665)	(42.31%)	198,635
Promotional Activities	19,001	4,997	14,004	280.25%	44,070	43,132	938	2.17%	119,490
Other Current Charges & Obligations	9,336	10,374	(1,038)	(10.01%)	48,633	45,244	3,389	7.49%	86,500
Office Supplies	904	750	154	20.53%	4,170	4,500	(330)	(7.33%)	9,000
Operating Supplies	13,797	29,794	(15,997)	(53.69%)	117,597	221,026	(103,429)	(46.79%)	356,543
Books, Publications, Subscriptions & Mem	2,985	10,181	(7,196)	(70.68%)	36,808	25,590	11,218	43.84%	46,597
Contingency	-	-	-	100.00%	-	-	-	100.00%	-
Emergency Repair	-	7,500	(7,500)	(100.00%)	4,527	30,000	(25,473)	(84.91%)	75,000
Business Development	-	-	-	100.00%	-	-	-	100.00%	300,000
Total Operating Expenses	\$658,023	\$754,382	(\$96,359)	(12.77%)	\$3,688,065	\$4,030,064	(\$341,999)	(8.49%)	\$8,503,907

Asheville Regional Airport
Detailed Statement of Revenue, Expenses and Changes in Net Assets

For the Month Ending December 31, 2015

	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>Annual Budget</u>
Operating Revenue before Depreciation	\$144,289	(\$24,603)	\$168,892	(686.47%)	\$1,681,369	\$476,728	\$1,204,641	252.69%	\$463,343
Depreciation	373,929	-	373,929	100.00%	2,243,574	-	\$2,243,574	100.00%	-
Operating Income(Loss) Before Non-Operating Revenue and Expenses	(\$229,640)	(\$24,603)	(\$205,037)	833.38%	(\$562,205)	\$476,728	(\$1,038,933)	(217.93%)	\$463,343
Non-Operating Revenue and Expense									
Customer Facility Charges	\$81,881	\$78,000	\$3,881	4.98%	\$768,825	\$676,000	\$92,825	13.73%	\$ 1,250,000
Passenger Facility Charges	53,212	172,500	(119,288)	(69.15%)	811,588	956,000	(144,412)	(15.11%)	1,642,500
Interest Revenue	3,195	1,833	1,362	74.30%	16,370	11,000	5,370	48.82%	22,000
Interest Expense	(6,586)	(6,586)	-	0.00%	(42,784)	(42,785)	1	(0.00%)	(77,640)
Reimbursable Cost Revenues	4,491	37,075	(32,584)	(87.89%)	33,611	148,300	(114,689)	(77.34%)	276,700
Reimbursable Cost Expenses	(4,491)	(37,075)	32,584	(87.89%)	(33,611)	(148,300)	114,689	(77.34%)	(276,700)
Gain/Loss on Disposal of Assets	-	0	(0)	0.00%	201	0	201	0.00%	-
Non-Operating Revenue-Net	\$131,702	\$245,747	(\$114,045)	(46.41%)	\$1,554,200	\$1,600,215	(\$46,015)	(2.88%)	\$2,836,860
Income (Loss) Before Capital Contributions	(\$97,938)	\$221,144	(\$319,082)	(144.29%)	\$991,995	\$2,076,943	(\$1,084,948)	(52.24%)	\$3,300,203
Capital Contributions	\$531,117	\$0	\$531,117	100.00%	\$7,264,541	\$0	\$7,264,541	100.00%	\$0
Increase in Net Assets	\$433,179	\$221,144	\$212,035	95.88%	\$8,256,536	\$2,076,943	\$6,179,593	297.53%	\$3,300,203

**ASHEVILLE REGIONAL AIRPORT
STATEMENT OF FINANCIAL POSITION
As of December 31, 2015**

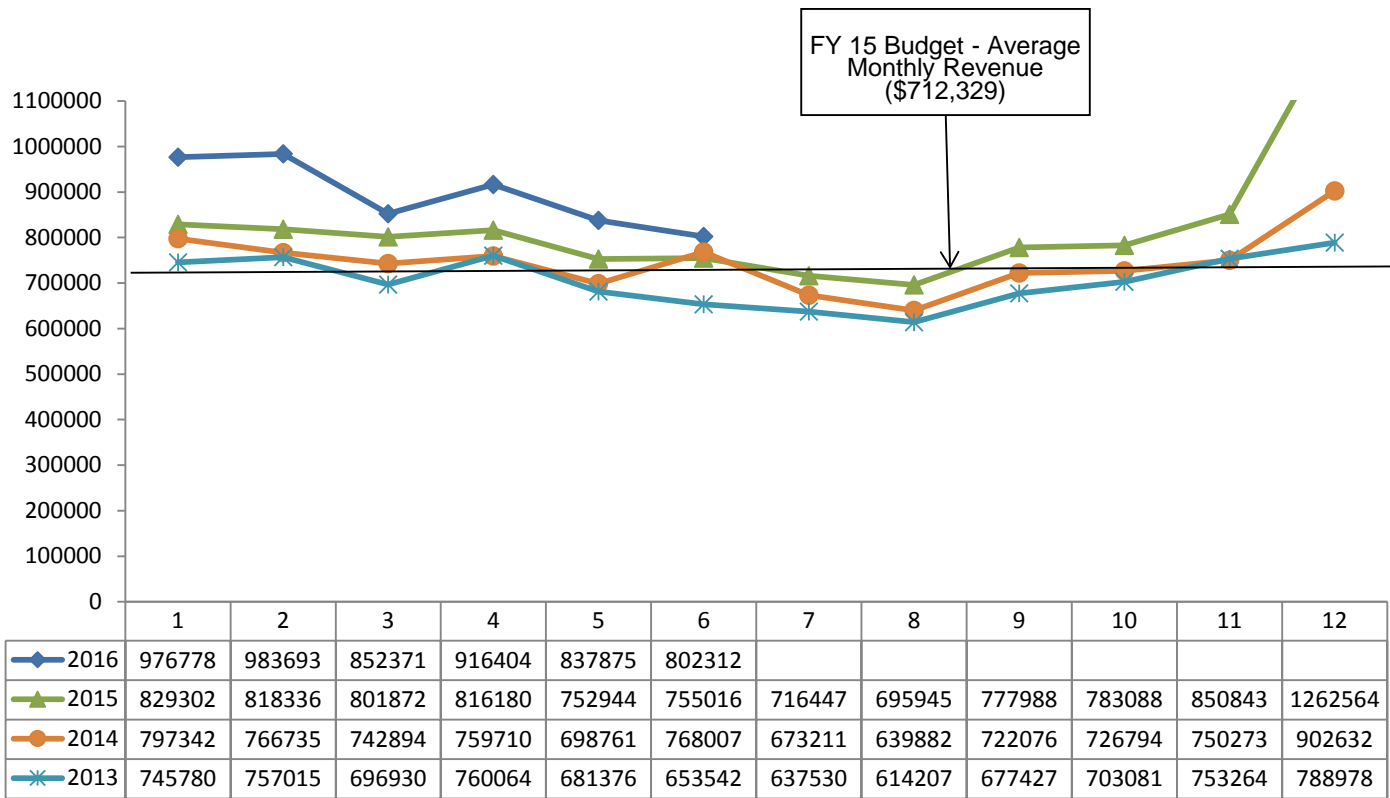
<u>ASSETS</u>	<u>Current Month</u>	<u>Last Month</u>
Current Assets:		
Unrestricted Net Assets:		
Cash and Cash Equivalents	\$17,662,872	\$18,563,387
Accounts Receivable	672,192	599,205
Passenger Facility Charges Receivable	170,000	255,000
Refundable Sales Tax Receivable	39,476	34,353
Grants Receivable	4,257,097	3,725,980
Prepaid Expenses	105,666	123,252
Total Unrestricted Assets	<u>22,907,303</u>	<u>23,301,177</u>
Restricted Assets:		
Cash and Cash Equivalents	4,983,004	4,896,271
Total Restricted Assets	<u>4,983,004</u>	<u>4,896,271</u>
Total Current Assets	<u>27,890,307</u>	<u>28,197,448</u>
Noncurrent Assets:		
Construction in Progress	25,998,993	25,232,897
Property and Equipment - Net	57,683,755	58,057,684
Total Noncurrent Assets	<u>83,682,748</u>	<u>83,290,581</u>
	<u>\$111,573,055</u>	<u>\$111,488,029</u>
<u>LIABILITIES AND NET ASSETS</u>		
Current Liabilities:		
Payable from Unrestricted Assets:		
Accounts Payable & Accrued Liabilities	\$1,206,461	\$1,553,448
Customer Deposits	17,125	10,425
Unearned Revenue	490,708	452,925
Construction Contract Retainages	540,638	540,638
Revenue Bond Payable - Current	565,276	562,561
Total Payable from Unrestricted Assets	<u>2,820,208</u>	<u>3,119,997</u>
Total Current Liabilities	<u>2,820,208</u>	<u>3,119,997</u>
Noncurrent Liabilities:		
Other Postemployment Benefits	998,847	998,847
Compensated Absences	382,113	382,113
Net Pension Obligation-LEO Special Separation Allowance	(11,941)	(11,941)
Revenue Bond Payable - Noncurrent	754,093	802,457
Total Noncurrent Liabilities	<u>2,123,112</u>	<u>2,171,476</u>
Total Liabilities	<u>4,943,320</u>	<u>5,291,473</u>
Net Assets:		
Invested in Capital Assets	82,363,379	81,925,563
Restricted	4,983,004	4,896,271
Unrestricted	19,283,352	19,374,722
Total Net Assets	<u>106,629,735</u>	<u>106,196,556</u>
	<u>\$111,573,055</u>	<u>\$111,488,029</u>

ASHEVILLE REGIONAL AIRPORT

Annual Operating Revenue by Month

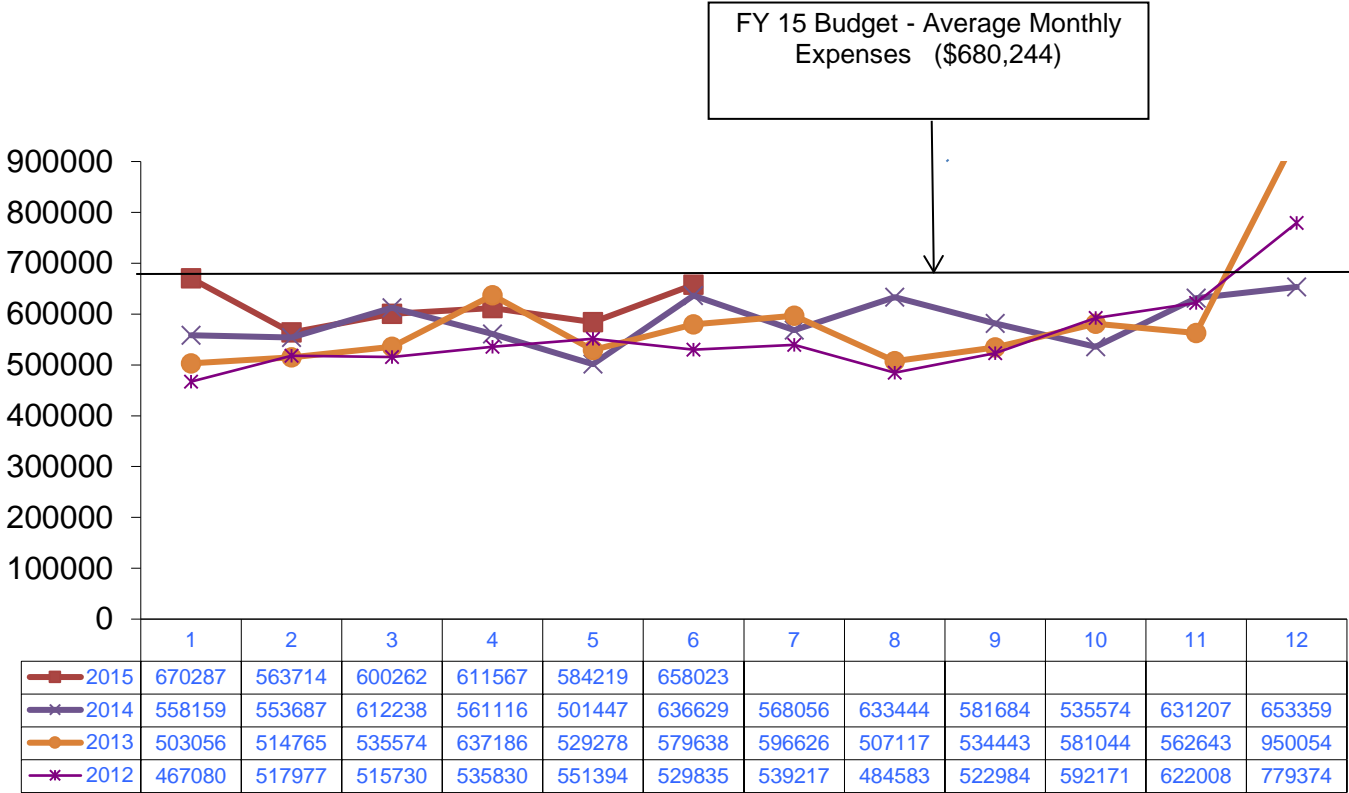
December 2015

Dollars



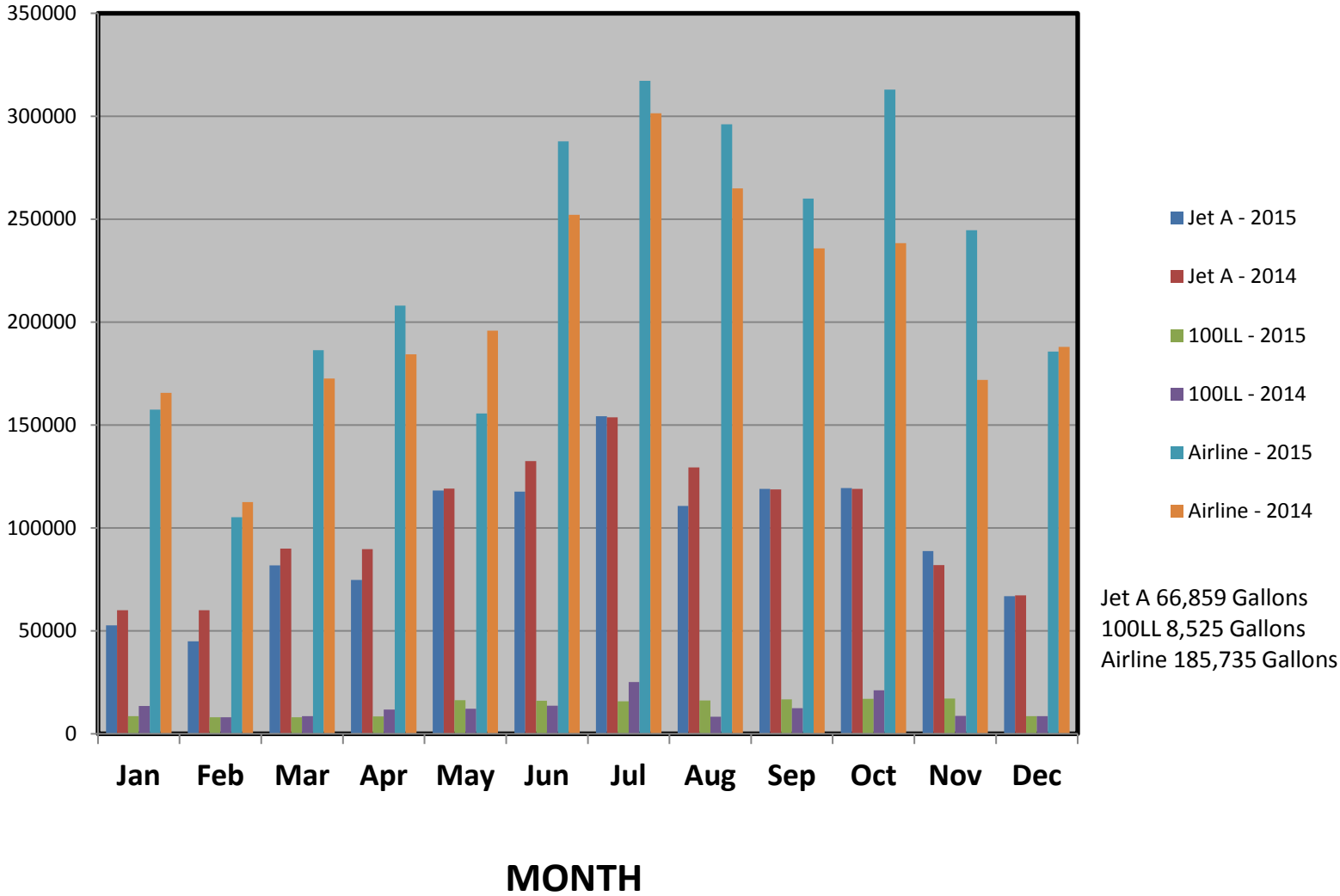
ASHEVILLE REGIONAL AIRPORT Annual Operating Expenses by Month December 2015

Dollars

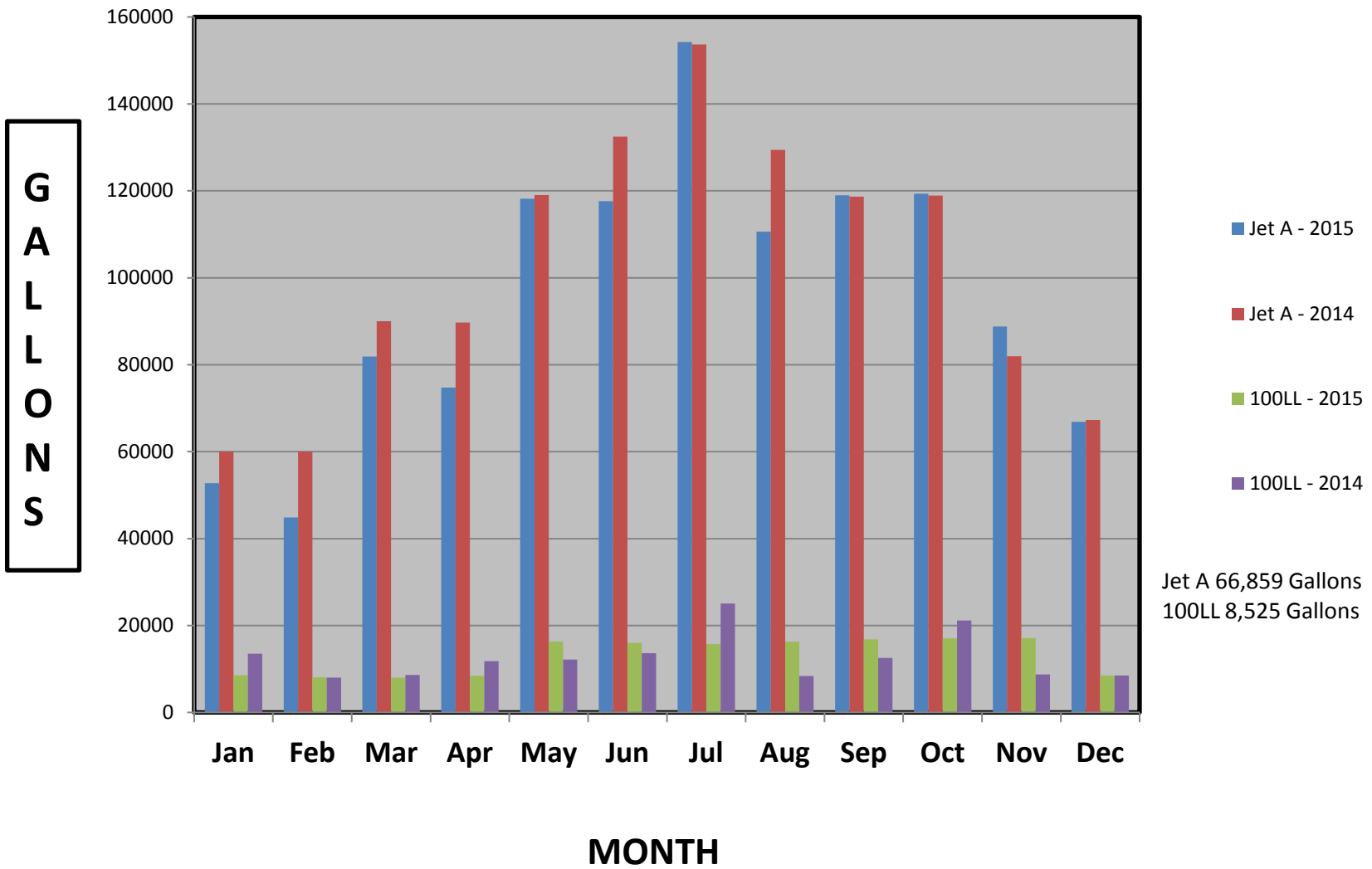


**ASHEVILLE REGIONAL AIRPORT
FUEL SALES - GALLONS
December 2015**

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**ASHEVILLE REGIONAL AIRPORT
GENERAL AVIATION FUEL SALES - GALLONS
December 2015**



Design Phase														
Project Number	Project Name	Project Description	Professional Services Consultant	Professional Services Contract	General Contractor	Original Construction Contract	Change Orders (thru 02/01/2016)	Percent of Original Contract	Board Approved Project Cost	Percent Complete	Expensed to Date (thru 02/01/2016)	Start Date	End Date	Current Project Status (as of 02/01/2016)
1	Airfield Re-Development Project	Budget for the complete project				\$64,000,000.00	\$11,800,000.00		\$75,800,000.00	32.0%	\$24,315,146.88			All Engineer contracts, completed construction contracts and expenses will be inclusive of budget.
1A	Airfield Re-Development Project	Phase I - Design Services	RS&H	\$447,983.00	N/A	N/A	\$0.00	0.00%	<i>(Overall total included in above number)</i>	83%	\$371,120.73	Dec-12	Jun-16	Project Management work continues.
1B	Airfield Re-Development Project	Phase II - Design Services and Project Management.	RS&H	\$1,842,318.00	N/A	N/A	\$0.00	0.00%	<i>(Overall total included in above number)</i>	89.0%	\$1,638,522.62	Jun-13	Jun-16	Project Management work continues.
1C	Airfield Re-Development Project	Phase III and IV - Design Services and Project Management.	RS&H	\$2,399,826.00	N/A	N/A	\$0.00	0.00%	<i>(Overall total included in above number)</i>	5.50%	\$136,741.70	Dec-14	May-18	BP-3 100% design plans are complete and ready to submit out for bid.
1D	Airfield Re-Development Project	New Runway Design	Michael Baker Engineering Inc.	\$397,257.94	N/A	N/A	\$0.00	0.00%	<i>(Overall total included in above number)</i>	100%	\$397,257.94	Mar-13	Sep-14	Contract is completed.
1E	Airfield Re-Development Project	Temporary Runway/Taxiway Design	AVCON	\$1,837,826.00	N/A	N/A	\$0.00	0.00%	<i>(Overall total included in above number)</i>	99.0%	\$1,820,651.80	Mar-13	Jun-16	Construction support services continue.
1F	Airfield Re-Development Project	New Runway Design	AVCON	\$1,902,676.06	N/A	N/A	\$0.00	0.00%	<i>(Overall total included in above number)</i>	27.0%	\$521,812.53	Mar-13	May-18	100% design for BP-3 is being completed for review.
1G	Airfield Re-Development Project	Miscellaneous and Administrative Expenses			N/A	N/A	\$0.00	0.00%	<i>(Overall total included in above number)</i>		\$2,476,229.21	Jan-13	Dec-17	Misc., Admin., \$642K FAA Reimbursable expenses and land acquisition costs of 1.5M are included in this figure.
2	Parking Garage Project	Design and EA for approximately 1500 spaces of covered parking garage.	Delta Airport Consultants	\$1,627,575.00	N/A	N/A	\$0.00	0.00%	\$1,627,575.00	13.00%	\$209,790.00	Oct-15	May-16	EA documentation in process, Design continues.

Construction Phase														
Project Number	Project Name	Project Description	Professional Services Consultant	Professional Services Contract	General Contractor	Original Construction Contract	Change Orders (thru 02/01/2016)	Percent of Original Contract	Board Approved Project Cost	Percent Complete	Expensed to Date (thru 02/01/2016)	Start Date	End Date	Current Project Status (as of 02/01/2016)
1	Westside Area 3	Construction for the Westside Project to level land utilizing engineered ash to fill and top with soil embankment/cap for future development.	AVCON	\$278,060.00	Charah	N/A	\$62,700.00	22.50%	\$340,760 * <i>(project expenses are being reimbursed by Charah through a separate agreement)</i>	88.0%	\$300,200.32	Mar-13	Mar-16	Work is completed and Charah continues to monitor erosion control under warranty period.
2	Area 2	Construction for the Ash Fill on the NE for future development.	AVCON	\$466,140.00	Charah	N/A	\$0.00	0.00%	\$466,140 * <i>(project expenses are being reimbursed by Charah through a separate agreement)</i>	17.8%	\$83,252.03	Dec-14	May-17	Presently on hold.

Greater Asheville Regional Airport Authority
Project Report - February 2016

Project Number	Project Name	Project Description	Professional Services Consultant	Professional Services Contract	General Contractor	Original Construction Contract	Change Orders (thru 02/01/2016)	Percent of Original Contract	Board Approved Project Cost	Percent Complete	Expensed to Date (thru 02/01/2016)	Start Date	End Date	Current Project Status (as of 02/01/2016)
3	Temporary Runway 17-35 Paving, Lighting and NAVAIDS	Construction of new temporary runway - parallel taxiway B	RS&H and AVCON, Inc.	Amount included in Phase 3 Design Fees	Harrison Construction Company	\$12,435,884.00	\$76,222.32	0.61%	\$13,057,678.00	67.0%	\$8,294,779.70	Mar-15	Dec-15	Work is substantially complete with punch list items pending. Temporary runway opened on Dec 10, 2015.
5	Water Hydrant Service Station	Install deicing truck refill station	Delta Airport Consultants	\$16,500.00 (Development Operating Budget)	T&K Utilities, Inc.	\$29,500.00	\$0.00	0.00%	\$56,000.00	60.0%	\$50,135.04	Jul-15	Dec-15	Final assembly of the water pipe stand is in process. Once complete, will be installed for use. Training will be provided to airline staff.

Amounts are based on invoices received and processed through Development.

Airportsurvey.com



AVL

Airport Facilities Review For 4th Quarter 2015

Welcome

- Welcome to the Airportsurvey.com Airport Facilities Review for the recent quarter, a complimentary data set provided to Airportsurvey.com participating airports
- The following slides provide non-weighted scores and ratings based on an independent survey of air travelers
- Note that passenger responses are based on perception, rather than objective assessment
- Value Added Services available from Canmark include:
 - Report analysis
 - Statistical testing
 - Air carrier responses
 - Non-facility responses
 - Tailored comparison sets
 - Passenger demographics
 - Sample size enhancement
 - Targeted and customized reporting
 - Custom survey questions and content

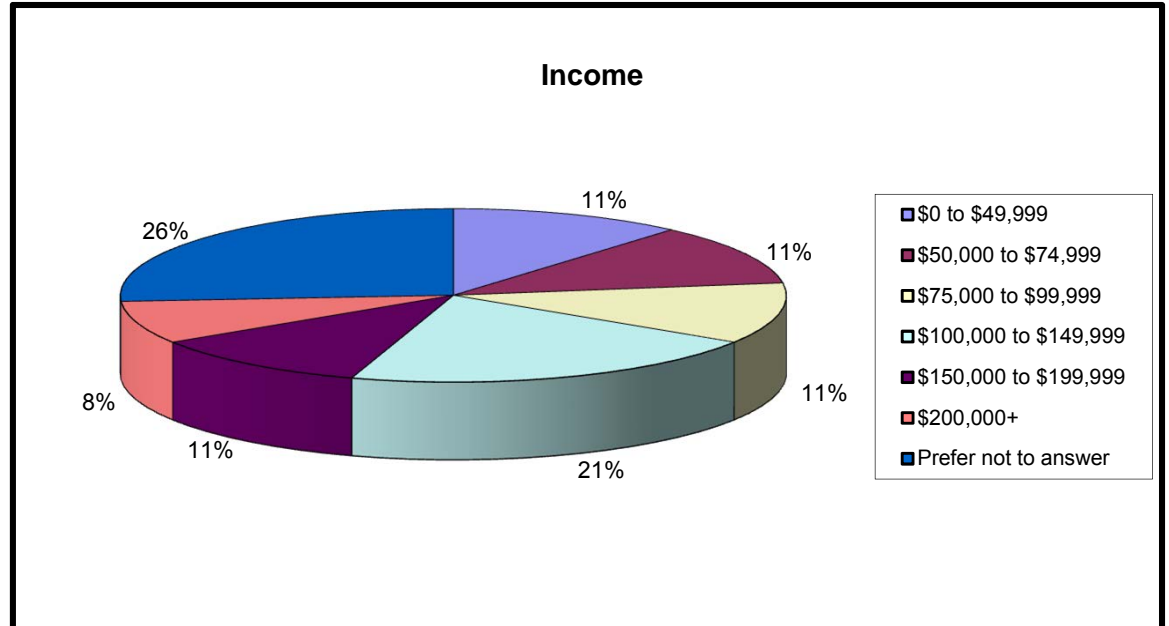
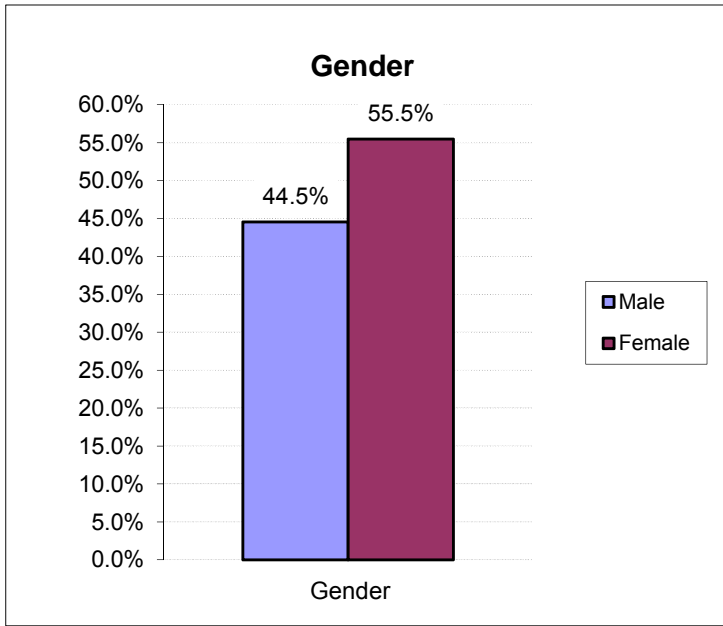
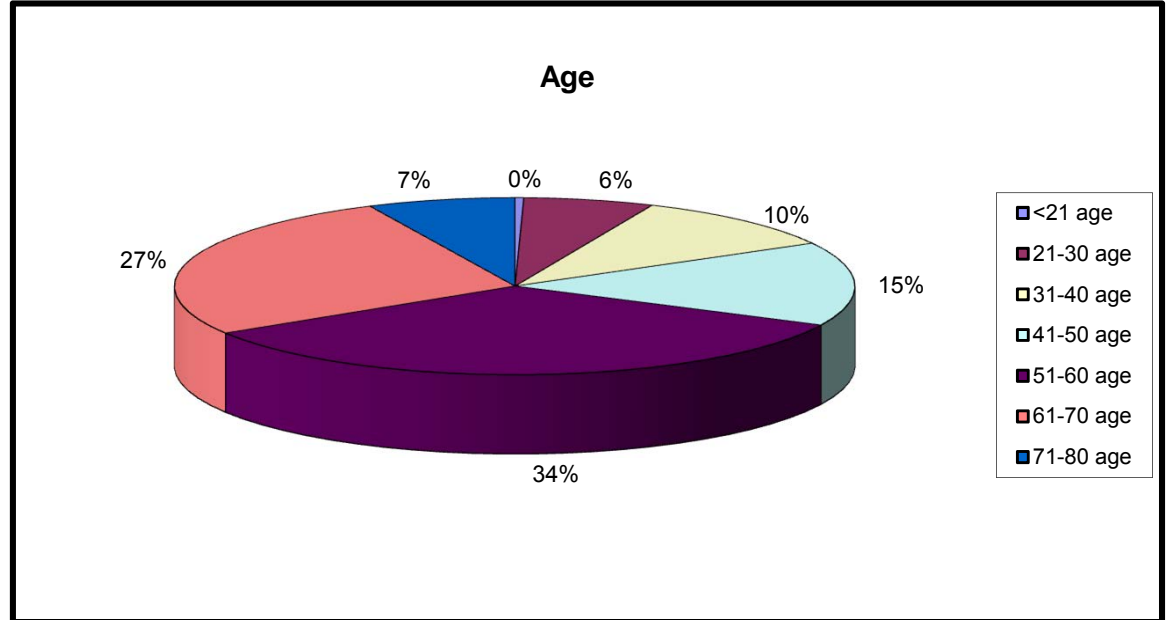
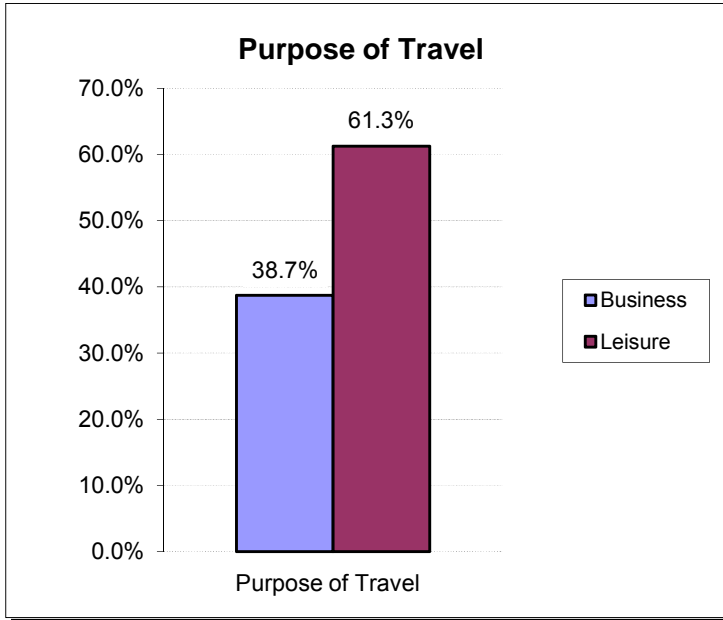
No representations are made as to the completeness or accuracy of information contained herein. Airport facility raw data is available upon request.

Overview

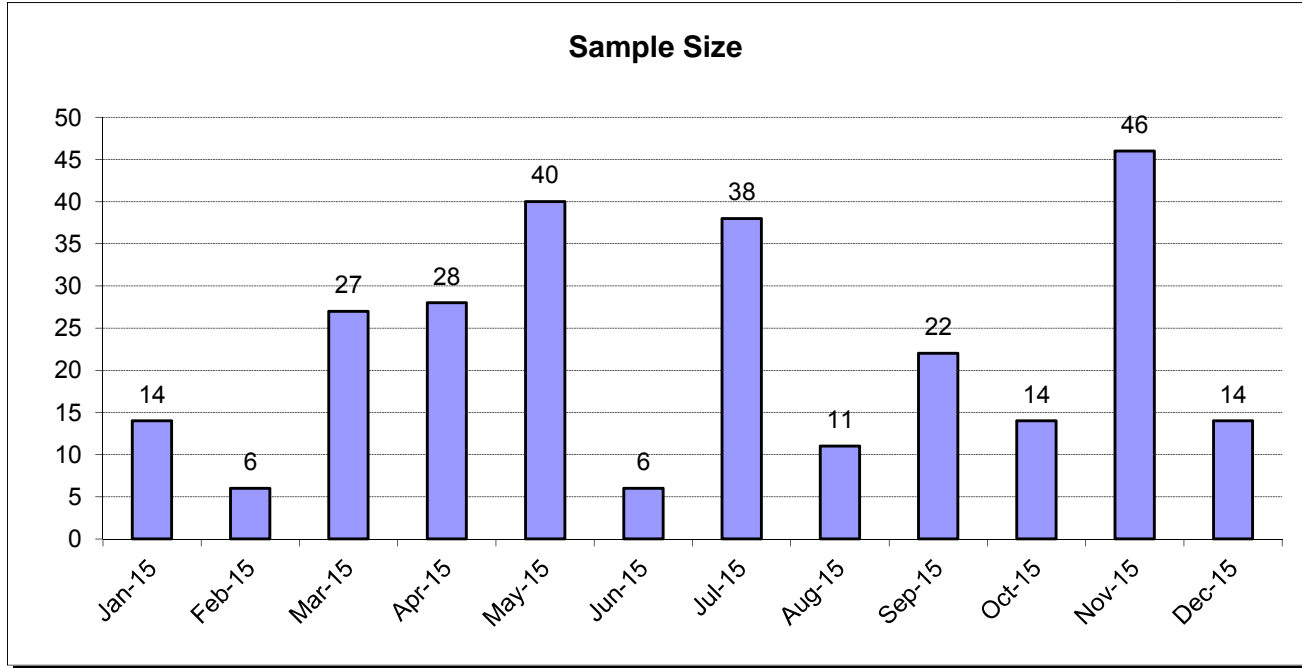
- ***Airportsurvey.com*** is an ongoing, all-inclusive online passenger satisfaction survey program from Canmark Research Center
- Invitations to take the survey are distributed at select airports across the country
- Over 30 airports participate
- Each survey invitation card is single-use, and must reference an actual flight
- Survey distribution occurs approximately three days per month
- Response scale is 1 through 5: Poor, Fair, Good, Very Good, Excellent
- Survey participants have a chance to win round-trip airline tickets
- Response rates vary from 10% to 20% based on location
- Facilities attributes are scored according to check-in airport
- Airports are grouped into three tiers according to DOT originating revenue*

*Updated 4rd Quarter 2012

Passenger Demographics



General Findings



Sample is clustered around airport invitation distribution dates.

Sample reflects passengers intercepted at arrival airports who rated check-in airport.

	AVL	Similar	+/-	Pct
Overall	4.30	4.21	0.09	2.1%
Availability of parking	3.82	4.14	(0.32)	-8.2%
Cost of parking	3.73	3.67	0.06	1.7%
Clear, easy to follow signs	4.29	4.16	0.13	2.9%
Cleanliness	4.49	4.27	0.21	4.7%
Availability of restrooms	4.45	4.30	0.16	3.5%
Cleanliness of restrooms	4.42	4.22	0.20	4.4%
Concessions / restaurants	3.76	3.73	0.03	0.7%
Transportation to your gate / concourse / terminal	4.34	4.10	0.24	5.4%
Overall departure airport concourse	4.33	4.22	0.11	2.5%
Security: Wait time at checkpoint	4.15	4.28	(0.13)	-3.2%
Security: Professionalism of personnel	4.32	4.33	(0.01)	-0.2%
Security: Confidence in airport security procedures	4.17	4.15	0.02	0.5%

Statistical means testing not performed on results

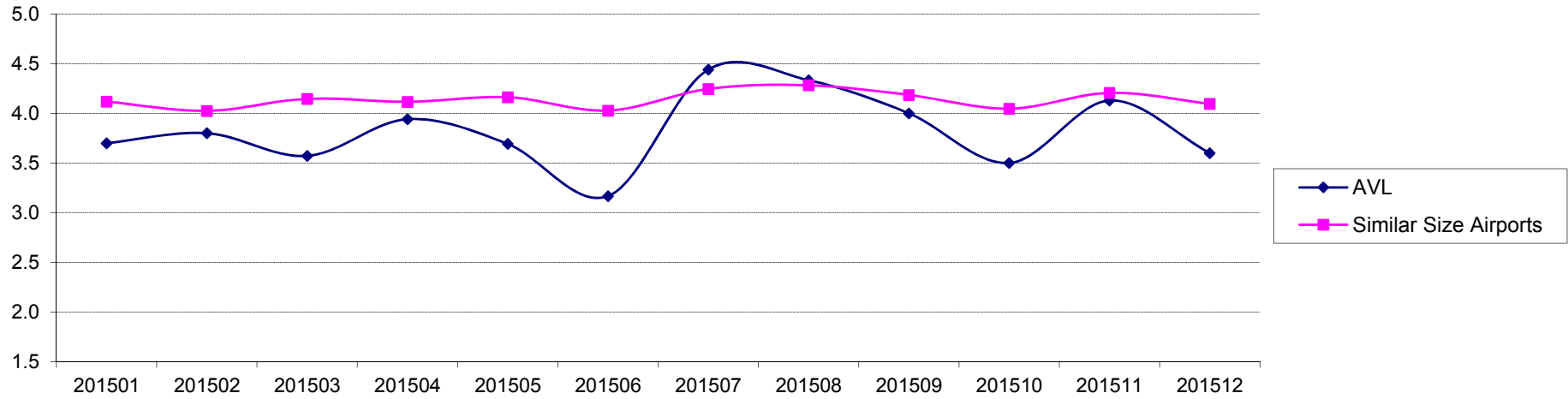
AVL	
Responses	266

Overall Satisfaction with Airport Facilities

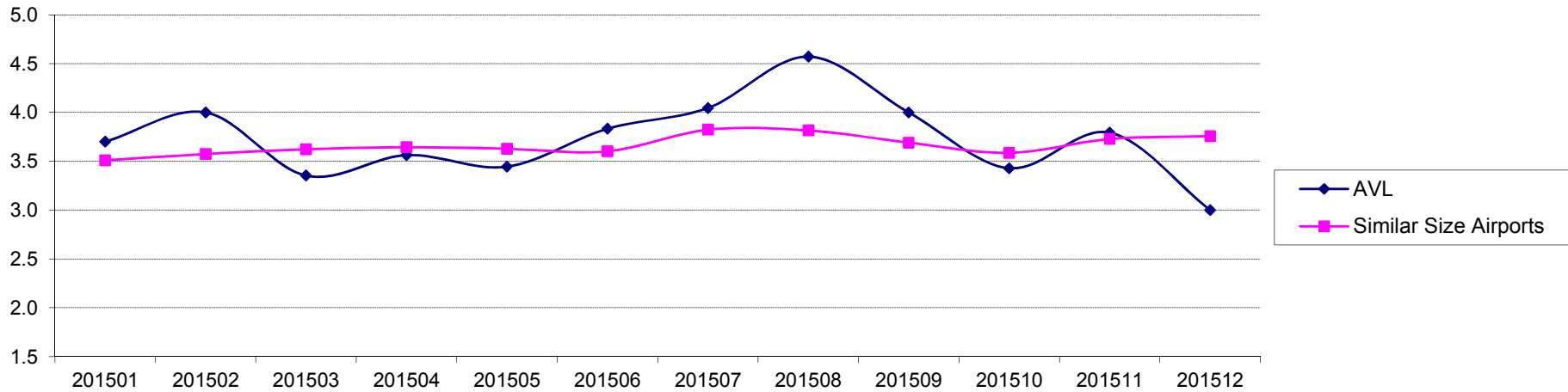


Parking Satisfaction

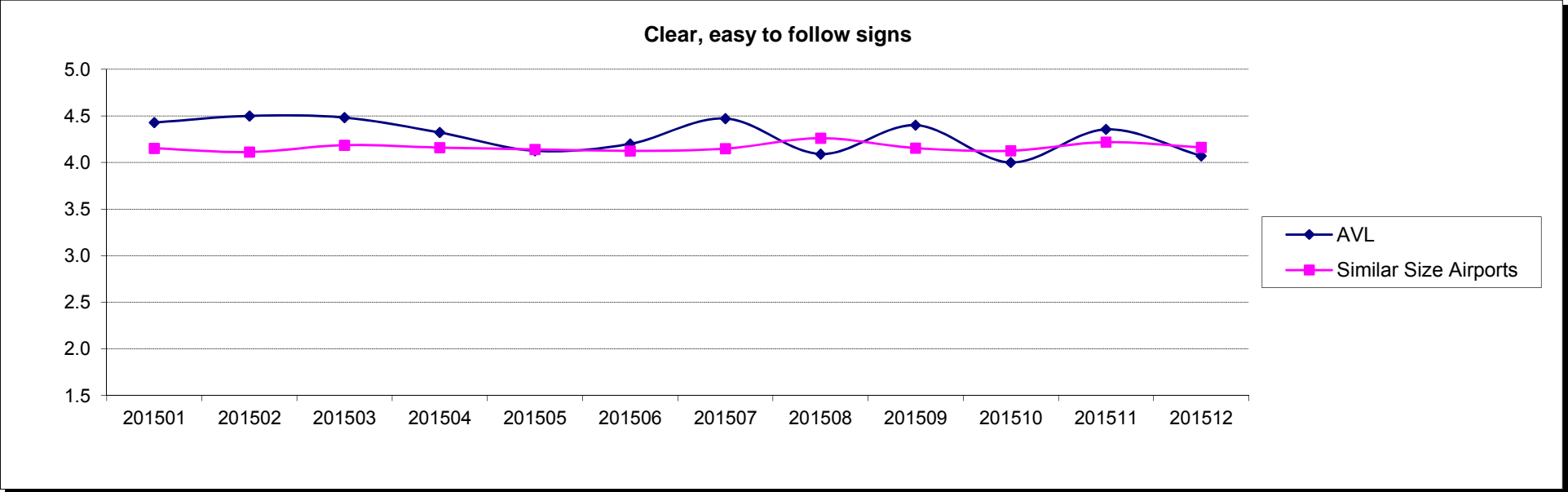
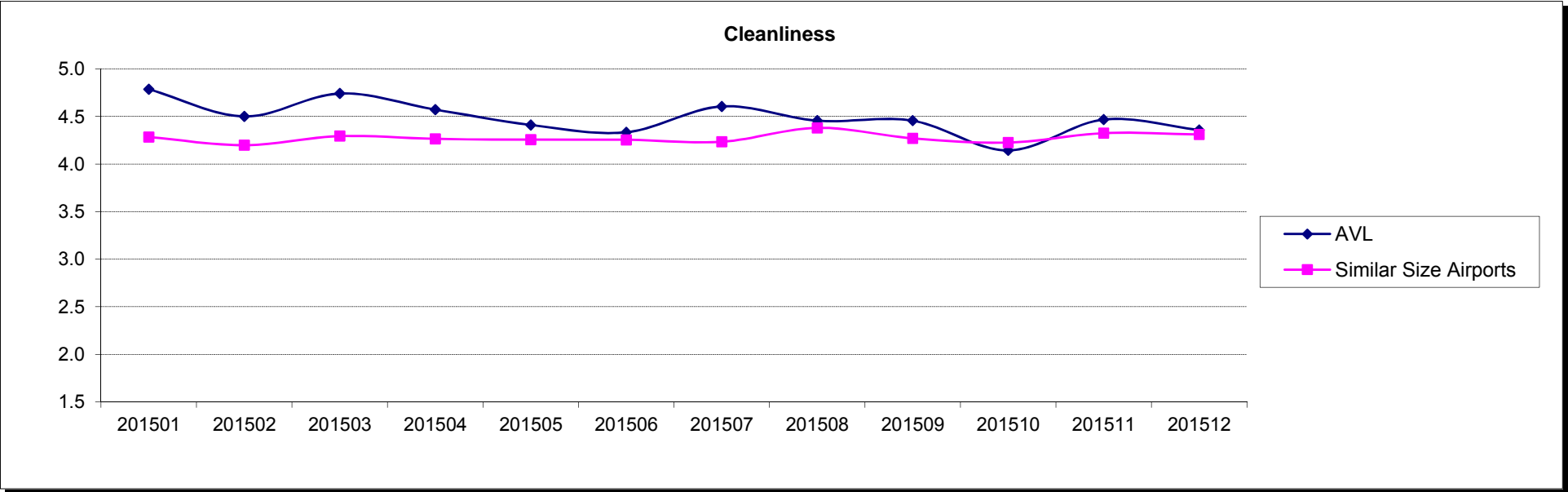
Availability of parking



Cost of parking



Cleanliness and Signage



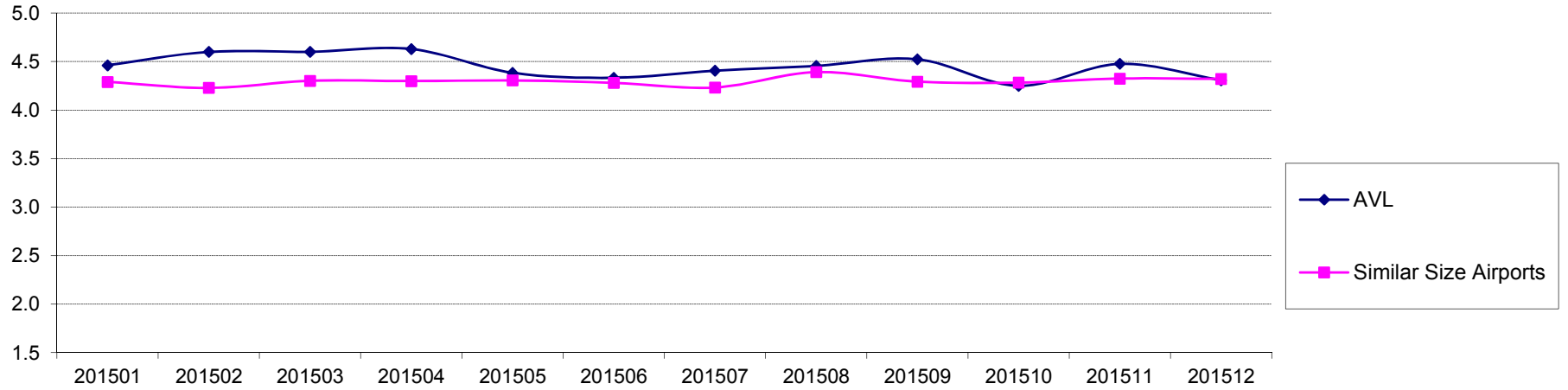
Concessions

Concessions/Restaurants

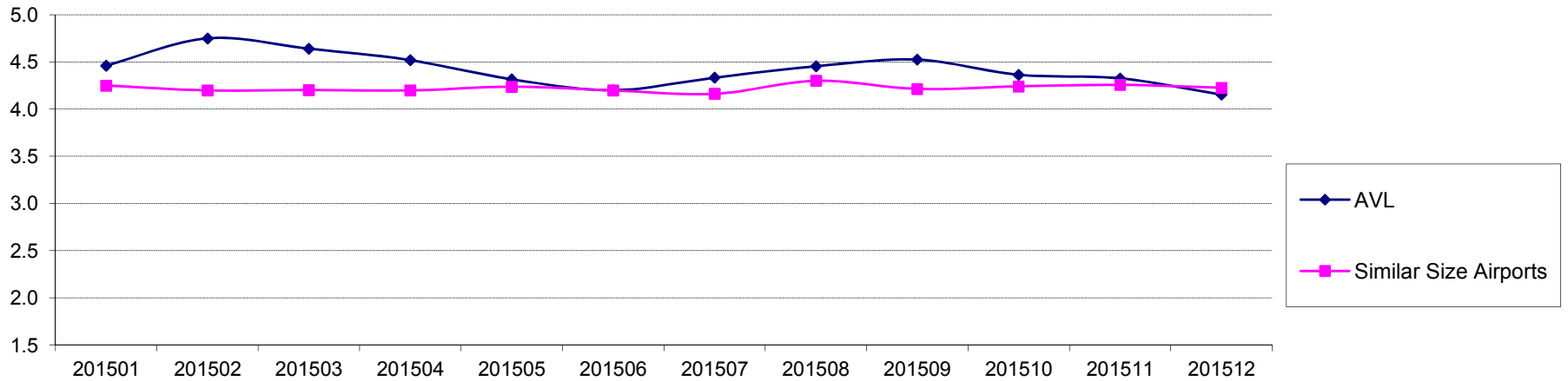


Restrooms

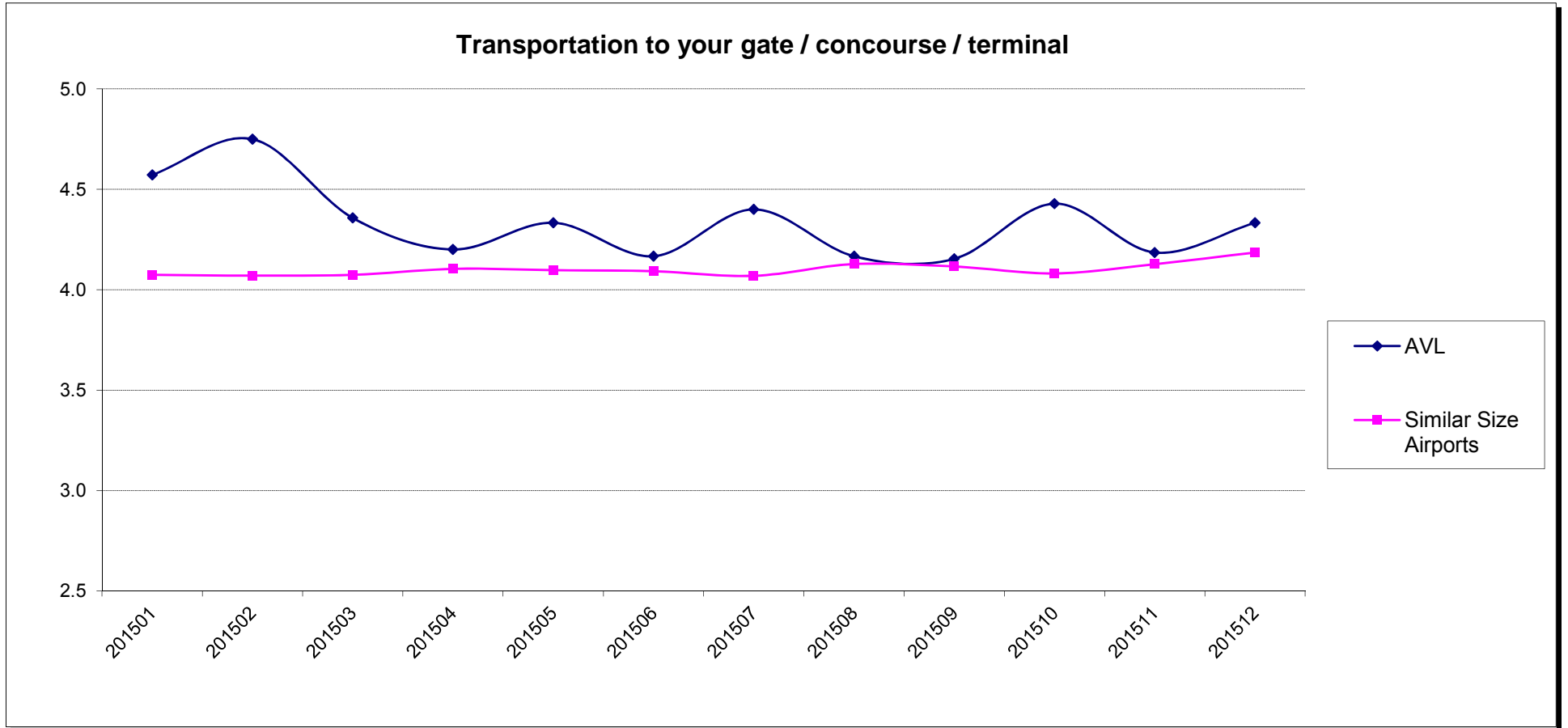
Availability of Restrooms



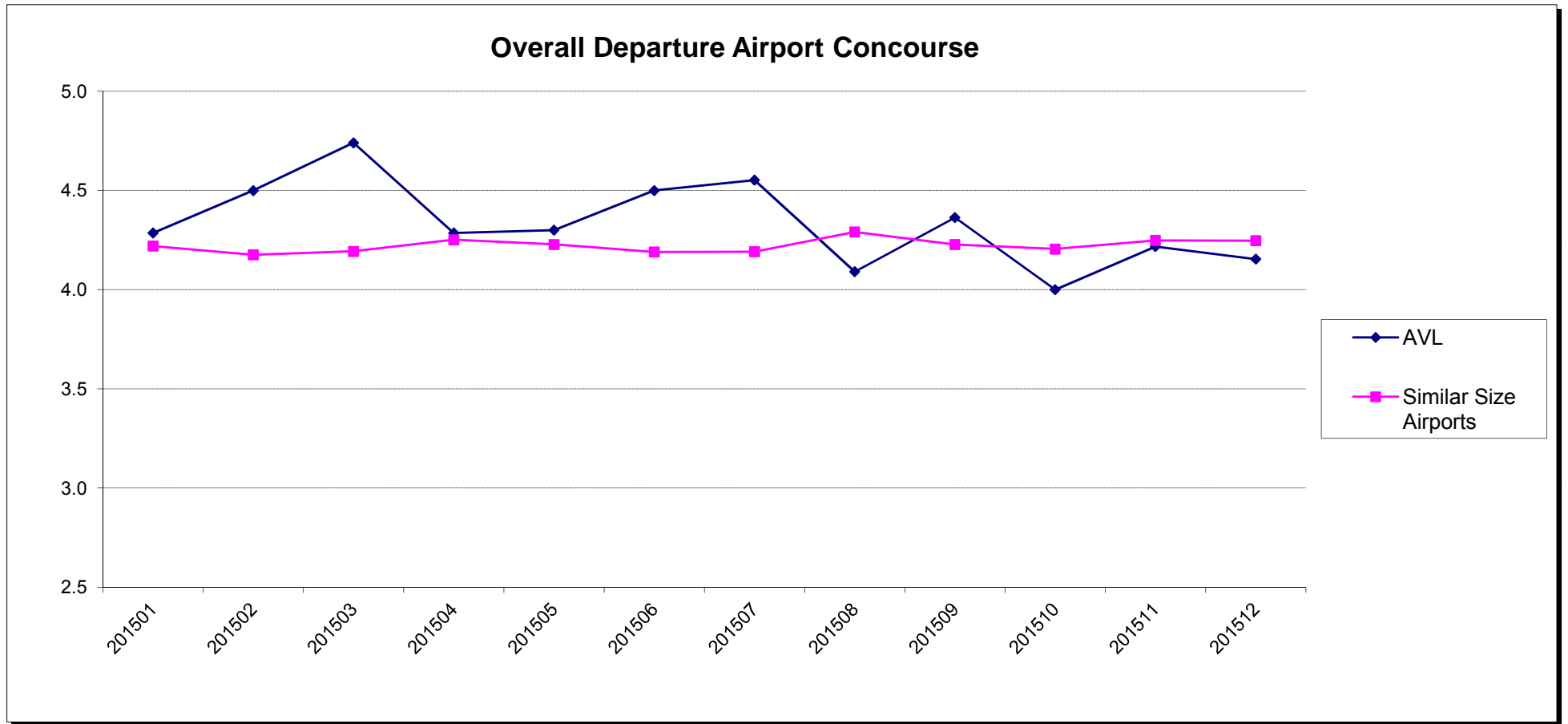
Cleanliness of Restrooms



Transportation to Departure Gate

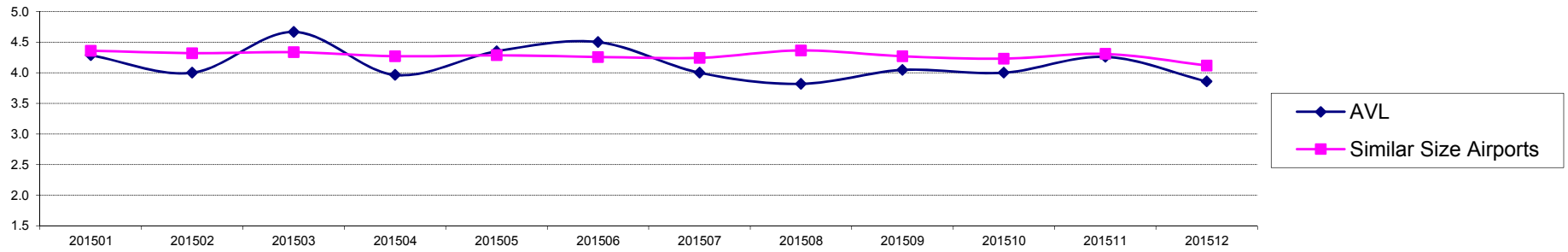


Overall Departure Airport Concourse

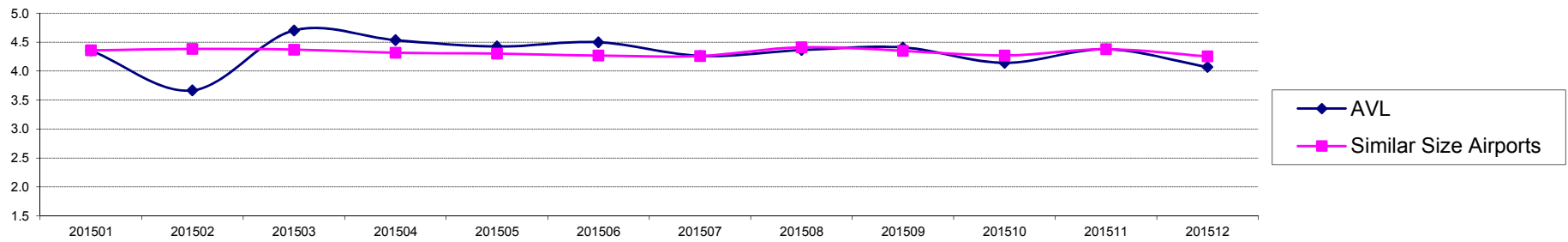


Airport Security

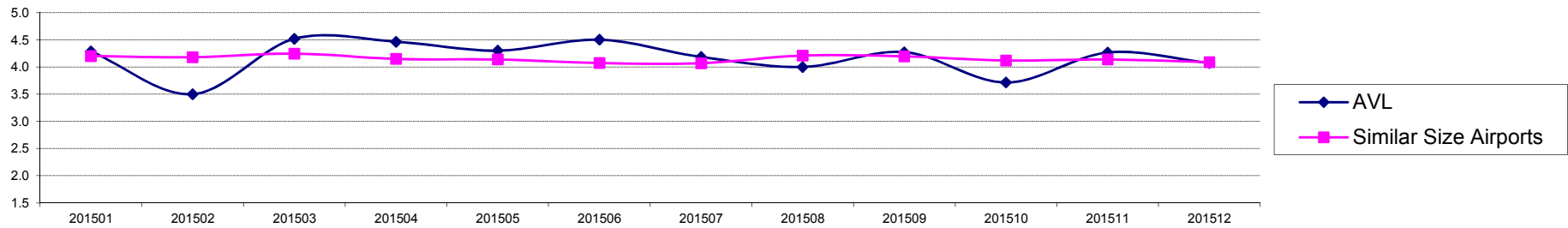
Security: Wait time at checkpoint



Security: Professionalism of security personnel



Security: Confidence in airport security procedures



Appendix A - Geographic Breakdown of Respondents

AL	1	TN	2
AR	1	TX	6
AZ	1	VA	1
CA	4	VT	1
CO	3	WA	1
CT	1	WI	4
FL	14	CANADA	2
HI	2	EUROPE	2
IA	2		
IL	2		
KS	1		
KY	2		
LA	3		
MA	3		
MD	1		
ME	2		
MI	4		
MN	3		
MS	1		
NC	161		
NE	1		
NJ	6		
NY	8		
OH	3		
OR	1		
SC	4		

Note: Only includes passengers who indicated state of residence

Proprietary and Confidential

Appendix B - About Canmark

- Since 1993 Canmark Technologies has combined market research, programming, and technical expertise with thoughtful attention to client needs. Our problem-solving orientation has earned the respect of business clients and market researchers across North America.
- With an experienced staff of technical experts and project managers specializing in various fields of data capture and manipulation, programming and software development, web design and scripting, Canmark is able to leverage superior technology and know-how to support projects of all types and scope in the most cost-effective manner possible.
- Areas of expertise include survey development and delivery, project and data management services, requirements gathering, data sampling, paper and web forms management, custom lasering and printing, distribution logistics, data processing, custom programming for data cleansing, reporting and data analysis, and project consulting.
- We stand ready to meet your data needs, if you have any questions, please do not hesitate to contact us.

Appendix C - Contacts

Paul Isaacs, President
pisaacs@canmarktech.com
1-877-441-2057, ext. 11



Key strategic priorities

Governance vs. Management : Focus on setting governing direction (“guard rails”) for the organizational and holding management accountable for the execution of operational tactics. Pursue continuous educational opportunities for Authority Member development.

1. **Organizational Relevance**: Remaining relevant in an era of airport consolidation
2. **Financial Stewardship**: Sustainability/Operating Performance/Audit & Compliance
3. **Municipal Relations**: Positive relationships with all municipalities surrounding the airport
4. **Stakeholder Relations**: Positive relationships with neighbors and other community organizations
5. **Community Image**: Public Perception/Public Relations/Customer Service/Legal Entity
6. **Facilities Stewardship**: Future Master Facilities Plan
7. **Environmental Stewardship**: Accountability/Awareness of Environmental Issues
8. **Economic Development**: Engage Community Partners/Airline Service Development
9. **Vendor-Partner Relations**: General Aviation/Rental Car Agencies/Vendors
10. **Public Safety**: Airport Emergency Safety/TSA Relations/Municipal Partners
11. **Organizational Accountability**: Executive Director Supervision