
Asheville
REGIONAL AIRPORT

**Proposed 2020/2021
Budget**

Greater Asheville Regional Airport Authority
February 14, 2020



Agenda

 **General Statistics**

 **Proposed FY 2020/2021 Operating Budget**

 **Proposed FY 2020/2021 Capital Budget**

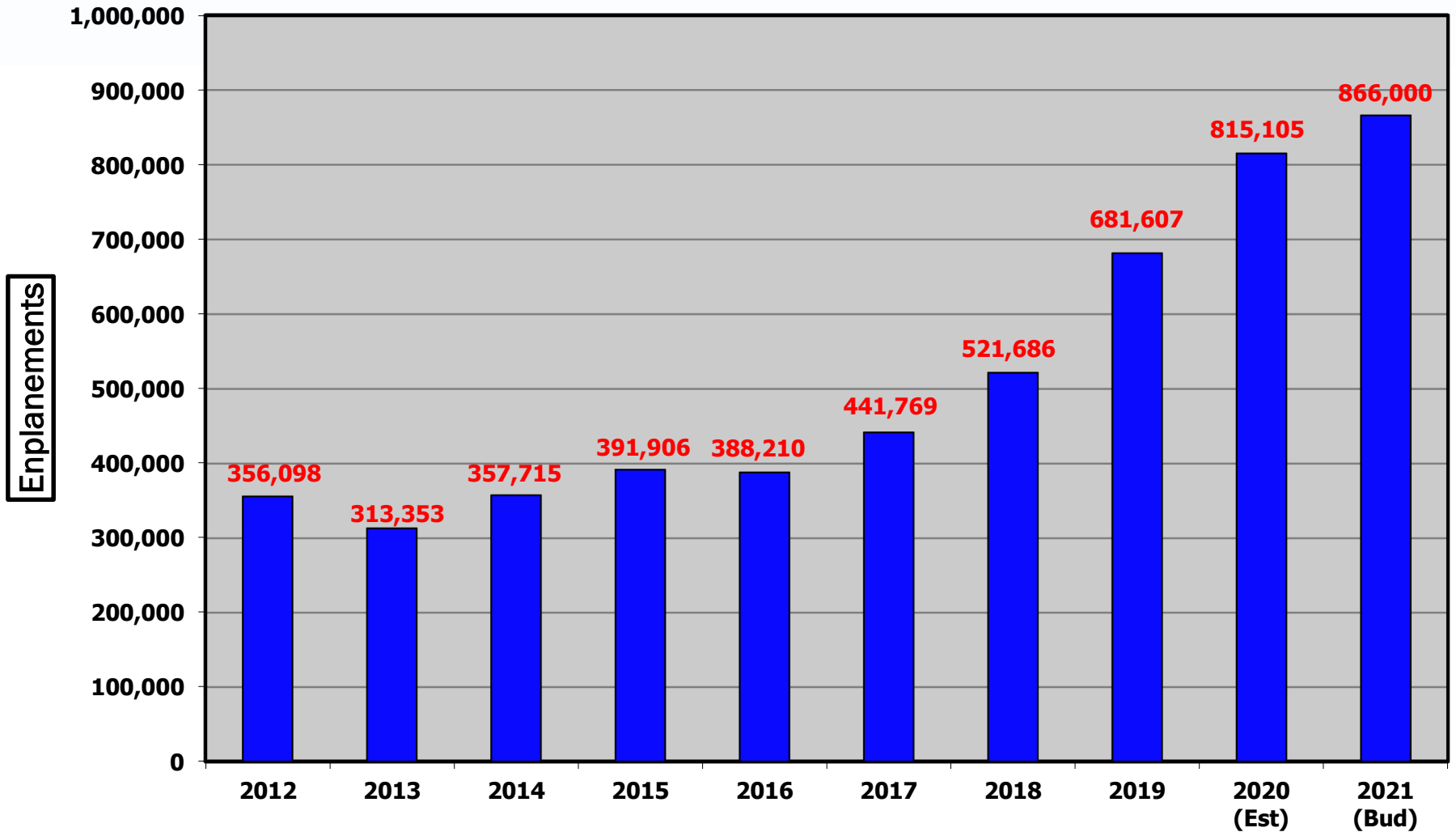
 **Proposed FY 2020/2021 Reserve Funds**

 **Proposed FY 2020/2021 Estimated Cash Balance**

 **Proposed FY 2020/2021 Supplemental Fees**

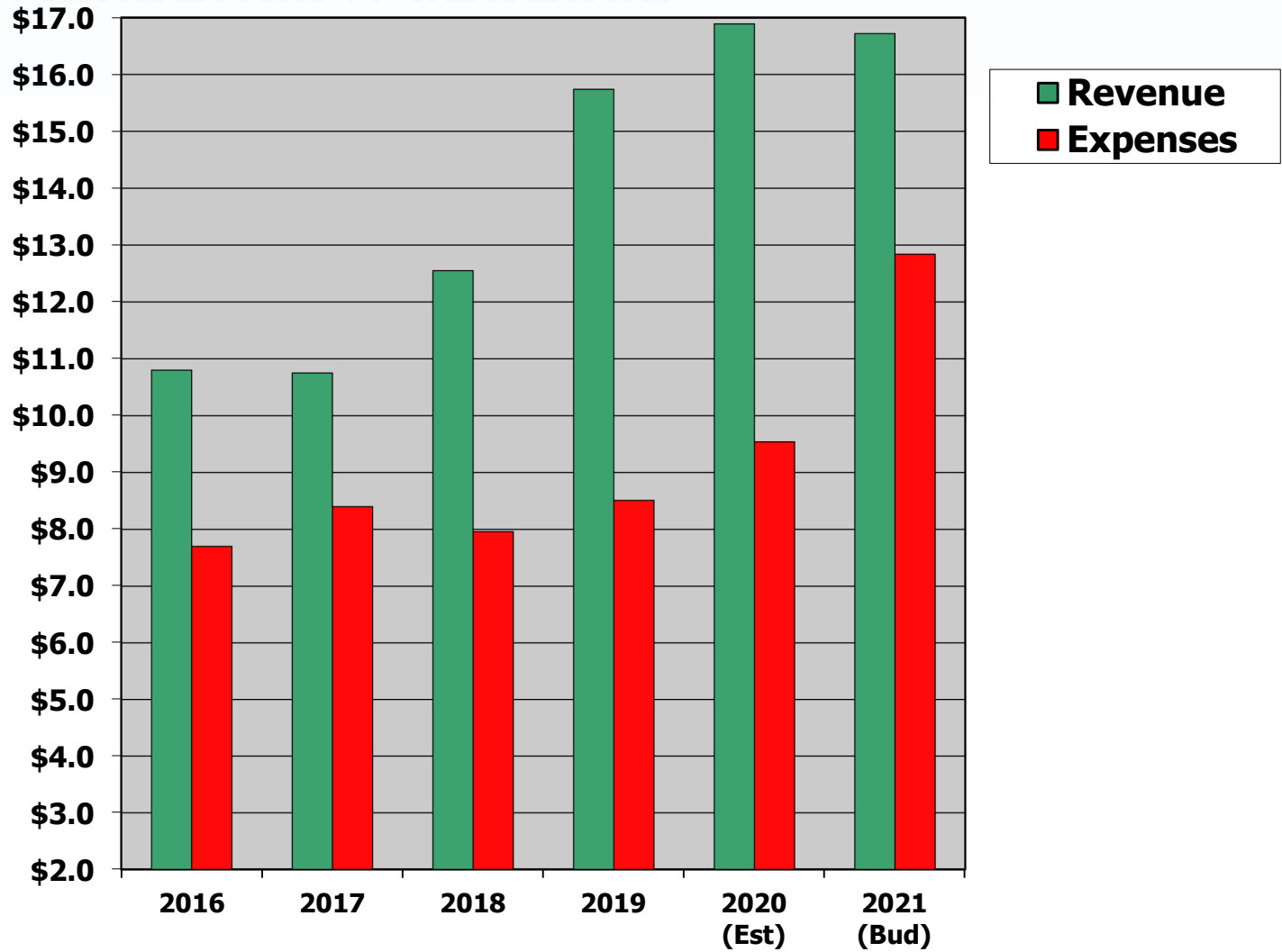
 **Questions and Comments**

Passenger Traffic

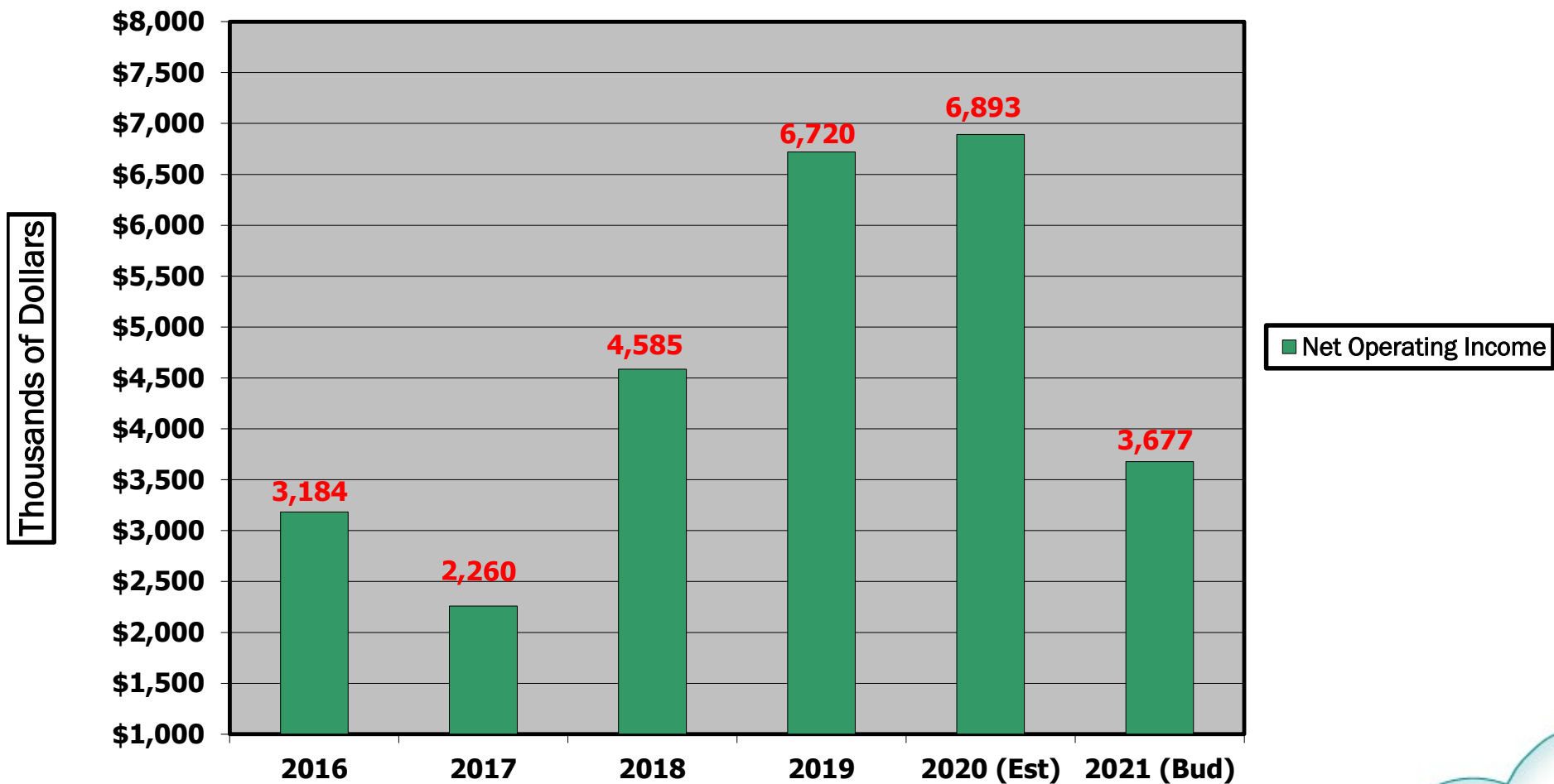


Operating Revenues/Expenses

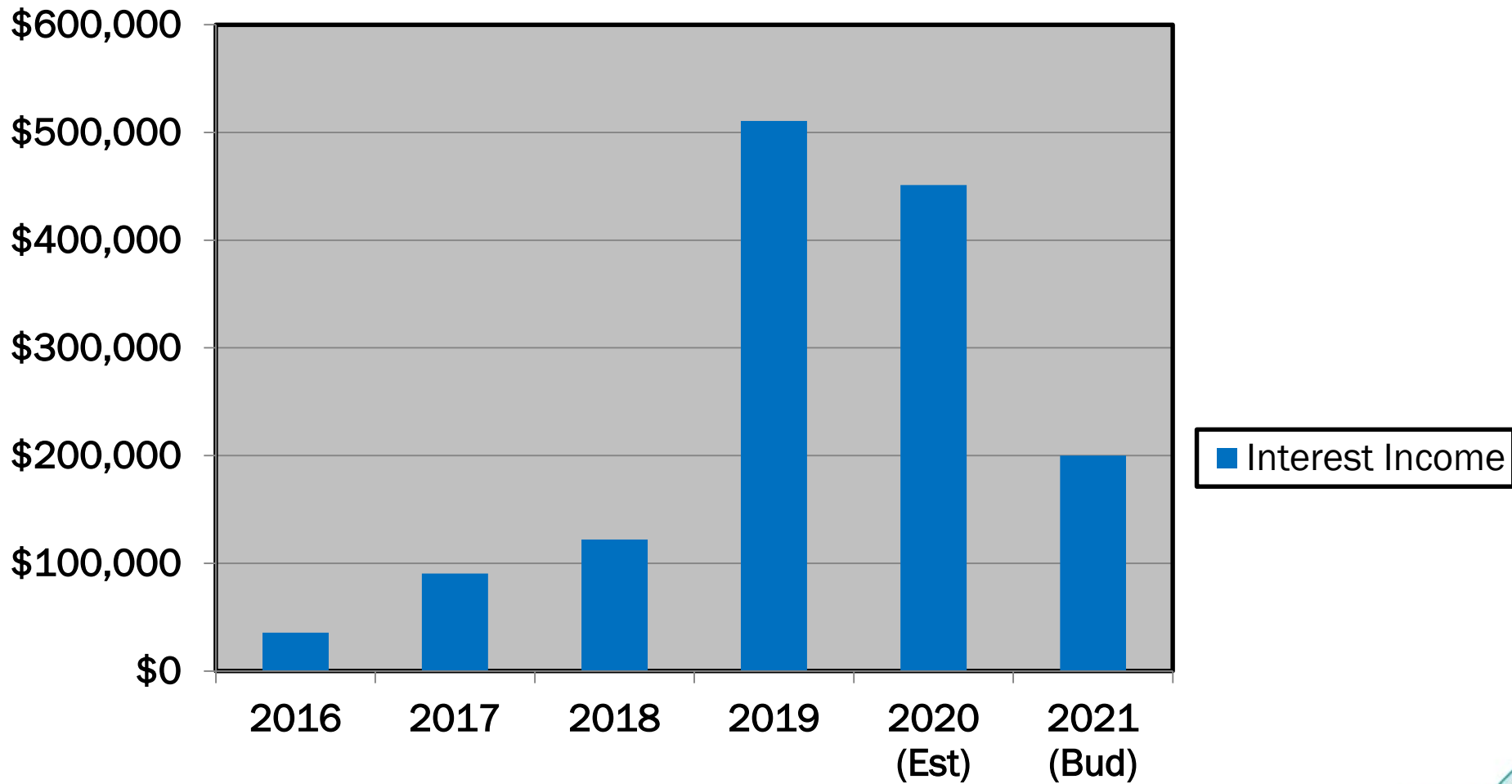
Millions of Dollars



Net Operating Income



Interest Income



Proposed Operating Budget

Basic Operating Budget Assumptions

OPERATING REVENUES:

- **Passenger enplanements – 866,000**
- **Airline revenue is conservative using the rates by ordinance model.**
- **Ground transportation revenue increase due to per trip fees from transportation network companies.**
- **Parking revenue increase as result of high utilization of parking facilities.**
- **Food and Beverage revenue increase due to increase in enplanements and additional food and beverage options.**

Basic Operating Budget Assumptions (cont'd)

OPERATING EXPENSES:

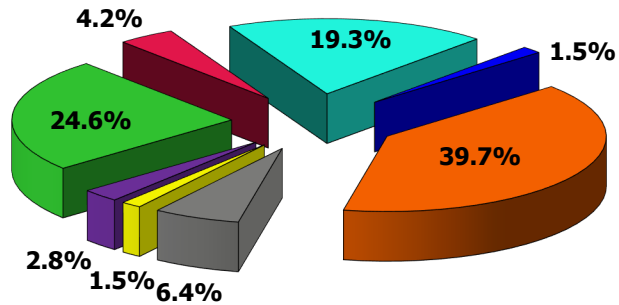
- **Salary adjustment pool budgeted at 4.0%, with anticipation of 3.5% salary increases. Additional positions are also budgeted.**
- **Increase in contractual services due to service agreements for new gate management software and network backup system software as well as passenger parking shuttle contract.**

Proposed Operating Budget

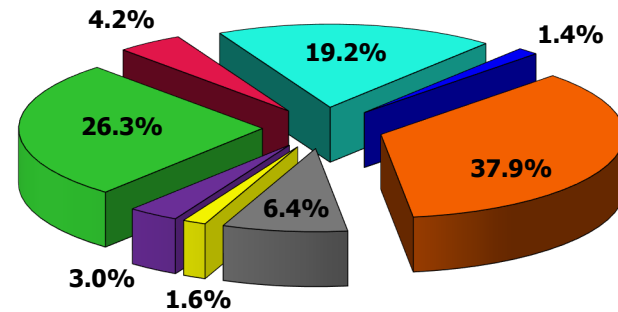
	Budget Amounts			Percent Change
	FY2019/2020	FY2020/2021	Difference	
<u>Revenues</u>				
Operating Revenues	\$12,734,739	\$16,520,633	\$ 3,785,894	29.7%
Investment Income	250,000	200,000	(50,000)	-20.0%
Total Operating & Investment Revenues	12,984,739	16,720,633	3,735,894	28.8%
<u>Expenses</u>				
Operating Expenses	10,872,448	12,843,166	1,970,718	18.1%
Total Operating Expenses	10,872,448	12,843,166	1,970,718	18.1%
Net Operating & Investment Income	\$ 2,112,291	\$ 3,877,467	\$ 1,765,176	83.6%

Sources of Operating Revenue

FY 2020 (Est)



FY 2021 (Bud)

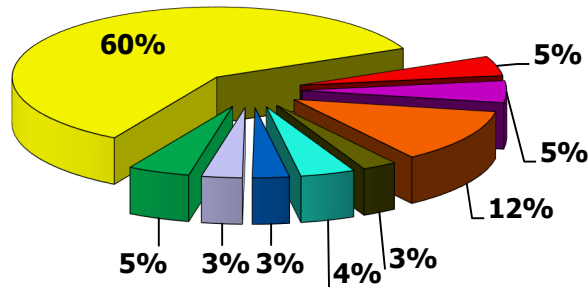


- Airline
- Rental Car
- Parking
- Other
- Concession
- Ground Transportation
- FBO
- Building & Land Leases

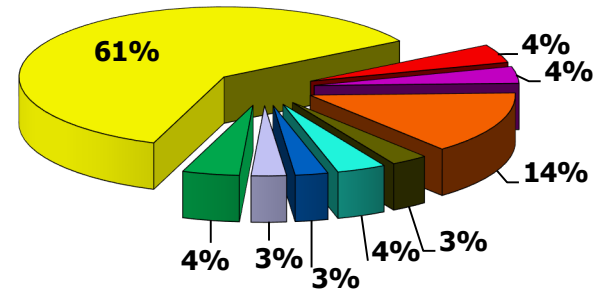
- Airline
- Rental Car
- Parking
- Other
- Concession
- Ground Transportation
- FBO
- Building & Land Leases

Operating Expenses by Category

FY 2020 (Est)



FY 2021 (Bud)



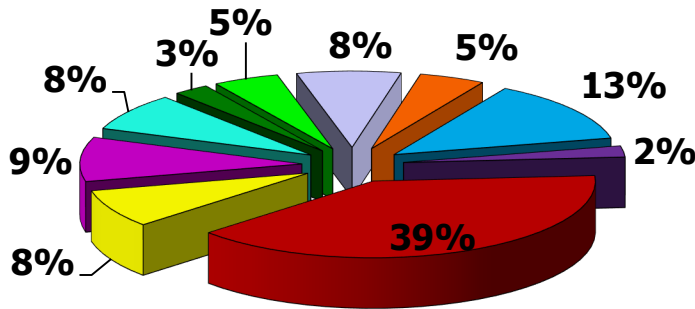
- Salaries & Benefits
- Professional Services
- Maintenance & Repair
- Insurance
- Other
- Utilities
- Contractual Services
- Supplies
- Promotional Activities

- Salaries & Benefits
- Professional Services
- Maintenance & Repair
- Insurance
- Other
- Utilities
- Contractual Services
- Supplies
- Promotional Activities



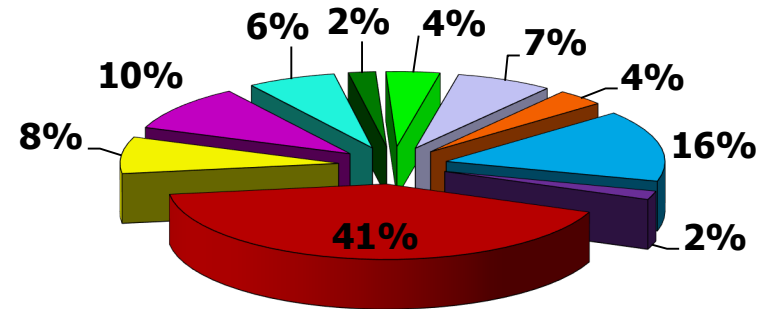
Operating Expenses By Department

FY 2020 (Est)



- Public Safety
- Properties & Contracts
- Operations & Maintenance
- Executive
- Information Technology
- Marketing and Public Relations
- Guest Services
- Finance
- Administration
- Planning

FY 2021 (Bud)



- Public Safety
- Properties & Contracts
- Operations & Maintenance
- Executive
- Information Technology
- Marketing and Public Relations
- Guest Services
- Finance
- Administration
- Planning

Proposed Capital Budget

Proposed Capital Budget

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
CAPITAL BUDGET
FISCAL YEAR 2020/2021**

Description	Total	Funding Source				
		FAA- AIP Entitlements	FAA- AIP Discretionary	NCDOT Grants	Currently Approved PFCs	Airport Funds
<u>Capital Improvements (1)</u>						
Roadway Seal Coating	\$ 50,000					\$ 50,000
Air Traffic Control Tower - Design	5,000,000					5,000,000
Airfield Storm Water Improvements	800,000					800,000
Tenant Allowance – Paradies/VinoVolo	75,000					75,000
Total Capital Improvements	\$ 5,925,000					\$ 5,925,000

(1) All purchases of Capital Improvements will be presented to the Authority Board for final approval before implementation unless otherwise authorized by the Authority Board.

Proposed Capital Budget (cont'd)

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
CAPITAL BUDGET
FISCAL YEAR 2020/2021**

Description	Total	Funding Source				
		FAA- AIP Entitlements	FAA- AIP Discretionary	NCDOT Grants	Currently Approved PFCs	Airport Funds
Renewal and Replacement						
Public Address System	200,000					200,000
Windows Server Upgrade	42,000					42,000
IET Replacement	105,000					105,000
Internet Firewall	15,000					15,000
Campus Structured Cabling	20,000					20,000
Airfield Lighted Xs	40,000					40,000
Mower Deck Replacement	38,000					38,000
Maintenance Roll Up Door Replacement	37,000					37,000
Vehicle Replacements	95,176					95,176
Roof Repair	40,000					40,000
E-Draulics Equipment Replacement	15,900					15,900
Total Renewal and Replacement	648,076					648,076
Total	\$ 6,573,076					\$ 6,573,076

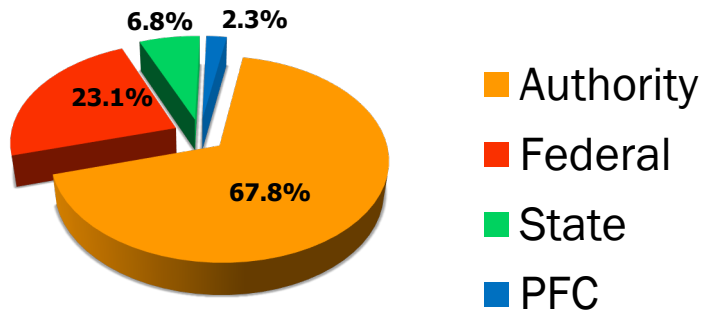
Carry-Over Capital Projects

Description	Amount	Estimated Spending Through	Estimated Balance to	FAA-AIP	FAA-AIP	NC DOT	PFCs Currently	Airport
	Authorized	6/30/2020	Carryover	Entitlement	Discretionary	Grants	Approved	Funds
Terminal Rehab/Expansion-P1	25,000,000	2,000,000	23,000,000		10,000,000	4,900,000		8,100,000
Airfield Redevelopment-Bid Package 4 (1)	46,816,813	26,816,813	20,000,000		8,883,285		7,000,000	4,116,715
Terminal Apron Expansion	10,664,537	5,000,000	5,664,537					5,664,537
TOTAL CARRYOVER	\$ 82,481,350	\$ 33,816,813	\$ 48,664,537		\$18,883,285	4,900,000	\$ 7,000,000	\$ 17,881,252

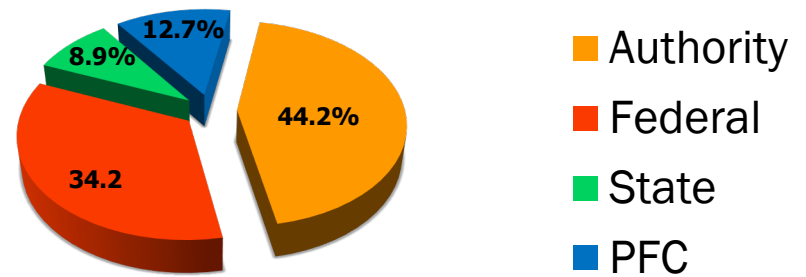
(1) Represents current estimated amounts. Related contracts requiring Board approval will be presented to the Board before implementation.

Capital Funding Sources

FY 2020 (Est)



FY 2021 (Bud)



Authority's Contribution - \$25,108,274

Authority's Contribution - \$24,454,328

Reserve Funds

Operations & Maintenance Reserve

- **Description and Justification**
 - Established to cover fluctuations in cash flow and provide quick access to additional operational cash.
- **Equivalent to 6 months of budgeted FY 2020/2021 operating expenses.**
 - \$6,421,583 for FY 2020/2021

Emergency Repair Reserve

- **Description and Justification**
 - Established to cover emergency repairs and provide ready access to the required cash.
- **\$650,000 for FY 2020/2021**

Estimated Cash Balance

Cash Balance

	<u>Amount</u>	
Estimated Cash & Investment Balance at June 30, 2020		\$ 18,000,000
Plus: Net Operating & Investment Revenues		3,877,467
Less Other Costs:		
Business Development Costs	(300,000)	
Contingency	(100,000)	
Debt Service	<u>(1,687,376)</u>	(2,087,376)
Plus Non-Operating Revenues:		
Passenger Facility Charges	3,000,000	
Customer Facility Charges	<u>2,000,000</u>	5,000,000
Plus Capital Contributions:		
Federal Grants - AIP Entitlements		
Federal Grants - AIP Discretionary Fund	18,883,285	
NC DOT Grants	<u>4,900,000</u>	23,783,285

Cash Balance (cont'd)

Less Capital Costs:

Capital Improvements	(5,925,000)	
Equipment and Small Capital Outlay Fund	0	
Renewal and Replacements	(648,076)	
Carryover Projects From FY2020	<u>(48,664,537)</u>	(55,237,613)

Estimated Cash & Investment Balance at June 30, 2021 **(6,664,237)**

Estimated Restricted Cash at June 30, 2021 **1,000,000**

Reserves:

Operations & Maintenance Reserve (6 Months) **6,421,583**

Emergency Repair Reserve **650,000**

Estimated Unrestricted Undesignated Cash & Investments at June 30, 2021 **\$(14,735,820)***

*Deficit cash balance is a result of projected expenditures for the terminal rehabilitation/expansion and ATC tower design totaling \$25,000,000. At this time, staff has not confirmed funding sources for these projects, but anticipate bond funding, a TIFIA loan, as well as federal and state grant funding. Once sources are determined, the estimated cash balance at June 30, 2021 will be revised to reflect a positive balance.

Supplemental Fees

Proposed FY 2020/2021 Fees

	FY 2019/2020 Current Fees		FY 2020/2021 Proposed Fees	
	Cost	Per	Cost	Per
Maintenance				
Scissor Lift	\$ 100.00	day	\$ 100.00	day
Large ADA Ramp Rental	\$ 100.00	use	\$ 100.00	use
Air Stair Rental	\$ 100.00	use	\$ 100.00	use
Volvo Wheel Loader	\$ 150.00	use	\$ 150.00	use
Fork-lift	\$ 100.00	use	\$ 100.00	use
Pallet Jack	\$ 50.00	use	\$ 50.00	use
Tenant Sweeper	\$ 125.00	hour	\$ 125.00	hour
Service Truck	\$ 50.00	hour	\$ 50.00	hour
Backhoe	\$ 100.00	hour	\$ 100.00	hour
Lighted X	\$ 200.00	day	\$ 200.00	day
Light Tower	\$ 150.00	day	\$ 150.00	day
Paint Stripper	\$ 100.00	hour	\$ 100.00	hour
Large Aircraft Removal Dolly	\$ 200.00	day	\$ 200.00	day
Small Aircraft Removal Dolly	\$ 100.00	day	\$ 100.00	day
Aircraft Jack	\$ 100.00	use	\$ 100.00	use
Cores	\$ 40.00	each	\$ 40.00	each
Keys	\$ 12.00	each	\$ 12.00	each
Large Dump Truck	\$ 200.00	hour	\$ 200.00	hour
Small Broom	\$ 200.00	hour	\$ 200.00	hour
Large Broom	\$ 300.00	hour	\$ 300.00	hour
Pressure Washer	\$ 125.00	hour	\$ 125.00	hour
Maintenance Labor Rate (1)	\$ 45.00	hour	\$ 60.00	hour
Security Escort Rate (1)	\$ 45.00	hour	\$ 60.00	hour

Proposed FY 2020/2021 Fees (cont'd)

	FY 2019/2020 Current Fees		FY 2020/2021 Proposed Fees	
	Cost	Per	Cost	Per
<u>Department of Public Safety</u>				
ARFF Apparatus for 1500 gal. or greater	\$ 250.00	hour	\$ 250.00	hour
ARFF Apparatus for less than 1500 gal.	\$ 150.00	hour	\$ 150.00	hour
Command, Police, and Ops support vehicles	\$ 100.00	hour	\$ 100.00	hour
Aircraft recover dolly	\$ 150.00	day	\$ 150.00	day
Maintenance Labor Rate (1)	\$ 45.00	hour	\$ 45.00	hour
Mutual Aid Agencies collected on their behalf		as incurred		as incurred
Replacement charges for AVL equipment/supplies		as incurred		as incurred
<u>Information Technology (IT) Department</u>				
IT Labor Rate - Non-Network (1)	\$ 60.00	hour	\$ 60.00	hour
IT Labor Rate - Network Related (1)	\$ 80.00	hour	\$ 110.00	hour
Dark Fiber per strand per 0-1000 ft	\$ 20.00	month	\$ 20.00	month
Dark Fiber per strand per 0-2000 ft	\$ 22.00	month	\$ 22.00	month
Dark Fiber per strand per 0-3000 ft	\$ 24.00	month	\$ 24.00	month



Proposed FY 2020/2021 Fees (cont'd)

<u>Information Technology (IT) Department</u>	<u>FY 2019/2020</u>		<u>FY 2020/2021</u>	
	Cost	Per	Cost	Per
Telephone Service – Per Telephone Number	\$ 50.00	month	\$ 50.00	month
Fax Service – Per Fax Machine/Phone Number	\$ 22.13	month	\$ 22.13	month
Cisco IP Phone – Model 7911G	\$ 5.67	month	\$ 5.67	month
Cisco IP Phone – Model 7945G	\$ 11.57	month	\$ 11.57	month
Cisco 1 Port Analog Line Converter-ATA186	\$ 4.86	month	\$ 4.86	month
Cisco 2 Port Analog Line Converter VG202	\$ 22.13	month	\$ 22.13	month
AirIT Shared Use Network Charge – Per Airline	\$ 50.00	month	\$ 50.00	month

Notes:

- (1) One Hour Minimum, Minimum of 3 hours charged after regular business hours.
- (2) Add \$120 for 2 hours of IT Labor for Setup & Configuration. Fees may be reduced when bundled with other services.
- (3) Add additional upgrades at cost.

Proposed FY 2020/2021 Fees (cont'd)

Identification Badge Fees and Charges	FY 2019/2020 Current Fees		FY 2020/2021 Proposed Fees	
	Cost	Per	Cost	Per
Initial Badge Issuance				
SIDA Badge	\$ 70.00		\$ 75.00	
Non-SIDA Badge	\$ 37.00		\$ 40.00	
Renewal of Badge				
SIDA Badge	\$ 70.00		\$ 75.00	
Non-SIDA Badge	\$ 37.00		\$ 40.00	
Lost Badge Replacement				
SIDA Badge (4)	\$ 85.00 / \$ 100.00		\$ 85.00 / \$ 100.00	
Non-SIDA Badge (5)	\$ 60.00 / \$ 75.00		\$ 60.00 / \$ 75.00	
Damaged Badge				
SIDA Badge (6)	\$ 37.00 / \$ 45.00	-	\$ 40.00/\$ 50.00	
Non-SIDA Badge (6)	\$ 37.00 / \$ 45.00	-	\$ 40.00/\$ 50.00	
Security Escort Training	\$ 40.00		\$ 40.00	
Lock-out Service (7)	\$ 40.00		\$ 40.00	

Notes:

- (4) \$85.00 for the first replacement badge, \$100.00 for the second replacement badge
- (5) \$60.00 for the first replacement badge, \$75.00 for the second replacement badge.
- (6) **\$40.00** for a damaged badge, **\$50.00** if badge damaged due to negligence.
- (7) \$40.00 Lock-out Service Charge applies ~~after the first 2 free service calls.~~

Proposed FY 2020/2021 Fees (cont'd)

	FY 2019/2020 Current Fees		FY 2020/2021 Proposed Fees	
	Cost	Per	Cost	Per
Identification Badge Fees and Charges				
Parking				
Daily	\$ 2.00	hour	\$ 2.00	hour
	\$ 9.00	day	\$ 9.00	day
	\$ 54.00	week	\$ 54.00	week
Parking Garage	\$ 2.00	hour	\$ 2.00	hour
	\$ 12.00	day	\$ 12.00	day
	\$ 72.00	week	\$ 72.00	week
Hourly	\$ 1.00	1/2 hour	\$ 1.00	1/2 hour
	\$ 25.00	day	\$ 25.00	day
Employee Parking Rate	\$ 60 / \$ 50	new/renewal	\$ 60 / \$ 50	new/renewal
Commuter Parking Rate	\$ 290 / \$ 275	new/renewal	\$ 290 / \$ 275	new/renewal
Non-Tenant Aviation Commuter	\$ 900.00	annual	\$ 900.00	annual
Fines	up to \$1,000	day	up to \$1,000	day
Ground Transportation				
Charter Bus Company (1-2 buses) (8)			\$ 1000.00	annual
Charter Bus Company (3-4 buses) (8)			\$ 2500.00	annual
Charter Bus Company (5 or more buses) (8)	\$ 4000.00	annual	\$ 4000.00	annual
Airport Ground Transportation Permit (9)	\$ 50.00	annual	\$ 50.00	annual
Airport Ground Transportation Pick-up Fee (9)	\$ 2.50	per trip	\$ 2.50	per trip
Transp. Network Company (TNC) Pick-up Fee	\$ 2.50	per trip	\$ 2.50	per trip
Transp. Network Company (TNC) Drop-off Fee	\$.50	per trip	\$.50	per trip
Off-Airport Rental Car Fee	7.50%	of gross revenue	7.50%	of gross revenue

Notes:

- (8) Companies with a vehicle fleet ~~inclusive of a minimum of 5~~ charter coach vehicles with seating capacity greater than 20 seats.
 (9) All Ground Transportation operators except TNCs and charter bus companies

QUESTIONS?

March 13, 2020

BUDGET MESSAGE

To: Members of the Greater Asheville Regional Airport Authority

From: Lew S. Bleiweis, A.A.E., Executive Director

The attached budget for the fiscal year ending June 30, 2021 has been prepared with special consideration given to the safeguarding of the Greater Asheville Regional Airport Authority's assets and the reliability of the Authority's financial records, while maintaining the flexibility to allow the airport staff the tools to provide outstanding service to our passengers and tenants and the general public.

We are custodians of public funds and public funds should not be convenient to spend. With this in mind, every employee will follow the requirements of the Authority's Policies and Procedures and the approved budget when purchasing goods and services.

The intended goals of the operations set forth in the attached budget are to continue the excellent safety record at the Asheville Regional Airport and to provide the best facilities possible to enhance the growth of the Airport and to thereby benefit the entire community served by the Airport.

The following narrative contains brief explanations and insights related to the preparation of this budget:

ASSUMPTIONS

Based on unprecedented growth in CY19, passenger enplanements are projected to be 866,000 in FY21.

Airline revenue is projected to increase with the budgeted increase in enplanements.

Parking revenue is expected to increase significantly due to the high utilization of the parking facilities.

Budgeted operating expenses are expected to increase 17.4%. A salary adjustment pool of 4.0% is budgeted with the anticipation of 3.5% salary increases. Twelve additional staff positions are also included.

OPERATING REVENUE

Investment Income:

Funds available for investment will decrease to cover construction costs, so total investment earnings are expected to decrease.

Space Rent-Non Airline:

All line items listed are at the lease rates in effect for the new fiscal year.

Space Rent-Airline:

Airline space rentals are at the rates in effect for the new fiscal year.

Concessions:

Revenue from food and beverage sales budgeted to increase due to increase in enplanements and additional food and beverage options. The other line items are based on current agreements and/or historical averages.

Auto Parking:

Public parking is budgeted to increase due to the high utilization of the parking facilities.

Rental Car-Car Rentals:

Rental car concessions budgets are based on amounts in new, recently approved agreement.

Rental Car-Facility Rent:

Budget estimates are based on the new, recently approved rental car agreements. The contracts provide that these facility rents be increased annually by the greater of the CPI or 3.5%. The Common Area Maintenance (CAM) fees are based on those included in the Operations Department budget.

Commercial Ground Transportation:

The revenues from ground transportation fees are budgeted to increase due to the agreements with the transportation network companies. Employee parking and commuter parking are based on staff estimates.

Landing Fees:

Landing fees are estimated based on landed weights projected by the airlines. Landing fees are charged based on 1,000 pounds of airlines gross landed weight.

FBOs:

The FBO fees are based on the current agreements with Signature Flight Support.

Building Leases:

All estimates are backed by current leases in place.

Land Leases:

All estimates are backed by current leases in force.

Other Leases/Fees:

LEO services are based on actual hours and the \$20 hourly rate currently contracted with TSA. Airline security fees are budgeted to increase with the budgeted increase in LEO personnel costs. Telecommunication fees are based on estimated tenant usage of Authority provided phone, data and cable service. Other items are estimates based on historical data.

OPERATING EXPENSES**Personnel Services:**

Payroll costs are based on current salaries for all employees, plus estimated longevity bonuses. A salary adjustment pool of 4.0% is budgeted for FY2020/2021, with the anticipation of 3.5% salary increases. Overtime is estimated by department directors based on historical amounts. Benefits are estimated for each benefit type to better manage benefit costs. Total benefits are averaged at approximately 56% of payroll. Budgeted FTEs for FY2020/2021 increase by 12 positions. However, 5 of these positions are budgeted at 50% of total annual cost for FY2020/2021 as the positions will not be filled until mid-year.

Professional Services:

Professional services are estimated by staff based on known events and historical data.

Contractual Services:

Contractual services includes the cost of the parking management, maintenance agreements, uniform cleaning services, and other contractual services. Budgeted amounts are estimated based on agreements and/or historical data. Increases are primarily due to new service agreements for passenger shuttle service, the new airline gate management system, the network backup system and several planned surveys and inspections.

Travel and Training:

The estimate for employee training and various educational conferences has been prepared by each department director using known facts and historical information. The increase is due, in part, to planned employee training for airfield marking and maintenance.

Communications and Freight:

Telecommunications and postage expense are estimated by staff using known facts and historical information.

Rents and Leases:

The estimate for rents and leases is based on current copier and postage machine lease agreements.

Insurance:

Overall costs of business insurance premiums are expected to increase over current year costs.

Utility Services:

Utility services are estimated based on the latest historical data.

Repairs and Maintenance:

This line item, the timing and amount of which is always difficult to predict, has been estimated by the Director of Operations and other department heads to account for repairs and maintenance anticipated for FY2020/2021. An increase is due to the maintenance agreement for the rental car facility.

Printing and Binding:

This estimate is based on known needs and historical data.

Promotional Activities:

These activities represent media advertising, community sponsorships, and tenant and employee events, and are based on planned activities for FY2020/2021. This year's budget includes \$25,000 for the Runway 5K, with revenue to offset this cost.

Other Current Charges and Obligation:

This estimate includes bank fees, in-house advertising expenses, legal notices and advertising, and Board meeting expenses. It is estimated based on historical data.

Operating Supplies:

This estimate is prepared by each department director based on known events and historical data, and has increased due to the increase in enplanements.

Books, Publications, Subscriptions, Memberships:

This estimate is prepared by each department director using historical data and known events and facts.

EMERGENCY REPAIR

This is an estimate to cover any unplanned, emergency repairs. The amount is based on historical costs.

CONTINGENCY

This is an estimate to cover any unknown expense. The amount is determined by the Executive Director.

CAPITAL BUDGET

The capital budget items were generated by the department directors and include those capital improvement projects in the approved five-year capital improvement plan for FY2020/2021. Explanations and justifications for new capital projects are included on the Capital Budget Request sheets.

Any capital improvement project will be subject to final approval by the Board prior to project initiation, in accordance with the Authority's Policies and Procedures.

DEBT SERVICE

Debt service represents payments required by our bond agreement for the parking garage.

BUSINESS DEVELOPMENT

Business development represents costs to provide incentives for advertising, waiver of fees, etc. to airlines for new air service.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
2020-2021
BUDGET ORDINANCE**

BE IT ORDAINED by the Greater Asheville Regional Airport Authority that, pursuant to Section 159-13 of the General Statutes of North Carolina, the 2020-2021 Budget Ordinance of the Airport Authority is hereby set forth as follows:

Section 1. The following amounts are hereby appropriated for the operation of the Greater Asheville Regional Airport Authority for the fiscal year beginning July 1, 2020 and ending June 30, 2021 in accordance with the following schedules:

EXPENDITURES

Administration Department	\$ 911,513
Planning Department	456,536
Executive Department	1,004,505
Finance Department	507,723
Guest Services Department	256,799
Information Technology Department	1,271,612
Marketing Department	834,728
Operations Department	5,276,056
Properties & Contracts	236,526
Public Safety Department	2,037,168
Emergency Repair Costs	50,000
Carry-over Capital Expenditures from Prior Year	48,664,537
Capital Improvement	5,925,000
Equipment and Small Capital Outlay	-
Renewal and Replacement	648,076
Business Development	300,000
Debt Service	1,687,376
Contingency	100,000
Total Expenditures	<u><u>\$70,168,155</u></u>

Section 2. It is estimated that the following revenues will be available for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

REVENUES

Administration (Interest Income)	\$ 200,000
Terminal	6,971,446
Airfield	1,724,421
General Aviation	1,060,234
Parking Lot	6,500,000
Other	264,532
Passenger Facility Charges	3,000,000
Customer Facility Charges	2,000,000
Federal Grants – AIP Entitlements	0
Federal Grants – AIP Discretionary Funds	18,883,285
NC Department of Transportation Grants	4,900,000
Transfer from GARAA Cash/Investments	24,664,237
Total Revenues	<u><u>\$70,168,155</u></u>

Section 3. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line item expenditures within a budget ordinance line item without limitation and without a report being required. These changes should not result in increased recurring obligations such as salaries.
- b. He may transfer amounts up to \$60,000 from contingency appropriations to other budget ordinance line items within the same fund. He must make an official report on such transfers at the next regular meeting of the board.

Section 4. This Budget Ordinance shall be entered in the minutes of the Greater Asheville Regional Airport Authority and within five (5) days after its adoption copies shall be filed with the Finance Officer, the Budget Officer and the Clerk to the Board of the Greater Asheville Regional Airport Authority as described in G.S. 159-13.

Section 5. This ordinance shall become effective on July 1, 2020.

Adopted this ____ day of April, 2020

Matthew C. Burrell, Chair

Attested by:

Ellen Heywood, Clerk to the Board

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
OPERATING SUMMARY
FY 2020/2021 BUDGET**

	Budget Amounts			Percent Change
	FY2019/2020	FY2020/2021	Difference	
<u>Revenues</u>				
Operating Revenues	\$ 12,734,739	\$ 16,520,633	\$ 3,785,894	29.7%
Investment Income	250,000	200,000	\$ (50,000)	-20.0%
Total Operating & Investment Revenues	12,984,739	16,720,633	3,735,894	28.8%
<u>Expenses</u>				
Operating Expenses	10,872,448	12,843,166	\$ 1,970,718	18.1%
Total Operating Expenses	10,872,448	12,843,166	1,970,718	18.1%
Net Operating & Investment Income	\$ 2,112,291	\$ 3,877,467	\$ 1,765,176	83.6%

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2020-2021

	Historical, Actual Revenue			FY 2019-2020			Proposed Budget Fiscal Year 2020-2021	Difference Est FY19-20 To Budget FY20-21	Difference Bud FY19-20 To Budget FY20-21	% Change Bud FY19-20 To Budget FY20-21
	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019	Fiscal Year 2019-2020 Budget	12/31/19 FYTD Actual Revenue	5 Projection for Full Fiscal Year				
Revenue Sources										
Investment Income										
Interest Income	\$ 90,543	\$ 122,155	\$ 510,562	250,000	\$ 248,108	\$ 451,105	200,000	(251,105)	(50,000)	-20.0%
Total Investment Income	90,543	122,155	510,562	250,000	248,108	451,105	200,000	(251,105)	(50,000)	-20.0%
Terminal Space Rentals - Non-Airline										
FAA Tower Rent	145,154	160,151	148,760	163,013	81,105	\$ 163,013	166,274	3,261	3,261	2.0%
TSA Space	84,474	86,306	88,032	89,793	44,527	\$ 89,793	91,589	1,796	1,796	2.0%
American Tower Corp	-	-	2,400	-	-	1,570	3,140	1,570	3,140	0.0%
Federal Express	60	60	100	60	-	60	60	-	-	0.0%
Total Terminal Space Rentals - Non-Airline	229,688	246,517	239,292	252,866	125,632	254,436	261,062	6,626	8,196	3.2%
Terminal Space Rentals - Airline										
Terminal Rental - Departures	406,931	(15,913)	-	-	-	-	-	-	-	0.0%
Terminal Rental - Enplanements	725,294	(24,955)	-	-	-	-	-	-	-	0.0%
Loading Bridge Fees (includes FGP & PC Air)	-	73,795	82,595	72,715	52,182	\$ 94,877	99,971	5,094	27,256	37.5%
Gate Area (per enplanement)	-	858,986	911,418	889,500	558,787	\$ 1,015,976	952,600	(63,376)	63,100	7.1%
Gate Area (per airline)	-	125,048	132,631	156,196	60,416	\$ 120,832	168,660	47,828	12,464	8.0%
Bag Makeup (per bag)	-	342,630	307,243	346,605	195,321	\$ 355,129	372,517	17,388	25,912	7.5%
Bag Makeup (per airline)	-	48,952	58,605	61,144	23,650	\$ 47,300	66,025	18,725	4,881	8.0%
American (Counter/Office/Queue)	92,074	90,035	101,217	119,575	61,881	\$ 123,762	138,188	14,426	18,613	15.6%
Delta Air Lines (Counter/Office/Queue)	112,764	109,439	120,927	145,373	70,286	\$ 140,572	156,957	16,385	11,584	8.0%
United/SkyWest/Continental (Counter/Office/Queue)	58,201	69,442	73,836	88,762	42,915	\$ 85,831	95,835	10,004	7,073	8.0%
Allegiant (Counter/Office/Queue)	35,711	37,160	79,849	92,439	35,857	\$ 71,714	80,073	8,359	(12,366)	-13.4%
Spirit	-	-	-	-	15,577	\$ 39,957	27,222	(12,735)	27,222	0.0%
Worldwide (Office)	6,133	6,117	7,277	8,971	4,337	\$ 8,674	9,686	1,012	715	8.0%
Common Use (Counter/Queue)	63,409	72,634	-	-	-	-	-	-	-	0.0%
Checkpoint Lane Fees	-	-	57,533	-	-	-	-	-	-	0.0%
Turn Fees-Non-Scheduled Airlines	-	21,725	30,936	-	64,728	\$ 117,687	-	(117,687)	-	0.0%
Airline Waived Fees	-	(22,794)	(28,757)	-	(16,038)	\$ (29,160)	-	29,160	-	0.0%
Non-Signatory Premiums-Term Rentals Depart	41,459	-	-	-	-	-	-	-	-	0.0%
Non-Signatory Premiums-Term Rentals Enplane	63,674	-	-	-	-	-	-	-	-	0.0%
Non-Signatory Premiums-Fixed Rent	26,363	-	-	-	-	-	-	-	-	0.0%
Total Terminal Space Rentals - Airline	1,632,012	1,792,301	1,935,309	1,981,280	1,169,899	2,193,151	2,167,734	(25,417)	186,454	9.4%
Concessions										
Food & Beverage, Gift, Info	189,943	242,615	344,086	240,000	182,510	\$ 331,836	360,000	28,164	120,000	50.0%
Advertising	313,819	327,708	342,920	280,000	154,628	\$ 281,142	290,000	8,858	10,000	3.6%
Brochure Sales	36,425	41,590	30,073	30,000	30,615	\$ 55,664	35,000	(20,664)	5,000	16.7%
Merchandise Sales	-	-	-	6,240	-	-	-	-	(6,240)	100.0%
Guest Services	2,657	2,406	4,149	2,000	2,924	\$ 5,316	3,500	(1,816)	1,500	75.0%
Art in the Airport	339	399	75	-	3,802	\$ 6,913	-	(6,913)	-	0.0%
Optiwash Station	-	466	224	-	867	\$ 1,576	1,000	(576)	1,000	0.0%
FuelRod	-	-	-	-	664	\$ 1,207	1,000	(207)	1,000	0.0%
Immaculate Cleaning	-	-	-	-	118	\$ 215	200	(15)	200	0.0%
Sanitary Machines	66	44	35	80	35	\$ 64	50	(14)	(30)	-37.5%
ATM	713	595	465	700	314	\$ 571	400	(171)	(300)	-42.9%
Total Concessions	543,962	615,823	722,027	559,020	376,477	684,503	691,150	6,647	132,130	23.6%
Auto Parking										
Public Parking	3,452,911	4,352,156	5,900,213	4,500,000	3,583,394	\$ 6,515,262	6,250,000	(265,262)	1,750,000	38.9%
Commuter Parking	8,484	13,367	18,176	8,500	8,612	\$ 15,659	10,000	(5,659)	1,500	17.6%
Total Auto Parking	3,461,395	4,365,523	5,918,389	4,508,500	3,592,006	6,530,921	6,260,000	(270,921)	1,751,500	38.8%
Rental Car										
Rental Car - Car Rentals										
Avis MAG (Avis/Budget FY2020)	244,000	244,000	170,791	341,151	325,570	\$ 341,151	297,762	(43,389)	(43,389)	-12.7%
Dollar/Thrifty	-	-	46,286	50,000	91,558	\$ 50,000	-	(50,000)	(50,000)	100.0%
Hertz MAG	422,500	422,500	268,670	330,108	261,507	\$ 330,108	338,125	8,017	8,017	2.4%

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2020-2021

Revenue Sources	Historical, Actual Revenue			FY 2019-2020			Proposed Budget Fiscal Year 2020-2021	Difference Est FY19-20 To Budget FY20-21	Difference Bud FY19-20 To Budget FY20-21	% Change Bud FY19-20 To Budget FY20-21
	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019	Fiscal Year 2019-2020 Budget	12/31/19 FYTD Actual Revenue	5 Projection for Full Fiscal Year				
Enterprise MAG	271,196	325,196	321,841	392,652	326,372	\$ 392,652	864,113	471,461	471,461	120.1%
Budget MAG	161,100	161,100	118,831	-	-	\$ -	-	-	-	0.0%
National/Alamo MAG	339,743	480,866	488,462	597,372	544,434	\$ 597,372	-	(597,372)	(597,372)	-100.0%
Avis %	-	-	85,125	-	-	200,000	210,000	10,000	210,000	0.0%
Hertz %	-	-	120,052	-	-	100,000	220,000	120,000	220,000	0.0%
Enterprise %	69,921	105,117	238,976	-	-	150,000	570,000	420,000	570,000	0.0%
Budget %	-	-	122,411	-	-	-	-	-	-	0.0%
National/Alamo %	101,815	216,107	402,520	-	-	300,000	-	(300,000)	-	0.0%
Dollar/Thrifty %	-	-	-	-	-	75,000	-	(75,000)	-	0.0%
Off Airport % - Thrifty	27,388	26,328	17,182	-	-	-	-	-	-	0.0%
Off Airport % - Dollar	12,091	8,144	3,246	-	-	-	-	-	-	0.0%
Subtotal Car Rentals	1,649,754	1,989,358	2,404,392	1,711,283	1,549,440	2,536,283	2,500,000	(36,283)	788,717	46.1%
Rental Car - Facility Rent										
Avis (Counter & Office) (Avis/Budget FY2020)	35,924	39,449	29,088	29,202	14,147	\$ 28,294	29,284	990	82	0.3%
Dollar/Thrifty (Counter & Office)	-	-	11,764	31,142	12,573	\$ 30,174	-	(30,174)	(31,142)	-100.0%
Hertz (Counter & Office)	42,007	43,120	33,534	33,665	18,824	\$ 32,618	64,990	32,372	31,325	93.0%
Enterprise (Counter & Office)	32,225	34,294	26,092	26,194	12,690	\$ 25,380	60,125	34,745	33,931	129.5%
Vanguard/National/Alamo (Counter & Office)	41,534	44,201	33,630	33,761	16,356	\$ 32,712	-	(32,712)	(33,761)	-100.0%
Budget (Counter & Office)	38,311	38,856	19,257	-	-	\$ -	-	-	-	0.0%
Avis (Ready/Return) (Avis/Budget FY2020)	7,542	7,918	12,734	17,574	7,524	\$ 15,048	15,575	527	(1,999)	-11.4%
Dollar/Thrifty (Ready/Return)	-	-	1,756	6,130	2,475	\$ 5,940	-	(5,940)	(6,130)	100.0%
Hertz (Ready/Return)	12,110	12,141	19,528	17,165	10,593	\$ 20,196	27,051	6,855	9,886	57.6%
Enterprise (Ready/Return)	10,815	11,893	18,032	20,026	9,306	\$ 18,612	49,183	30,571	29,157	145.6%
Vanguard/National/Alamo (Ready/Return)	15,596	17,364	27,911	30,653	14,454	\$ 28,908	-	(28,908)	(30,653)	-100.0%
Budget (Ready/Return)	7,542	7,918	6,072	-	0	\$ -	-	-	-	0.0%
Avis (Service Facility) (Avis/Budget FY2020)	33,911	35,600	32,070	32,759	15,870	\$ 31,740	44,580	12,840	11,821	36.1%
Dollar/Thrifty (Service Facility)	-	-	7,010	24,467	9,878	\$ 23,707	-	(23,707)	(24,467)	100.0%
Hertz (Service Facility)	58,759	59,924	53,982	55,141	28,689	\$ 53,427	103,009	49,582	47,868	86.8%
Enterprise (Service Facility)	51,321	57,547	50,322	51,402	24,902	\$ 49,805	101,278	51,473	49,876	97.0%
Budget (Service Facility)	28,277	26,590	16,943	-	-	\$ -	-	-	-	0.0%
Vanguard/National/Alamo (Service Facility)	75,795	84,916	74,276	75,870	36,756	\$ 73,511	-	(73,511)	(75,870)	-100.0%
Avis CAM fee (Avis/Dollar FY2020)	11,454	9,344	15,775	12,119	6,059	\$ 12,118	5,528	(6,590)	(6,591)	-54.4%
Dollar/Thrifty	-	-	2,049	9,051	3,771	\$ 9,051	-	(9,051)	(9,051)	100.0%
Hertz CAM fee	16,852	17,762	23,894	20,399	10,954	\$ 20,399	12,772	(7,627)	(7,627)	-37.4%
Enterprise CAM fee	12,197	14,006	22,740	19,016	9,508	\$ 19,016	12,558	(6,458)	(6,458)	-34.0%
Vanguard/National/Alamo CAM fee	19,404	21,151	40,275	28,067	14,033	\$ 28,067	-	(28,067)	(28,067)	-100.0%
Budget CAM fee	7,573	7,180	6,480	-	-	\$ -	-	-	-	0.0%
Common Area Maintenance (Service Facility)	-	-	-	-	-	\$ -	37,500	37,500	37,500	0.0%
Subtotal Facility Rent	559,149	591,174	585,213	573,803	279,361	558,723	563,433	4,710	(10,370)	-1.8%
Total Rental Car	2,208,903	2,580,532	2,989,604	2,285,086	1,828,801	3,095,006	3,063,433	(31,573)	778,347	34.1%
Commercial Ground Transportation										
Employee Parking	42,051	51,719	52,305	30,000	7,200	\$ 13,091	10,000	(3,091)	(20,000)	-66.7%
Ground Transportation Fees	46,475	65,610	238,197	150,000	125,092	\$ 227,439	230,000	2,561	80,000	53.3%
Total Commercial Ground Transportation	88,526	117,329	290,503	180,000	132,292	240,530	240,000	(530)	60,000	33.3%
Landing Fees										
Delta Air Lines	236,179	248,192	270,647	246,623	157,362	\$ 286,113	313,725	27,613	67,102	27.2%
SkyWest / United	106,093	154,332	139,878	126,237	80,071	\$ 145,584	155,410	9,826	29,173	23.1%
Allegiant	4,712	305,757	463,895	371,304	301,888	\$ 548,887	669,358	120,471	298,054	80.3%
American	179,217	220,531	286,956	284,516	172,324	\$ 313,316	391,994	78,678	107,478	37.8%
Spirit	-	-	21,300	-	45,154	\$ 82,098	32,134	(49,964)	32,134	0.0%
Elite	-	-	(89)	2,566	1,549	\$ 2,816	-	(2,816)	(2,566)	-100.0%
Total Scheduled Carriers	-	5,957	-	-	-	\$ -	-	-	-	0.0%
Charter Fees / General	-	166	-	-	-	\$ -	-	-	-	0.0%
Airline Landing Fees Waived	-	(7,574)	(22,976)	-	(11,812)	\$ (21,476)	-	21,476	-	0.0%
Non-Signatory Premium (to Signatory Carrier)	66,363	-	-	-	-	\$ -	-	-	-	0.0%
Total Landing Fees	592,564	927,361	1,159,611	1,031,246	746,536	1,357,338	1,562,621	183,807	531,375	51.5%

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2020-2021

	Historical, Actual Revenue			FY 2019-2020			Proposed Budget Fiscal Year 2020-2021	Difference Est FY19-20 To Budget FY20-21	Difference Bud FY19-20 To Budget FY20-21	% Change Bud FY19-20 To Budget FY20-21
	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019	Fiscal Year 2019-2020 Budget	12/31/19 FYTD Actual Revenue	5 Projection for Full Fiscal Year				
Revenue Sources										
FBOs										
Percentage Fee	11,825	6,166	36,050	12,000	18,444	\$ 33,535	25,000	(8,535)	13,000	108.3%
T-Hangar	84,083	85,548	87,430	88,703	44,351	\$ 89,324	90,566	1,242	1,863	2.1%
Bulk Hangar #1	117,934	119,989	122,629	124,414	62,207	\$ 125,285	127,027	1,742	2,613	2.1%
Bulk Hangar #2	222,349	226,224	231,201	234,567	117,284	\$ 236,209	239,493	3,284	4,926	2.1%
Land Rent	470,956	477,094	486,540	493,620	246,810	\$ 490,090	497,660	7,570	4,040	0.8%
Apron Rent				-	-	\$ 1,163	3,488	2,325	3,488	0.0%
Option Parcel Fee	8,712	2,904		-	-	\$ -	-	-	-	0.0%
Fuel Flowage Fee	74,117	82,239	97,568	90,000	40,719	\$ 74,035	70,000	(4,035)	(20,000)	-22.2%
Subtotal FBOs	989,976	1,000,164	1,061,418	1,043,304	529,815	1,049,640	1,053,234	3,594	9,930	1.0%
Belle Aircraft Maintenance										
Percentage Fee	13,989	14,861	11,271	13,000	3,942	\$ 7,167	7,000	(167)	(6,000)	-46.2%
Total FBOs/SASOs	1,003,965	1,015,025	1,072,688	1,056,304	533,757	1,056,807	1,060,234	3,427	3,930	0.4%
Building Leases										
Rental Houses	22,332	22,250	16,806	20,800	9,169	\$ 21,133	23,928	2,795	3,128	15.0%
Airport Support Bldg	-	27,621	13,403	22,500	21,454	\$ 42,289	-	(42,289)	(22,500)	100.0%
SmarTrac	82,059	19,978		-	-	\$ -	-	-	-	0.0%
Lacy Griffin Building (WNC Aviation)	19,623	-	20,522	20,569	10,438	\$ 20,906	20,937	31	368	1.8%
Allegiant - Apron						\$ 992	3,968	2,976	3,968	0.0%
Allegiant - Hangar/Bldg							105,070	105,070	105,070	0.0%
Allegiant - Hangar Land Area						\$ 94	376	282	376	0.0%
Allegiant - Parking (Landside)						\$ 2,617	10,468	7,851	10,468	0.0%
Cargo Building (Allegiant)			34,180	31,617	16,044	\$ 32,136	-	(32,136)	(31,617)	-100.0%
Cargo Building (US Airways)	30,037	30,662		-	-	\$ -	-	-	-	0.0%
Total Building Leases	154,051	100,511	84,911	95,486	57,105	120,167	164,746	44,579	69,260	72.5%
Land Leases										
Pasture Rent & Misc Land Leases	700	700	600	600	800	\$ 800	600	(200)	-	0.0%
NCSU			100	100	-	\$ -	100	100	100	0.0%
Lamar (Billboard)	3,500	3,500	3,500	3,500	1,750	\$ 3,500	3,500	-	-	0.0%
US Forest Service - Tanker	15,122	11,353	11,662	11,716	6,897	\$ 11,896	11,896	-	180	1.5%
Waddell/Triangle Stop	32,779	32,779	35,784	36,057	18,028	\$ 36,056	36,057	1	-	0.0%
Waddell - Fuel Fee				19,000	8,597	\$ 18,913	20,632	1,719	1,632	8.6%
Golf Center	11,411	11,651	3,942	11,960	9,966	\$ 9,966	-	(9,966)	(11,960)	-100.0%
Total Land Leases	63,512	59,983	55,588	82,833	46,038	81,131	72,785	(8,346)	(10,048)	-12.1%
Other Leases/Fees										
LEO Services (TSA)	115,840	116,800	107,200	116,800	58,560	116,800	116,800	-	-	0.0%
Security Fee (Airlines)	303,859	359,757	427,028	426,960	275,223	\$ 500,406	606,200	105,794	179,240	42.0%
Security Fee (Rental Car)	72,053	74,081	77,965	78,358	39,179	\$ 71,235	114,867	43,632	36,509	46.6%
Security Fee (ID Media)	29,458	37,901	47,670	29,000	30,937	\$ 56,249	45,000	(11,249)	16,000	55.2%
Telecommunication Fees (Voice/Data)	50,930	46,940	55,992	46,000	33,185	\$ 60,336	67,000	6,664	21,000	45.7%
Sale of Assets	58,732	-	61,045	-	-	\$ -	-	-	-	0.0%
Misc	18,509	70,804	(21,602)	2,000	9,447	\$ 17,176	2,000	(15,176)	-	0.0%
Tenant Services/Assessment Fees	9,150	22,134	6,224	3,000	-	-	-	-	(3,000)	-100.0%
Annual Event Fees/Sponsorships (Runway 5K)	-	-	-	-	-	-	25,000	25,000	25,000	0.0%
Non-Signatory Security Fee Premium	26,885	-	-	-	-	-	-	-	-	0.0%
Total Other Leases	685,416	728,417	761,522	702,118	446,531	822,202	976,867	154,665	274,749	39.1%
Total Revenue	\$ 10,754,537	\$ 12,671,477	\$ 15,740,007	\$ 12,984,739	\$ 9,303,182	\$ 16,887,299	\$ 16,720,633	\$ (188,142)	\$ 3,735,894	28.8%
								-1.1%	28.8%	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
EXPENSE BUDGET ANALYSIS FOR FISCAL YEAR 2020-2021**

	Historical, Actual Expenses			FY 2019-2020			Proposed Budget Fiscal Year 2020-2021	Difference Est FY19-20 To Budget FY20-21	Difference Bud FY19-20 To Budget FY20-21	% Change Bud FY19-20 To Budget FY20-21
	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019	Fiscal Year 2019-2020 Budget	FYTD Actual Expenses 12/31/19	Projection for Full Fiscal Year				
Expenses										
PERSONNEL SERVICES										
Regular Salaries	\$ 3,176,717	\$ 3,096,606	\$ 3,226,569	\$ 4,235,025	\$ 1,705,527	\$ 3,731,037	\$ 4,648,615	\$ 917,578	\$ 413,590	9.8%
Overtime	117,826	103,471	122,240	115,900	26,486	115,900	116,650	750	750	0.6%
Salary Adjustment/Bonus Pool	-	-	-	1,124	-	-	220,156	220,156	219,032	19486.8%
Internship	-	-	4,356	3,000	-	3,000	3,000	-	-	-
LEO Special Separation Allowance	(335)	-	-	14,707	-	14,707	14,707	-	-	-
Longevity	49,709	48,885	52,095	51,013	23,695	50,709	61,762	11,053	10,749	21.1%
Unemployment Claims	1,888	-	-	14,000	426	14,000	14,000	-	-	-
Holiday Pay	-	-	13,400	16,678	14,700	14,700	19,282	4,582	2,604	15.6%
Auto Allowance	-	-	30,900	33,600	16,600	33,400	37,800	4,400	4,200	12.5%
Rewards Program	-	-	-	1,000	-	1,000	4,500	3,500	3,500	350.0%
Gym Membership Reimbursements	-	-	626	14,400	1,092	2,500	14,400	(101,500)	-	-
Service Awards	-	-	1,307	1,300	650	1,300	1,625	325	325	25.0%
Retiree Health	22,514	-	-	24,852	14,497	24,852	38,272	13,420	13,420	54.0%
Benefits	1,425,358	1,287,363	1,641,211	2,149,879	788,541	1,712,994	2,644,682	931,688	494,803	23.0%
Total Personnel Services	4,793,677	4,536,325	5,092,705	6,676,478	2,592,214	5,720,099	7,839,451	2,005,952	1,162,973	17.4%
OPERATING EXPENSES										
Professional Services										
Professional Services - General	254,562	95,364	120,748	221,800	69,958	248,701	270,770	22,069	48,970	22.1%
Professional Services - Legal	152,930	118,214	89,518	50,000	32,114	125,623	80,000	(45,623)	30,000	60.0%
Artwork and Creative Production	10,117	41,502	13,259	28,000	3,799	21,000	30,000	9,000	2,000	7.1%
Surveys, Reports & Data	240	-	45,377	34,500	9,437	30,000	28,000	(2,000)	(6,500)	-18.8%
Physicals & Drug Screens	4,537	2,811	4,973	3,000	1,798	3,681	4,150	469	1,150	38.3%
Fit for Duty Physicals	-	-	-	6,800	-	6,800	6,800	-	-	-
Website Maintenance	3,786	-	324	3,500	-	1,000	3,000	2,000	(500)	-14.3%
Auditors	9,900	20,200	15,100	23,650	17,250	23,650	36,950	13,300	13,300	56.2%
Temporary Help	73,006	48,472	-	50,000	-	20,000	30,000	10,000	(20,000)	-40.0%
Total Professional Services	509,078	326,563	289,300	421,250	134,355	480,455	489,670	9,215	68,420	16.2%
Contractual Services										
Computer Technical Support	15,124	14,405	20,959	18,000	-	18,000	-	(18,000)	(18,000)	-100.0%
Landscaping	7,850	9,759	9,420	9,420	4,710	9,420	9,420	-	-	-
Parking Management Contract	417,605	510,370	439,710	567,237	228,824	567,237	697,170	129,933	129,933	22.9%
Parking Management Shuttle	531,868	318,020	-	385,257	5,868	225,000	396,206	171,206	10,949	2.8%
Other Contractual Services	218,156	196,058	271,753	362,889	134,574	343,001	712,981	369,980	350,092	96.5%
Elevator Maintenance Contract	2,837	2,609	7,425	7,000	4,220	8,040	8,500	460	1,500	21.4%
Fire Alarm Systems Contract	11,977	19,337	13,403	14,100	12,116	16,400	14,100	(2,300)	-	-
Total Contractual Services	1,205,417	1,070,558	762,670	1,363,903	390,312	1,187,098	1,838,377	651,279	474,474	34.8%
Travel and Training										
Travel & Per Diem	144,073	160,775	161,370	217,550	47,449	185,143	235,850	50,707	18,300	8.4%
Training & Education	20,068	25,010	32,983	43,300	10,982	34,443	71,220	36,777	27,920	64.5%
Total Travel and Training	164,141	185,785	194,354	260,850	58,430	219,586	307,070	87,484	46,220	17.7%
Communications and Freight										
Postage	4,249	3,702	5,600	4,000	3,000	6,500	6,000	(500)	2,000	50.0%
Express Mail Delivery	1,182	951	2,008	2,000	291	1,332	1,500	168	(500)	-25.0%
Telecommunications	65,875	83,637	74,294	59,590	22,357	60,335	61,080	745	1,490	2.5%
Online Services	-	-	-	-	-	-	-	-	-	-
Total Communications and Freight	71,306	88,290	81,902	65,590	25,648	68,167	68,580	413	2,990	4.6%
Rentals and Leases										
Rentals & Leases	23,559	20,938	13,639	14,100	6,156	14,171	15,260	1,089	1,160	8.2%
Total Rentals and Leases	23,559	20,938	13,639	14,100	6,156	14,171	15,260	1,089	1,160	8.2%
Insurance										
Property & Casualty	48,944	39,909	63,200	51,700	66,546	66,546	76,600	10,054	24,900	48.2%
General Liability	28,352	28,352	28,352	36,750	33,000	33,000	36,000	3,000	(750)	-2.0%
Auto Liability	15,457	16,323	17,021	21,780	20,316	20,487	21,000	513	(780)	-3.6%
Other Insurance & Bonds	36,935	43,135	41,477	42,900	47,389	47,388	56,125	8,737	13,225	30.8%
Worker's Compensation Insurance	67,900	73,524	109,877	137,470	110,826	110,826	141,000	30,174	3,530	2.6%
Total Insurance	197,588	201,243	259,927	290,600	278,077	278,247	330,725	52,478	40,125	13.8%
Utility Services										
Electric Service	289,989	305,524	330,578	405,367	156,574	347,345	403,617	56,272	(1,750)	-0.4%
Gas Service	21,777	35,001	39,089	54,200	6,670	14,750	51,000	36,250	(3,200)	-5.9%

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
EXPENSE BUDGET ANALYSIS FOR FISCAL YEAR 2020-2021**

Expenses	Historical, Actual Expenses			FY 2019-2020			Proposed Budget Fiscal Year 2020-2021	Difference Est FY19-20 To Budget FY20-21	Difference Bud FY19-20 To Budget FY20-21	% Change Bud FY19-20 To Budget FY20-21
	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019	Fiscal Year 2019-2020 Budget	FYTD Actual Expenses 12/31/19	Projection for Full Fiscal Year				
Water/Sewer Service	60,029	71,821	83,167	80,300	13,149	68,722	90,500	21,778	10,200	12.7%
Total Utility Services	371,795	412,346	452,834	539,867	176,394	430,817	545,117	114,300	5,250	1.0%
Repairs and Maintenance										
Other Repairs & Maintenance	25,900	21,735	27,401	22,200	5,208	14,200	23,200	9,000	1,000	4.5%
Terminal, Buildings and Grounds	169,916	195,816	164,609	151,500	64,235	145,000	203,000	58,000	51,500	34.0%
Permits, Licenses and Fees				1,000	100	850	1,000	150	-	-
Vehicles and Heavy Equipment	90,266	39,617	224,239	69,500	43,972	45,027	80,000	34,973	10,500	15.1%
Airport and Airfield Equipment	9,159	6,836	55,954	11,000	5,334	5,488	15,000	9,512	4,000	36.4%
Total Repairs and Maintenance	295,241	264,004	472,203	255,200	118,849	210,565	322,200	111,635	67,000	26.3%
Printing & Binding										
Printing & Binding	9,338	7,651	9,894	19,200	2,784	19,007	16,830	(2,177)	(2,370)	-12.3%
Banners	680	702	-	-	-	-	-	-	-	-
Total Printing & Binding	10,018	8,353	9,894	19,200	2,784	19,007	16,830	(2,177)	(2,370)	-12.3%
Promotional Activities										
Radio	27,996	36,145	67,660	22,000	6,000	22,000	22,000	-	-	-
Billboards	34,050	41,025	12,512	32,500	7,550	32,500	32,500	-	-	-
Print	15,334	11,926	15,909	12,100	6,497	12,100	12,100	-	-	-
TV	50,075	106,929	19,600	75,000	-	-	-	-	(75,000)	-100.0%
Web Advertising	33,237	39,762	59,488	63,750	25,930	135,000	140,950	5,950	77,200	121.1%
Air Service Development	19,797	824	3,409	2,300	5,692	9,017	8,800	(217)	6,500	282.6%
Other Promotional Events/Sponsorships	2,000	3,500	8,360	6,500	1,363	8,500	7,500	(1,000)	1,000	15.4%
Community Events/Exhibits/Sponsorships	39,051	42,781	82,892	56,800	10,258	56,779	92,950	36,171	36,150	63.6%
Employee/Tenant Events	28,297	31,620	31,587	28,350	12,402	27,147	31,725	4,578	3,375	11.9%
Wellness	5,558	5,037	6,445	4,500	2,121	3,391	4,500	1,109	-	-
Total Promotional Activities	255,395	319,549	307,862	303,800	77,813	306,434	353,025	46,591	49,225	16.2%
Other Current Charges and Obligations										
Legal Notices & Advertising	2,110	7,287	5,412	8,000	290	590	13,000	12,410	5,000	62.5%
Credit Card & Bank Fees	104,943	91,141	51,093	60,600	24,538	63,100	55,600	(7,500)	(5,000)	-8.3%
Recruiting Expense							500	500	500	100.0%
Other Current Charges & Obligations	6,812	8,570	2,483	9,000	6,440	9,000	10,000	1,000	1,000	11.1%
In Terminal Advertising	7,555	7,636	1,538	7,500	222	7,500	7,500	-	-	-
Total Other Current Charges and Obligations	121,420	114,634	60,527	85,100	31,491	80,190	86,600	6,410	1,500	1.8%
Operating Supplies										
Office Supplies	6,662	6,687	6,959	8,000	4,361	8,162	7,500	(662)	(500)	-6.3%
Vehicle Fuel	60,062	50,686	26,230	40,000	17,680	33,500	35,000	1,500	(5,000)	-12.5%
Shop Supplies	4,535	3,034	2,480	3,000	624	3,000	3,000	-	-	-
Other Operating Supplies	79,875	71,037	101,105	88,950	35,618	77,225	98,300	21,075	9,350	10.5%
Art Program Supplies	1,050	1,014	731	1,000	1,786	2,946	1,000	(1,946)	-	-
Promotional Supplies	15,497	14,226	18,105	16,200	7,908	16,200	16,500	300	300	1.9%
Holiday Decorations	5,080	4,116	2,031	4,800	1,498	2,500	4,980	2,480	180	3.8%
Chemicals and Safety	5,617	6,562	52,698	76,600	1,916	36,500	76,600	40,100	-	-
Small Tools and Equipment	6,373	20,662	23,765	8,000	3,611	7,000	10,500	3,500	2,500	31.3%
Custodial Supplies	5,136	8,544	33,929	26,500	21,639	32,000	34,800	2,800	8,300	31.3%
Custodial Consumables	47,317	40,608	43,451	51,000	25,492	60,000	63,000	3,000	12,000	23.5%
Operating Furniture, Fixtures, Equipment and Software	82,624	93,362	99,588	93,660	32,680	102,319	98,173	(4,146)	4,513	4.8%
Uniforms	12,168	13,221	23,550	22,400	5,699	20,900	21,400	500	(1,000)	-4.5%
Firefighter Equipment	-	3,093	1,453	24,500	574	9,000	29,000	20,000	4,500	18.4%
Total Operating Supplies	331,996	336,852	436,074	464,610	161,086	411,252	499,753	88,501	35,143	7.6%
Books, Publications, Subscriptions & Memberships										
Books, Publications, Compact Disks, Videos & Subscriptions	4,224	1,930	6,681	7,800	2,531	5,950	13,978	8,028	6,178	79.2%
Dues & Memberships	46,353	44,143	44,067	52,820	49,198	60,070	65,250	5,180	12,430	23.5%
Licenses and Certification Fees	307	120	120	1,280	60	1,120	1,280	160	-	-
Total Books, Publications, Subscriptions & Mem.	50,884	46,193	50,868	61,900	51,788	67,140	80,508	13,368	18,608	30.1%
Emergency Repair	2,499	32,184	24,015	50,000	71,903	50,000	50,000	-	-	-
TOTAL SERVICES & MATERIALS	3,610,337	3,427,492	3,416,066	4,195,970	1,585,085	3,823,129	5,003,715	1,180,586	807,745	19.3%
TOTAL OPERATING EXPENSES, INCLUDING EMERGENCY REPAIR EXPENSE	\$ 8,404,014	\$ 7,963,817	\$ 8,508,771	\$ 10,872,448	\$ 4,177,299	\$ 9,543,228	\$ 12,843,166	\$ 3,186,538	\$ 1,970,718	18.1%
								33.4%	18.1%	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Administrative

BASIC OPERATING BUDGET

FY 2020-2021

Department #	15		

New World Account Numbers	Description	Item Amount	Summary Amount
PERSONNEL SERVICES			
10.15.10.100.500000	Salaries - Admin	141,701	141,701
10.15.10.100.501000	Internships	3,000	3,000
10.15.10.100.502000	Salary Adjustment Pool	220,156	220,156
10.15.10.100.504000	Unemployment Claims	14,000	14,000
10.15.10.100.506000	Holiday Pay	433	433
10.15.10.100.507000	Auto Allowance	3,000	3,000
10.15.10.100.507100	Rewards Program	4,000	4,000
10.15.10.100.507200	Gym Membership Reimbursements	14,400	14,400
10.15.10.100.507300	Service Awards	1,625	1,625
	LEO Special Separation Allowance		-
10.15.10.100.521000	Retiree Health	38,272	38,272
	<u>Benefits:</u>		69,972
10.15.10.100.510000	FICA Taxes	13,385	
10.15.10.100.511000	LGERS retirement	14,518	
10.15.10.100.511200	401k	7,110	
10.15.10.100.520000	Group Insurance	26,599	
10.15.10.100.522000	Dental	1,096	
10.15.10.100.523000	Vision	152	
10.15.10.100.524000	Life Insurance	693	
10.15.10.100.525000	Disability	1,287	
10.15.10.100.530000	Tuition Reimbursement	3,500	
10.15.10.100.531000	Cell Phone Allowance	1,632	
		-	511,308
OPERATING EXPENSES			
10.15.10.100.600000	Professional Services - General		1,750
	Infinisource - COBRA Administration	1,500	
	ACI-NA Annual Compensation Survey	250	
10.15.10.100.604000	Physicals and Drug Screens		4,150
	Physicals & Drug Screens	2,000	
	Medical Tests for Safety Program	1,000	
	DOT Physicals	550	
	Custodial Vaccinations	600	
10.15.10.100.605000	Fit for Duty Physicals		6,800
	Fit for Duty Physicals	6,800	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Administrative
BASIC OPERATING BUDGET
FY 2020-2021

New World Account Numbers	Description	Item Amount	Summary Amount
Department #	15		
10.15.10.100.620000	Travel, Per Diem, Conference Registration		8,600
	HR Conference	4,000	
	Benefit Conference	2,500	
	Applicant Travel	2,100	
10.15.10.100.621000	Training & Education		1,500
	HR Training/HR Laws Update/HR Education	1,500	
10.15.10.100.700000	Postage		6,000
	Postage	6,000	
10.15.10.100.701000	Express Mail Delivery		1,500
	Express mail (includes IT shipments)	1,500	
10.15.10.100.740000	Rentals and Leases		510
	Neopost postage machine rental	510	
10.15.10.100.750000	Property Insurance		76,600
	Property insurance	72,000	
	Equipment Floater	4,600	
10.15.10.100.751000	General Liability		36,000
	General liability insurance	36,000	
10.15.10.100.751500	Auto Liability		21,000
	Auto liability insurance	21,000	
10.15.10.100.752000	Other Insurance and Bonds		56,125
	Public officials insurance	22,000	
	Police professional liability insurance	19,000	
	Crime insurance	725	
	Cyber liability	2,400	
	Commercial line fees	12,000	
10.15.10.100.752500	Worker's Compensation Insurance		141,000
	Workers' compensation insurance	141,000	
10.15.10.100.630000	Printing & Binding		300
	Printing and Binding	300	
10.15.10.100.646000	Community Events/Exhibits/Sponsorships		500
	United Way campaign	500	
10.15.10.100.647000	Employee/Tenant Appreciation		17,125
	Employee birthday coupons (20 @ 75)	1,500	
	Employee flowers (funeral/hospital)	1,000	
	Employee holiday gift cards (75 @75)	5,625	
	Employee events (holiday lunches, picnic, etc.)	8,000	
	Employee Retirement	1,000	
10.15.10.100.648000	Wellness		4,500
	Wellness	2,500	
	Fit bit replacements	2,000	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Administrative
Fiscal Year 2020/2021
Variance Analysis

Acct #	Description	FY2020 Budget				FY2020 Estimated Actual				FY2019 Actual			FY 2018
		FY 2021 Budget	FY 2020 Budget	Increase/Decrease		FY 2020 6 Months	FY 2020 Estimate	Increase/Decrease		FY 2019 Actual	Increase/Decrease		FY 2018 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	141,701	231,671	(89,970)	-38.84%	110,390	220,780	(79,079)	-35.82%	95,801	45,900	47.91%	119,418
501000	Internship	3,000	3,000	0	0.00%	0	3,000	0	0.00%	4,356	(1,356)	-31.13%	0
502000	Salary Adjustment Pool	220,156	1,124	219,032	19486.83%	0	0	220,156	100%	0	220,156	100%	0
503000	Longevity	749	2,903	(2,154)	-74.20%	3,004	3,004	(2,255)	-75.07%	2,663	(1,914)	-71.87%	1,660
504000	Unemployment Claims	14,000	14,000	0	0.00%	426	14,000	0	0.00%	0	14,000	100%	0
506000	Holiday Pay	433	650	(217)	-33.38%	650	650	(217)	-33.38%	433	0	0.00%	0
507000	Auto Allowance	3,000	2,400	600	25.00%	1,000	2,200	800	36.36%	1,600	1,400	87.50%	0
507100	Rewards Program	4,000	1,000	3,000	300.00%	0	1,000	3,000	300.00%	0	4,000	100%	0
507200	Gym Membership Reimbursements	14,400	14,400	0	0.00%	1,092	2,500	11,900	476.00%	626	13,774	2200.32%	0
507300	Service Awards	1,625	1,300	325	25.00%	650	1,300	325	25.00%	1,307	318	24.33%	0
	LEO Special Separation Allowance	0	0	0	100%	0	0	0	100%	0	0	100%	39,195
521000	Retiree Health	38,272	24,852	13,420	54.00%	14,497	24,852	13,420	54.00%	98,597	(60,325)	-61.18%	0
510000	FICA Taxes	13,385	20,125	(6,740)	-33.49%	8,708	17,416	(4,031)	-23.15%	7,825	5,560	71.05%	9,512
511000	LGERS retirement	14,518	18,521	(4,003)	-21.61%	9,892	19,784	(5,266)	-26.62%	7,326	7,192	98.17%	0
511200	401k	7,110	11,476	(4,366)	-38.04%	5,489	10,978	(3,868)	-35.23%	4,968	2,142	43.12%	6,096
520000	Medical & ACA Reinsurance Fees	26,599	48,358	(21,759)	-45.00%	19,146	38,292	(11,693)	-30.54%	19,855	6,744	33.97%	16,732
522000	Dental	1,096	2,712	(1,616)	-59.59%	925	1,850	(754)	-40.76%	1,070	26	2.43%	780
523000	Vision Insurance	152	209	(57)	-27.27%	100	200	(48)	-24.00%	146	6	4.11%	110
524000	Life Insurance	693	1,009	(316)	-31.32%	494	988	(295)	-29.86%	466	227	48.71%	578
525000	Disability	1,287	1,942	(655)	-33.73%	1,455	2,910	(1,623)	-55.77%	966	321	33.23%	740
530000	Tuition Reimbursement	3,500	3,500	0	0.00%	1,645	3,500	0	0.00%	5,000	(1,500)	-30.00%	0
531000	Cell Phone Allowance	1,632	3,264	(1,632)	-50.00%	1,391	2,782	(1,150)	-41.34%	1,098	534	48.63%	0
	Total Benefits	69,972	111,116	(41,144)	-37.03%	46,209	98,700	(28,728)	-29.11%	42,622	27,350	64.17%	34,548
	Total Personal Services	511,308	408,416	102,892	25.19%	180,954	371,986	139,322	37.45%	254,103	258,171	101.60%	194,821
600000	Professional Services - General	1,750	1,500	250	16.67%	150	1,650	100	6.06%	1,430	320	22.38%	920
604000	Physicals and Drug Screens	4,150	3,000	1,150	38.33%	1,798	3,681	469	12.74%	4,973	(823)	-16.55%	2,811
605000	Fit for Duty Physicals	6,800	6,800	0	0.00%	0	6,800	0	0.00%	0	6,800	100%	0
616000	Other Contractual Services	0	0	0	0.00%	0	0	0	0.00%	415	0	0.00%	0
620000	Travel, Per Diem, Conference Registration	8,600	7,600	1,000	13.16%	521	4,521	4,079	90.22%	2,232	6,368	285.30%	6,808
621000	Training & Education	1,500	1,500	0	0.00%	119	1,119	381	34.05%	9,199	(7,699)	-83.69%	1,763
700000	Postage	6,000	4,000	2,000	50.00%	3,000	6,500	(500)	-7.69%	5,600	400	7.14%	3,702
701000	Express Mail Delivery	1,500	2,000	(500)	-25.00%	332	1,332	168	12.61%	2,008	(508)	-25.30%	951
740000	Rentals and Leases	510	400	110	27.50%	216	471	39	8.28%	442	68	15.38%	530
750000	Property and Casualty Insurance	76,600	51,700	24,900	48.16%	66,546	66,546	10,054	15.11%	63,200	13,400	21.20%	39,909
751000	General Liability	36,000	36,750	(750)	-2.04%	33,000	33,000	3,000	9.09%	28,352	7,648	26.98%	28,352
751500	Auto Liability	21,000	21,780	(780)	-3.58%	20,316	20,487	513	2.50%	17,021	3,979	23.38%	16,323
752000	Other Insurance & Bonds	56,125	42,900	13,225	30.83%	47,388	47,388	8,737	18.44%	41,477	14,648	35.32%	43,135
752500	Worker's Compensation Insurance	141,000	137,470	3,530	2.57%	110,826	110,826	30,174	27.23%	109,877	31,123	28.33%	73,524
630000	Printing & Binding	300	300	0	0.00%	107	107	193	180.37%	687	(387)	-56.33%	152
646000	Other Community Events/Exhibits/Sponsorships	500	500	0	0.00%	479	479	21	4.38%	335	165	49.25%	432
647000	Employee/Tenant Appreciation	17,125	16,300	825	5.06%	8,083	14,583	2,542	17.43%	20,857	(3,732)	-17.89%	25,195
648000	Wellness	4,500	4,500	0	0.00%	2,121	3,391	1,109	32.70%	6,445	(1,945)	-30.18%	5,037
650000	Legal Notices & Advertising	3,000	3,000	0	0.00%	290	590	2,410	408.47%	5,412	(2,412)	-44.57%	7,317
654000	Recruiting Expenses	500	0	500	100%	0	0	500	100%	0	500	100%	0
667000	Office Supplies	7,500	8,000	(500)	-6.25%	4,083	8,162	(662)	-8.11%	6,876	624	9.08%	6,687
661500	Operating Supplies	3,000	2,500	500	20.00%	2,053	3,375	(375)	-11.11%	4,124	(1,124)	-27.26%	2,893
665500	Operating Furniture, Fixtures and Equipment	0	4,000	(4,000)	-100.00%	3,693	3,693	(3,693)	-100.00%	9,612	(9,612)	-100.00%	1,211
670000	Dues & Memberships	1,995	2,090	(95)	-4.55%	195	1,755	240	13.68%	1,740	255	14.66%	644
671000	Books & Publications	250	250	0	0.00%	0	100	150	150.00%	0	250	100%	0
620000	Travel, Per Diem, Conference Reg (Safety)	0	6,600	(6,600)	-100.00%	0	6,600	(6,600)	-100.00%	0	0	100%	0
621000	Training & Education (Safety)	0	800	(800)	-100.00%	0	800	(800)	-100.00%	0	0	100%	0
630000	Printing & Binding (Safety)	0	250	(250)	-100.00%	0	250	(250)	-100.00%	0	0	100%	0
661500	Operating Supplies (Safety)	0	1,300	(1,300)	-100.00%	131	1,300	(1,300)	-100.00%	0	0	100%	0
670000	Dues & Memberships (Safety)	0	1,375	(1,375)	-100.00%	901	1,375	(1,375)	-100.00%	0	0	100%	0
	Total Services & Mat'ls.	400,205	369,165	41,365	11.21%	306,348	350,881	59,649	17.00%	342,314	58,306	17.03%	268,296
	Department Total	911,513	777,581	144,257	18.55%	487,302	722,867	198,971	27.53%	596,417	316,477	53.06%	463,117

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Executive

Fiscal Year 2020/2021

Variance Analysis

Acct #	Description	FY 2021 Budget	FY2020 Budget				FY2020 Estimated Actual				FY2019 Actual			FY2018
			FY 2020 Budget	Increase/Decrease		FY 2020 Actual 6 Months	FY 2020 Estimate	Increase/Decrease		FY 2019 Actual	Increase/Decrease		FY 2018 Actual	
				Amount	Percent			Amount	Percent		Amount	Percent		
500000	Salaries	474,295	313,734	160,561	51.18%	172,427	307,400	166,895	54.29%	335,331	138,964	41.44%	258,058	
503000	Longevity	11,232	7,734	3,498	45.23%	1,758	7,734	3,498	45.23%	7,734	3,498	45.23%	6,898	
506000	Holiday Pay	650	433	217	50.12%	420	420	230	54.76%	419	231	55.13%	0	
507000	Auto Allowance	12,600	7,200	5,400	75.00%	3,600	7,200	5,400	75.00%	8,200	4,400	53.66%	0	
507400	Allocated Benefits	1,000	1,000	0	0.00%	0	1,000	0	0.00%	0	1,000	100%	0	
510000	FICA Taxes	38,812	24,943	13,869	55.60%	7,426	14,852	23,960	161.33%	20,225	18,587	91.90%	14,033	
511000	LGERS retirement	49,481	24,981	24,500	98.07%	13,442	26,884	22,597	84.05%	25,585	23,896	93.40%	6,812	
511100	457 Retirement	8,472	8,069	403	4.99%	4,236	8,472	0	0.00%	8,330	142	1.70%	0	
511200	401k	24,232	15,478	8,754	56.56%	7,459	14,918	9,314	62.43%	16,776	7,456	44.44%	12,687	
520000	Medical	55,063	29,615	25,448	85.93%	14,803	29,606	25,457	85.99%	31,091	23,972	77.10%	25,849	
522000	Dental	3,072	1,770	1,302	73.56%	801	1,602	1,470	91.76%	2,749	323	11.75%	1,647	
523000	Vision Insurance	305	138	167	121.01%	69	138	167	121.01%	232	73	31.47%	196	
524000	Life Insurance	1,614	964	650	67.43%	493	986	628	63.69%	1,132	482	42.58%	703	
525000	Disability	3,663	2,181	1,482	67.95%	2,185	4,370	(707)	-16.18%	3,206	457	14.25%	1,733	
531000	Cell Phone Allowance	3,264	1,632	1,632	100.00%	753	1,506	1,758	116.73%	2,207	1,057	47.89%	0	
	Total Benefits	188,978	110,771	78,207	70.60%	51,667	104,334	84,644	81.13%	111,533	77,445	69.44%	63,660	
	Total Personal Services	687,755	439,872	246,251	55.98%	229,872	427,088	258,909	60.62%	463,217	223,481	48.25%	328,616	
600000	Professional Services - General	50,000	106,300	(56,300)	-52.96%	25,036	77,380	(27,380)	-35.38%	69,171	(19,171)	-27.72%	36,424	
601000	Professional Services - Legal	80,000	50,000	30,000	60.00%	83,239	125,623	(45,623)	-36.32%	95,806	(15,806)	-16.50%	118,214	
620000	Travel, Per Diem, Conference Registration	109,900	88,500	21,400	24.18%	21,868	66,672	43,228	64.84%	83,619	26,281	31.43%	70,806	
621000	Training & Education	1,500	500	1,000	200.00%	1,024	1,024	476	46.48%	191	1,309	685.34%	295	
702000	Online Services	1,000	500	500	100.00%	373	500	500	100.00%	441	559	126.76%	615	
630000	Printing & Binding	500	500	0	0.00%	0	500	0	0.00%	149	351	235.57%	0	
645000	Promotional Events/Sponsorships	6,000	5,000	1,000	20.00%	7,000	7,000	(1,000)	-14.29%	10,000	(4,000)	-40.00%	3,500	
647000	Employee/Tenant Appreciation	2,500	2,500	0	0.00%	0	2,500	0	0.00%	2,117	383	18.09%	2,269	
651000	Other Current Charges & Obligations	10,000	9,000	1,000	11.11%	6,440	9,000	1,000	11.11%	2,483	7,517	302.74%	8,541	
661500	Operating Supplies	350	350	0	0.00%	222	350	0	0.00%	224	126	56.25%	146	
662500	Promotional Items	1,500	1,500	0	0.00%	0	1,500	0	0.00%	0	1,500	100%	3,998	
665500	Operating Furniture, Fixtures and Equipment	1,000	1,000	0	0.00%	1,164	1,300	(300)	-23.08%	5,048	(4,048)	-80.19%	0	
670000	Dues & Memberships	50,900	38,550	12,350	32.04%	45,662	46,000	4,900	10.65%	32,519	18,381	56.52%	31,739	
671000	Books & Publications	1,600	500	1,100	220.00%	211	300	1,300	433.33%	1,970	(370)	-18.78%	432	
	Total Services & Mat'ls.	316,750	304,700	12,050	3.95%	192,239	339,649	(22,899)	-6.74%	303,738	13,012	4.28%	276,979	
	Department Total	1,004,505	744,572	258,301	34.69%	422,111	766,737	236,010	30.78%	766,955	236,493	30.84%	605,595	

Comments:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Finance

BASIC OPERATING BUDGET

FY 2020-2021

Department #	40		

New World Account Numbers	Description	Item Amount	Summary Amount
--------------------------------------	--------------------	------------------------	---------------------------

PERSONNEL SERVICES			
10.40.10.100.500000	Salaries	252,097	252,097
10.40.10.100.503000	Longevity	3,397	3,397
10.40.10.100.506000	Holiday Pay	650	650
10.40.10.100.507000	Auto Allowance	3,000	3,000
	<u>Benefits:</u>		123,379
10.40.10.100.510000	FICA Taxes	19,779	
10.40.10.100.511000	LGERS Retirement	25,958	
10.40.10.100.511200	401k	12,712	
10.40.10.100.520000	Medical	56,977	
10.40.10.100.522000	Dental	2,711	
10.40.10.100.523000	Vision	228	
10.40.10.100.524000	Life Insurance	1,138	
10.40.10.100.525000	Disability	2,244	
10.40.10.100.531000	Cell Phone Allowance	1,632	
			382,523

OPERATING EXPENSES			
10.40.10.100.600000	Professional Services - General		20,400
	Tyler Tech, GCR, Landrum Brown	8,000	
	Actuary Report-Retiree Health / LEO SSA	12,400	
10.40.10.100.607000	Auditing Services		36,950
	Annual Financial Audit	24,000	
	Audit - Major Programs	2,950	
	Parking Audit	10,000	
10.40.10.100.620000	Travel, Per Diem, Conference Registration		8,500
	Financial System Workshop/Conference	3,000	
	AAAE Conference - Savannah, GA - Sept 2020	2,500	
	ACI Conference	3,000	
10.40.10.100.621000	Training & Education		1,000
	CPE	1,000	
10.40.10.100.653000	Credit Card Fees & Bank Charges		55,600
	Credit Card Fees	1,500	
	Trustee Fees	4,100	
	Bank Charges & Trustee fees	50,000	
10.40.10.100.661500	Operating Supplies		1,000
	Check stock, Envelopes, W-2 forms, etc	1,000	
10.40.10.100.665500	Operating Furniture, Fixtures, Equipment and Software		500

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

FINANCE

Fiscal Year 2020/2021

Variance Analysis

Acct #	Description	FY 2021 Budget	FY2020 Budget		FY2020 Estimated Actual				FY2019 Actual			FY 2018	
			FY 2020 Budget	Increase/Decrease Amount	Increase/Decrease Percent	FY 2020 Actual 6 Months	FY 2020 Estimate	Increase/Decrease Amount	Increase/Decrease Percent	FY 2019 Actual	Increase/Decrease Amount	Increase/Decrease Percent	FY 2018 Actual
500000	Salaries	252,097	255,160	(3,063)	-1.20%	118,955	237,910	14,187	5.96%	224,942	27,155	12.07%	214,968
503000	Longevity	3,397	3,133	264	8.43%	2,380	2,380	1,017	42.73%	1,112	2,285	205.49%	1,075
506000	Holiday Pay	650	650	0	0.00%	650	650	0	0.00%	650	0	0.00%	0
507000	Auto Allowance	3,000	2,400	600	25.00%	1,200	2,400	600	25.00%	2,400	600	25.00%	0
510000	FICA Taxes	19,779	18,310	1,469	8.02%	9,073	18,146	1,633	9.00%	17,001	2,778	16.34%	15,770
511000	LGERS retirement	25,958	18,979	6,979	36.77%	10,932	21,864	4,094	18.72%	17,422	8,536	49.00%	0
511200	401k	12,712	11,759	953	8.10%	6,067	12,134	578	4.76%	11,126	1,586	14.25%	10,561
520000	Medical	56,977	46,700	10,277	22.01%	24,795	49,590	7,387	14.90%	40,677	16,300	40.07%	40,049
522000	Dental	2,711	2,712	(1)	-0.04%	1,183	2,366	345	14.58%	2,793	(82)	-2.94%	2,353
523000	Vision Insurance	228	208	20	9.62%	98	196	32	16.33%	225	3	1.33%	218
524000	Life Insurance	1,138	1,082	56	5.18%	483	966	172	17.81%	794	344	43.32%	731
525000	Disability	2,244	2,067	177	8.56%	1,619	3,238	(994)	-30.70%	1,896	348	18.35%	1,488
531000	Cell Phone Allowance	1,632	1,632	0	0.00%	816	1,632	0	0.00%	1,632	0	0.00%	0
	Total Benefits	123,379	103,449	19,930	19.27%	55,066	110,132	13,247	12.03%	93,566	29,813	31.86%	71,170
	Total Personal Services	382,523	364,792	17,731	4.86%	178,251	353,472	29,051	8.22%	322,670	59,853	20.84%	287,213
600000	Professional Services - General	20,400	10,400	10,000	96.15%	581	10,400	10,000	96.15%	(416)	20,816	-5003.85%	1,674
607000	Auditors	36,950	23,650	13,300	56.24%	17,250	23,650	13,300	56.24%	15,100	21,850	144.70%	20,200
620000	Travel, Per Diem, Conference Registration	8,500	5,500	3,000	54.55%	(1,226)	5,500	3,000	54.55%	2,209	6,291	284.79%	2,500
621000	Training & Education	1,000	1,000	0	0.00%	514	1,000	0	0.00%	882	118	13.38%	543
653000	Bank Charges & Credit Card Fees	55,600	60,600	(5,000)	-8.25%	21,120	60,600	(5,000)	-8.25%	51,093	4,507	8.82%	91,141
661500	Operating Supplies	1,000	1,000	0	0.00%	0	1,000	0	0.00%	463	537	115.98%	617
665500	Operating Furniture, Fixtures and Equipment	500	500	0	0.00%	0	500	0	0.00%	472	28	5.93%	504
670000	Dues & Memberships	830	830	0	0.00%	0	830	0	0.00%	758	72	9.50%	745
671000	Books & Publications	300	300	0	0.00%	0	300	0	0.00%	0	300	100%	0
672000	Licenses & Certifications	120	120	0	0.00%	0	120	0	0.00%	120	0	0.00%	120
	Total Services & Mat'ls.	125,200	103,900	21,300	20.50%	38,239	103,900	21,300	20.50%	70,681	54,519	46.19%	118,044
	Department Total	507,723	468,692	39,031	8.33%	216,490	457,372	50,351	11.01%	393,351	114,372	28.22%	405,257

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
GUEST SERVICES
Fiscal Year 2020/2021
Variance Analysis

Acct #	Description	FY2020 Budget				FY2020 Estimated Actual				FY2019 Actual			FY 2018
		FY 2021 Budget	FY 2020 Budget	Increase/Decrease		FY 2020 Actual 6 Months	FY 2020 Estimate	Increase/Decrease		FY 2019 Actual	Increase/Decrease		FY 2018 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	165,395	165,652	(257)	-0.16%	79,488	158,976	6,419	4.04%	143,359	22,036	15.37%	128,365
500016	Longevity	2,349	1,685	664	39.41%	1,770	1,770	579	32.71%	1,685	664	39.41%	1,222
500020	Overtime	2,400	2,400	0	0.00%	1,899	2,400	0	0.00%	2,817	(417)	-14.80%	2,173
500023	Holiday Pay	1,516	1,516	0	0.00%	1,516	1,516	0	0.00%	1,516	0	0.00%	0
507000	Auto Allowance	3,000	3,000	0	0.00%	1,500	3,000	0	0.00%	2,500	500	20.00%	0
500050	FICA Taxes	13,361	12,762	599	4.69%	6,490	12,980	381	2.94%	11,429	1,932	16.90%	9,813
500070	LGERS retirement	10,732	8,078	2,654	32.85%	5,019	10,038	694	6.91%	7,363	3,369	45.76%	0
500080	401k	5,256	5,005	251	5.01%	2,785	5,570	(314)	-5.64%	4,700	556	11.83%	4,411
500160	Medical	25,594	24,376	1,218	5.00%	12,091	24,182	1,412	5.84%	20,089	5,505	27.40%	20,828
500260	Dental	783	783	0	0.00%	498	996	(213)	-21.39%	861	(78)	-9.06%	1,149
500265	Vision Insurance	152	139	13	9.35%	69	138	14	10.14%	153	(1)	-0.65%	141
500360	Life Insurance	521	512	9	1.76%	233	466	55	11.80%	384	137	35.68%	363
500460	Disability	825	787	38	4.83%	715	1,430	(605)	-42.31%	840	(15)	-1.79%	594
500500	Cell Phone Allowance	975	975	0	0.00%	488	976	(1)	-0.10%	975	0	0.00%	0
	Total Benefits	58,199	53,417	4,782	8.95%	28,388	56,776	1,423	2.51%	46,794	11,405	24.37%	37,299
	Total Personal Services	232,859	227,670	5,189	2.28%	114,561	224,438	8,422	3.75%	198,671	34,188	17.21%	169,059
641000	Temporary Help	0	0	0	100%	0	0	0	100%	0	0	100%	12,110
650000	Travel, Per Diem, Conference Registration	2,250	2,250	0	0.00%	0	2,250	0	0.00%	2,202	48	2.18%	2,224
651000	Training & Education	1,000	1,000	0	0.00%	0	1,000	0	0.00%	198	802	405.05%	153
730000	Printing & Binding	1,530	650	880	135.38%	0	650	880	135.38%	922	608	65.94%	1,021
740115	Employee/Tenant Appreciation	7,000	5,700	1,300	22.81%	853	5,700	1,300	22.81%	4,602	2,398	52.11%	805
750200	In Terminal Advertising	7,500	7,500	0	0.00%	678	7,500	0	0.00%	1,994	5,506	276.13%	7,636
771000	Operating Furniture, Fixtures and Equipment	350	350	0	0.00%	0	350	0	0.00%	1,416	(1,066)	-75.28%	96
771500	Uniforms	4,000	4,000	0	0.00%	26	4,000	0	0.00%	4,358	(358)	-8.21%	1,690
780100	Dues & Memberships	310	310	0	0.00%	115	310	0	0.00%	310	0	0.00%	35
	Total Services & Mat'ls.	23,940	21,760	2,180	10.02%	1,672	21,760	2,180	10.02%	16,002	7,938	49.61%	25,770
	Department Total	256,799	249,430	7,369	2.95%	116,233	246,198	10,602	4.31%	214,673	42,126	19.62%	194,829

Comments

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Information Technology
BASIC OPERATING BUDGET
FY 2020-2021

Department #	60		

New World Account Numbers	Description	Item Amount	Summary Amount
PERSONNEL SERVICES			
10.60.10.100.500000	Salaries	392,329	392,329
10.60.10.100.503000	Longevity	4,850	4,850
10.60.10.100.506000	Holiday Pay	1,300	1,300
10.60.10.100.507000	Auto Allowance	3,000	3,000
	Benefits:		192,730
10.60.10.100.510000	FICA Taxes	30,669	
10.60.10.100.511000	LGERS retirement	40,507	
10.60.10.100.511200	401k	19,837	
10.60.10.100.520000	Medical	84,698	
10.60.10.100.522000	Dental	4,977	
10.60.10.100.523000	Vision	450	
10.60.10.100.524000	Life Insurance	1,948	
10.60.10.100.525000	Disability	3,455	
10.60.10.100.531000	Cell Phone Allowance	6,189	
			594,209
OPERATING EXPENSES			
10.60.10.100.600000	Professional Services - General		17,200
	Professional Services - Network Support	17,200	
10.60.10.100.606000	Website Maintenance		3,000
	Website Hosting and Support	3,000	
10.60.10.100.610000	Computer Technical Support		-
		-	
10.60.10.100.616000	Other Contractual Services		232,417
	APC - Battery Backup Maintenance Agreement	2,500	
	Barracuda - Network Backup Appliance Maintenance Agreement	74,500	
	Network Solutions - Domain Name / SSL Renewals	2,500	
	Internet Fax Service (3 lines)	330	
	VMWare - Annual Support Agreement (Production and DR)	14,000	
	Cisco - SmartNet Agreement (Network/Firewall/Telephone Equipment)	18,000	
	Adobe Creative Cloud (4 Subscriptions)	3,600	
	Adobe Acrobat Standard (Qty: 25)	4,700	
	GCR-Airport IQ	31,542	
	Image Solutions - Managed Print Service	3,400	
	KnowBefore - End User Security Training	2,100	
	AutoCad - Development and IT	1,600	
	Spatco - GasBoy Service Agreement	700	
	Solarwinds - Syslog / CatTools	600	
	Network Monitoring / Management Software	3,750	
	Remote Access Software - ScreenConnect - GARAA Network	300	
	Remote Access Software - LogMeIn - PCI Network	750	
	Smartsheets - SLA Management Software	600	
	Kimball - Call Recording Software Support Agreement	1,100	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
Information Technology
Fiscal Year 2020/2021
Variance Analysis

Acct #	Description	FY 2021 Budget	FY2020 Budget				FY2020 Estimated Actual				FY2019 Actual			FY 2018
			FY 2020 Budget	Increase/Decrease		FY 2020 Actual 6 Months	FY 2020 Estimate	Increase/Decrease		FY 2019 Actual	Increase/Decrease		FY 2018 Actual	
				Amount	Percent			Amount	Percent		Amount	Percent		
500000	Salaries	392,329	344,930	47,399	13.74%	154,427	317,143	75,186	23.71%	269,122	123,207	45.78%	236,247	
503000	Longevity	4,850	2,599	2,251	86.61%	1,509	2,599	2,251	86.61%	1,458	3,392	232.65%	2,707	
506000	Holiday Pay	1,300	1,083	217	20.04%	1,083	1,083	217	20.04%	866	434	50.12%	0	
507000	Auto Allowance	3,000	2,400	600	25.00%	1,200	2,400	600	25.00%	2,400	600	25.00%	0	
510000	FICA Taxes	30,669	25,583	5,086	19.88%	11,706	23,412	7,257	31.00%	20,003	10,666	53.32%	18,509	
511000	LGERS retirement	40,507	26,644	13,863	52.03%	13,980	27,960	12,547	44.87%	20,889	19,618	93.92%	0	
511200	401k	19,837	16,508	3,329	20.17%	7,753	15,506	4,331	27.93%	13,229	6,608	49.95%	12,231	
520000	Medical	84,698	84,972	(274)	-0.32%	27,106	58,469	26,229	44.86%	44,687	40,011	89.54%	36,070	
522000	Dental	4,977	4,586	391	8.53%	1,588	3,176	1,801	56.71%	3,486	1,491	42.77%	2,030	
523000	Vision Insurance	450	346	104	30.06%	157	314	136	43.31%	303	147	48.51%	238	
524000	Life Insurance	1,948	1,564	384	24.55%	700	1,400	548	39.14%	1,133	815	71.93%	1,029	
525000	Disability	3,455	2,769	686	24.77%	2,440	4,880	(1,425)	-29.20%	2,642	813	30.77%	1,739	
531000	Cell Phone Allowance	6,189	6,189	0	0.00%	2,801	5,602	587	10.48%	4,908	1,281	26.10%	0	
	Total Benefits	192,730	169,161	23,569	13.93%	68,231	140,719	52,011	36.96%	113,680	79,050	69.54%	71,846	
	Total Personal Services	594,209	520,173	74,036	14.23%	226,450	463,944	129,678	27.95%	385,126	207,802	53.96%	310,800	
600000	Professional Services - General	17,200	15,000	2,200	14.67%	4,375	15,000	2,200	14.67%	15,556	1,644	10.57%	9,118	
606000	Website Maintenance	3,000	3,500	(500)	-14.29%	0	1,000	2,000	200.00%	324	2,676	825.93%	0	
610000	Computer Tech. Support	0	18,000	(18,000)	-100.00%	1,320	18,000	(18,000)	-100.00%	20,959	(20,959)	-100.00%	14,405	
616000	Other Contractual Services	403,576	212,232	191,344	90.16%	121,881	187,047	216,529	115.76%	64,966	338,610	521.21%	118,912	
620000	Travel, Per Diem, Conference Registration	11,500	9,800	1,700	17.35%	1,522	5,000	6,500	130.00%	3,986	7,514	188.51%	7,502	
621000	Training & Education	10,000	4,500	5,500	122.22%	515	2,500	7,500	300.00%	3,190	6,810	213.48%	2,754	
702000	Telecommunications	58,000	56,450	1,550	2.75%	24,024	56,450	1,550	2.75%	74,587	(16,587)	-22.24%	80,421	
740000	Rentals and Leases	14,750	13,700	1,050	7.66%	7,173	13,700	1,050	7.66%	13,197	1,553	11.77%	12,409	
760000	General Repairs and Maintenance	20,000	19,000	38,200	201.05%	5,516	12,000	45,200	376.67%	24,266	32,934	135.72%	19,510	
661500	Operating Supplies	57,200	51,800	29,425	56.81%	18,768	41,800	39,425	94.32%	26,887	54,338	202.10%	41,807	
665500	Operating Furniture, Fixtures and Equipment	81,225	76,250	4,975	6.52%	41,488	76,250	4,975	6.52%	63,998	17,227	26.92%	85,931	
670000	Dues & Memberships	450	425	25	5.88%	160	425	25	5.88%	240	210	87.50%	300	
671000	Books & Publications	500	3,000	(2,500)	-83.33%	48	1,000	(500)	-50.00%	1,413	(913)	-64.61%	410	
	Total Services & Mat'ls.	677,401	483,657	254,969	52.72%	226,790	430,172	308,454	71.70%	313,569	425,057	135.55%	393,479	
	Department Total	1,271,610	1,003,830	329,005	32.77%	453,240	894,116	438,132	49.00%	698,695	632,859	90.58%	704,279	

Comments:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Information Technology

CAPITAL BUDGET / PERSONNEL REQUEST

FY 2020-2021

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input type="checkbox"/>	Renewal and Replacement	Department Number	60
<input checked="" type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
-------------	--------

Systems Technician	\$84,976
--------------------	----------

The Airport has experienced significant growth in recent years. As a result, there is a need for additional staffing within the Information Technology Department to keep up with current workloads and future initiatives. The primary responsibilities of this new position would include support of the Airports LAN and DataCenter Equipment as well as Tier 2 Application Support. The recommended total salary cost for this position is \$84,976 / Pay Grade 5.

Salary	\$49,500
Benefits	\$35,476

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
Marketing & Public Relations
Fiscal Year 2020/2021
Variance Analysis

Acct #	Description	FY2020 Budget				FY2020 Estimated Actual				FY2019 Actual			FY 2018
		FY 2021 Budget	FY 2020 Budget	Increase/Decrease		FY 2020 Actual 6 Months	FY 2020 Estimate	Increase/Decrease		FY 2019 Actual	Increase/Decrease		FY 2018 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	212,622	215,757	(3,135)	-1.45%	102,196	204,392	8,230	4.03%	191,651	20,971	10.94%	149,672
503000	Longevity	4,546	3,093	1,453	46.98%	3,356	3,356	1,190	35.46%	2,164	2,382	110.07%	2,080
505000	Overtime	750	0	750	100%	0	0	750	100%	265	485	183.02%	0
506000	Holiday Pay	650	650	0	0.00%	650	650	0	0.00%	650	0	0.00%	0
507000	Auto Allowance	4,200	3,600	600	16.67%	1,800	3,600	600	16.67%	3,600	600	16.67%	0
510000	FICA Taxes	16,938	15,715	1,223	7.78%	8,133	16,266	672	4.13%	14,836	2,102	14.17%	11,466
511000	LGERS retirement	22,150	16,202	5,948	36.71%	9,510	19,020	3,130	16.46%	14,870	7,280	48.96%	0
511200	401k	10,847	10,038	809	8.06%	5,278	10,556	291	2.76%	9,542	1,305	13.68%	7,439
520000	Medical	33,727	32,121	1,606	5.00%	15,310	30,620	3,107	10.15%	24,930	8,797	35.29%	20,079
522000	Dental	2,085	2,085	0	0.00%	947	1,894	191	10.08%	2,296	(211)	-9.19%	1,467
523000	Vision Insurance	228	208	20	9.62%	103	206	22	10.68%	306	(78)	-25.49%	138
524000	Life Insurance	1,023	980	43	4.39%	444	888	135	15.20%	850	173	20.35%	504
525000	Disability	1,914	1,774	140	7.89%	1,610	3,220	(1,306)	-40.56%	2,104	(190)	-9.03%	1,051
531000	Cell Phone Allowance	2,607	2,607	0	0.00%	1,140	2,280	327	14.34%	2,477	130	5.25%	0
	Total Benefits	91,519	81,730	9,789	11.98%	42,475	84,950	6,569	7.73%	72,211	19,308	26.74%	42,144
	Total Personal Services	314,287	304,830	9,457	3.10%	150,477	296,948	17,012	5.73%	270,541	43,616	16.12%	193,896
600000	Professional Services - General	66,420	53,600	12,820	23.92%	69,900	69,900	(3,480)	-4.98%	37,500	28,920	77.12%	37,248
602000	Artwork and Creative Production	30,000	28,000	2,000	7.14%	17,768	21,000	9,000	42.86%	16,059	13,941	86.81%	41,502
603000	Surveys, Reports & Data	28,000	34,500	(6,500)	-18.84%	17,241	30,000	(2,000)	-6.67%	53,181	(25,181)	-47.35%	0
620000	Travel, Per Diem, Conference Registration	30,600	30,000	600	2.00%	12,275	30,600	0	0.00%	21,464	9,136	42.56%	20,638
621000	Training & Education	1,500	0	1,500	100%	0	0	1,500	100%	337	1,163	345.10%	297
702000	Telecommunications	640	640	0	0.00%	437	640	0	0.00%	586	54	9.22%	0
760000	General Repairs and Maintenance	1,200	1,200	0	0.00%	125	1,200	0	0.00%	1,556	(356)	-22.88%	1,141
630000	Printing & Binding	7,000	5,000	2,000	40.00%	483	6,000	1,000	16.67%	7,313	(313)	-4.28%	4,082
631000	Banners	0	0	0	100%	0	0	0	100%	0	0	100%	702
640000	Radio	22,000	22,000	0	0.00%	6,000	22,000	0	0.00%	67,660	(45,660)	-67.48%	34,925
641000	Billboards	32,500	32,500	0	0.00%	32,035	32,500	0	0.00%	12,512	19,988	159.75%	41,025
642000	Print	12,100	12,100	0	0.00%	7,994	12,100	0	0.00%	15,909	(3,809)	-23.94%	11,926
643000	TV	0	75,000	(75,000)	-100.00%	0	0	0	100%	19,600	(19,600)	-100.00%	106,929
644000	Web Advertising	140,950	63,750	77,200	121.10%	114,511	135,000	5,950	4.41%	66,088	74,862	113.28%	39,762
649000	Air Service Development	8,800	2,300	6,500	282.61%	9,017	9,017	(217)	-2.41%	3,409	5,391	158.14%	824
645000	Promotional Events/Sponsorships	1,500	1,500	0	0.00%	1,363	1,500	0	0.00%	860	640	74.42%	0
646000	Other Community Events/Exhibits/Sponsorships	92,450	56,300	36,150	64.21%	9,780	56,300	36,150	64.21%	82,557	9,893	11.98%	42,349
647000	Employee/Tenant Appreciation	4,500	3,250	1,250	38.46%	3,764	3,764	736	19.55%	4,368	132	3.02%	2,770
662000	Art Program	1,000	1,000	0	0.00%	2,946	2,946	(1,946)	-66.06%	731	269	36.80%	1,014
662500	Promotional Items	15,000	14,700	300	2.04%	7,908	14,700	300	2.04%	18,105	(3,105)	-17.15%	10,228
663000	Holiday Decorations	4,980	4,800	180	3.75%	1,498	2,500	2,480	99.20%	2,031	2,949	145.20%	4,116
665500	Operating Furniture, Fixtures and Equipment	5,848	2,560	3,288	128.44%	792	2,560	3,288	128.44%	8,004	(2,156)	-26.94%	128
670000	Dues & Memberships	4,125	3,715	410	11.04%	889	3,800	325	8.55%	4,564	(439)	-9.62%	5,350
671000	Books & Publications	9,328	1,750	7,578	433.03%	1,257	3,000	6,328	210.93%	3,057	6,271	205.14%	645
	Total Services & Mat'ls.	520,441	450,165	70,276	15.61%	317,983	461,027	59,414	12.89%	447,451	72,990	16.31%	407,601
	Department Total	834,728	754,995	79,733	10.56%	468,460	757,975	76,426	10.08%	717,992	116,606	16.24%	601,497

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Operations

BASIC OPERATING BUDGET

FY 2020-2021

Department #	80		
New World	Description	Item	Summary
Account Numbers		Amount	Amount
PERSONNEL SERVICES			
10.80.15.100.500000	Salaries	1,582,640	1,582,640
10.80.15.100.503000	Longevity	17,743	17,743
10.80.15.100.505000	Overtime	45,000	45,000
10.80.15.100.506000	Holiday Pay	8,451	8,451
10.80.15.100.507000	Auto Allowance	3,000	3,000
	<u>Benefits:</u>		1,009,431
10.80.15.100.510000	FICA Taxes	126,622	
10.80.15.100.511000	LGERS retirement	167,704	
10.80.15.100.511200	401k	82,128	
10.80.15.100.520000	Medical	568,862	
10.80.15.100.522000	Dental	30,462	
10.80.15.100.523000	Vision	2,725	
10.80.15.100.524000	Life Insurance	9,584	
10.80.15.100.525000	Disability	17,267	
10.80.15.100.531000	Cell Phone Allowance	4,077	
			2,666,265
OPERATING EXPENSES			
10.80.15.100.608000	Temporary Help		30,000
	Temporary Help	30,000	
10.80.60.100.611000	Landscaping		9,420
	RAC Contract	9,420	
10.80.80.100.612000	Parking Management Contract		697,170
	Payroll, Benefits & Operating Expenses	625,921	
	Management Fee	71,249	
10.80.80.100.613000	Parking Management - Shuttle Service		396,206
	Shuttle Services	396,206	
10.80.15.100.616000	Other Contractual Services		198,293
	Automatic Door Contract	7,000	
	Uniform Cleaning & Mats (Maintenance & Janitori	19,000	
	Load Bank Generator Test	4,000	
	Fire Sprinkler Inspections/Backflow/Halation	6,500	
	Halon Fire Suppression Inspection	1,300	
	Waste Removal & Recycling	15,525	
	Pest Control	1,750	
	Window Washing	11,400	
	Lobby Plants	4,500	
	Loading Bridge Maintenance Contract	4,100	
	Wildlife Program	12,000	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

BASIC OPERATING BUDGET

FY 2020-2021

Department #	80		
New World Account Numbers	Description	Item Amount	Summary Amount
	MSE Wall Monitoring	10,000	
	Wildlife Hazards Assessment Mgmt Plan Update	45,746	
	Garage Inspection	7,500	
	RAC Waste Removal and Recycling	3,400	
	RAC Pest Control	533	
	Rental Car Custodial	44,039	
10.80.20.100.616000	Other Contractual Services		100,000
	Runway Rubber Removal	100,000	
10.80.15.100.614000	Elevator Maintenance Contract		8,500
	Elevator Maintenance Contract	8,500	
10.80.15.100.615000	Fire Alarm Systems Contract		14,100
	Fire Alarm Systems-Infinity & Monitoring fees	1,000	
	Fire Alarm Systems-Siemens	13,100	
10.80.15.100.620000	Travel, Per Diem, Conference Registration		17,400
	SEC Annual Conference	2,500	
	NCAA Conference (2)	1,600	
	FAA Conference (2)	1,600	
	AAAE Conference	3,200	
	ARFF Vehicle Maintenance (Rosenbauer)	2,500	
	Annual Snow Symposium (2)	4,000	
	ASOCS 139 APP Conference	1,500	
	Business Meeting Expense	500	
10.80.15.100.621000	Training & Education		31,900
	Professional Development	500	
	AAAE	500	
	ASOS (2)	3,000	
	ACE (2)	6,000	
	Airfield Marking and Maintenance	20,000	
	AGTA Annual Conference	1,900	
	Electricity - All Locations		403,617
10.80.80.100.712500	Electricity Parking Garage		
	61 Terminal Dr	40,000	
10.80.15.100.715000	Electricity TA8918 Terminal 208		
	61 Terminal Dr (727 171 5729)	144,700	
10.80.15.100.710500	Electricity TH4698 Landside Restaurant & GRAA Storage areas		
	61 Terminal Dr (183 474 0183)	4,943	
	Airside Restaurant and Freezer	16,724	
10.80.20.100.714500	Electricity TR2714 DPS Bldg New		
	136 Wright Brother Way (640-377-9462)	20,000	
10.80.20.100.713000	Electricity TK0203 Maint Bldgs		
	15 Aviation Way (590 232 5728)	12,900	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

BASIC OPERATING BUDGET

FY 2020-2021

Department #	80			
New World Account Numbers	Description	Item Amount	Summary Amount	
10.80.20.100.715500	Electricity W10456 Vgate-8AW 21 Aviation Way (798 342 2663)	450		
10.80.20.100.710000	Electricity S93746 GA Sewer Lift 1 Aviation Way (153 235 5813)	1,500		
10.80.20.100.712000	Electricity TF3027 480V TAFRDP 61 Terminal Dr (447 711 2884)	135,000		
	Electricity YK5320 Cargo Bldg 41 Terminal Dr (527 340 0993)	-		
10.80.60.100.711500	Electricity RAC CAM S83383 87 Rental Car Dr (319 694 7927)	12,400		
10.80.80.100.711000	Electricity TH6583 WBW St Light Wright Brothers Way (317 794 7458)	7,000		
10.80.80.100.713500	Electricity YT5631 LowerOverflow (606 016 2549)	3,000		
10.80.20.100.714000	Electricity TJ0142 134 Wright Brothers Way (635 739 7972)	5,000		
	Natural Gas - All Locations			51,000
10.80.15.100.721500	Nat Gas 635822 Terminal 61 Terminal Dr (3-1981-0349-9500)	24,000		
10.80.20.100.721000	Nat Gas 568135 Operations Office Bldg A (East) 15 Aviation Way (2-2100-7146-7120)	12,000		
10.80.20.100.722000	Nat Gas 446155 Main Bldg B (West) 15 Aviation Way (8-1981-0349-9521)	5,500		
10.80.20.100.720000	Nat Gas 508999/509070 DPS Bldg New 136 Wright Brothers Way (2-2101-0054-6410)	6,000		
10.80.20.100.720500	Nat Gas 134 Wright Brothers Way (2-21010-1438-6501)	3,500		
	Water - All Locations			90,500
10.80.15.100.733000	Water 11946022/12642942 Term 61 Terminal Dr (2111887-1140018)	45,000		
10.80.20.100.731000	Water - Deicing Truck Water Station 61 Terminal Dr (2111887-103231)	2,000		
	Water 47313873 Maint Bldg A E 15 Aviation Way (2111879-1339978)	-		
10.80.20.100.730000	Water 102059 Public Saf Bldg-New (211887/102059) 136 Wright Brothers Way (1264268/13942887)	4,800		
	Water 12439009 Air Cargo Bldg 41 Terminal Dr (2111885-1140008)	-		
10.80.20.100.733500	Water 11459507/70162311 New Maint Bldg (East) 15 Aviation Way (2111887-1580708)	6,000		

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

BASIC OPERATING BUDGET

FY 2020-2021

Department #	80			
New World Account Numbers	Description	Item Amount	Summary Amount	
10.80.60.100.734000	Water 11946005/70182576 RAC 65 Rental Car Dr (2293169-1587918)	28,500		
10.80.80.100.731500	Water 1013844 Toll Plaza Office 70 Terminal Dr	1,500		
10.80.80.100.732000	Water Garage (2111887/104501) 61 Terminal Dr	1,200		
10.80.20.100.732500	Water (2111887/1139948) 134 Wright Brothers Way	1,500		
10.80.15.100.761000	Terminal, Buildings and Grounds		203,000	
	Terminal, Building & Grounds General Repairs	22,000		
	Hardware/Equipment	12,000		
	Forbo Replacement	5,000		
	Terminal & Grounds Lighting Fixtures and Bulbs	12,000		
	Baggage Belts	5,000		
	Equipment Rental	3,000		
	Roofing Maintenance	5,000		
	HVAC Repairs	11,000		
	Lime, Fertilizer, Mulch & Plants	13,000		
	Loading Bridges, PC Air/GPU's	13,000		
	RAC Light Poles, Fencing, Backflow/Fire Line & Bt	11,000		
	RAC - Misc Repairs - Facility	50,000		
	Light Poles, Fencing	5,000		
	Crosswalk Sealing (1)	10,000		
	Sewer Cleanout & Repair	4,000		
	Pavement Maintenance Program	13,000		
	Rental Homes, Advantage West, DPS, CAP, & WN	9,000		
10.80.15.100.770500	Permits, Licenses & Fees		1,000	
	Permits, Licenses & Fees	1,000		
10.80.20.100.770000	Vehicles and Heavy Equipment		80,000	
	Airfield Vehicles & Heavy Equipment	55,000		
	Landside Vehicles & Heavy Equipment	20,000		
	Authority Vehicle Tax & Tags	5,000		
10.80.20.100.771000	Airport and Airfield Equipment		15,000	
	Airfield Lighting, Runway Painting, & Electrical Va	15,000		
10.80.15.100.630000	Printing & Binding		2,500	
	Printing & Binding, Forms/Permits/	2,500		
10.80.15.100.647000	Employee/Tenant Appreciation		600	
	Employee/Conference Hosting/Snow Team Food	600		
10.80.15.100.660000	Vehicle Fuel		35,000	
	Vehicle Fuel	35,000		

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Operations
Fiscal Year 2020/2021
Variance Analysis

Acct #	Description	FY 2021 Budget	FY2020 Budget		FY2020 Estimated Actual				FY2019 Actual			FY 2018 Actual	
			FY 2020 Budget	Increase/Decrease Amount	Increase/Decrease Percent	FY 2020 Actual 6 Months	FY 2020 Estimate	Increase/Decrease Amount	Increase/Decrease Percent	FY 2019 Actual	Increase/Decrease Amount		Increase/Decrease Percent
500000	Salaries	1,582,640	1,266,336	316,304	24.98%	577,045	1,158,149	424,491	36.65%	1,018,520	564,120	55.39%	998,794
503000	Longevity	17,743	14,357	3,386	23.58%	5,316	14,357	3,386	23.58%	16,701	1,042	6.24%	12,806
505000	Overtime	45,000	45,000	0	0.00%	15,858	45,000	0	0.00%	54,144	(9,144)	-16.89%	38,188
506000	Holiday Pay	8,451	6,064	2,387	39.36%	5,847	5,847	2,604	44.54%	5,414	3,037	56.10%	0
507000	Auto Allowance	3,000	2,400	600	25.00%	1,200	2,400	600	25.00%	2,400	600	25.00%	0
510000	FICA Taxes	126,622	95,976	30,646	31.93%	44,351	88,702	37,920	42.75%	85,741	40,881	47.68%	78,398
511000	LGERS retirement	167,704	100,156	67,548	67.44%	54,710	109,420	58,284	53.27%	120,690	47,014	38.95%	604
511200	401k	82,128	62,055	20,073	32.35%	29,758	59,516	22,612	37.99%	56,477	25,651	45.42%	53,274
520000	Medical	568,862	388,098	180,764	46.58%	155,514	311,028	257,834	82.90%	254,018	314,844	123.95%	264,507
522000	Dental	30,462	24,730	5,732	23.18%	8,096	16,192	14,270	88.13%	18,463	11,999	64.99%	15,258
523000	Vision Insurance	2,725	1,944	781	40.17%	912	1,824	901	49.40%	2,223	502	22.58%	1,535
524000	Life Insurance	9,584	6,779	2,805	41.38%	3,180	6,360	3,224	50.69%	5,578	4,006	71.82%	4,359
525000	Disability	17,267	10,515	6,752	64.21%	8,339	16,678	589	3.53%	11,145	6,122	54.93%	7,464
531000	Cell Phone Allowance	4,077	4,077	0	0.00%	2,507	5,014	(937)	-18.69%	5,159	(1,082)	-20.97%	0
	Total Benefits	1,009,431	694,330	315,101	45.38%	307,367	614,734	394,697	64.21%	561,894	447,537	79.65%	425,399
	Total Personal Services	2,666,265	2,028,487	637,778	31.44%	912,633	1,840,487	826,715	44.92%	1,656,673	1,010,674	61.01%	1,475,187
608000	Temporary Help	30,000	50,000	(20,000)	-40.00%	0	20,000	10,000	50.00%	0	30,000	100%	36,362
611000	Landscaping	9,420	9,420	0	0.00%	9,420	9,420	0	0.00%	9,420	0	0.00%	9,759
612000	Parking Management Contract	697,170	567,237	129,933	22.91%	264,036	567,237	129,933	22.91%	439,710	257,460	58.55%	510,370
613000	Parking Management - Shuttle	396,206	385,257	10,949	2.84%	13,911	225,000	171,206	76.09%	0	396,206	100%	318,020
616000	Other Contractual Services	298,293	140,847	157,446	111.79%	87,658	148,804	149,489	100.46%	145,923	152,370	104.42%	68,208
614000	Elevator Maintenance Contract	8,500	7,000	1,500	21.43%	8,040	8,040	460	5.72%	7,425	1,075	14.48%	2,609
615000	Fire Alarm Systems Contract	14,100	14,100	0	0.00%	12,116	16,400	(2,300)	-14.02%	13,403	697	5.20%	19,337
620000	Travel, Per Diem, Conference Registration	17,400	16,100	1,300	8.07%	0	16,100	1,300	8.07%	12,318	5,082	41.26%	11,009
621000	Training & Education	31,900	13,400	18,500	138.06%	3,246	13,400	18,500	138.06%	1,328	30,572	2302.11%	4,457
702000	Telecommunications	0	0	0	100%	745	745	(745)	-100.00%	801	(801)	-100.00%	560
0	Rentals and Leases	0	0	0	100%	0	0	0	100%	0	0	100%	8,000
710000	Electricity - All	403,617	405,367	(1,750)	-0.43%	157,467	347,345	56,272	16.20%	330,578	73,039	22.09%	305,524
720000	Natural Gas - All	51,000	54,200	(3,200)	-5.90%	6,948	14,750	36,250	245.76%	39,089	11,911	30.47%	35,001
730000	Water - All	90,500	80,300	10,200	12.70%	44,598	68,722	21,778	31.69%	83,167	7,333	8.82%	71,821
761000	Terminal, Buildings and Grounds	203,000	151,500	51,500	33.99%	73,865	145,000	58,000	40.00%	169,176	33,824	19.99%	195,816
770500	Permits, Licenses & Fees	1,000	1,000	0	0.00%	850	850	150	17.65%	0	1,000	100%	0
770000	Vehicles and Heavy Equipment	80,000	69,500	10,500	15.11%	47,483	45,027	34,973	77.67%	226,508	(146,508)	-64.68%	39,617
771000	Airport and Airfield Equipment	15,000	11,000	4,000	36.36%	5,334	5,488	9,512	173.32%	75,454	(60,454)	-80.12%	6,836
630000	Printing & Binding	2,500	2,500	0	0.00%	1,235	1,500	1,000	66.67%	823	1,677	203.77%	1,896
647000	Employee/Tenant Appreciation	600	600	0	0.00%	145	600	0	0.00%	899	(299)	-33.26%	581
660000	Vehicle Fuel	35,000	40,000	(5,000)	-12.50%	20,504	33,500	1,500	4.48%	26,230	8,770	33.43%	50,686
661000	Shop Supplies	3,000	3,000	0	0.00%	624	3,000	0	0.00%	2,480	520	20.97%	3,034
661500	Operating Supplies	26,000	24,000	2,000	8.33%	13,278	20,000	6,000	30.00%	32,386	(6,386)	-19.72%	16,851
663500	Chemicals & Safety	74,600	74,600	0	0.00%	1,209	35,000	39,600	113.14%	50,706	23,894	47.12%	3,580
664000	Small Tools and Equipment	7,500	5,000	2,500	50.00%	3,222	5,000	2,500	50.00%	10,525	(3,025)	-28.74%	4,974
664500	Custodial Supplies	34,800	26,500	8,300	31.32%	23,731	32,000	2,800	8.75%	33,929	871	2.57%	8,544
665000	Custodial Consumables	63,000	51,000	12,000	23.53%	33,518	60,000	3,000	5.00%	43,451	19,549	44.99%	40,608
665500	Operating Furniture, Fixtures and Equipment	4,500	4,500	0	0.00%	13,366	13,366	(8,866)	-66.33%	1,866	2,634	141.16%	1,639
666500	Uniforms	7,400	8,400	(1,000)	-11.90%	1,871	8,400	(1,000)	-11.90%	7,181	219	3.05%	3,063
670000	Dues & Memberships	2,125	2,125	0	0.00%	580	2,575	(450)	-17.48%	665	1,460	219.55%	430
671000	Books & Publications	500	500	0	0.00%	0	300	200	66.67%	0	500	100%	0
672000	Licenses & Certifications	1,160	1,160	0	0.00%	160	1,000	160	16.00%	0	1,160	100%	0
	Total Services & Mat'ls.	2,609,791	2,220,113	389,678	17.55%	849,160	1,868,569	741,222	39.67%	1,765,441	844,350	47.83%	1,779,192
	Department Total	5,276,056	4,248,600	1,027,456	24.18%	1,761,793	3,709,056	1,567,937	42.27%	3,422,114	1,855,024	54.21%	3,254,379

Comments:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2020-2021**

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input type="checkbox"/>	Renewal and Replacement	Department Number	80
<input checked="" type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
--------------------	---------------

Additional Maintenance Personnel	\$ 429,176
----------------------------------	------------

Requesting to add 5 people to the maintenance staff. The additional employees would allow the airport to expand maintenance coverage to 6 or 7 days a week, depending upon what we determine to be the staffing level over the weekend time frame. The additional staff would also allow the airport to bring in house some of the maintenance responsibilities at the rental car consolidated facility. Positions requested would include a Facility Superintendent to oversee both Maintenance and Custodial, an HVAC tech to allow 6 or 7 day coverage, and also maintain the consolidated rental car facilities. The other 3 positions would include a mechanic or mechanic helper to expand services, a facility tech to maintain and operate energy saving features anticipated with the construction of new terminal facilities, and a Maintenance Tech to assist with general maintenance of airport buildings and grounds. The anticipated annual cost would be approximately \$429,176.00 which would break down to approximately \$251,000.00 for payroll and \$178,176.00 for benefits.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE: HVAC Tech, Mechanic, Maintenance Tech, Facility Tech

HIRE DATE: 1-Jul-20

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2020-2021

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input type="checkbox"/>	Renewal and Replacement	Department Number	80
<input checked="" type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
Additional Operations Personnel	\$ 366,520

Operations is requesting to add 5 people to accommodate 24/7 schedule. The additional personnel would allow consistency in the comm center and in Federal Aviation Administration regulatory requirements. The 5 people would be entry level OPS Technicians. Total additional personnel cost would be approximately \$366,520.00 of which \$200,000.00 would be salary and the balance, \$166,520.00 would be allocated to benefits.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE: Operations Tech (5)

HIRE DATE: 1-Jul-20

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY			
ASHEVILLE REGIONAL AIRPORT			
Planning			
BASIC OPERATING BUDGET			
FY 2020-2021			
-			
Department #	20		
New World	Description	Item	Summary
Account Numbers		Amount	Amount
PERSONNEL SERVICES			
10.20.10.100.500000	Salaries	153,858	243,557
10.20.75.100.500000	Salaries - Safety	89,699	
10.20.10.100.503000	Longevity	1,489	4,493
10.20.75.100.503000	Longevity - Safety	3,004	
10.20.10.100.505000	Overtime	500	500
10.20.10.100.506000	Holiday Pay	433	650
10.20.75.100.506000	Holiday Pay - Safety	217	
10.20.10.100.507000	Auto Allowance	-	-
10.20.75.100.507100	Rewards Program - Safety	500	500
	Benefits:		116,291
10.20.10.100.510000	FICA Taxes	11,955	
10.20.75.100.510000	FICA Taxes - Safety	7,108	
10.20.10.100.511000	LGERS Retirement	15,788	
10.20.75.100.511000	LGERS Retirement - Safety	9,429	
10.20.10.100.511200	401k	7,732	
10.20.75.100.511200	401k - Safety	4,617	
10.20.10.100.520000	Medical	33,057	
10.20.75.100.520000	Medical - Safety	17,509	
10.20.10.100.522000	Dental	1,694	
10.20.75.100.522000	Dental - Safety	705	
10.20.10.100.523000	Vision	152	
10.20.75.100.223000	Vision - Safety	76	
10.20.10.100.524000	Life Insurance	696	
10.20.75.100.524000	Life Insurance - Safety	399	
10.20.10.100.525000	Disability	1,307	
10.20.75.100.525000	Disability - Safety	803	
10.20.10.100.531000	Cell Phone Allowance	1,632	
10.20.75.100.531000	Cell Phone Allowance - Safety	1,632	
			365,991
OPERATING EXPENSES			
10.20.10.100.600000	Professional Services - General		70,000
	Surveys, Reports, Consultant Svcs, Misc.	35,000	
	Annual RCP Pipe Inspection & Report	35,000	
10.20.10.100.620000	Travel, Per Diem, Conference Registration		8,800
	NCAA Annual Conference	800	
	FAA & Other Meetings	1,500	
	Business Meeting Expenses	500	
	Airport Planning, Design, Const Symposium	2,500	
	Advanced ASOS	1,500	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Planning
BASIC OPERATING BUDGET
FY 2020-2021

-				
Department #	20			
New World Account Numbers	Description	Item Amount	Summary Amount	
	Project Mgt Institute Conference	2,000		
10.20.10.100.621000	Training & Education		3,000	
	Professional Development (ADA/DBE/Misc. Cert.)	2,000		
	Project Mgt Professional Cert	1,000		
10.20.10.100.702000	Telecommunications/Online Services		-	
	Internet Broadband Services	-		
10.20.10.100.630000	Printing & Binding		-	
	Development Marketing Materials & Supplies	-		
10.20.10.100.661500	Operating Supplies		500	
	General Supplies	500		
10.20.10.100.665500	Operating Furniture, Fixtures, Equipment and Software		750	
	Greater than \$100 & up to \$5,000			
	Operating Furniture, Fixtures, Equip up to \$5K	750		
10.20.10.100.670000	Dues & Memberships		800	
	AAAE	275		
	SEC - AAAE	35		
	NCAA	40		
	DBE, ADA & Other	300		
	PMI	150		
SAFETY				
10.20.75.100.620000	Travel, Per Diem, Conference Registration		3,800	
	Confined Space	800		
	Fall Protection	400		
	Hazard Communication	400		
	Job Safety Analysis	550		
	OSHA - 10 Hour General Industry	1,100		
	Safety Inspections	550		
10.20.75.100.621000	Training and Education		1,720	
	Professional Development	500		
	Supervisor Safety Development Program	920		
	Training Materials	300		
10.20.75.100.661500	Operating Supplies		250	
	Safety Glasses, Vests, etc.	250		
10.20.75.100.670000	Dues and Memberships		925	
	Family Safety and Health Magazine (All Employees)	400		
	National Safety Council	450		
	NCAA	40		
	SEC-AAAAE	35		
			90,545	
			456,536	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Planning

Fiscal Year 2020/2021

Variance Analysis

Acct #	Description	FY2020 Budget				FY2020 Estimated Actual				FY2019Actual			FY 2018
		FY 2021 Budget	FY 2020 Budget	Increase/Decrease		FY 2020 Actual 6 Months	FY 2020 Estimate	Increase/Decrease		FY 2019 Actual	Increase/Decrease		FY 2018 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	243,557	317,348	(73,791)	-23.25%	135,353	276,059	(32,502)	-11.77%	264,213	(20,656)	-7.82%	256,673
500016	Longevity	4,493	4,101	392	9.56%	1,489	4,101	392	9.56%	7,003	(2,510)	-35.84%	6,259
500020	Overtime	500	500	0	0.00%	0	500	0	0.00%	0	500	100%	0
500023	Holiday Pay	650	650	0	0.00%	636	636	14	2.20%	636	14	2.20%	0
507000	Auto Allowance	0	5,400	(5,400)	-100.00%	2,700	5,400	(5,400)	-100.00%	5,400	(5,400)	-100.00%	0
507100	Rewards Program	500											
500050	FICA Taxes	19,063	22,807	(3,744)	-16.42%	9,524	19,048	15	0.08%	20,494	(1,431)	-6.98%	19,654
500070	LGERS retirement	25,217	23,535	1,682	7.15%	12,330	24,660	557	2.26%	22,548	2,669	11.84%	0
500080	401k	12,349	14,582	(2,233)	-15.31%	6,842	13,684	(1,335)	-9.76%	13,543	(1,194)	-8.82%	12,956
500160	Medical	50,566	53,273	(2,707)	-5.08%	21,186	45,759	4,807	10.51%	39,142	11,424	29.19%	40,720
500260	Dental	2,399	2,996	(597)	-19.93%	1,113	2,226	173	7.77%	2,242	157	7.00%	2,087
500265	Vision Insurance	228	208	20	9.62%	90	180	48	26.67%	234	(6)	-2.56%	213
500360	Life Insurance	1,095	1,026	69	6.73%	539	1,078	17	1.58%	982	113	11.51%	890
500460	Disability	2,110	1,905	205	10.76%	1,867	3,734	(1,624)	-43.49%	3,141	(1,031)	-32.82%	1,996
500500	Cell Phone Allowance	3,264	3,264	0	0.00%	1,150	2,300	964	41.91%	3,138	126	4.02%	0
	Total Benefits	116,291	123,596	(7,305)	-5.91%	54,641	112,669	3,622	3.21%	105,464	10,827	10.27%	78,516
	Total Personal Services	365,991	451,595	(86,104)	-19.07%	194,819	399,365	(34,838)	-8.72%	382,716	(17,225)	-4.50%	341,448
604000	Professional Services - General	70,000	25,000	45,000	180.00%	34,771	34,771	35,229	101.32%	209,587	(139,587)	-66.60%	9,981
620000	Travel, Per Diem, Conference Registration	8,800	18,400	(9,600)	-52.17%	5,653	18,400	(9,600)	-52.17%	19,275	(10,475)	-54.35%	26,024
621000	Training & Education	3,000	2,000	1,000	50.00%	1,296	2,000	1,000	50.00%	4,895	(1,895)	-38.71%	1,078
662000	Telecommunications	0	560	(560)	-100.00%	190	560	(560)	-100.00%	494	(494)	-100.00%	480
630000	Printing & Binding	0	0	0	100%	0	0	0	100%	0	0	100%	501
661500	Operating Supplies	500	500	0	0.00%	278	500	0	0.00%	579	(79)	-13.64%	168
771000	Operating Furniture, Fixtures and Equipment	750	500	250	50.00%	0	500	250	50.00%	3,916	(3,166)	-80.85%	0
670000	Dues & Memberships	800	650	150	23.08%	550	650	150	23.08%	1,695	(895)	-52.80%	1,650
	Safety												
620000	Travel, Per Diem, Conference Registration	3,800											
621000	Training & Education	1,720											
630000	Printing & Binding	0											
661500	Operating Supplies	250											
670000	Dues & Memberships	925											
	Total Services & Mat'ls.	90,545	47,610	36,240	76.12%	42,738	57,381	26,469	46.13%	240,441	(156,591)	-65.13%	39,882
	Department Total	456,536	499,205	(49,864)	-9.99%	237,557	456,746	(8,369)	-1.83%	623,157	(173,816)	-27.89%	381,330

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
PROPERTIES & CONTRACTS
 Fiscal Year 2020/2021
 Variance Analysis

Acct #	Description	FY 2021 Budget	FY2020 Budget		FY2020 Estimated Actual				FY2019 Actual			FY 2018	
			FY 2020 Budget	Increase/Decrease Amount	Increase/Decrease Percent	FY 2020 Actual 6 Months	FY 2020 Estimate	Increase/Decrease Amount	Increase/Decrease Percent	FY 2019 Actual	Increase/Decrease Amount	Increase/Decrease Percent	FY 2018 Actual
500000	Salaries	102,245	102,332	(87)	-0.09%	52,101	105,466	(3,221)	-3.05%	0	102,245	100%	0
503000	Longevity	0	0	0	100%	0	0	0	100%	0	0	100%	0
506000	Holiday Pay	217	217	0	0.00%	217	217	0	0.00%	0	217	100%	0
507000	Auto Allowance	3,000	2,400	600	25.00%	1,200	2,400	600	25.00%	0	3,000	100%	0
510000	FICA Taxes	8,022	7,856	166	2.11%	3,932	7,864	158	2.01%	0	8,022	100%	0
511000	LGERS retirement	10,407	8,069	2,338	28.98%	4,423	8,846	1,561	17.65%	0	10,407	100%	0
511200	401k	5,096	5,000	96	1.92%	2,454	4,908	188	3.83%	0	5,096	100%	0
520000	Medical	23,968	22,325	1,643	7.36%	10,757	21,912	2,056	9.38%	0	23,968	100%	0
522000	Dental	1,302	1,302	0	0.00%	592	1,184	118	9.97%	0	1,302	100%	0
523000	Vision Insurance	76	69	7	10.14%	35	70	6	8.57%	0	76	100%	0
524000	Life Insurance	383	383	0	0.00%	198	396	(13)	-3.28%	0	383	100%	0
525000	Disability	828	828	0	0.00%	824	1,648	(820)	-49.76%	0	828	100%	0
531000	Cell Phone Allowance	1,632	1,632	0	0.00%	690	1,380	252	18.26%	0	1,632	100%	0
	Total Benefits	51,714	47,464	4,250	8.95%	23,905	48,208	3,506	7.27%	0	51,714	100%	0
	Total Personal Services	157,176	152,413	4,763	3.13%	77,423	156,291	885	0.57%	0	157,176	N/A	0
600000	Professional Services - General	45,000	10,000	35,000	350.00%	11,600	39,600	5,400	13.64%	0	45,000	100%	0
616000	Contractual Services	0	0	0	100%	0	0	0	100%	0	0	100%	0
620000	Travel, Per Diem, Conference Registration	15,000	17,500	(2,500)	-14.29%	3,115	14,500	500	3.45%	0	15,000	100%	0
621000	Training & Education	2,500	5,000	(2,500)	-50.00%	0	0	2,500	100%	0	2,500	100%	0
630000	Printing & Binding	5,000	10,000	(5,000)	-50.00%	958	10,000	(5,000)	-50.00%	0	5,000	100%	0
650000	Legal Notices & Placements	10,000	5,000	5,000	100.00%	0	2,500	7,500	300.00%	0	10,000	100%	0
661500	Operating Supplies	500	0	500	100%	0	0	500	100%	0	500	100%	0
665500	Operating Furniture, Fixtures and Equipment	0	0	0	100%	0	0	0	100%	0	0	100%	0
670000	Dues & Memberships	350	350	0	0.00%	0	350	0	0.00%	0	350	100%	0
671000	Books & Publications	1,000	1,000	0	0.00%	650	650	350	53.85%	0	1,000	100%	0
	Total Services & Mat'ls.	79,350	48,850	30,500	62.44%	16,323	67,600	11,750	17.38%	0	79,350	N/A	0
	Department Total	236,526	201,263	35,263	17.52%	93,746	223,891	12,635	5.64%	0	236,526	N/A	0

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Public Safety
BASIC OPERATING BUDGET
FY 2020-2021

New World Account Numbers		Item Amount	Summary Amount
10.90.20.100.661500	Operating Supplies		9,500
	First Aid Supplies	4,500	
	Training Supplies (ammunition, foam, etc)	5,000	
10.90.20.100.663500	Chemicals & Safety		2,000
	Chemicals & Safety	2,000	
10.90.20.100.664000	Small Tools and Equipment		3,000
	Small Tools & Equipment	3,000	
10.90.20.100.665500	Operating Furniture, Fixtures, Equipment and Software Greater than \$100 & up to \$5,000		4,000
	Station Furniture	1,000	
	Radio Equipment	3,000	
10.90.20.100.666500	Uniforms		10,000
	Uniforms (Police and Fire Class A and Utility)	8,560	
	Duty Boots	1,440	
10.90.20.100.666000	Firefighter Equipment		29,000
	Turnout Gear & SCBA Masks (New Hire or Damage)	6,500	
	Gear - Unfilled positions	22,500	
10.90.20.100.670000	Dues & Memberships		2,440
	ALEAN	450	
	ARFFWG	300	
	AAAE	275	
	NCAA	45	
	SECAAAE	35	
	Buncombe Co FF Assoc	150	
	Buncombe Co Fire Chief's Assoc	150	
	Henderson Co FF Assoc	150	
	NC Fire Chiefs Association	125	
	International Assoc of Chief's of Police	210	
	NC Association of Chief's of Police	150	
	NC Assoc of Rescue Squads and EMS	400	
10.90.20.100.671000	Books, Publications, Compact Disks, Videos & Subscriptions		500
	Books, Publications. Compact Disks, Videos & Subscrip.	500	
			110,090
			2,037,168

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
Public Safety
Fiscal Year 2020/2021
Variance Analysis

Acct #	Description	FY 2021 Budget	FY2020 Budget		FY2020 Estimated Actual				FY2019 Actual			FY2018	
			FY 2020 Budget	Increase/Decrease		FY 2020 Actual 6 Months	FY 2020 Estimate	Increase/Decrease		FY 2019 Actual	Increase/Decrease		FY 2018 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	1,081,734	1,022,105	59,629	5.83%	372,381	744,762	336,972	45.25%	683,629	398,105	58.23%	734,411
503000	Longevity	12,403	11,408	995	8.72%	3,113	11,408	995	8.72%	11,575	828	7.15%	14,178
505000	Overtime	68,000	68,000	0	0.00%	13,254	68,000	0	0.00%	65,014	2,986	4.59%	63,110
506000	Holiday Pay	4,765	4,765	0	0.00%	3,032	3,032	1,733	57.16%	2,816	1,949	69.21%	0
507000	Auto Allowance	3,000	2,400	600	25.00%	1,200	2,400	600	25.00%	2,400	600	25.00%	0
511300	LEO Special Separation Allowance	14,707	14,707	0	0.00%	6,831	14,707	0	0.00%	34,088	(19,381)	-56.86%	0
510000	FICA Taxes	89,475	84,445	5,030	5.96%	29,639	59,278	30,197	50.94%	57,921	31,554	54.48%	63,477
511000	LGERS retirement	126,559	94,430	32,129	34.02%	37,394	74,788	51,771	69.22%	96,208	30,351	31.55%	0
511200	401k	58,055	53,960	4,095	7.59%	19,277	38,554	19,501	50.58%	37,971	20,084	52.89%	41,051
520000	Medical	417,282	367,396	49,886	13.58%	72,151	144,302	272,980	189.17%	145,364	271,918	187.06%	192,322
522000	Dental	23,472	22,172	1,300	5.86%	4,251	8,502	14,970	176.08%	8,126	15,346	188.85%	11,658
523000	Vision Insurance	1,590	1,522	68	4.47%	473	946	644	68.08%	1,286	304	23.64%	1,124
524000	Life Insurance	6,526	5,436	1,090	20.05%	1,674	3,348	3,178	94.92%	2,949	3,577	121.30%	3,024
525000	Disability	17,143	8,410	8,733	103.84%	4,887	9,774	7,369	75.39%	7,259	9,884	136.16%	5,158
531000	Cell Phone Allowance	2,367	2,367	0	0.00%	1,140	2,280	87	3.82%	2,345	22	0.94%	0
	Total Benefits	742,469	640,138	102,331	15.99%	170,886	341,772	400,697	117.24%	359,429	383,040	106.57%	317,814
	Total Personal Services	1,927,078	1,763,523	163,555	9.27%	570,697	1,186,081	740,910	62.47%	1,158,951	768,127	66.28%	1,129,513
616000	Other Contractual Services	11,110	9,810	1,300	13.25%	2,653	7,150	3,960	55.38%	8,704	2,406	27.64%	6,564
620000	Travel, Per Diem, Conference Registration	19,500	15,300	4,200	27.45%	3,745	15,000	4,500	30.00%	14,066	5,434	38.63%	12,398
621000	Training & Education	15,600	13,600	2,000	14.71%	4,268	11,600	4,000	34.48%	12,764	2,836	22.22%	13,670
702000	Telecommunications/Online Services	1,440	1,440	0	0.00%	684	1,440	0	0.00%	1,343	97	7.22%	1,560
760000	General Repairs and Maintenance	2,000	2,000	0	0.00%	0	1,000	1,000	100.00%	574	1,426	248.43%	1,083
661500	Operating Supplies	9,500	7,500	2,000	26.67%	8,389	8,900	600	6.74%	13,181	(3,681)	-27.93%	8,555
663500	Chemicals & Safety	2,000	2,000	0	0.00%	707	1,500	500	33.33%	1,991	9	0.45%	2,982
664000	Small Tools and Equipment	3,000	3,000	0	0.00%	389	2,000	1,000	50.00%	3,686	(686)	-18.61%	15,689
665500	Operating Furniture, Fixtures and Equipment	4,000	4,000	0	0.00%	357	3,800	200	5.26%	5,256	(1,256)	-23.90%	3,851
666500	Uniforms	10,000	10,000	0	0.00%	3,899	8,500	1,500	17.65%	12,010	(2,010)	-16.74%	8,468
666000	Firefighter Equipment	29,000	24,500	4,500	18.37%	574	9,000	20,000	222.22%	1,453	27,547	1895.87%	3,093
670000	Dues & Memberships	2,440	2,400	40	1.67%	645	2,000	440	22.00%	1,576	864	54.82%	3,250
671000	Books & Publications	500	500	0	0.00%	365	300	200	66.67%	241	259	107.47%	444
	Total Services & Mat'ls.	110,090	96,050	14,040	14.62%	26,675	72,190	37,900	52.50%	76,845	33,245	43.26%	81,607
	Department Total	2,037,168	1,859,573	177,595	9.55%	597,372	1,258,271	778,810	61.90%	1,235,796	801,372	64.85%	1,211,120

Comments:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Public Safety

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2020-2021

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input type="checkbox"/>	Renewal and Replacement	Department Number	90
<input checked="" type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
Public Safety Officer	\$ 77,620

As AVL continues to grow and the training requirements continue to increase for Public Safety Officers, it is requested that DPS be allowed to add a Training Coordinator position. This position would be tasked with scheduling EMS, Fire, and Law Enforcement training, maintaining all training records for DPS personnel to insure compliance with FAA Part 139 for ARFF firefighting and all required continuing education. This position would also be able to fill in as needed on shifts.

Salary	\$40,000
Benefits	33,120
Gear	4,500

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
FY2020/2021 PROJECTED CAPITAL CARRYOVER**

Description	Amount Authorized	Estimated Spending Through 6/30/2020	Estimated Balance to Carryover	FAA-AIP Entitlement	FAA-AIP Discretionary	NC DOT Grants	PFCs Currently Approved	Airport Funds
Airfield Redevelopment Project-BP 4	46,816,813	26,816,813	20,000,000		8,883,285		7,000,000	4,116,715
Terminal Rehab/Expansion - Phase I	25,000,000	2,000,000	23,000,000		10,000,000	4,900,000		8,100,000
Terminal Apron Expansion - South	10,664,537	5,000,000	5,664,537					5,664,537
TOTAL CARRYOVER	\$ 82,481,350	\$ 33,816,813	\$ 48,664,537	\$ -	\$ 18,883,285	\$ 4,900,000	\$ 7,000,000	\$ 17,881,252

(1) Represents current estimated amounts. Related contracts requiring Board approval will be presented to the Board before implementation.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
CAPITAL BUDGET
FISCAL YEAR 2020/2021**

Description	Total	Funding Source				
		FAA-AIP Entitlements	FAA-AIP Discretionary	NCDOT Grants	Currently Approved PFCs	Airport Funds
Capital Improvements (1)						
Roadway Seal Coating	\$ 50,000					\$ 50,000
Air Traffic Control Tower - Design	5,000,000					5,000,000
Airfield Storm Water Improvements	800,000					800,000
Tenant Allowance - Paradies/VinoVolo	75,000					75,000
Total Capital Improvements	5,925,000	-	-	-	-	5,925,000
Equipment and Small Capital Outlay						
	-					-
Total Equipment and Small Capital Outlay	-	\$ -	\$ -	\$ -	\$ -	-
Renewal and Replacement						
Public Address System	200,000					200,000
Windows Server Upgrade	42,000					42,000
IET Replacement	105,000					105,000
Internet Firewall	15,000					15,000
Campus Structured Cabling	20,000					20,000
Airfield Lighted Xs	40,000					40,000
Mower Deck Replacement	38,000					38,000
Maintenance Roll Up Door Replacement	37,000					37,000
Vehicle Replacements	95,176					95,176
Roof Repair	40,000					40,000
E-Draulics Equipment Replacement	15,900					15,900
Total Renewal and Replacement	648,076	-	-	-	-	648,076
Total	\$ 6,573,076	\$ -	\$ -	\$ -	\$ -	\$ 6,573,076

(1) All purchases of Capital Improvements will be presented to the Authority Board for final approval before implementation unless otherwise authorized by the Authority Board.

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2020-2021

JUSTIFICATION SCHEDULE

<input checked="" type="checkbox"/>	Capital Improvement	Fund	GARAA
<input type="checkbox"/>	Equipment and Small Capital Outlay	Department Number	80
<input type="checkbox"/>	Renewal and Replacement		
<input type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
Roadway Seal Coating	\$ 50,000

Portions of the Airport's roadway system is in need of seal coating. Seal coating would be concentrated on the airport's landside road system. Total cost to conduct this sealing would be \$50,000.00.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Planning

CAPITAL BUDGET / PERSONNEL REQUEST

FY 2020-2021

JUSTIFICATION SCHEDULE

<input checked="" type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input type="checkbox"/>	Renewal and Replacement	Department Number	20
<input type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
Air Traffic Control Tower	\$5,000,000

Design Services for a new air traffic control tower and associated facilities and infrastructure.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Planning

CAPITAL BUDGET / PERSONNEL REQUEST

FY 2020-2021

JUSTIFICATION SCHEDULE

<input checked="" type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input type="checkbox"/>	Renewal and Replacement	Department Number	20
<input type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
Airfield Storm Water Improvements	\$800,000

Design and Construction of miscellaneous storm water and erosion and sediment control improvements at locations around the airport that have become habitually problematic and require continuous maintenance attention, and/or that can cause compliance issues with State storm water and E&S regulations.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT

Properties & Contracts

CAPITAL BUDGET / PERSONNEL REQUEST

FY 2020-2021

JUSTIFICATION SCHEDULE

<input checked="" type="checkbox"/>	Capital Improvement	
<input type="checkbox"/>	Equipment and Small Capital Outlay	GARAA
<input type="checkbox"/>	Renewal and Replacement	85
<input type="checkbox"/>	Personnel Request	

DESCRIPTION & JUSTIFICATION

Description	Amount
Tenant Allowance - Paradies/VinoVolo	\$75,000

Tenant allowance for Vino Volo as contribution to their capital investment in the amount of \$75,000. Estimated payout is August 2020.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Information Technology

CAPITAL BUDGET / PERSONNEL REQUEST

FY2020-2021

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	60
<input type="checkbox"/>	Personnel Request	Cost Center	0

DESCRIPTION & JUSTIFICATION

Description	Amount
-------------	--------

Public Address System	\$ 200,000
-----------------------	------------

The Public Address system was installed in 2005. The system is dated, unstable, and no longer supported. It is the recommendation of the Information Technology Department to upgrade the system.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Information Technology

CAPITAL BUDGET / PERSONNEL REQUEST

FY2020-2021

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	60
<input type="checkbox"/>	Personnel Request	Cost Center	0

DESCRIPTION & JUSTIFICATION

Description	Amount
-------------	--------

Windows Server Upgrade	\$ 42,000
------------------------	-----------

AVL's internal servers are currently running Windows Server 2012. While mainstream support has ended for this version of Windows, extended support is available until 2023. It is the recommendation of the Information Technology Department to upgrade our server environment to the latest version of Windows Server in FY2021.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Information Technology

CAPITAL BUDGET / PERSONNEL REQUEST

FY 2020-2021

JUSTIFICATION SCHEDULE

_____	Capital Improvement		
_____	Equipment and Small Capital Outlay	Fund	GARAA
<u> X </u>	Renewal and Replacement	Department Number	60
_____	Personnel Request	Cost Center	0

DESCRIPTION & JUSTIFICATION

Description	Amount
--------------------	---------------

IET Replacement	\$ 105,000
-----------------	------------

The Airport's video based training system requires periodic updates to reflect changes to the SIDA, movement and non-movement areas . Due to the significant changes to our airfield along with the complete replacement to the Airport's access control and security systems, our video based training modules have become outdated. In addition, the computers utilized to conduct training have reached the end of their useful life and will no longer be supported. It is the recommendation of the Information Technology Department to revamp our security training videos and systems.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Information Technology

CAPITAL BUDGET / PERSONNEL REQUEST

FY 2020-2021

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	60
<input type="checkbox"/>	Personnel Request	Cost Center	0

DESCRIPTION & JUSTIFICATION

Description	Amount
-------------	--------

Internet Firewall	\$ 15,000
-------------------	-----------

The Airport's internet firewall serves as a critical component to ensure the protection of our internal systems. AVL's current firewall is undersized and not capable of supporting today's high speed internet circuits. It is the recommendation of the Information Technology Department to replace this device.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Information Technology

CAPITAL BUDGET / PERSONNEL REQUEST

FY 2020-2021

JUSTIFICATION SCHEDULE

_____	Capital Improvement		
_____	Equipment and Small Capital Outlay	Fund	GARAA
<u> X </u>	Renewal and Replacement	Department Number	60
_____	Personnel Request	Cost Center	0

DESCRIPTION & JUSTIFICATION

Description	Amount
--------------------	---------------

Campus Structured Cabling	\$ 20,000
---------------------------	-----------

The fiberoptic and copper network cabling across the campus is unstructured, outdated, and extremely difficult to manage. This cabling serves a critical role as it provides voice and data connectivity for all staff, tenants and customers. The Information Technology Department began the replacement, repairs and expansion of the fiber and copper infrastructure in FY2017. The budgeted amount will conclude the final phase of the project.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2020-2021

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	80
<input type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
Airfield Lighted X's Replacement	\$40,000

Airport Maintenance is requesting replacement of the Sweepster Lighted X's. The existing pair of X's are no longer manufactured resulting in finding spare parts very difficult and expensive, if found. The X's are used when the closure of the runway is necessary. The total cost for new X's would be \$40,000.00.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2020-2021

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	80
<input type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
Mower Deck Replacement	\$ 38,000

Airport Maintenance is requesting to replace the 2005 mowing deck. This piece of equipment has reached its useful life due to age and requires extensive maintenance to keep it operational. The mowing deck is used both airside and landside. Total cost would be \$8,000.00.

Airport Maintenance is requesting to replace the 2003 bat wing mowing deck. This piece of equipment has reached its useful life and requires extensive maintenance to keep it operational. The mowing deck is used on the airfield. Total cost would be \$30,000.00.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2020-2021

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	80
<input type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
-------------	--------

Maintenance Roll Up Door	\$ 37,000
--------------------------	-----------

Airport Maintenance is requesting to replace two bay doors with one roll up door. The existing doors are worn and constantly need adjustment to open and close properly. The existing 12 foot doors do not allow proper storage of the airport's equipment. Total cost to replace the doors would be \$37,000.00.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2020-2021**

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	80
<input type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
Vehicle Replacement	\$ 95,176

Department of Public Safety is requesting to replace Unit #12, 2015 Ford F-350, which is used as for Airport Fire Emergency Services. Airport cost is \$46,118.00 less \$29,000.00 trade value for the 2015 Ford F-350. Total cost would be \$17,118.00.

Airport Maintenance is requesting to replace Unit #8, 2013 Ford F-550, to conform with the vehicle replacement policy. This vehicle is used for landscape maintenance and snow removal events. Airport cost is \$81,488.00, less \$28,000.00 trade for the 2013 Ford F-550. Total cost for this vehicle would be \$53,488.00.

Airport IT is requesting to replace Unit #9, 2016 Ford F-250 with a 2020 Cargo type vehicle. This vehicle is used by the IT Department. The 2016 F-250 would be placed back into the maintenance department to accommodate additional services added. Airport cost is \$25,570.00, less \$1,000.00 government concessions. Total cost for this vehicle would be \$24,570.00.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2020-2021

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	80
<input type="checkbox"/>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
Roof Repair	\$ 40,000

The existing 23 year old metal roof on the building that stores de-icing chemicals is in need of replacement and or repair. The roof has many leaks and needs repaired and or replaced. Final determination would be made upon inspection of the roofing system with a qualified roofing contractor. Total cost would be \$40,000.00.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT

Public Safety

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2020-2021

JUSTIFICATION SCHEDULE

_____	Capital Improvement		
_____	Equipment and Small Capital Outlay	Fund	GARAA
<u> X </u>	Renewal and Replacement	Department Number	90
_____	Personnel Request		

DESCRIPTION & JUSTIFICATION

Description	Amount
E-Draulics Equipment	\$ 15,900

Purchase of EDraulic Combination tool and ram package to replace outdated equipment.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ESTIMATED CASH & INVESTMENT BALANCE
As of June 30, 2021

		Amount
Estimated Cash & Investment Balance at June 30, 2020		\$ 18,000,000
Plus: Net Operating & Investment Revenues		3,877,467
Less Other Costs:		
Business Development Costs	(300,000)	
Contingency	(100,000)	
Debt Service	(1,687,376)	(2,087,376)
Plus Non-Operating Revenues:		
Passenger Facility Charges	3,000,000	
Customer Facility Charges	2,000,000	5,000,000
Plus Capital Contributions:		
Federal Grants - AIP Entitlements	-	
Federal Grants - AIP Discretionary Funds	18,883,285	
NC DOT Grants	4,900,000	23,783,285
Less Capital Costs:		
Capital Improvements	(5,925,000)	
Equipment and Small Capital Outlay Fund	-	
Renewal and Replacements	(648,076)	
Carryover Projects From FY2020	(48,664,537)	(55,237,613)
Estimated Cash & Investment Balance at June 30, 2021		(6,664,237)
Estimated Restricted Cash at June 30, 2021		1,000,000
<u>Reserves:</u>		
Operations & Maintenance Reserve (6 Months)		6,421,583
Emergency Repair Reserve		650,000
Estimated Unrestricted Undesignated Cash & Investments at June 30, 2021		\$ (14,735,820) *

* Deficit cash balance is a result of projected expenditures for the terminal rehabilitation/ expansion and ATC tower design totaling \$25,000,000. At this time, staff has not confirmed funding sources for this project, but anticipate bond funding, a TIFIA loan as well as federal and state grant funding. Once funding sources are determined, the estimated cash balance at June 30, 2021 will be revised to reflect a positive balance.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
SUPPLEMENTAL FEES AND CHARGES
FY 2020/2021 ANNUAL BUDGET**

	FY 2019/2020 Current Fees		FY 2020/2021 Proposed Fees	
	Cost	Per	Cost	Per
<u>Maintenance</u>				
Scissor Lift	\$ 100.00	day	\$ 100.00	day
Large ADA Ramp Rental	\$ 100.00	use	\$ 100.00	use
Air Stair Rental	\$ 100.00	use	\$ 100.00	use
Volvo Wheel Loader	\$ 150.00	use	\$ 150.00	use
Fork-lift	\$ 100.00	use	\$ 100.00	use
Pallet Jack	\$ 50.00	use	\$ 50.00	use
Tenant Sweeper	\$ 125.00	hour	\$ 125.00	hour
Service Truck	\$ 50.00	hour	\$ 50.00	hour
Backhoe	\$ 100.00	hour	\$ 100.00	hour
Lighted X	\$ 200.00	day	\$ 200.00	day
Light Tower	\$ 150.00	day	\$ 150.00	day
Paint Stripper	\$ 100.00	hour	\$ 100.00	hour
Large Aircraft Removal Dolly	\$ 200.00	day	\$ 200.00	day
Small Aircraft Removal Dolly	\$ 100.00	day	\$ 100.00	day
Aircraft Jack	\$ 100.00	use	\$ 100.00	use
Cores	\$ 40.00	each	\$ 40.00	each
Keys	\$ 12.00	each	\$ 12.00	each
Large Dump Truck	\$ 200.00	hour	\$ 200.00	hour
Small Broom	\$ 200.00	hour	\$ 200.00	hour
Large Broom	\$ 300.00	hour	\$ 300.00	hour
Pressure Washer	\$ 125.00	hour	\$ 125.00	hour
Maintenance Labor Rate (1)	\$ 45.00	hour	\$ 60.00	hour
Security Escort Rate (1)	\$ 45.00	hour	\$ 60.00	hour
<u>Department of Public Safety</u>				
ARFF Apparatus for 1500 gal. or greater	\$ 250.00	hour	\$ 250.00	hour
ARFF Apparatus for less than 1500 gal.	\$ 150.00	hour	\$ 150.00	hour
Command, Police, and Ops support vehicles	\$ 100.00	hour	\$ 100.00	hour
Aircraft recover dolly	\$ 150.00	day	\$ 150.00	day
Maintenance Labor Rate (1)	\$ 45.00	hour	\$ 45.00	hour
Mutual Aid Agencies collected on their behalf		as incurred		as incurred
Replacement charges for AVL equipment/supplies		as incurred		as incurred
<u>Information Technology (IT) Department</u>				
IT Labor Rate - Non-Network (1)	\$ 60.00	hour	\$ 60.00	hour
IT Labor Rate - Network Related (1)	\$ 80.00	hour	\$ 110.00	hour
Dark Fiber per strand per 0-1000 ft	\$ 20.00	month	\$ 20.00	month
Dark Fiber per strand per 0-2000 ft	\$ 22.00	month	\$ 22.00	month
Dark Fiber per strand per 0-3000 ft	\$ 24.00	month	\$ 24.00	month
Telephone Service - Per Telephone Number	\$ 50.00	month	\$ 50.00	month
Fax Service - Per Fax Machine/Phone Number	\$ 22.13	month	\$ 22.13	month
Cisco IP Phone - Model 7911G	\$ 5.67	month	\$ 5.67	month
Cisco IP Phone - Model 7945G	\$ 11.57	month	\$ 11.57	month
Cisco 1 Port Analog Line Converter-ATA186	\$ 4.86	month	\$ 4.86	month
Cisco 2 Port Analog Line Converter-VG202	\$ 22.13	month	\$ 22.13	month
AirIT Shared Use Network Charge - Per Airline	\$ 50.00	month	\$ 50.00	month

Notes:

- (1) One Hour Minimum, Minimum of 3 hours charged after regular business hours.
- (2) Add \$120 for 2 hours of IT Labor for Setup & Configuration. Fees may be reduced when bundled with other services.
- (3) Add additional upgrades at cost.

<u>Identification Badge Fees and Charges</u>	FY 2019/2020 Current Fees		FY 2020/2021 Proposed Fees	
	Cost	Per	Cost	Per
Initial Badge Issuance				
SIDA Badge	\$ 70.00		\$ 75.00	
Non-SIDA Badge	\$ 37.00		\$ 40.00	
Renewal of Badge				
SIDA Badge	\$ 70.00		\$ 75.00	
Non-SIDA Badge	\$ 37.00		\$ 40.00	
Lost Badge Replacement				
SIDA Badge (4)	\$ 85.00 / \$ 100.00		\$ 85.00 / \$ 100.00	
Non-SIDA Badge (5)	\$ 60.00 / \$ 75.00		\$ 60.00 / \$ 75.00	
Damaged Badge				
SIDA Badge (6)	\$ 37.00 / \$ 45.00		\$ 40.00 / \$ 50.00	
Non-SIDA Badge (6)	\$ 37.00 / \$ 45.00		\$ 40.00 / \$ 50.00	
Security Escort Training	\$ 40.00		\$ 40.00	
Lock-out Service (7)	\$ 40.00		\$ 40.00	

Notes:

- (4) \$85.00 for the first replacement badge, \$100.00 for the second replacement badge.
(5) \$60.00 for the first replacement badge, \$75.00 for the second replacement badge.
(6) **\$40.00** for a damaged badge, **\$50.00** if badge damaged due to negligence.
(7) \$40.00 Lock-out Service Charge applies ~~after the first 2 free service calls.~~

Parking

Daily	\$ 2.00	hour	\$ 2.00	hour
	\$ 9.00	day	\$ 9.00	day
	\$ 54.00	week	\$ 54.00	week
Parking Garage	\$ 2.00	hour	\$ 2.00	hour
	\$ 12.00	day	\$ 12.00	day
	\$ 72.00	week	\$ 72.00	week
Hourly	\$ 1.00	1/2 hour	\$ 1.00	1/2 hour
	\$ 25.00	day	\$ 25.00	day
Employee Parking Rate	\$ 60 / \$50	new/renewal	\$ 60 / \$50	new/renewal
Commuter Parking Rate	\$ 290 / \$275	new/renewal	\$ 290 / \$275	new/renewal
Non-Tenant Aviation Commuter	\$ 900.00	annual	\$ 900.00	annual
Fines	up to \$1,000	day	up to \$1,000	day

Ground Transportation

Charter Bus Company (1-2 buses) (8)			\$ 1,000.00	annual
Charter Bus Company (3-4 buses) (8)			\$ 2,500.00	annual
Charter Bus Company (5 or more buses) (8)	\$ 4,000.00	annual	\$ 4,000.00	annual
Airport Ground Transportation Permit (9)	\$ 50.00	annual	\$ 50.00	annual
Airport Ground Transportation Pick-up Fee (9)	\$ 2.50	per trip	\$ 2.50	per trip
Transp. Network Company (TNC) Pick-up Fee	\$ 2.50	per trip	\$ 2.50	per trip
Transp. Network Company (TNC) Drop-off Fee	\$ 0.50	per trip	\$ 0.50	per trip
Off-Airport Rental Car Fee	7.50%	of gross revenue	7.50%	of gross revenue

Notes:

- (8) Companies with a vehicle fleet inclusive of a minimum of 5 charter coach vehicles with seating capacity greater than 20 seats.
(9) All Ground Transportation operators except TNCs and charter bus companies