

**REGULAR MEETING  
ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**April 20, 2012**

**8:30 a.m.**

The Asheville Regional Airport Authority ("Authority") met on Friday, April 20, 2012 at 8:30 a.m. in the Conference Room at the Authority's Administrative Offices, Asheville Regional Airport ("Airport"), 61 Terminal Drive, Suite 1, Asheville, NC 28732.

**MEMBERS PRESENT:** David R. Hillier, Chairman; David Gantt, Vice-Chairman; Jeffrey A. Piccirillo, Secretary-Treasurer; Martha W. Thompson; Bob Roberts, Bill Moyer and Esther Manheimer

**MEMBERS ABSENT:** None

**STAFF AND LEGAL COUNSEL PRESENT:** Vic Buchanan, Authority Legal Counsel; Lew Bleiweis, Airport Director; Michael Reisman, Deputy Airport Director of Development and Operations; C. Jeffrey Augram, Chief of Public Safety; David Nantz, Director of Operations and Maintenance; Royce Holden, IT Director, Vickie Thomas, Director of Finance and Accounting; Tina Kinsey, Director of Marketing and Public Relations; Suzie Baker, Director of Administration; Kevan Smith, Public Safety Captain; Jimmy Brissie, Public Safety Lieutenant; Cortez Johnson, Network Engineer; Kellie Whittemore, IT Coordinator; and Ellen Heywood, Recording Secretary

**ALSO PRESENT:** Mike Darcangelo, AVCON; Jeff Kirby, Michael Baker Corp; Nate Otto, RS&H; Rick Tipton, NCDOT; Rick Livingston, Mills River Fire & Rescue; Jeff Moore, City of Asheville; David McFee, Asheville Fire Department; Jeff Richardson, City of Asheville; Scott Burnette, City of Asheville; Greg Garland, Fletcher Fire Department; and Jerry Creasman, Fletcher Fire Department

**CALL TO ORDER:** The Chairman welcomed everyone in attendance and called the meeting to order at 8:30 a.m.

**APPEARANCES:** None

**SERVICE RECOGNITION AWARD – BROWNIE NEWMAN:** The Chairman recognized Brownie Newman for his service on the Authority Board and read a resolution of appreciation. Mr. Newman thanked the Board for the recognition and offered his services if the need arose in the future.

**PRESENTATIONS:** None

**FINANCIAL REPORT:** The Director reviewed the airport activity section of the Executive Summary for the month of February and reported another good month. Enplanements for the month totaled 21,301, a 13.9% increase over the same period last year. The Director also reviewed aircraft operations, noting that scheduled flights were down by 7.2%, however seats were slightly up by .2% which is indicative of some larger aircraft coming into the market. Vickie Thomas reported on the financial results stating that operating revenue for the month was \$638,872 which was 7.5% above budget for the month. Operating expenses for the month totaled \$488,179 which was 17.7% below budget. Mrs. Thomas also reported on the cash position for the month.

**CONSENT AGENDA:** The Chairman advised the Board that Consent Agenda Item B, Approval of the Asheville Regional Airport Authority March 9, 2012 Closed Session Minutes, would be pulled for review in Closed Session.

**A. Approval of the Asheville Regional Airport Authority March 9, 2012 Regular Meeting Minutes:**

**C. Approval of Amendments to Administration and Human Resources Policies:**

Mr. Gantt moved to approve Consent Agenda items A and C. Mr. Piccirillo seconded the motion and it carried unanimously.

**OLD BUSINESS:**

**A. Public Hearing and Final Adoption of the Authority's Fiscal Year 2012/2013 Budget:** Vickie Thomas reported that a proposed preliminary Fiscal Year 2012/2013 Budget and Budget Ordinance was presented to the Board on March 9, 2012. The budget documents have remained available for public inspection and comment since that date with no comments being received. Mrs. Thomas informed the Board that a public hearing is required under Chapter 159 of the General Statutes of North Carolina before final adoption of the Fiscal Year 2012/2013 Budget Ordinance. Mrs. Thomas respectfully requested the Board resolve to adopt the Fiscal Year 2012/2013 Budget Ordinance following the Public Hearing:

**ASHEVILLE REGIONAL AIRPORT AUTHORITY  
2012-2013  
BUDGET ORDINANCE**

**BE IT ORDAINED** by the Asheville Regional Airport Authority that, pursuant to Section 159-13 of the General Statutes of North Carolina, the 2012-2013 Budget Ordinance of the Airport Authority is hereby set forth as follows:

**Section 1.** The following amounts are hereby appropriated for the operation of the Asheville Regional Airport Authority for the fiscal year beginning July 1, 2012 and ending June 30, 2013 in accordance with the following schedules:

**EXPENDITURES**

Administration Department	\$ 540,724
Development Department	268,081
Executive Department	499,905
Finance Department	371,383
Guest Services Department	136,005
Information Technology Department	625,966
Marketing Department	533,212
Operations Department	2,914,924
Public Safety Department	1,345,128
Emergency Repair Costs	100,000
Reimbursable Costs	350,000
Carry-over Capital Expenditures from Prior Year	1,486,325
Capital Improvement	7,572,091
Equipment and Small Capital Outlay	200,000
Renewal and Replacement	1,023,694
Business Development	300,000
Debt Service	626,823
Contingency	100,000
<b>Total Expenditures</b>	<hr/> <b>\$18,994,261</b> <hr/>

**Section 2.** It is estimated that the following revenues will be available for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

**REVENUES**

Administration (Interest Income)	\$ 15,000
Terminal	3,650,106
Airfield	1,015,022
General Aviation	961,840
Parking Lot	2,447,800
Other	190,733
Reimbursable Costs	350,000
Passenger Facility Charges	1,350,000
Customer Facility Charges	900,000
Federal Grants – AIP Entitlements	4,046,371
Federal Grants – AIP Discretionary Funds	2,776,355
NC Department of Transportation Grants	750,000
Transfer from ARAA Cash/Investments	541,034
<b>Total Revenues</b>	<u><u>\$18,994,261</u></u>

**Section 3.** The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line item expenditures within a budget ordinance line item without limitation and without a report being required. These changes should not result in increased recurring obligations such as salaries.
- b. He may transfer amounts up to \$60,000 from contingency appropriations to other budget ordinance line items within the same fund. He must make an official report on such transfers at the next regular meeting of the board.

**Section 4.** This Budget Ordinance shall be entered in the minutes of the Asheville Regional Airport Authority and within five (5) days after its adoption copies shall be filed with the Finance Officer, the Budget Officer and the Secretary of the Asheville Regional Airport Authority, who, for the purposes of this ordinance, is designated as the Clerk to the Asheville Regional Airport Authority as described in G.S. 159-13.

**Section 5.** This ordinance shall become effective on July 1, 2012.

Adopted this 20th day of April, 2012.

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David R. Hillier, Chairman

Attested by:

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Jeffrey A. Piccirillo  
Secretary-Treasurer

The Chairman opened the floor to public comments at 8:40 a.m.

There being no public comments, the Chairman closed the floor at 8:40 a.m.

Mr. Roberts moved to adopt the FY 2012/2013 Budget as presented by staff. Mr. Piccirillo seconded the motion and it carried unanimously.

**B. Joint Fire House Update:** The Director reminded the Board that at the March 9, 2012 Authority Board meeting, staff had been tasked to meet with the City of Asheville to finalize unresolved issues regarding the joint fire house. The Director outlined the steps staff had taken since the March 9<sup>th</sup> Board meeting, culminating with a meeting on April 13 between the City Manager and his staff, the Airport Director and his staff, and consultants. Unfortunately, the City staff had to depart the meeting early so it was determined that a second meeting would be scheduled to discuss the cost structure and the consultants would attend this meeting as well. The Director further advised the Board that the City has asked airport staff to visit the joint fire house at the Charlotte Airport. While staff is still willing to make this trip, Mike Reisman recently had an opportunity to meet with the Charlotte Airport fire house staff while he was in the area for a meeting with the FAA. The Director advised the Board that there are three fire stations at the Charlotte Airport. Mr. Reisman noted that the first fire house is located outside of the fence and serves the community around the airport and acts as a backup to the airport if necessary. The second fire house is in the middle of the airfield and is jointly used by the City of Charlotte Airfield Rescue Fire Fighters (ARFF) and the Air National Guard Fire Fighters. The third fire station is utilized by the City ARFF, Air National Guard and the City structural fire fighters. This fire station splits the fence line

of the airport and the City structural fire fighters' bay faces outside the fence line with the vehicles entering and exiting outside of the fence. There are no vehicle gates adjoining that building where fire trucks were coming or going and these fire trucks serve only the airport for structural emergency uses. The Director further reminded the Board that a determination needs to be made on this joint fire house as staff is seeking \$60 million for the runway project from the FAA. If construction is not started by the spring of 2013, staff could be directed by the FAA to divert the ARFF building funds to the runway project, thus delaying the ARFF building for another 5 to 6 years. The Director informed the Board that a new fire truck was received recently and a second fire truck will need to be ordered in the 2015-2016 timeframe. That new fire truck will not fit in the existing fire station so the new ARFF station has to be built before 2016. The Director also advised the Board that the City posed three questions to staff recently which staff answered the week of April 16th and a copy of that correspondence was available at the Board Members' seats.

The Director introduced Ricky Tipton a Division Engineer from the North Carolina Department of Transportation (NCDOT) who was at the meeting to give a brief presentation of the proposed changes to the I26/NC280 interchange. Mr. Tipton advised the Board that for several years the NCDOT has been aware of the need to upgrade the I26/NC280 interchange due to traffic congestion. The DOT originally planned an interchange similar to the new Long Shoals interchange, however, the cost for that type of project for the I26/NC 280 interchange would be approximately \$40 million. Recently the DOT learned of a Diverging Diamond Interchange (DDI) which is being used in places in the midwest. The DDI is very efficient like the Long Shoals interchange, however the existing I26/NC 280 bridge can be utilized and the project is expected to cost approximately \$4.5 million. Renderings of a DDI were shown and Mr. Tipton advised the Board that access to and from Aviation Way would be a right or left over in and a right turn out with a U-turn space. Mr. Tipton expected the project to start in September, 2013 and take approximately 18 months for the duration of the project.

Mr. Piccirillo asked for clarification of the U-turn for access to NC 280 from Aviation Way. Mr. Tipton responded that drivers would have to turn right from Aviation Way onto NC280 and there would be a signal with a bulb out near the J&S Cafeteria for U-turns. The Chairman affirmed that drivers could take either a left or right turn onto Aviation Way from NC280 and Mr. Tipton replied that this was correct. Mr. Roberts asked if there would be two lanes across the bridge and Mr. Tipton responded that the DOT anticipated 3 lanes on one side and two lanes on the other side. The Chairman

thanked Mr. Tipton for attending the meeting and sharing this information with the Board.

Mr. Gantt affirmed that the Airport had FAA funds dedicated to building the fire station and the Director responded that this was correct. Mr. Gantt questioned if the FAA would use that money for the runway project rather than the fire station if the money was sitting there not being used. The Director responded that the runway project would be a top priority for the airport and that it was very likely the FAA would require the Authority use the fire station funds for the runway project to help offset the FAA's cost of the runway project. The Director further stated that staff anticipates the runway project costs to be approximately \$60 million. The FAA will fund only a portion of that cost and the Authority's expected share will be \$15 million including entitlement money which is how the Authority plans to fund the fire station. Using the fire station funds for the runway project would delay the fire station project by 5 to 6 years.

Ms. Manheimer asked what the deadline was for a decision to be made on the joint use fire station. The Director replied that a decision should be made in June in order to give staff the time necessary to have the design phase finished and the bid documents ready for an early fall bid process in order for construction to start the spring of 2013.

Jeff Richardson with the City of Asheville thanked the Board for the opportunity to speak. Mr. Richardson stated that the City staff is very optimistic that a joint use fire station is the best option to enhance public safety for the area. Mr. Richardson was also appreciative of the next step in the process which would be to meet with design professionals to determine the details of the costs for a joint use facility.

Rick Livingston, Chief of Mills River Fire & Rescue, and Greg Garland, Chief of the Fletcher Fire Department, appeared before the Board to offer their support for a joint-use fire station for purposes of mutual aid. Chief Livingston commented that he has enjoyed a great working relationship with Chief Augram and his staff but the airport fire fighters are not able to provide structural firefighting services. Chief Garland agreed with Chief Livingston and stated that he looked forward to working with the Asheville Fire Department.

The Authority Board Members gave their opinions as to whether or not a decision should be made regarding the joint use fire station and the consensus of the Board was for this issue to be addressed and a decision made at the June Board meeting as there were still unanswered questions.

## **CALL FOR NEXT MEETING:**

The Chairman advised the Board that a meeting would not be necessary in May. A discussion took place regarding the June 8<sup>th</sup> Authority Board Meeting due to a scheduling conflict for Mr. Gantt. Ms. Thompson moved to reschedule the next regular meeting of the Authority Board to Wednesday, June 6, 2012 at 8:30 a.m. in the Conference Room at the Authority's Administrative Offices, Asheville Regional Airport, 61 Terminal Drive, Suite 1, Asheville, NC 28732. Mr. Roberts seconded the motion and it carried unanimously.

## **NEW BUSINESS:**

**A. Capital Expenditure and Budget Amendment for Restaurant Equipment:** The Director reminded the Board that a contract with The Paradies Shops to operate concessions at the airport was approved by the Board in August, 2011. The Director also apprised the Board of the improvement allowance terms stipulated in that contract. With the sizable investment that The Paradies Shops has already made in the airside facility and the revenue realized from their concessions, they have asked the Authority for assistance with the cost of building out a new landside facility which is expected to cost \$125,000. Staff is agreeable to offering an investment of \$75,000 to The Paradies Shops for the purchase of furniture and equipment, tangible assets that would stay at the airport, not construction materials. A list of the equipment The Paradies Shops would turn over to the airport is valued at approximately \$100,000 for the \$75,000 investment the Authority would contribute.

The Director requested that the Board authorize an expenditure in the amount of \$75,000 to the Paradies Shops for ownership of kitchen equipment and machinery in the amount equal to the expenditure and amend the FY11/12 budget by adopting the following budget ordinance amendment:

BE IT ORDAINED by the Asheville Regional Airport Authority that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012:

Section 1. To amend the appropriations as follows:



**EXPENDITURES:**

	<u>Decrease</u>	<u>Increase</u>
Equipment and Small Capital Outlay		\$75,000
Totals	<u>\$0</u>	<u>\$75,000</u>

This will result in a net increase of \$75,000 in the appropriations. To provide the additional revenue for the above, revenues will be revised as follows:

**REVENUES:**

	<u>Decrease</u>	<u>Increase</u>
Transfer from ARAA Cash/Investments		\$75,000
Totals	<u>\$0</u>	<u>\$75,000</u>

Section 2. Copies of this budget amendment shall be furnished to the Secretary of the Asheville Regional Airport Authority, who for purposes of this ordinance, is designated as the Clerk to the Asheville Regional Airport Authority, and to the Budget Officer and to the Finance Officer for their direction.

Adopted this 20<sup>th</sup> day of April, 2012.

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David Hillier, Chairman

Attested by:

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Jeffrey A. Piccirillo, Secretary-Treasurer

The Chairman inquired if the Director had any details regarding the landside facility. The Director responded that the landside facility would be located inside the former MSE space and would have a few tables and chairs. Paradies plans to sell Boars Head brand sandwiches and also hopes to expand their liquor license to sell beer and wine from this area. The Chairman asked about the life expectancy of the equipment in which the Authority would be investing. The Director responded that the majority of the equipment that would be purchased are the built-in stainless steel coolers, sinks and refrigerators and have a life expectancy in excess of 10 years.

Mr. Gantt moved to authorize the expenditure in the amount of \$75,000 to The Paradies Shops for ownership of kitchen equipment and machinery in the amount equal to the expenditure; authorize the Airport Director to execute the necessary documents; and amend the FY11/12 budget by adopting the budget ordinance amendment as presented by staff. Ms. Thompson seconded the motion and it carried by a 6 to 1 vote with Mr. Moyer voting against.

Mr. Gantt left the meeting at 9:33 a.m.

**B. Future Long Term Airport Goals:** The Airport Director gave a presentation to the Board to demonstrate current and future air service trends before addressing the airport goals. The presentation included airline capacity changes in scheduled flights and seats throughout the United States as well as in Asheville. Historical enplanement information was shown and forecasts for enplanements, scheduled flights, seats and load factors were reviewed. Jet fuel prices, fares, and forecasts for general aviation and aircraft utilization were also discussed.

Mr. Roberts noticed in the presentation that medium-sized airports had bigger reductions than smaller-sized airports and asked for the Director to explain. The Director explained that the mergers between the airlines had a lot of impact on this as lots of medium hub airports have multiple airlines serving the same destinations and when there are mergers, some of the destinations are eliminated. Tina Kinsey remarked that Delta Airlines mentioned that the airlines are changing business models to focus on day of the week service to cut frequency on less utilized days and analyzing that by airport market. The Director also commented that Allegiant was the first airline to focus on this and most of their fleet is grounded on Tuesdays which they've determined to be a slow travel day.

The Director then reviewed the future long-term airport goals. Retaining core air service as well as growing additional routes was determined to be the first goal. Ms. Kinsey met with Delta recently to discuss existing air service in AVL and will travel with the Director to meet with a couple of different airlines in May to discuss additional routes. Marketing AVL for enplanement and revenue enhancements to help contain leakage was also addressed. Increasing revenue opportunities by focusing on non-aviation development along I26 and Airport Road will be explored as a future goal. Reviewing and creating new airline rates and charges policy to help keep the costs down for the airlines was also identified as a goal. The remaining goals reviewed were in-depth review of departments for expenditure reductions and implementing a properties management system.

Ms. Manheimer inquired if a strategic planning document is something the airport does. The Director responded that a brief plan had been done several years ago and is something that would be looked at again soon.

Mr. Moyer commented that the goals were a good starting point but felt there needed to be a more comprehensive long-term planning document with measurable goals. The Chairman asked if other airports had documents equivalent to what Mr. Moyer referred to and the Director responded that he would check with other airports for such a document. The Director also stated that part of the Master Plan is the long term planning goal and encompasses a lot of this information.

Ms. Manheimer asked if staff had the ability to secure direct flights to important hubs in order to retain passengers and help the airport thrive. The Director responded that airlines mainly look for profitability for determining the flights. Mrs. Kinsey established a business travel forum to identify what the corporate needs are. The airport used to have a 50/50 leisure and business mix and although the last few years have been more leisure travel, staff is starting to see business travel pick up. The travel forum will help staff determine the needs of the corporate travelers and this information will be shared with the airlines. Ms. Manheimer commented that she thought that would be a major component of a strategic operating plan. Mr. Moyer expressed his view of strategic planning as the more uncertain things are, the more important the need is for strategic planning and felt this was something that needed to be done.

The consensus of the Board was to endorse the future long-term airport goals as identified by the Director.

### **DIRECTOR'S REPORT:**

The Director noted that he had a few items to report that were not on the agenda.

**A. Firing Range Discussion:** An information packet was available at the Board Members' seats detailing the firing range issue. The Director advised the Board that in March of 2010 the City of Asheville was given two years' notice to evacuate the firing range location by February of 2012 in order to move forward with the westside fill project and the potential runway/taxiway project. Two alternative sites were identified, however, the first site was deemed not suitable by the City and the FAA denied the location of the second site due to its proximity to the runway. The City stopped using the firing range in November 2011 but did not accomplish any remediation at that time. The City subsequently negotiated with Charah to take care of the remediation issues.

Staff has recently been informed that the City will not be using Charah for this work. Staff is under the impression that there is another 2 to 6 month process to remove everything from the area and/or remediation to be done. Charah has informed staff this week that there is another 60 days' worth of work left and will have to stop and demobilize if they can't get into the area where the firing range was located. Staff has notified the City that they will be liable for expenses if Charah has to demobilize. The Director wanted the Board to be aware of the situation. Jeff Richardson advised the Board that he had mentioned last week to Mr. Reisman that the City is in the process of securing a contract with another company and they will be at the airport on May 1<sup>st</sup>. Remediation of the soil does need to be completed and City staff is working on this issue on a daily basis. Charah is aware of the situation and have indicated that the City needs to move as quickly as possible and the City plans to do that. The Chairman affirmed that Mr. Richardson would be at the June 6<sup>th</sup> Board Meeting if there were any questions the Board needed answered at that time. Mr. Richardson replied that he would be at the June 6<sup>th</sup> Board Meeting.

**B. New ARFF Truck:** The Director informed the Board that the new ARFF truck had been received and was parked in the parking lot for the Board Members to see upon their departure.

**C. August Board Meeting:** The Director requested the August Board Meeting be moved to a different date due to a conflict for a family matter. The Director asked for the meeting to be moved from August 10<sup>th</sup> to August 17<sup>th</sup>. Mr. Moyer moved to change the August Board Meeting from August 10<sup>th</sup> to August 17<sup>th</sup>. Mr. Piccirillo seconded the motion and it carried by a 6 to 0 vote.

**D. Meetings with Legislators in Washington, DC and FAA:** The Director advised the Board that he had met with Senator Hagan and legislative aides for Senator Burr and Congressman Shuler while he was in Washington, DC for a conference. The Director updated Senator Hagan and the legislative aides on the airport and the runway project and also asked all of them if they could be called upon for help, if necessary, in getting the FAA to fund the runway project. They were all supportive and willing to provide assistance if needed.

While in Washington, DC, the Director also met with Kate Lang, the Deputy Administrator for the FAA, regarding the runway project. The Director reminded the Board that the FAA Southern Region in Atlanta, during a meeting in January, had denied the Letter of Intent (LOI) and wanted to move forward with a fund as you go project and committed \$33 million at that time. The FAA also told staff that they had

submitted a request to headquarters in Washington, DC for a Modification of Standard which would keep the runway in place. The FAA would then pay, out of the \$33 million, for an overhaul of the runway with a mill and overlay but no taxiway. In the meeting with Kate Lang, the Director asked for an additional \$12 million to the \$33 million committed by the Southern Region and the airport would come up with the remaining \$15 million to cover the cost of the \$60 million runway/taxiway project. The FAA listened, promised to look into it, and also asked if the Authority would be willing to extend the project out a couple of years to help with the funding issues. The Director advised the FAA that the Authority would be more than willing to do this as the original intention with the LOI was for the project to take 6 to 8 years. In the meantime, Mr. Reisman was able to have sidebar conversations with the FAA on the runway project while at his meeting in Charlotte recently. Mr. Reisman was told that the FAA in Washington, DC has denied the Modification of Standard for Asheville and the runway has to be moved. The FAA most likely will have to come up with the additional \$12 million, however staff does not know if the full project that has been proposed will come to fruition. FAA has just notified staff that they will be at the airport on May 30<sup>th</sup> to meet and look at the runway. Staff hopes to have an answer on the project within the next 60 to 90 days.

**E. Stormwater Regulations:** The Director informed the Board that a copy of a letter sent to the state legislators regarding stormwater regulations was available at their seats for their information. The North Carolina Department of Environment and Natural Resources (NCDENR) is trying to push through some additional mandated legislation in Raleigh for stormwater management regarding runway runoff. All the airports in the state were asked to send letters to the delegation in Raleigh seeking their help in refusing to approve this legislation.

**F. ACI Annual Exhibition and Conference:** This year's conference will be held in Calgary, Canada in September. The Board was advised to let staff know if there was any interest in attending this conference.

**G. Independent Airport Authority Legislation:** The Director advised the Board that he had had a conversation with Representative McGrady regarding the independent authority bill. The bill is still moving forward in Raleigh and staff hopes to receive word in May on the outcome of the bill.

**H. Delta/Conoco Phillips/JP Morgan:** Delta Airlines is teaming up with Conoco Phillips and JP Morgan to purchase an oil refinery outside of Philadelphia to produce jet fuel for Delta's use. Delta is trying to control their costs so this will be interesting to see if it works and what the other airlines do.

**INFORMATION SECTION:** No comments

**AUTHORITY MEMBERS' REPORTS:**

**A. SEC-AAAE Conference:** Ms. Thompson reported that she will be attending the SEC-AAAE Annual Conference in Savannah in May for additional training purposes. Ms. Thompson will update the Board on the conference at the next Board meeting.

**PUBLIC AND TENANTS' COMMENTS:** None

**CLOSED SESSION:** At 10:34 a.m. Mr. Piccirillo moved to go into Closed Session pursuant to Subsections 143-318.11(a)(3) and (6) of the General Statutes of North Carolina, to consult with legal counsel in order to preserve the attorney-client privilege and to consider personnel matters. Mr. Moyer seconded the motion and it carried unanimously.

Open Session resumed at 11:06 a.m.

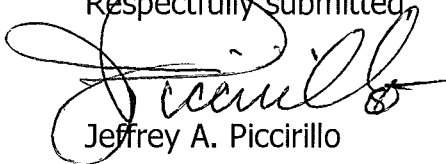
Ms. Thompson and Ms. Manheimer left the meeting at 11:06 a.m.

**APPROVAL OF ASHEVILLE REGIONAL AIRPORT AUTHORITY MARCH 9, 2012**

**CLOSED SESSION MINUTES:** Mr. Piccirillo moved to approve the minutes for the March 9, 2012 Closed Session, and to seal and withhold such minutes from public inspection so long as public inspection would frustrate its purpose or purposes. Mr. Moyer seconded the motion and it carried by a 4 to 0 vote.

**ADJOURNMENT:** Mr. Roberts moved to adjourn the meeting at 11:07 a.m. Mr. Piccirillo seconded the motion and it carried by a 4 to 0 vote.

Respectfully submitted,



Jeffrey A. Piccirillo  
Secretary-Treasurer

Approved:



David R. Hillier  
Chairman