

REGULAR MEETING
ASHEVILLE REGIONAL AIRPORT AUTHORITY
December 10, 2010
8:30 a.m.

The Asheville Regional Airport Authority ("Authority") met on Friday, December 10, 2010 at 8:30 a.m. in the Conference Room at the Authority's Administrative Offices, Asheville Regional Airport ("Airport"), 61 Terminal Drive, Suite 1, Asheville, NC 28732.

MEMBERS PRESENT: David R. Hillier, Chairman; David Gantt, Vice-Chairman, Jeffrey A. Piccirillo, Secretary-Treasurer; Brownie Newman; Chuck McGrady; Bob Roberts and Martha Thompson

MEMBERS ABSENT: None

STAFF AND LEGAL COUNSEL PRESENT: Cindy Rice, Authority Legal Counsel; Lew Bleiweis, Airport Director; C. Jeffrey Augram, Chief of Public Safety; David Nantz, Director of Operations and Maintenance; Royce Holden, IT Director; Vickie Thomas, Director of Finance and Accounting; Tina Kinsey, Director of Marketing and Public Relations; Suzie Baker, Administration Manager; Amy Burritt, Marketing Supervisor and Ellen Heywood, Recording Secretary.

ALSO PRESENT: Bill Sandifer, RS&H; Bob Palmer

CALL TO ORDER: The Chairman welcomed everyone in attendance and called the meeting to order at 8:30 a.m.

APPEARANCES: None

PRESENTATIONS:

A. Marketing Plan: Tina Kinsey appeared before the Board to give an overview of the new Marketing Plan. Mrs. Kinsey addressed what the plan will help achieve including goals and objectives. The goals of the plan were identified as attracting more passengers, maintaining growth achieved in FY 09/10, and increasing aircraft seats and service.

Mr. McGrady arrived at 8:35 a.m.

Mrs. Kinsey reviewed our target and geographic markets, stating that 70% of our passengers come from Buncombe, Henderson, McDowell and Jackson counties. Mrs. Kinsey also informed the Board that five outside sources of data were used for analysis. Mrs. Kinsey further detailed the airport's strengths, weaknesses, opportunities and threats. The Board was advised of the tactics that will be employed including a leakage study, which is already in progress; air service master development plan; relationship building strategies; advertising blitz; loyalty program for frequent travelers; plans for 50th anniversary celebrations; and outreach to the business community. In addition, the marketing items accomplished to date were reviewed.

There were brief discussions on the leisure/business travel ratio and the opportunity to coordinate marketing of the airport with the local tourism industry.

The Chairman thanked Mrs. Kinsey for her wonderful presentation and requested details of the 50th anniversary celebrations at the January Board meeting.

FINANCIAL REPORT: The Director reviewed the airport activity section of the Executive Summary for the month of October and noted another favorable month. Enplanements for the calendar year are anticipated in the 360,000 range. Vickie Thomas reported on the financial results stating that operating revenue for the month continues to be up and operating expenses down. The cash position for the month totals \$10,010,179 and the Board was advised that this is the first time since November, 2008 where the cash position was above \$10 million.

CONSENT AGENDA:

The Chairman advised the Board that Consent Agenda Item B was to be pulled for a separate vote. Mr. Gantt moved to recuse Ms. Thompson due to a conflict of interest on this item. Mr. Piccirillo seconded the motion and it carried unanimously.

B. Approval of Amendment to Contract for Scope of Services and Fees (Number 11) with AVCON Engineers & Planners, Inc.: Mr. Newman moved to approve the Amendment to Contract for Scope of Services and Fees (Number 11) with AVCON Engineers & Planners, Inc. Mr. Gantt seconded the motion and it carried unanimously.

Ms. Thompson returned.

A. Approval of the Asheville Regional Airport Authority October 8, 2010 Regular Meeting Minutes:

C. Approval of Award of Contract for Purchase of Electric Belt Loaders:

D. Approval of Award of Contract for Purchase of Roadway/Airfield Sweeper:

Mr. McGrady moved to approve Consent Agenda Items A, C and D. Mr. Roberts seconded the motion and it carried unanimously.

OLD BUSINESS: None

NEW BUSINESS:

A. Approval of Resolution Number 041307-02 Concerning the Implementation and Collection of a Customer Facility Charge: The Director reported on the Board's approval of a resolution in May of 2004 implementing a Customer Facility Charge (CFC) of \$2.00 per car rental transaction day for the funding of capital improvements for the rental car companies. An increase in the CFC to \$4.00 per car rental transaction day was approved by the Board in April of 2007 to fund the construction of a new rental car maintenance and storage facility and support the bond taken out to cover the debt for that facility. The Director advised the Board that 50% of the outstanding amount of the bonds has to be maintained in a collateral fund unless the revenue to debt ratio is equal to or exceeds 165% of the yearly debt service. If the ratio is met for two consecutive years, the bond holder will release the additional collateral fund back to the Authority. The Authority is in the third year of repayment of the bond. The first year ratio was 170% but the second year was 162%. The bond holder has agreed to release the additional collateral fund of approximately \$2,000,000.00 to the Authority but can request it be put back in the collateral fund if the Authority falls below the 165% revenue to debt ratio. The Director requested the Board increase the CFC by .25 cents to \$4.25 per car rental transaction day. This will generate an estimated \$52,500 annually and create a \$34,500 cushion to guarantee that the 165% revenue to debt ratio is maintained.

The Chairman affirmed that this was more of a precautionary measure. The Director agreed and informed the Board that the \$2,000,000 the bond holder returns to us would have to be restricted or reserved by the Authority as the bond holder would require the funds be returned if the 165% revenue to debt ratio is not maintained. The Chairman inquired if the \$2,000,000 was shown as restricted on the Executive Summary

and the Director agreed that it was as this just occurred at the end of November and will appear as undesignated, unrestricted on the next Executive Summary.

Mr. Newman questioned the length of the bond and the Director responded that this is year three of a 10 year bond.

Mr. McGrady moved to approve the Resolution to Amend Resolution Number 041307-02 Concerning the Implementation and Collection of a Customer Facility Charge as outlined below. Mr. Gantt seconded the motion and it carried unanimously.

RESOLUTION NUMBER 121010-03

A RESOLUTION TO AMEND RESOLUTION NUMBER 041307-02 AUTHORIZING THE IMPOSITION AND COLLECTION OF A CUSTOMER FACILITY CHARGE OF \$4.00 PER CAR RENTAL TRANSACTION DAY ON ALL CAR RENTAL CONTRACTS ISSUED FOR THE RENTAL OF PASSENGER MOTOR VEHICLES AT THE ASHEVILLE REGIONAL AIRPORT

WHEREAS, the Asheville Regional Airport Authority ("Authority") is a joint governmental agency organized and created by the City of Asheville and the County of Buncombe, pursuant to Article 20 of Chapter 160A of the General Statutes of North Carolina; and

WHEREAS, the Authority operates the Asheville Regional Airport("Airport"); and

WHEREAS, the Authority on May 17, 2004, adopted a resolution authorizing the imposition and collection of a customer facility charge of \$2.00 per car rental transaction day on all car rental contracts issued for the rental of passenger motor vehicles at the Asheville Regional Airport; and

WHEREAS, the Authority, on or about July 1, 2004, began imposing and have said Car Rental Operators collect, on behalf of the Authority, a Customer Facility Charge of \$2.00 per Car Rental Transaction Day on all Car Rental Contracts; and

WHEREAS, the Authority on April 13, 2007, adopted amended Resolution Number 041307-02 increasing the Customer Facility Charge from \$2.00 per Car Rental Transaction Day to \$4.00 per Car Rental Transaction Day to fund certain car rental facilities and other ground transportation projects which will benefit Car Rental Operators and their Customers at the Airport; and

WHEREAS, the imposition and collection of said Customer Facility Charge is hereby determined to be in the public interest of providing and maintaining facilities

and service to Car Rental Operators, their Customers, and the traveling public using the Airport; and

WHEREAS, the Airport Director recommends that the Authority amend Resolution Number 041307-02 to increase the Customer Facility Charge of \$4.00 per Car Rental Transaction Day to \$4.25 per Car Rental Transaction Day, effective February 1, 2011.

NOW, THEREFORE, Be It Resolved and Adopted by the Authority as follows:

1. SECTION 1 (a) of Resolution Number 041307-02 shall be replaced in its entirety and read as follows:
 - (a) "Customer Facility Charge" means a charge of \$4.25 per Car Rental Transaction Day.
2. All other sections and provisions of Resolution Number 041307-02 not specifically amended shall remain in full force and effect.
3. This Resolution shall take effect at 12:01 A.M., February 1, 2011, and shall apply to each and every Car Rental Contract covering the rental of any passenger motor vehicle at the Airport on or after February 1, 2011.

Adopted this 10th day of December, 2010.

ASHEVILLE REGIONAL AIRPORT AUTHORITY

Jeffrey A. Piccirillo
Secretary-Treasurer

David R. Hillier
Chairman

B. Adoption of Asheville Regional Airport Five-Year Capital Improvement Plan (CIP) for FY 2012-2016: The Director reported that the Federal Aviation Administration (FAA) requires all airports to submit a five-year CIP each year to be eligible for federal funding of projects. The CIP is based on capital projects identified in the 2005 Terminal Area Planning Study and also the improvements to the taxiway and runway. The Director reviewed the revisions from last year's CIP. Fiscal Year 2012 includes the construction of an ARFF Facility for \$4,000,000 and the Airfield Improvement Program (AIP) for \$3.2 million. This AIP is an accumulation of the current year \$880,000 which will not be seen in this current fiscal year because the LOI

application process will not be determined until November of 2011. Those funds were programmed from 2011 down to 2012. The Director identified the only other additions to the CIP as snow removal equipment in FY 2013 and FY 2014, and Passenger Board Bridges for the B gates in FY 2016. The total cost of the CIP is \$61.6 million of which \$4.2 will be paid with airport funds and the remainder of which covered by federal and state funds and PFC collections.

Mr. Newman inquired about the terminal renovations in the B Gates and the Director responded that \$250,000 was earmarked for painting, carpeting, terrazzo and cosmetic renovations to correspond with the newly renovated gates 1 through 3.

Mr. McGrady moved to adopt the Five-Year CIP for FY2012–2016 as presented for submission to the FAA. Mr. Roberts seconded the motion and it carried unanimously.

C. Approval of an Agreement with SpectraSite Communications, LLC for a Multi-Carrier In-Building Neutral Host Lease Agreement: The Director informed the Board that SpectraSite Communications in partnership with American Tower Corporation provides cell phone towers to individual wireless communication companies such as Verizon, AT&T, etc. The closest cell phone tower is nearing capacity and there is weak reception in some areas in the terminal building. SpectraSite would provide a horizontal antenna system that replicates a vertical tower behind the scenes in HVAC ducts, raceways, conduits and telecommunication pathways in the terminal and is proposing a 10 to 15 year lease. Estimated revenue for the Authority is \$75,000 to \$150,000 over the length of the lease depending on the term and the number of companies who contract with SpectraSite. Installation of an internal wireless system would provide better reception for passengers and be of no cost to the Authority.

Mr. McGrady stated that he understood that installation of SpectraSite's equipment would in no way interfere with the plans the Authority has for any improvements or necessary maintenance. The Director agreed that this was correct and that SpectraSite's equipment was movable.

Ms. Thompson moved to approve an Agreement with SpectraSite Communications, LLC for a Multi-Carrier In-Building Neutral Host Lease and authorize the Airport Director to negotiate terms of the agreement and execute the necessary documents. Mr. Roberts seconded the motion and it carried unanimously.

D. Approval of a New Task Order with RS&H for the Development of the FAA Letter of Intent Application: The Director reminded the Board of their decision to move forward with the West Parallel Taxiway and Runway Reconstruction Project pending funding from the FAA. The FAA's Letter of Intent program assists airports that are seeking funding for a major capital project intended to preserve or enhance airfield capacity and safety. Staff has never submitted a LOI application and is seeking the Board's approval to contract with RS&H for professional assistance in the development of the project financial plan and LOI application. The scope of service proposed by RS&H is for an amount not-to-exceed \$50,000. The cost for these services is covered in the current fiscal budget and is also reimbursable as part of a future FAA grant if staff decides to seek reimbursement.

The Chairman inquired who on the staff would work with RS&H on the LOI application. The Director responded that the Deputy Director of Development and Operations would as well as the Director of Finance and Accounting and a cross of other staff members. The Chairman asked if staff would have the expertise to prepare any future LOI applications once this application process with RS&H was completed. The Director responded that he did not anticipate any projects big enough to require an LOI but that staff should be able to prepare an LOI application in the future.

Mr. Roberts questioned if overhead of 178% was typical in the industry. The Director replied that he had already asked that question and that this was standard. The Director further stated that the amount of overhead and profit should fall between 2-3 times of what the actual labor costs are and this overhead is acceptable.

Mr. McGrady moved to approve a new Task Order with Reynolds, Smith & Hills, Inc. for the Development of the FAA Letter of Intent Application in an amount not-to-exceed \$50,000 and authorize the Airport Director to execute the necessary documents. Mr. Gantt seconded the motion and it carried unanimously.

E. Approval of Contract with Newton & Associates for Completion and Implementation of a Passenger Facility Charge (PFC) Application: The Director advised the Board that the current PFC Application No. 4 which was approved in 2007 is set to expire in August 2011. Due to an increase in the enplanements, the Authority is collecting the PFC revenue faster than anticipated and the maximum amount allowed under this application will be collected within the next two months causing this application to be closed out. Since there are projects identified in the CIP which will be eligible for PFC revenue, a new application needs to be submitted. Staff has limited knowledge on completing a PFC application so the Director requested the

Board approve a contract with Newton & Associates for the completion of a new PFC application while training staff in the process. The contract with Newton & Associates is for a not to exceed amount of \$41,800 and is reimbursable through PFC funding.

The Chairman inquired if staff would have the expertise to complete a PFC application after going through the process with Newton & Associates. The Director responded that staff would be able to complete a future PFC application after training.

Mr. McGrady moved to approve a Contract with Newton & Associates for Completion and Implementation of a Passenger Facility Charge Application in an amount not-to-exceed \$41,800 and authorize the Airport Director to execute the necessary documents. Ms. Thompson seconded the motion and it carried unanimously.

F. Proposed FY10/11 Budget Amendment: Vickie Thomas reported that there is a need for an amendment to the FY10/11 Budget to provide for the revenue and expenditures in the Consent Agenda and New Business items just approved by the Board. Mrs. Thomas stated that staff needs to reimburse the Reimbursable Costs revenues and expenditures by \$42,750 to provide for the increase in the Avcon Engineers and Planners contract costs that are to be reimbursed by Charah. Also required is \$142,500 to increase Equipment and Small Capital Outlay expenditures for the purchase of the electric belt loaders while also increasing the NC DOT Grant revenue by \$142,500. An increase of \$41,800 in the Executive Department expenditures for the contract with Newton & Associates will be necessary and also an increase in the Passenger Facility Charges revenue by \$41,800. The budget amendment will increase the FY 10/11 budgeted revenues and expenditures by a total of \$227,050 to provide for these changes.

Mrs. Thomas requested the Authority Board resolve to amend the FY10/11 budget by adopting the following budget ordinance amendment:

BE IT ORDAINED by the Asheville Regional Airport Authority that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2011:

Section 1. To amend the appropriations as follows:

EXPENDITURES:

	<u>Decrease</u>	<u>Increase</u>
Executive Department		\$41,800
Reimbursable Costs		42,750
Equipment and Small Capital Outlay		142,500
Totals	<u>\$0</u>	<u>\$227,050</u>

This will result in a net increase of \$227,050 in the appropriations. To provide the additional revenue for the above, revenues will be revised as follows:

REVENUES:

	<u>Decrease</u>	<u>Increase</u>
Reimbursable Costs		\$42,750
Passenger Facility Charges		41,800
NC DOT Grants		142,500
Totals	<u>\$0</u>	<u>\$227,050</u>

Section 2. Copies of this budget amendment shall be furnished to the Secretary of the Asheville Regional Airport Authority, who for purposes of this ordinance, is designated as the Clerk to the Asheville Regional Airport Authority, and to the Budget Officer and to the Finance Officer for their direction.

Adopted this 10th day of December, 2010.

David Hillier, Chairman

Attested by:

Jeffrey Piccirillo, Secretary-Treasurer

Mr. McGrady moved to approve the Amendment to the FY10/11 Budget as presented by staff. Mr. Gantt seconded the motion and it carried unanimously.

DIRECTOR'S REPORT:

The Director advised the Board that he had a few items to report that were not on the agenda and also requested that Item C be reviewed at the end of his report.

A. Distribution of Audit Report: Copies of the bound Audit Report were available for the Board at their seats. The Director reminded the Board that the audit report was accepted by the Authority Board at the October 8, 2010 Board meeting pending LGC approval. The audit has received LGC approval.

B. Appointment to ACRP Research Panel: The Director informed the Board that he had been asked to serve on a panel for the Airport Cooperative Research Program (ACRP) in Washington, DC. ACRP is an arm of the National Transportation Research Board which is an arm of the National Academies of Science. The research subject is understanding airline and passenger choice in multiple airport regions and the data gathered will help airports understand why airlines make their decisions and passengers make their choices. The panel is composed of representatives from five airports, an airline and two members from the FAA. The panel has developed the scope of services for a consultant and will meet again in March to select a consultant who will have a timeframe of 15 months to complete the research and will have a \$250,000 grant to work with.

D. Transfer to Contingency from IT Expenditures for A Gates: The Director reminded the Board that at the October 8, 2010 Board meeting he had reported that \$9,700 was transferred from Contingency to Small Equipment Capital Outlay for IT equipment for the A gates project and that the funds would be transferred back to Contingency once the contract was amended with Shelco for these allowances. The Director advised the Board that the change order for the Shelco contract was accepted and the \$9,700 was transferred back to Contingency.

E. American Airlines: The Director reported that American Airlines has notified staff that service to Dallas will be coming back to Asheville as seasonal service beginning next June through October. The Director reported that staff will continue to try to convince American to become an annual operator at AVL.

F. MSE Branded Foods: Paradies has announced that the general manager for MSE in AVL will become a Paradies employee effective December 31. MSE has promoted an employee in Asheville to be the interim manager until Paradies opens their restaurant and gift shop on March 1. MSE is winding down the inventory of stock for

news and gift items and is closing the Subway effective January 1. MSE will keep the hot grill open rather than Subway as the grill provides the food for the airside kiosk. Signs will be constructed for passengers and will focus on the news that Paradies will be opening a full-service restaurant and store in March.

G. TSA Screening Process: Even with the busy traveling season, staff has not received any complaints on the pat downs for TSA's new screening process. The Director attributed this to a very courteous and professional TSA staff here in Asheville.

H. Personnel Changes: The Director reported a couple of personnel changes in the organization. The Maintenance Department had the Maintenance Coordinator employee vacate but was pleased to report that an employee from Guest Services has been promoted to this position. The full-time Guest Services position has been changed to two part-time positions with one new employee already hired and interviews taking place for the second spot. The Authority is at 60 full-time equivalents although the budget allows for 61 full-time equivalents.

C. Paradies Update: Some slides of the drawings for Paradies' new airside restaurant and gift shop, Blue Ridge Trading and Tavern, were shown to the Board. Construction is set to start the week of December 13 and the restaurant and shop will be open on March 1st.

INFORMATION SECTION: Mr. Roberts noted that depreciation is not budgeted in the financial reporting. Mrs. Thomas stated that this was correct as governmental accounting reports the actuals.

The Chairman stated that the Closed Session would come before the Authority Members' Reports. At 9:47 a.m. the Chairman called for a break.

CLOSED SESSION: At 9:54 a.m. Mr. McGrady moved to go into Closed Session Pursuant to Subsections 143-318.11 (a) (3) and (4) of the General Statutes of North Carolina for the following purposes:

To consult with the Asheville Regional Airport Authority legal counsel in order to preserve the attorney-client privilege between the Asheville Regional Airport Authority and its legal counsel, and during this Closed Session, or a portion thereof, the Asheville Regional Airport Authority expects to consult with its legal counsel concerning an existing lawsuit commenced in the Buncombe County Superior Court, File Number 08 CvS 697, the parties to which are Asheville Jet, Inc. d/b/a Million Air Asheville (which is

now d/b/a Odyssey Aviation), as plaintiff, and the City of Asheville, the Asheville Regional Airport Authority, and possibly the County of Buncombe, as defendants; and

To consult with legal counsel in order to discuss matters relating to the location and/or expansion of industries or other businesses in the area served by the Asheville Regional Airport Authority, including agreement on a tentative list of economic development incentives that may be offered by the Asheville Regional Airport Authority in negotiations. Mr. Roberts seconded the motion and it carried unanimously.

Open Session resumed at 10:10 a.m.

AUTHORITY MEMBERS' REPORTS: The Chairman noted that a couple of items needed to be reviewed that were not on the agenda.

A. Discussion of Airport Director Evaluation Timeline: The Chairman advised the Board that the annual evaluation form for the Director would be distributed to the Board in late December or early January for discussion at the February Board meeting. Mr. Gantt stated that he would like the Board to consider using a process called 360 Evaluations for the Director's evaluation if not this year then possibly in the future. With this evaluation process the Director would be evaluated by the Board as well as his peers. Mr. Gantt has used this in the past and felt it was a superior way to attain information on how the person is doing as well as how the individual's performance is perceived by others. Mr. Gantt further stated that this process is also a great teaching tool. Mr. Piccirillo commented that this process is a great development tool as well. The Chairman felt this was a good suggestion for next year when there was more time to plan for a more involved process.

B. Discussion of Authority Board Conference Attendance: The Chairman requested the Board members identify any upcoming aviation industry conferences that were of interest to them. Ms. Thompson and Mr. Roberts both stated they felt the ACI-NA Board Member and Commissioners Conference in May would be of benefit to them. The Chairman also expressed interest in that same conference but will wait to see if the new Board member would be amenable to attending. The Chairman requested the Director make a note to update the new Board member on the conference schedule.

The Director requested the Board also consider travel for the FY11/12 budget and the Chairman responded that a discussion could take place at the budget workshop.

C. Discussion of West Side Project Tour: The Chairman stated that Mrs. Kinsey had expressed interest in partnering with a local nonprofit and the Chairman felt the French Broad river keeper might be a logical choice. A discussion took place regarding the benefits of working with a nonprofit for purposes of maintaining transparency as well as the potential to disseminate accurate information on the Westside fill project while curbing misinformation.

Mr. Roberts asked about the scope of complaints on this project. Mr. McGrady responded that he has basically heard that the coal ash has elements to it that could be problematic to the river if it were to get in the river and also the migration of the coal ash through the wind or otherwise to places other than where it is being filled. Mr. McGrady further stated that there were not a large number of people expressing concern but felt that any issues should be addressed with the correct information and the Board should be proactive on this subject. Mr. Gantt also agreed with Mr. McGrady and thought it was important for people to tour the Westside fill area. Mr. Newman stated the management of coal ash was a big issue nationally rather than a broad awareness locally. Mr. Newman also felt that there was the potential for it to be elevated to a higher profile issue with inaccurate information that could be detrimental to the airport. Mr. Newman thought it best to educate a few key people that have shown concern how the project is being handled responsibly. Mr. Newman's further stated the airport is already meeting the regulations for the management of coal ash as a fill if the state decides in the future to make coal ash a regulated hazardous waste. Mr. Newman felt the project is a sort of model for best practices for how to treat the use of coal ash from a water quality standpoint.

A discussion ensued of the necessity for a tour of the Westside fill area for a small number of groups such as Riverlink, Western North Carolina Alliance, UNCA and Warren Wilson professors, and a few Board members. The Board was in consensus to invite a few key groups for a tour of this area in order to clarify any misconceptions on the project.

Mr. Roberts also questioned whether or not a makeup of the liners used in the project as well as a map could be made available for members of the public to see. The Director responded that the company working on the project can provide a cross-sectional piece of the material used as a liner to the Authority for anyone who wishes to see it.

Ms. Thompson stated that she was very proud of the state-of-the art project happening here at the airport and that it was a project the whole nation can look at as a template for the proper management of coal ash.

D. Review and Discussion of Applications for Authority Board At Large Vacancy: Mr. McGrady urged the Board to consider an applicant from Henderson County to fill the At Large vacancy.

Mr. McGrady left the meeting at 10:41 a.m.

A discussion on the consideration of a late application for the At Large vacancy took place. The consensus of the Board was to reject the application.

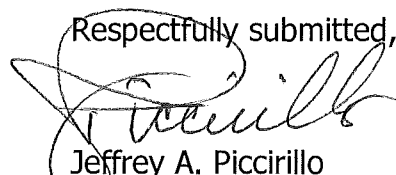
The Chairman suggested the Board select a minimum of three candidates and a maximum of six candidates for interviews at the January Board meeting. The Board agreed with this suggestion. The Board Members were polled on the candidates to be interviewed. The consensus of the Board was to interview five candidates: Mr. Palmer, Mr. Stroud, Ms. Lyda, Mr. Moyer, and Mr. Pace.

A discussion of the interview process at the January meeting took place. Mr. Newman suggested having a discussion after the interviews are conducted and have each Board Member identify a candidate and it's possible a clear candidate will be apparent. Mr. Newman felt this would be a better process than having a motion made and voted on. Mr. Gantt also suggested polling the Board.

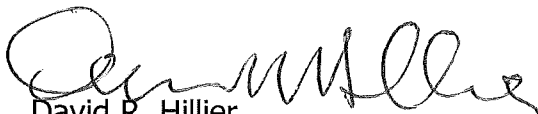
PUBLIC AND TENANTS' COMMENTS: None

ADJOURNMENT: Mr. Roberts moved to adjourn the meeting at 11:01 a.m. Mr. Gantt seconded the motion and it carried unanimously.

The next regular meeting of the Authority will be on Friday, January 14, 2011 at 8:30 a.m. in the Conference Room at the Authority's Administrative Offices, Asheville Regional Airport, 61 Terminal Drive, Suite 1, Asheville, NC 28732.

Respectfully submitted,

Jeffrey A. Piccirillo
Secretary-Treasurer

Approved:


David R. Hillier
Chairman