

AGENDA

Asheville Regional Airport Authority Regular Meeting Friday, April 24, 2009, 8:30 a.m. Conference Room at Administrative Offices

* NOTE TO ALL PUBLIC ATTENDEES:

The public may speak on any item on the agenda. There are request cards located outside the public seating area. These cards must be completed and presented to the Recording Secretary prior to the item being heard. Your comments will be addressed prior to the Board's discussion and you will have 5 minutes to address the Board. Thank you for your attention.

- I. CALL TO ORDER:
- II. APPEARANCES: None
- III. PRESENTATIONS:
 - A. Terminal Area Parking and Access Road Improvements Project Presentation (<u>document</u>)
 - B. Runway 16/34 Rehabilitation/Reconstruction Project Phase 1 Pavement & Lighting Evaluation Presentation (<u>document</u>)
 - C. A-Gates/Terminal Renovation Project Presentation (document)
- IV. CONSENT AGENDA:
 - A. Approval of the Asheville Regional Airport Authority March 13, 2009 Regular Meeting Minutes (<u>document</u>)
 - B. Approval of the Asheville Regional Airport Authority March 13, 2009 Closed Session Minutes



- V. OLD BUSINESS:
 - A. Public Hearing and Final Adoption of the Authority's Fiscal Year 2009/2010 Budget (<u>document</u>)
- VI. NEW BUSINESS:
 - A. Award of a Construction Contract for the North General Aviation Expansion Project – Waterline Extension (<u>document</u>)
- VII. EXECUTIVE REPORT:
 - A. TSA Gate Screening
 - B. AIP Extension
 - C. Honor Air Flights
 - D. Air Service Incentive Policy

VIII. INFORMATION SECTION:

(Staff presentations will not be made on these items. Staff will be available to address any questions the Board may have.)

- A. February, 2009 Traffic Report (document)
- B. February, 2009 Monthly Financial Report (document)
- C. April, 2009 Marketing and Public Relations Report (document)
- D. April, 2009 Development/Project Status Report (document)
- E. Potential Board Action Items for the Next Regular Scheduled Meeting:
 - Award of Pre-Condition Air/Fixed Ground Power Project
 - Award of Roof Replacement Project
 - Insurance Renewals
 - Award of A-Gates/Terminal Renovation Project
 - Award of the Public Parking/Roadway Rehabilitation Project



- Award of the Wright Brothers Way Improvement Project
- Award of Triturator Project
- Approval of Charah Site Development Agreement
- Ratification of AirTran Incentives and Related Contracts
- Award of General Aviation Apron and Taxiway Project
- Award of Rapid Intervention Vehicle Purchase
- IX. AUTHORITY MEMBERS' REPORTS:
- X. PUBLIC AND TENANTS' COMMENTS:
- XI. CLOSED SESSION:

Pursuant to Subsections 143-318.11 (a) (3) and (6) of the General Statutes of North Carolina in order to consult with legal counsel and to consider personnel matters.

XII. ADJOURNMENT.

Respectfully submitted,

David N. Edwards, Jr., A.A.E. Airport Director

Approved:

David Hillier Chairman

This agenda of the Asheville Regional Airport Authority is provided as a matter of convenience to the public. It is not the official agenda. Although every effort is made to provide complete and accurate information to this agenda, the Authority does not warrant or guarantee its accuracy or completeness for any purpose. The agenda is subject to change before or at the Board meeting.



MEMORANDUM

TO: Members of the Airport Authority

FROM: Kevin E. Howell, Development Manager

DATE: April 24, 2009

ITEM DESCRIPTION – Presentation Item A

Terminal Area Parking and Access Road Improvements Project Presentation

BACKGROUND

The Terminal Area Planning Study (TAP), adopted in 2005, identified a need for improvements to the landside roadways, and access and parking lot areas. The TAP identified possible concepts for a future layout of the landside roadway access and terminal parking lots.

On November 9, 2007, the Authority Board approved a fee and scope with WK Dickson for professional services related to the Concept Planning and Programming Phase for the Asheville Regional Airport Landside Roadways, Access and Parking Lots Improvement Project. Three alternative layouts were presented at the April 11, 2008 Authority Board Meeting. The Authority Board requested further analysis of the project requirements and asked Staff to develop additional alternatives based on Option C. These final revised alternatives were presented to the Authority Board at the August 8, 2008 meeting. The Authority Board provided direction to Staff for the project, including elements of pavement rehabilitation in the terminal public parking areas, parking toll plaza expansion, and improvements to the terminal access roadway and general aviation access roadways.

After selecting new consultants, the Authority Board approved a fee and scope on October 10, 2008 with the LPA Group for professional services including project design, construction documents, bidding services and construction phase services. Since that time, Staff has been working with LPA Group to finalize the design package and will be prepared to present the bids and provide a recommendation at the June 12 Authority Board meeting.

A presentation on the project will be provided.

Landside Terminal Access, Roadways and Parking Lot Improvements Project

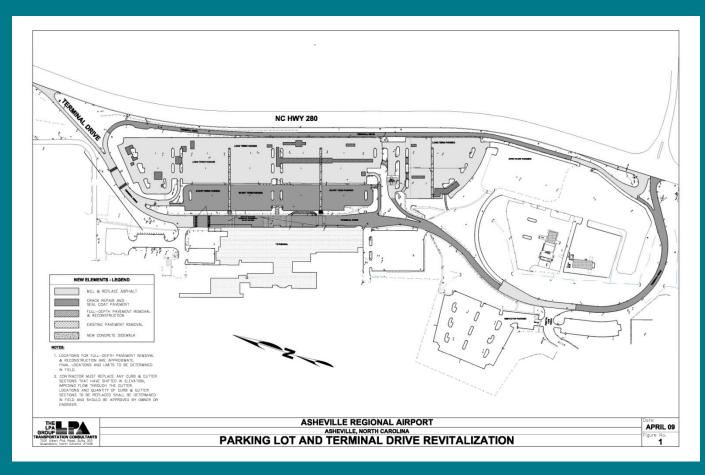


3 Bid Packages

- Terminal Access Roadway & Parking Lot Improvements
- General Aviation Access Roadway Improvements
- Toll Plaza Improvements



Terminal Access Roadway & Parking Lot Improvements





Terminal Access Roadway & Parking Lot Improvements

Engineers Estimate

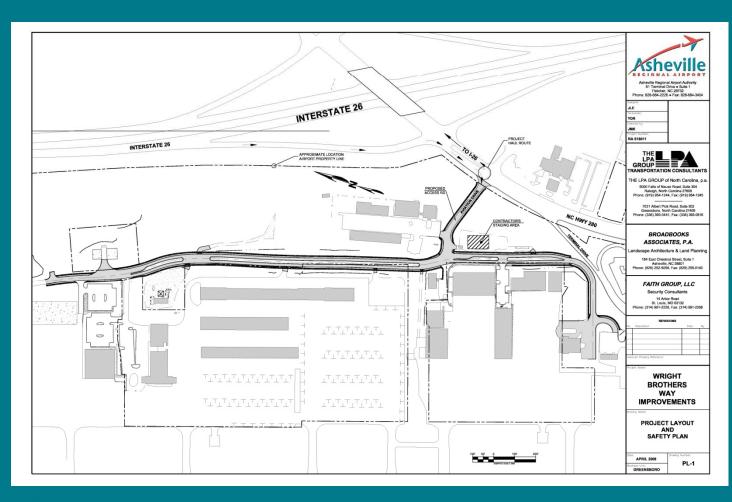
 Parking Lot
 Access / Roadway
 Total

\$1,574,554.64 \$790,297.36 \$2,364,852.00

From LPA Group – 65% Design Submittal Estimate (March 2009)



General Aviation Access Roadway Improvements





General Aviation Access Roadway Improvements



GRAPHIC SECTION: TYPICAL LANDSCAPE ALONG BOULEVARD

General Aviation Access Roadway Improvements

Engineers Estimate

 Total

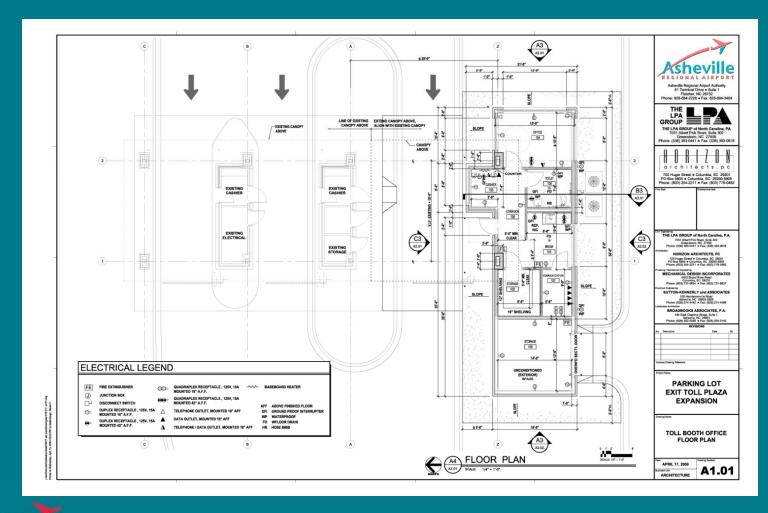
\$3,518,927.10

From LPA Group – 65% Design Submittal Estimate (April 2009)

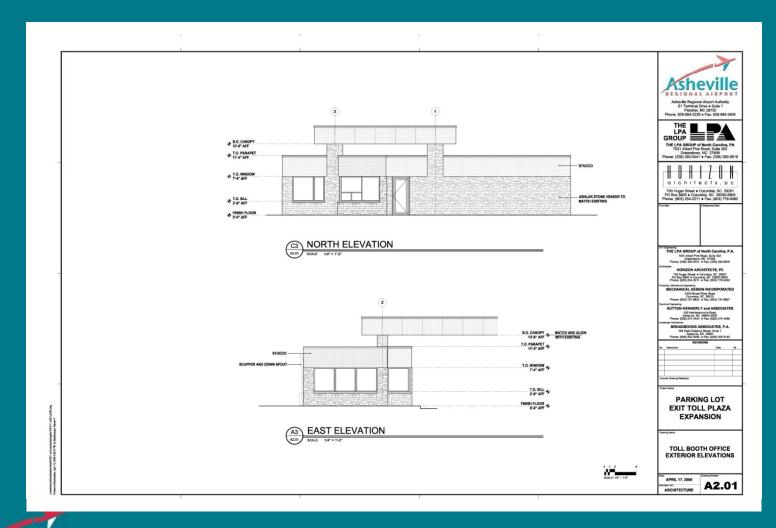












Asheville

Engineers Estimate

 Civil / Site Work
 Toll Plaza Buildings
 Total

\$270,761.13 \$286,112.50 \$556,873.63

From LPA Group – 65% Design Submittal Estimate (April 2009)



Project Schedule

- Bid Documents Complete April 30, 2009
- Bid Opening May 28, 2009
- Construction Contract Award June 12, 2009
- Contractor NTP July 2009





MEMORANDUM

TO: Members of the Airport Authority

- FROM: Kevin E. Howell, Development Manager
- DATE: April 24, 2009

ITEM DESCRIPTION – Presentation Item B

Runway 16/34 Rehabilitation / Reconstruction Project Phase 1 - Pavement & Lighting Evaluation Presentation

BACKGROUND

On October 10, 2008, the Authority Board approved a fee and scope with Reynolds, Smith and Hills, (RS&H) for professional services to evaluate the pavement and lighting for RW 16/34 in order to determine the extent and severity of any pavement or lighting defects and establish the proper method of rehabilitation or reconstruction.

RS&H has completed the evaluation. Staff has been working with RS&H to review the project findings with the Federal Aviation Administration to develop several project alternatives.

A presentation on the project will be provided.

REGIONALAIRPORT

Runway 16-34 Pavement and Lighting Evaluation – Phase 1

April 24, 2009





Elements To Be Discussed

- Project Overview
- Runway Construction History
- Pavement Evaluation Results
- Options/Phasing
- Cost Estimate(s)
- Recommendation
- Next Step





Project Overview

Runway 16-34 Showing Signs of Distress

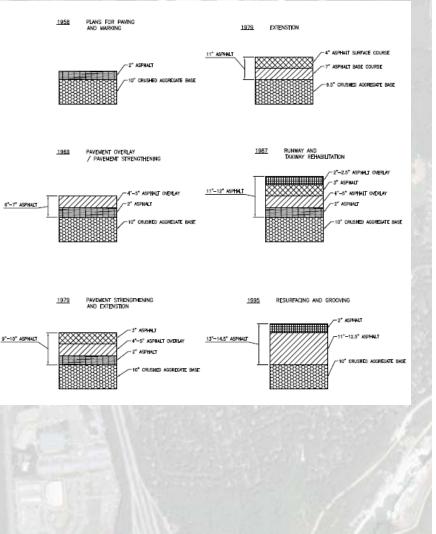
- → Runway Pavement
- → Airfield Lighting
- → FAA Design Standards Evaluation
- Project Purpose to Determine Rehabilitation or Reconstruction
 - Pavement Evaluation (PCI, NDT and Geotechnical)
 - Airfield Lighting and NAVIAD Evaluation



Runway Construction History

Initial Construction 1958 (6,500 ft x 150 ft) Runway Extension 1979 (1,500 ft x 150 ft) • Four Overlays (1969, 1979, 1987, 1995) • **Runway Has Never Been Reconstructed** •

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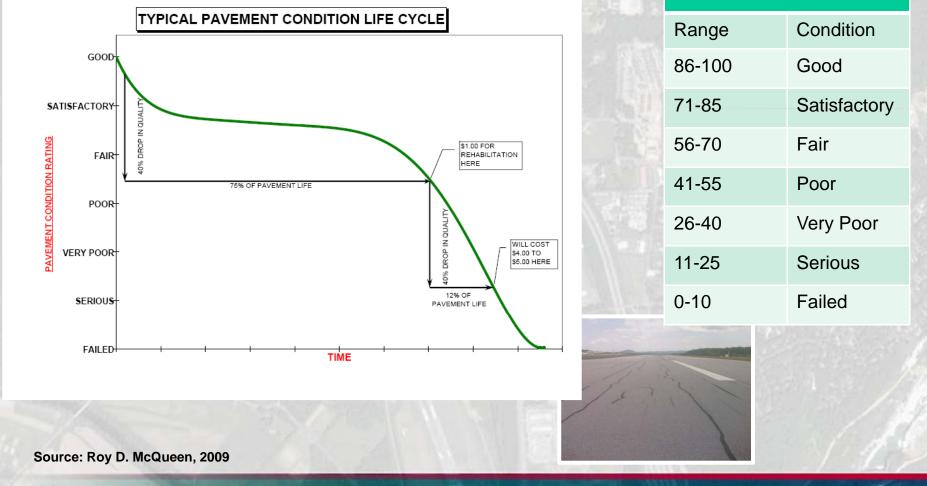


Pavement Evaluation

Pavement Condition Index (PCI) Evaluation

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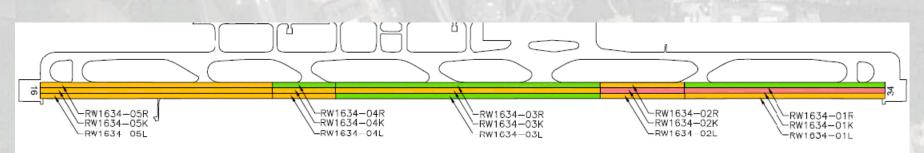
PCI Rating System





Pavement Evaluation

2008 PCI Results



Branch ID	Section ID	Last Const. Date	Surface	True Area (SqFt)	Inspection Date	Age At Inspection	F 2008	PCI 1995
RW1634 (Runway 16-34)	01K	06/01/1995	AC	95,000	12/02/2008	13	37	
RW1634 (Runway 16-34)	01L	06/01/1995	AC	95,000	12/02/2008	13	50	79
RW1634 (Runway 16-34)	01R	06/01/1995	AC	95,000	12/02/2008	13	56	
RW1634 (Runway 16-34)	02K	06/01/1995	AC	40,000	12/02/2008	13	36	
RW1634 (Runway 16-34)	02L	06/01/1995	AC	40,000	12/02/2008	13	49	75
RW1634 (Runway 16-34)	02R	06/01/1995	AC	40,000	12/02/2008	13	46	
RW1634 (Runway 16-34)	03K	06/01/1995	AC	125,000	12/02/2008	13	48	
RW1634 (Runway 16-34)	03L	06/01/1995	AC	125,000	12/02/2008	13	56	78
RW1634 (Runway 16-34)	03R	06/01/1995	AC	125,000	12/02/2008	13	59	
RW1634 (Runway 16-34)	04K	06/01/1995	AC	30,000	12/02/2008	13	41	
RW1634 (Runway 16-34)	04L	06/01/1995	AC	30,000	12/02/2008	13	53	76
RW1634 (Runway 16-34)	04R	06/01/1995	AC	30,000	12/02/2008	13	56	
RW1634 (Runway 16-34)	05K	06/01/1995	AC	110,000	12/02/2008	13	42	
RW1634 (Runway 16-34)	05L	06/01/1995	AC	110,000	12/02/2008	13	53	77
RW1634 (Runway 16-34)	05R	06/01/1995	AC	110,000	12/02/2008	13	55	

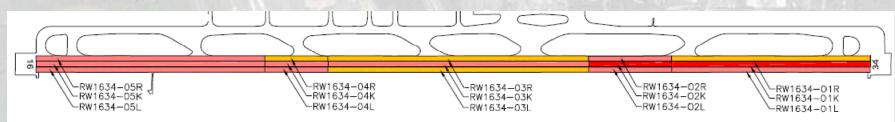


Source: Roy D. McQueen, 2009



Pavement Evaluation

2013 PCI Projection



Network ID	Propob ID	Section ID	Current	Jan-09	Jan-10	Jan-11	Jan-12	Jan-13
Network ID	Branchind	Section D	Current	Jan-09	Jan-10	Jan-Ti	Jan-12	Jan-13
AVL	RW1634	01K	37	37	33	29	25	22
AVL	RW1634	01L	50	50	46	42	38	35
AVL	RW1634	01R	56	56	52	48	44	41
AVL	RW1634	02K	36	36	32	28	24	21
AVL	RW1634	02L	49	49	45	41	37	34
AVL	RW1634	02R	46	46	42	38	34	31
AVL	RW1634	03K	48	48	44	40	36	33
AVL	RW1634	03L	56	56	52	48	44	41
AVL	RW1634	03R	59	59	55	51	47	44
AVL	RW1634	04K	41	41	37	33	29	26
AVL	RW1634	04L	53	53	49	45	41	38
AVL	RW1634	04R	56	56	52	48	44	41
AVL	RW1634	05K	42	42	38	34	30	27
AVL	RW1634	05L	53	53	49	45	41	38
AVL	RW1634	05R	55	55	51	47	43	40



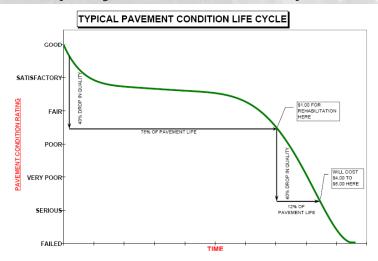
Source: Roy D. McQueen, 2009



Pavement Evaluation Results

Pavement Condition Index (PCI) Summary

- 1995 PCI Average = 77 (Satisfactory Condition)
- → 2008 PCI Average = 50 (Poor Condition)
- → 2013 PCI Average Projection = 35 (Very Poor Condition)



PCI Rating System					
Range	Condition				
86-100	Good				
71-85	Satisfactory				
56-70	Fair				
41-55	Poor				
26-40	Very Poor				
11-25	Serious				
0-10	Failed				

Source: Roy D. McQueen, 2009



Pavement Testing

Non-Destructive Testing

- Measures structural properties of the pavement section by simulating moving aircraft loads
- Conducted 250 nondestructive tests using falling weight deflectometer (FWD)
- → 50-foot spacing on the keel section
- → 200-foot spacing on the side sections
- Back calculate to determine recommended design CBR

Geotechnical Testing

- Determine physical properties of pavement section
- → 39 borings
- → 3 in-situ (CBR), recommended design CBR
- Physical properties of existing subgrade soils









FWD

Pavement Testing Results

Non-Destructive Testing

- → Recommended CBR Value of 14 (15.4 with 1.6% Standard Deviation)
- NDT Results indicate the Subgrade will accommodate existing and projected aircraft operations.
- NDT recommendation is to mill and overlay. Depth of mill to include previous 1995 overlay thickness (2-1/2 to 3-inches)

Geotechnical Testing

- → Three In Situ CBR tests (12, 29, and 35)
- → Recommended CBR Value of 17
- Geotechnical Engineering recommendation is to mill and overlay 2-1/2 to 3-inches



Airfield Lighting Circuits

- Measured for "insulation resistance". The higher the resistance to ground, the better the circuit.
 - → Runway Edge Lights: 750 to 1,000 ohms at 1,000V
 - Centerline Lights: 0 ohms at 1,000V
 - Taxiway Lights: 100 to 300 ohms at 1,000V
 - > Touchdown Zone Lights: 1,000,000 ohms at 1,000V
 - → 25,000 ohms recommended for new circuits
 - Low resistance readings indicate degradation of the cable, transformers, and/or connectors.
 - Different voltage cables share conduit. Not allowed per the NEC



Manhole with 5,000V and 600V Cable (Per NEC)



Manhole with 5,000V and 600V Cable (Asheville)



Runway Edge Lights

- → Pitting of globes and fixtures due to jet blast.
- Water accumulation in base cans
- Rusted base plates due to age



Water Accusation in Base Can



Rusted Base Plate



Runway Centerline Lights

- → Old style fixture
 - Difficult to obtain replacement parts
- Water accumulation in base cans
- Spacer rings have been added to meet pavement surface
- → Bolts missing or sheared



Existing Centerline Light



Water Accumulation



Touchdown Zone Lights (TDZ)

- Water accumulation in base cans
- → Spacer rings have been added to meet pavement surface



Existing TDZ Light



Water Accumulation



Taxiway Edge Lights

- → Pitting of globes and fixtures due to jet blast.
- Water accumulation in base cans
- Rusted base plates due to age
- Stake mounted edge lights



Water Accusation in Base Can



Stake Mounted Edge Light



Rusted Base Plate



Preliminary Recommendations Airfield Electrical System Evaluation

Airfield Lighting Circuits

- → Replace All Wiring and Transformers to all circuits except TDZ
- → Separate 600V and 5,000V wiring per NEC code (AC 150/5340-30D)

Runway Edge Lighting

- → Replace fixtures, globes, lamps, base plates, and isolation transformers
- → Replace L-824 5,000V cable

Runway Centerline Lighting

- → Replace L-824 5,000V cable
- → Replace light fixtures, cabling and isolation transformers
- → Remove and replace spacer rings with new adjustable base cans (rehab. only)

Touchdown Zone Lighting

- Install drains in all TDZ base cans (rehab. only)
- Remove and replace spacer rings with new adjustable base cans (rehab. only)



Preliminary Recommendations Airfield Electrical System Evaluation

Taxiway Edge Lighting

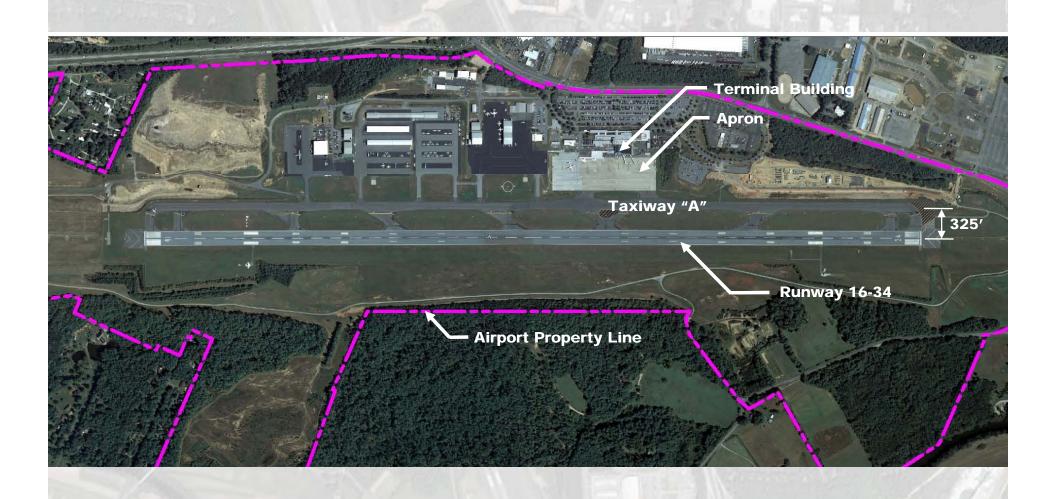
- → Replace 5,000 volt L-824 cabling
- → Replace stake mounted fixtures with base cans and conduit
- → Replace fixtures, globes, lamps, base plate and isolation transformers

Signage

- → Replace 5,000 volt L-824 cabling
- Install new isolation transformers
- → Install new sign panels



FAA Design Standard Evaluation





FAA Design Standard Evaluation

Table 2-2. Runway Separation Standards for aircraft approach categories C & D 7/

ITEM	DIM	AIRPLANE DESIGN GROUP						
	1/	I	II	III	IV	V	VI	
Visual runways and ru Runway Centerline to:	2	th not lower tl	han ¾-statue m	ile (1200m) aj	pproach visibili	ty minimums		
Parallel Runway Centerline	Н	Refer to paragraphs 207 and 208						
Holdline		250ft	250ft	250ft	250ft	250ft 6/	280ft 6/	
		75m	75m	75m	75m	75m	85m	
Taxiway/Taxilane/	D	300ft	300ft	400ft	400ft	3/	500ft	
Centerline 2/		90m	90m	120m	120m	3/	150m	
Aircraft Parking	G	400ft	400ft	500ft	500ft	500ft	500ft	
Area		120m	120m	150m	150m	150m	150m	
Helicopter Touchdown Pad		Refer to Advisory Circular 150/5390-2						
Runways with lower th Runway Centerline to: Parallel Runway		tue mile (1200						
Centerline		Refer to paragraphs 207 and 208						
Holdline		250ft	250ft	250ft	250ft 6/	280ft 6/	280ft 6/	
		75m	75m	75m	75m	85m	85m	
Taxiway/Taxilane/	D	400ft	400ft	400ft	400ft	3/4/	5/	
Centerline 2/		120m	120m	120m	120m	3/4/	5/	
Aircraft Parking	G	500ft	500ft	500ft	500ft	500ft	500ft	
Area		150m	150m	150m	150m	150m	150m	
Helicopter		Refer to Advisory Circular 150/5390-2						

Group III Runway/Taxiway Separation 400'. Existing Runway 16-34 and Taxiway "A" Separation is 325-feet.

Source: FAA AC 150/5300-13, Table 2.2



FAA Design Standard Evaluation

Signage

- Non-Luminescent Panels (FAA Requirement)
- Cracked Panels due to age/elements
- → No black outline (FAA AC 150/5340-18E)



Mandatory Hold Sign (No black outline)



Distance Remaining Sign (Non-Luminescent Panel)



Runway Exit Sign (Cracked Panel)



Mandatory Hold Sign (Black outline)



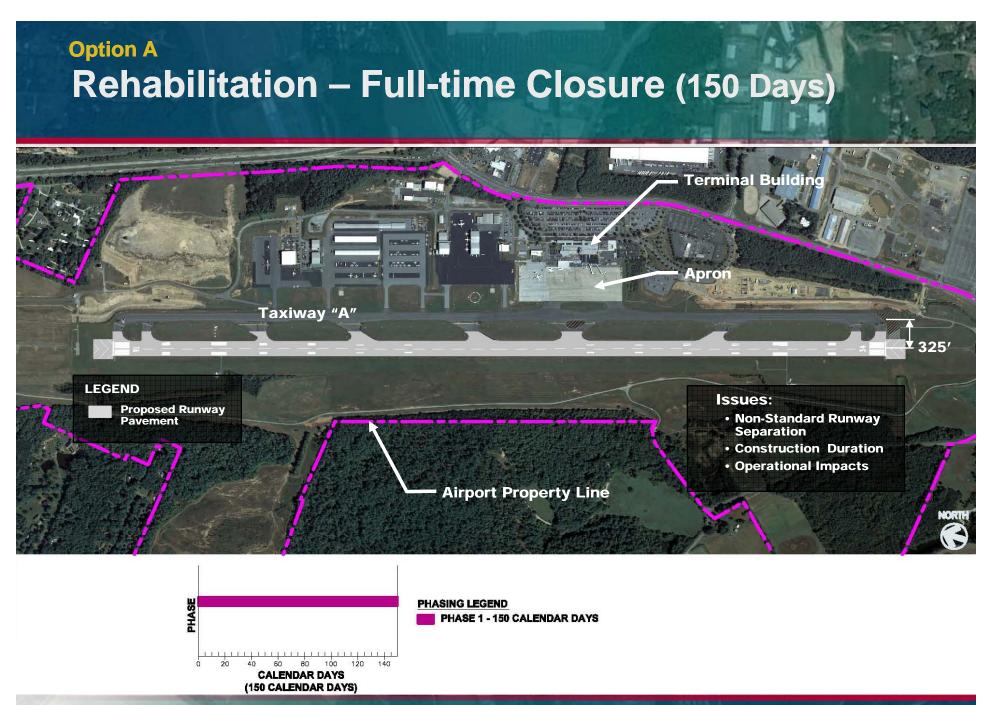
Evaluation Summary

→ Pavement

- Rehabilitation is Recommended
- Lighting and NAVAID Evaluation Results
 - Replace all L-824 5,000V Cable expect for TDZ circuit
 - Fixture, Lamp, Globe, Base Plate, and Isolation Transformer replacement
 - → New Sign Panels
- → FAA Design Standards

Runway 16-34 and Taxiway "A" separation is non-standard (325' vs. 400')



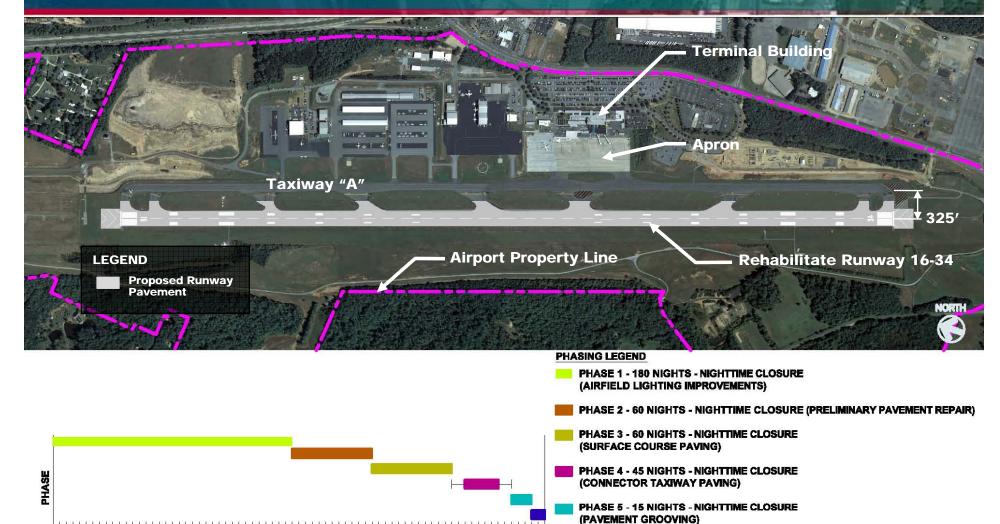


Option B Rehabilitation – Night-time Closure





Option B Rehabilitation – Nighttime Closure (370 Nights)



40 60 80

CALENDAR DAYS

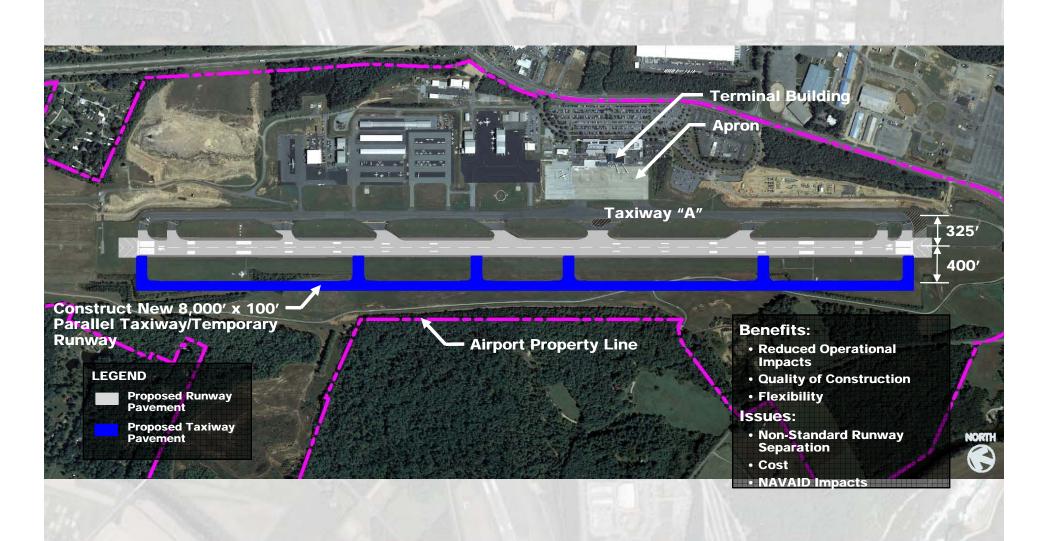
(370 CALENDAR NIGHTS)

100 120 140 160 180 200 220 240 260 280 300 320 340 360 PHASE 6 - 10 NIGHTS - NIGHTTIME CLOSURE (PAVEMENT MARKING)

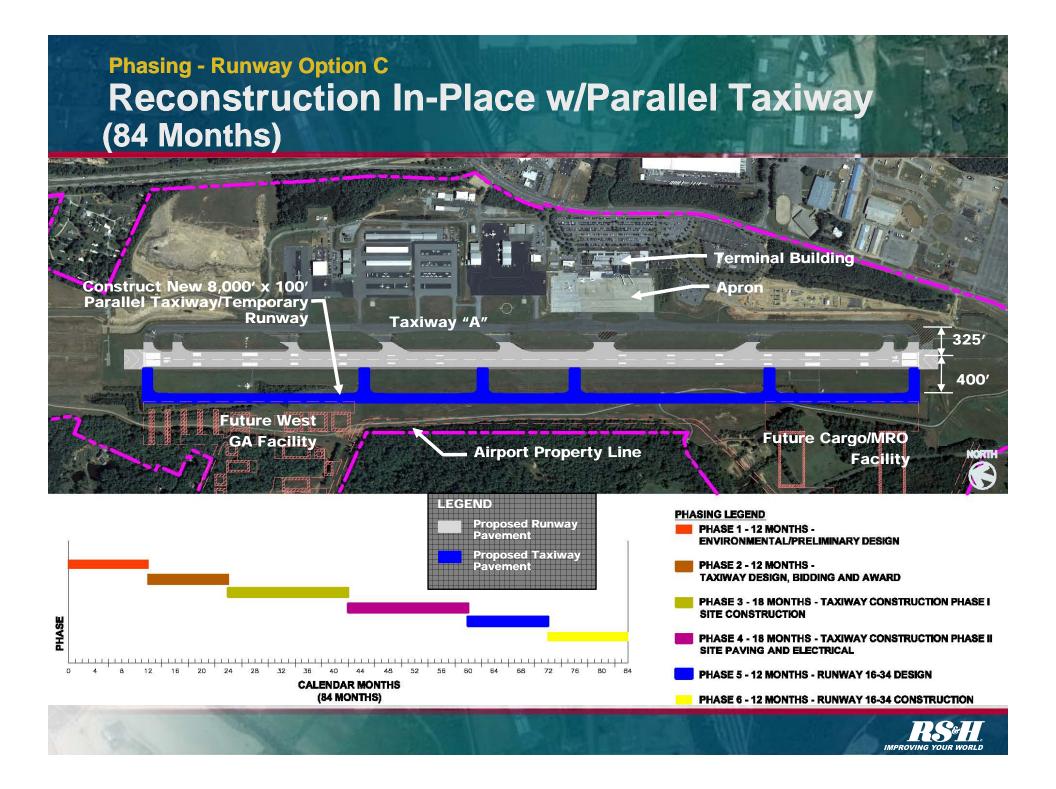
IMPROVING YOUR WORL

Option C

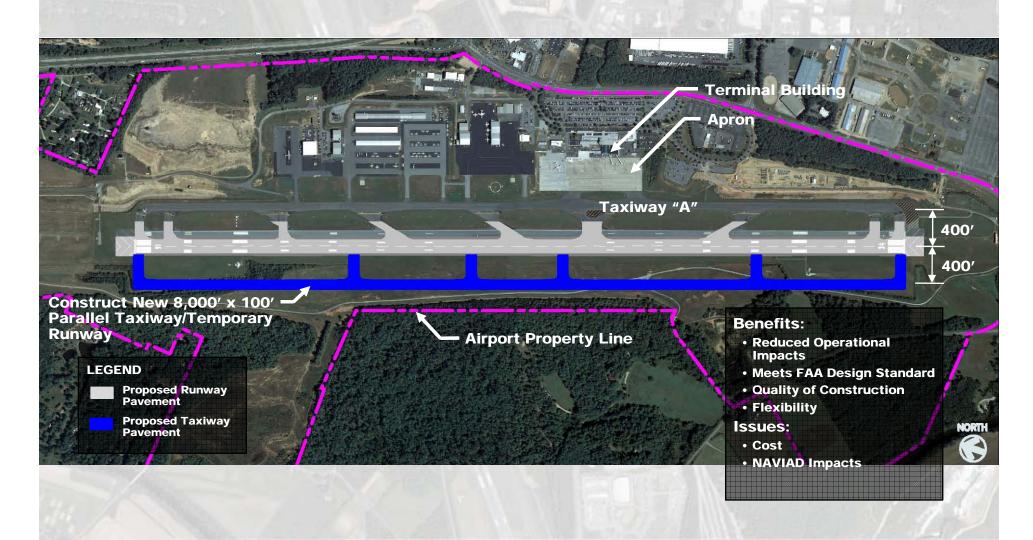
Rehab/Reconstruct In Place With Parallel Taxiway



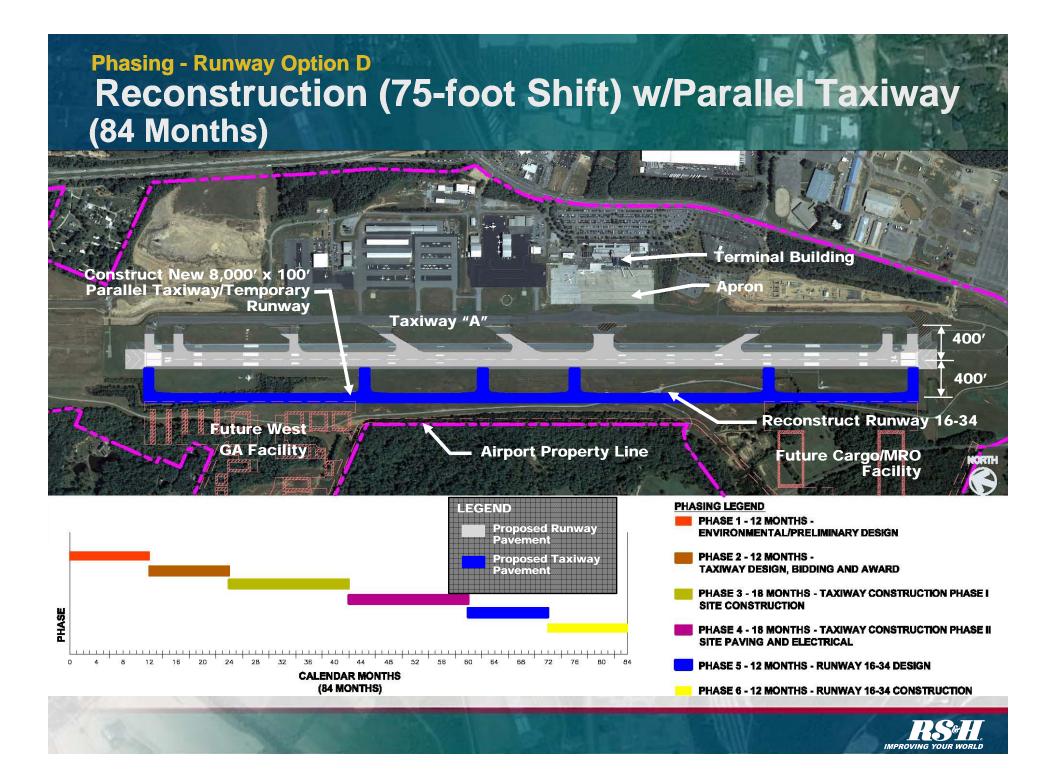




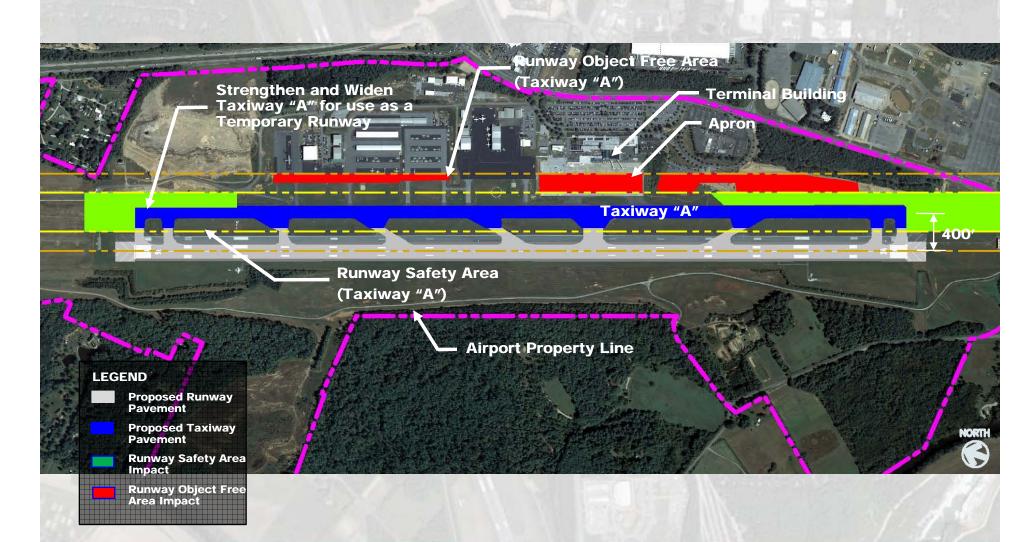
Option D Reconstruction (75-foot Shift) W/ Parallel Taxiway







Option E Rehab/Reconstruct (75-foot Shift) W/ Taxiway "A"





Cost Estimate(s)

Option	Construction	Environmental	Owner/Design/ CA/RPR	Total
Option A (Rehab/Daytime)	\$7,796,000	\$0	\$1,170,000	\$8,966,000
Option B (Rehab/Nighttime)	\$9,726,000	\$0	\$1,946,000	\$11,672,000
Option C (Reconstruction in place/Flexible)	\$47,841,000	\$350,000	\$7,177,000	\$55,368,000 (\$60,368,000*)
Option C (Reconstruction in place/Rigid)	\$54,444,000	\$350,000	\$8,167,000	\$62,961,000 (\$67,961,000*)
Option D (Reconstruction/75- foot shift/Flexible)	\$48,933,000	\$350,000	\$7,340,000	\$56,623,000 (\$61,623,000*)
Option D (Reconstruction/75- foot shift/Rigid)	\$55,829,000	\$350,000	\$8,375,000	\$64,554,000 (\$69,554,000*)
Option E (Reconstruction/ Taxiway A)	Not Viable	Not Viable	Not Viable	Not Viable

*\$5,000,000 Additional Cost for CAT II Upgrade



Recommendation

- Reconstruction (75-foot shift with Parallel Taxiway)
 - Corrects FAA Design Standard Deficiency
 - Improves Quality of Construction
 - Allows for Competitive Bidding of Pavement Materials
 - → Minimizes Operational Impacts
 - Consistent with the Master Plan & Future West Side Development







MEMORANDUM

TO: Members of the Airport Authority

FROM: Kevin E. Howell, Development Manager

DATE: April 24, 2009

ITEM DESCRIPTION – Presentation Item C

A Gates and Terminal Renovation Project Presentation

BACKGROUND

At the February 13, 2009 Authority Board meeting, Staff presented five potential airport improvement projects for potential federal stimulus funding. The Authority Board authorized Staff to begin the necessary design work for each of the projects and to coordinate with the Federal Aviation Administration on securing stimulus funding for each of the projects. At the March 13, 2009 Authority Board meeting, Staff advised the Authority Board that the only project identified by the Federal Aviation Administration as making the list for stimulus funding was the A Gates and Terminal Renovation Project. In addition, Staff requested authorization to proceed with the design effort on the taxiway and apron project along with bidding the ARFF Truck in the event additional stimulus funding became available and the Authority Board approved Staff's request.

Staff has been working with RS&H to complete the A Gates and Terminal Renovation Project design with 50% design drawings being reviewed to date. Recently the US Secretary of Transportation, Ray LaHood announced that the Asheville Regional Airport will receive \$7.5 million in economic recovery funds under the American Recovery and Reinvestment Act of 2009 for the A Gates and Terminal Renovation Project. The project will be publicly bid in May - June 2009. Staff will present the bids with a recommendation to award a contract at the June 12 Authority Board meeting.

A presentation on the project status will be provided.



- Project Components (Base Bid) Include:

- New ground level boarding lounge
- 2 new passenger boarding bridges capable of handling up to group III aircraft (717, 737, MD-80)
- Relocated office functions upstairs
- Centralized security checkpoint
- New finishes consistent with landside terminal design



– Design and Bid Packages:

- Terminal Renovation & Expansion
 - Base Bid w/ 3 Alternates
- Passenger Boarding Bridge (PBB)
 - Procurement & Installation



– Funding

- American Recovery and Reinvestment Act of 2009 – \$7,500,000.00
- Recent Discussions with the FAA indicate additional funding may be available













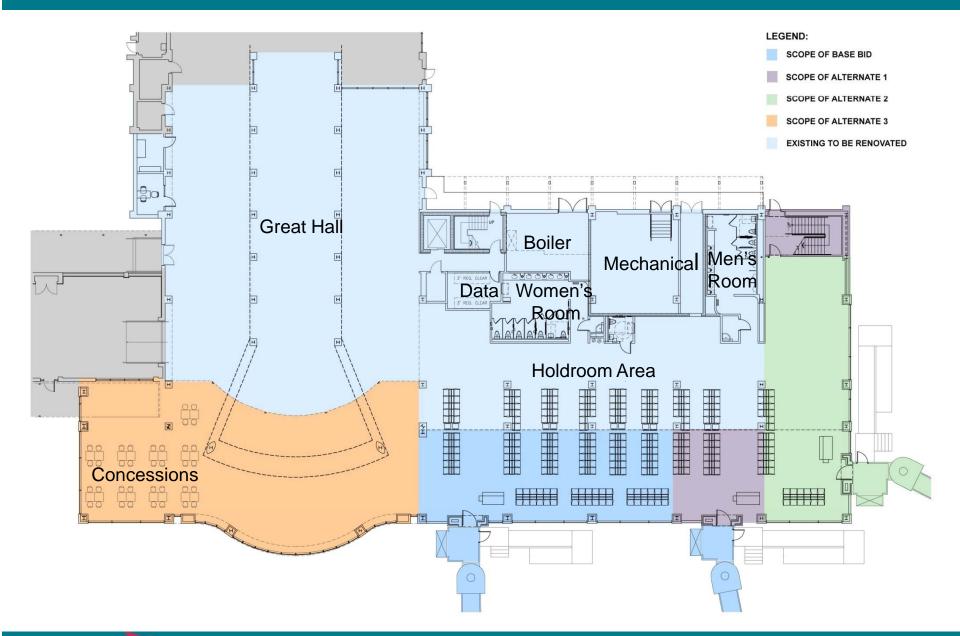




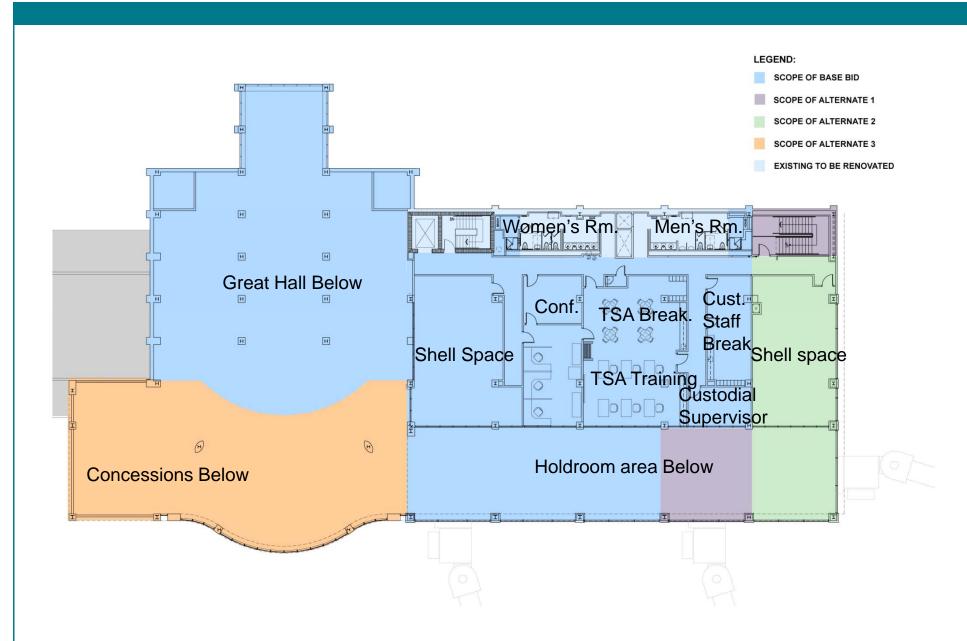






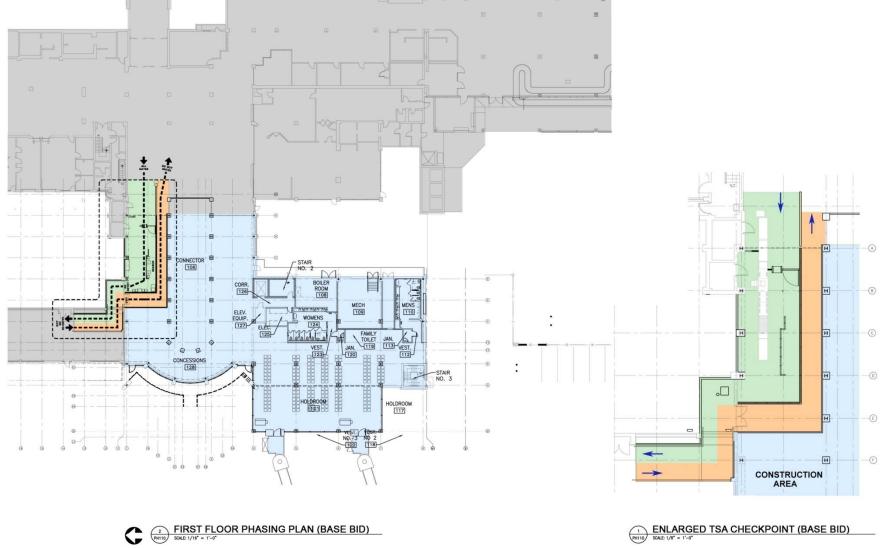








Asheville



() RHID SOLE: 1/8" + 1-0"

- Project Schedule

- Pre-Qualifying Contractors
- Bid Documents
- Bid Opening
- Recommendation to Award
- Grant Paperwork to FAA
- Contractor NTP

(ongoing) May 13, 2009 June 10, 2009 June 12, 2009 June 17, 2009 July 2009



REGULAR MEETING ASHEVILLE REGIONAL AIRPORT AUTHORITY March 13, 2009 8:30 a.m.

The Asheville Regional Airport Authority ("Authority") met on Friday, March 13, 2009 at 8:30 a.m. in the Conference Room at the Authority's Administrative Offices, Asheville Regional Airport ("Airport"), 61 Terminal Drive, Suite 1, Asheville, NC 28732.

MEMBERS PRESENT: David R. Hillier, Chairman; David Gantt, Vice-Chairman; Chuck McGrady, Secretary-Treasurer; Rhett Grotzinger; Susan C. Fisher, Brownie Newman; and Jeffrey A. Piccirillo.

MEMBERS ABSENT: None

STAFF AND LEGAL COUNSEL PRESENT: Victor Buchanan, Authority Legal Counsel; David N. Edwards, Jr., Airport Director; Lew S. Bleiweis, Deputy Airport Director; D. David Nantz, Director of Operations and Maintenance; Kevin Howell, Development Manager; Patti Michel, Director of Marketing and Public Relations; Royce Holden, IT Director; C. Jeffrey Augram, Chief of Public Safety; Christy Brunson, Finance Manager; Suzie Baker, Administration Manager and Ellen Heywood, Recording Secretary.

<u>CALL TO ORDER</u>: The Chairman welcomed everyone in attendance and called the meeting to order at 8:30 a.m.

APPEARANCES: The Chairman welcomed Captain Phil Kelley, Legal Officer with the Asheville Squadron of the Civil Air Patrol and several other members of the Civil Air Patrol. Captain Kelley thanked Mr. Grotzinger for meeting with representatives of the Civil Air Patrol previously to discuss rumors about the O.D. Lacy Griffin building which the Civil Air Patrol occupies. Captain Kelley's purpose for attending the meeting was to educate the Board on the Civil Air Patrol's functions and to give the Board a brief overview of their program. The Chairman thanked Captain Kelley and invited the Civil Air Patrol back to a future Board meeting for a more in-depth presentation.

Susan Fisher arrived at 8:38 a.m.

PRESENTATIONS:

A. <u>Long Range Planning Review</u>: Mr. Howell advised the Board of several tools used by staff for development planning purposes. The FAA Terminal Area Forecast (TAF) is the official forecast for terminal area studies and is performed on an annual basis. The 2009 forecast has not been received yet as the FAA did not foresee the magnitude of the current recession and will have to redo their forecast.

Mr. Howell also reviewed the Asheville Airport Terminal Area Planning Study (TAP) performed by PBS&J in 2005 which included three forecast scenarios. Mr. Howell reviewed the scenarios and explained the different forecast levels. Mr. Howell further stated that the 2005 TAP forecasts have been updated with actual data through 2008. Historical data for Total Enplaned Passengers was reviewed as well as forecasts of enplaned passengers through 2025. Forecasts of Commercial Operations as well as General Aviation and Military Operations were also reviewed.

Mr. Howell then reviewed the various development phases and the passenger enplanement numbers that trigger future development. The Director informed the Board that construction design actually begins when the passenger enplanement figure is at 60% capacity of the trigger number. Awarding of the construction bids is started at 80% capacity with the anticipation that the development project is completed by the time the actual passenger enplanement numbers are reached.

The Chairman inquired how often these studies had to be completed and Mr. Howell responded that there was no set rule but that the Master Plan Update will need to be updated in the next few years as it was last done in 2001. The Director indicated that the FAA approves two specific components of a Master Plan, the Forecast and Airport Layout Plan set. The forecast can change dramatically and those items need to be updated in order to be eligible for FAA funding. The Director further informed the Board that the Master Plan Update should be updated in the 2011 timeframe.

CONSENT AGENDA:

A. <u>Approval of the Asheville Regional Airport Authority February 13, 2009</u> <u>Regular Meeting Minutes</u>:

B. <u>Approval of the Asheville Regional Airport Authority February 27, 2009</u> <u>Budget/Workshop Retreat Meeting Minutes</u>:

C. <u>Approval of Update to Section 106.00 of the Administration Policies</u> and Procedures:

D. <u>Approval of Progress Energy Utility Easements to Landmark FBO</u> <u>Facilities</u>:

Mr. McGrady made a motion to approve the Consent Agenda Items and Mrs. Fisher seconded the motion. The motion carried by unanimous consent.

OLD BUSINESS: None.

NEW BUSINESS:

A. <u>Approval of Preliminary Fiscal Year 2009/2010 Budget</u>: Mr. Bleiweis reminded the Board that the draft budget was presented to the Board at the February 27, 2009 Board Budget/Workshop Retreat meeting. Staff incorporated comments taken

from that meeting into the Budget. Mr. Bleiweis informed the Board that an increase in the projected revenue amount by \$7,000 for first-year ID Badge fees from tenants was one change incorporated into the proposed budget as well as the addition of the word "planned" to Approved/Awarded Projects in the Fund Balance section. Mr. Bleiweis presented a recap of the proposed FY 2009/2010 Budget. Projected revenue is expected to be just over \$7,000,000 and operating expenses just over \$6,000,000.

Mrs. Fisher stated that it appears like staff has effectively held the line on the budgeted expenses for the coming year and that the proposed budget is very responsive to the economic downturn and staff is taking real advantage of recovery money coming our way. Mrs. Fisher moved to approve the budget at the appropriate time. Mr. Gantt seconded the motion.

Mr. Grotzinger expressed deep concern over the \$500,000 increase in spending and requested staff come back to the Board with a budget that really regards the economy. Mr. Grotzinger believes the need for people to travel will decline and that this is not a time for an increase in spending.

Mr. McGrady inquired about the process for approval of the budget and the need for a public hearing. Mr. Bleiweis replied that final adoption of the budget would take place on April 24 which would give the Board time to accept public comments. Mr. McGrady further inquired if corrections on the expense side of the budget could be made if revenue projections were down due to a decrease in passenger traffic. Mr. Bleiweis responded that amendments to the budget could be made at any time of the year to reflect the economic times. Mr. McGrady sympathized with some of Mr. Grotzinger's concerns and suggested the Board review the budget after any public comments. Mr. McGrady was willing to be supportive of the proposed budget with the understanding that the Board is capable of modifying the budget.

A discussion of the possible reduction of cost per passenger fees for the airlines ensued with the Director reiterating that by redoing the rates and charges model and performing a full and true cost allocation among all cost centers, a reduction in the cost per passenger for the airlines may occur.

Mr. Newman stated that although he was supportive of the overall budget, he would like to hold off voting until the budget has been through the public hearing process. The Director responded that in past years the Board has passed a motion to approve a preliminary budget prior to the public comment period. The recommended action is the Board resolve to approve the Proposed Preliminary Fiscal Year 2009/2010 Budget and accept public comment on the Proposed Fiscal Year 2009/2010 Budget during the next 30 days. The motion to approve the preliminary budget and accept public comments carried by a 6 to 1 vote with Mr. Grotzinger voting against the motion.

B. <u>Approval of Updates and Amendments to Human Relations Policy and</u> <u>Procedures Manual</u>: The Chairman thanked Mr. McGrady for his careful study of the proposed amendments. Mrs. Baker appeared before the Board to give an update on the Policy and Procedures Manual after having presented it to the Board at the February 27, 2009 Budget/Workshop Retreat Meeting. Mrs. Baker also thanked Mr. McGrady for his in-depth review and presented the Board with Mr. McGrady's concerns and comments. Mrs. Baker went over the FMLA wording Mr. McGrady reviewed and incorporated his suggestions into the manual. Mrs. Baker further reviewed the Airport Director Agreement, the employee job abandonment issue in the attendance policy, and also the retiree health insurance age requirement.

Mr. Piccirillo requested the word "personal" be added to leave of absence in the last sentence in Section 215.06 of the Policy and Procedures Manual.

Mrs. Baker further advised the Board of revisions to the tracking of unscheduled absences as previously outlined in the manual.

Mr. McGrady moved to approve the Amended Policy and Procedures Manual effective March 13, 2009 including specifically the new section 215 Attendance, to incorporate the word change requested by Mr. Piccirillo, and to authorize the Airport Director to implement the changes effective this day. Mr. Newman seconded the motion and it carried by unanimous vote.

DIRECTOR'S REPORT:

A. <u>North Carolina Department of Environment and Natural Resources</u> <u>Grant</u>: The Director recognized Mr. Bleiweis and Mr. Nantz for their work in putting together the grant application to the state for funding of a diesel reduction grant. The grant amount awarded was \$190,000 and will be used to purchase electrical based equipment. The Director also revealed to the Board the possibility of another grant through federal funds for which the airport was requested to submit an application. The grant application will be for \$290,000 and will be used to purchase additional electrical equipment. At a later date, the Director will seek the Board's approval of maintenance fees to the airlines for their use of the equipment.

B. <u>Fuel Farm Relocation Update</u>: The Director informed the Board that there was not an update to this item as he had not had a chance to meet with Odyssey Aviation.

C. <u>Stimulus Project Funding Update</u>: Director stated that staff has not received final word from the FAA that ARAA has received funding for the Stimulus Plan project and hoped to have official word in the next 10 days. The Board requested to be kept posted via e-mail.

D. <u>**Part 16 Process Update:**</u> The Director relayed to the Board that the FAA has extended their response date for this case to April 24.

E. <u>**Triturator Project Update:**</u> The Director reported that this Triturator Project, which will be used by both the airlines and general aviation community to dump lavatory carts into a grinder unit attached to the sewer system, has been on the books for 5 years. The project will be paid for with PFC funds and though the design portion is within the Director's signing authority, the project will come to the Board for construction bid approval. The Director further stated that the airlines may be charged fees for maintenance of the system going forward. Staff will be able to track usage of the facility via a card swipe system.

The Director informed the Board that a new off-site rental car company, U-Save Car and Truck Rental, has signed an operating permit with ARAA and will be operating from the Holiday Inn. The contract calls for 7.5% of their gross receipts to be paid to ARAA and ARAA should start receiving revenue from this company in the month of April.

The Director gave an update on the Virtual Perimeter Monitoring System and although there were some minor expenses to tie our existing cameras into this system, this project is moving forward and will provide state of the art security monitoring in the future.

The Director updated the Board on the possibility of the Civil Air Patrol moving from the O.D. Lacy Griffin building. The Director reported that staff met with WNC Aviation and there is still interest on their part in leasing the Griffin building. The Director is putting together some final rates for their review. There is the potential of \$14,000 to \$18,000 in yearly revenue for the rental of that facility. In addition, ARAA was spending on an average \$7,000 to \$10,000 a year in utility costs for this building so net revenue would be in the \$24,000 to \$30,000 a year range. The Director also informed the Board that the outside of the building needs a few aesthetic changes and sprucing up and these renovations may be back before the Board if the cost exceeds his signing authority.

Mr. Grotzinger requested an update on the Landmark FBO and the Director responded that the project is moving forward with an anticipated completion date of March 31. The Director further stated that Landmark has hit a few snags with the city regarding the landscaping requirements. The city's ordinances call for a required number of trees and since these trees would be on a non-public road there is a need to get the City to waive this requirement. The Director requested the help of Mr. Newman with this and Mr. Newman agreed to offer his assistance.

There was further discussion on fuel sales as well as construction of the new hangar ARAA is constructing with Mr. Howell informing the Board that the contractor is on target for a mid to late May completion date of the hangar.

INFORMATION SECTION: The Director was pleased to note that traffic was up 7.6% for January and although he did not have the numbers from Delta and Northwest for February, there was a slight increase collectively for US Airways and Continental.

AUTHORITY MEMBERS' REPORTS: None

PUBLIC AND TENANTS' COMMENT: No Comments

<u>CLOSED SESSION</u>: At 10:14 a.m. Mr. McGrady moved to go into closed session pursuant to subsections 143-318.11 (a) (3), (4) and (6) of the General Statutes of North Carolina in order to consult with Legal Counsel, to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, and to consider personnel matters. Mr. Grotzinger seconded the motion and it carried by unanimous vote.

Open Session resumed at 11:12 a.m.

MOTION FOR APPROVAL AND SEALING OF CLOSED-SESSION MINUTES: Mr. McGrady moved to approve the minutes for the February 13, 2009, Closed Session and to seal and withhold such minutes from public inspection so long as public inspection would frustrate the purpose or purposes thereof. Mrs. Fisher seconded the motion and it carried by unanimous vote.

ADJOURNMENT: At 11:14 a.m. Mr. McGrady moved to adjourn the meeting and Mrs. Fisher seconded the motion. The motion carried by unanimous vote.

The next regular meeting of the Authority will be on Friday, April 24, 2009 at 8:30 a.m. in the Conference Room at the Authority's Administrative Offices, Asheville Regional Airport, 61 Terminal Drive, Suite 1, Asheville, NC 28732.

Respectfully submitted,

Charles W. McGrady Secretary-Treasurer

Approved:

David R. Hillier Chairman



MEMORANDUM

TO: Members of the Airport Authority

FROM: Lew Bleiweis, Deputy Airport Director

DATE: April 24, 2009

ITEM DESCRIPTION – Old Business Item A

Public Hearing and Final Adoption of the Authority's Fiscal Year 2009/2010 Budget

BACKGROUND

A proposed Final Fiscal Year 2009/2010 Budget and Budget Ordinance was presented to the Authority Board at its regular meeting held on March 13, 2009. The budget documents have remained available for public inspection and comment since March 13, 2009, with no comments being received to date.

ISSUES

A Public Hearing is required under Chapter 159 of the General Statutes of North Carolina before final adoption of the 2009/2010 Budget Ordinance.

ALTERNATIVES

None recommended.

FISCAL IMPACT

As outlined in the 2009/2010 Budget Ordinance.

RECOMMENDED ACTION

It is respectfully requested that following the Public Hearing on the Fiscal Year 2009/2010 Budget that the Airport Authority Board resolve to adopt the enclosed Fiscal Year 2009/2010 Budget Ordinance.

Enclosure

ASHEVILLE REGIONAL AIRPORT AUTHORITY 2009-2010 BUDGET ORDINANCE

BE IT ORDAINED by the Asheville Regional Airport Authority that, pursuant to Section 159-13 of the General Statutes of North Carolina, the 2009-2010 Budget Ordinance of the Airport Authority is hereby set forth as follows:

Section 1. The following amounts are hereby appropriated for the operation of the Asheville Regional Airport for the fiscal year beginning July 1, 2009 and ending June 30, 2010 in accordance with the following schedules:

EXPENDITURES

Administration	\$ 1,544,428
Terminal	2,643,374
Airfield	1,245,283
General Aviation	423,728
Parking Lot/Roadway	223,852
Other	209,097
Carry-over Capital Expenditures from Prior FY	6,625,658
Other Reserve Funds	3,894,880
Capital Improvement Fund	5,450,068
Renewal and Replacement Fund	142,277
Equipment and Small Capital Outlay Fund	104,440
Business Development Fund/Agreement Obligations	300,000
Debt Service Fund	626,823
Total Expenditures	\$23,433,905

Section 2. It is estimated that the following revenues will be available for the fiscal year beginning July 1, 2009 and ending June 30, 2010.

REVENUES

Administration (Interest Income)	\$ 157,200
Terminal	3,154,910
Airfield	819,650
General Aviation	873,790
Parking Lot/Roadway	2,154,100
Other	140,940
FY 08/09 Capital Carry-Over Funds	6,625,658
FY 09/10 PFCs	850,000
FY 09/10 CFCs	900,000
Federal Grants FY 09/10	5,177,564
NCDOT Grants FY 09/10	136,252
Transfer from ARAA Cash/Investments	2,443,841
Total Revenues	\$23,433,905

Section 3. This Budget Ordinance shall be entered in the minutes of the Asheville Regional Airport Authority and within five (5) days after its adoption copies shall be filed with the Finance Officer, the Budget Officer and the Secretary of the Asheville Regional Airport Authority, who, for the purposes of this ordinance, is designated as the Clerk to the Asheville Regional Airport Authority as described in G.S. 159-13.

Section 4. This ordinance shall become effective on July 1, 2009

Adopted this 24th day of April, 2009.

David R. Hillier, Chairman

Attested by:

Charles W. McGrady Secretary-Treasurer



MEMORANDUM

TO: Members of the Airport Authority

- FROM: Kevin E. Howell, Development Manager
- DATE: April 24, 2009

ITEM DESCRIPTION – New Business Item A

Award of a Construction Contract for the North General Aviation Expansion Project – Waterline Extension

BACKGROUND

An extension of the existing waterline is required to service the Landmark fuel farm site in order to comply with fire marshal requirements. Per the agreement with Landmark, the airport is responsible for getting utilities to the site. Staff worked with the LPA Group to complete a design and bid package to bid this work under the informal bidding method in accordance with state regulations.

ISSUES

Two (2) bids were received on April 1, 2009 (a bid summary is attached). A third invited contractor declined to submit a proposal. The lowest bid received exceeds \$50,000 and Board approval is required to award the contract for this work.

ALTERNATIVES

No alternative is recommended at this time.

FISCAL IMPACT

The total approved project budget for the North General Aviation Expansion Project is \$3,700,000. The waterline extension work item totals \$53,900.00 and would be paid from the approved project budget.



ASHEVILLE REGIONAL AIRPORT AUTHORITY New Business Item A Award of a Construction Contract for the North General Aviation Expansion Project – Waterline Extension Page 2

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) approve awarding the construction contract for North General Aviation Expansion Project – Waterline Extension to Patton Construction Group, Inc. in the amount of \$53,900.00; and (2) authorize the Airport Director to execute the necessary documents.

Attachment

BID SUMMARY FOR ASHEVILLE REGIONAL AIRPORT WATERLINE EXTENSION

BID DATE: 1-Apr-09

	BID AMOUNT	
001-010-00		
CONTRACTOR	TOTAL BASE BID	REMARKS
Patton Construction Group, Inc	\$53,900.00	
Asheville, NC 28813		
David E. Burnette, Inc.	\$60,500.00	
Leicester, NC 28748		

This Bid Summary is certified to be true and correct to the best of my knowledge.

K- EHall

4/1/09

Kevin E. Howell, CM Asheville Regional Airport Authority

Date



MEMORANDUM

TO: Members of the Airport Authority

FROM: Lew S. Bleiweis, Deputy Airport Director

DATE: April 24, 2009

ITEM DESCRIPTION – Information Section Item A

February, 2009 Traffic Report – Asheville Regional Airport

<u>SUMMARY</u>

February 2009 passenger traffic numbers reflect a .2% increase in passenger enplanements from February 2008. Overall, 34,106 passengers utilized the airport for the month.

AIRLINE PERFORMANCE

<u>Delta Airlines</u>: Delta's February 2009 enplanements increased by 5.5% compared to February 2008. There was one (1) flight cancellation for the month.

<u>Continental Airlines</u>: Continental's February 2009 passenger enplanements decreased by 16.8% compared to February 2008. There was one (1) flight cancellation for the month.

<u>Northwest Airlines</u>: Year over Year passenger enplanements for Northwest in February 2009 were down 16.4%. There were no flight cancellations for the month.

<u>US Airways</u>: US Airways' February 2009 passenger enplanements represent a 4.5% increase. There were two (2) flight cancellations for the month.

Monthly Traffic Report Asheville Regional Airport



February 2009

Category	Feb 2009	Feb 2008	Percentage Change	*CYTD-2009	*CYTD-2008	Percentage Change	*MOV12-2009	*MOV12-2008	Percentage Change
		100 2000	onange	0110 2000	0110 2000	onunge			Unange
Passenger Traffi	C								
Enplaned	17,194	17,161	0.2%	36,329	35,073	3.6%	280,735	290,674	-3.4%
Deplaned	<u>16,912</u>	<u>17,009</u>	-0.6%	<u>35,175</u>	<u>33,859</u>	3.9%	<u>279,764</u>	<u>283,973</u>	-1.5%
Total	34,106	34,170	-0.2%	71,504	68,932	3.7%	560,499	574,647	-2.5%
Aircraft Operatio	ons								
Airlines	3	143	-97.9%	51	249	-79.5%	1,167	1,748	-33.2%
Commuter /Air Taxi	<u>1,076</u>	<u>1,081</u>	-0.5%	2,315	2,382	-2.8%	18,895	19,161	-1.4%
Subtotal	<u>1,079</u>	<u>1,224</u>	-11.8%	<u>2,366</u>	<u>2,631</u>	-10.1%	<u>20,062</u>	<u>20,909</u>	-4.1%
General Aviation	2,625	3,075	-14.6%	5,631	7,008	-19.6%	51,942	58,723	-11.5%
Military	<u>294</u>	<u>97</u>	203.1%	<u>456</u>	<u>317</u>	43.8%	<u>3,033</u>	<u>2,450</u>	23.8%
Subtotal	<u>2,919</u>	<u>3,172</u>	-8.0%	<u>6,087</u>	<u>7,325</u>	-16.9%	<u>54,975</u>	<u>61,173</u>	-10.1%
Total	3,998	4,396	-9.1%	8,453	9,956	-15.1%	75,037	82,082	-8.6%
Fuel Gallons									
100LL	12,305	14,282	-13.8%	23,075	29,837	-22.7%	227,091	287,049	-20.9%
Jet A (GA)	59,645	65,052	-8.3%	114,378	138,493	-17.4%	1,341,700	1,702,711	-21.2%
Subtotal	<u>71,950</u>	<u>79,334</u>	-9.3%	<u>137,453</u>	<u>168,330</u>	-18.3%	<u>1,568,791</u>	<u>1,989,760</u>	-21.2%
Jet A (A/L)	<u>161,889</u>	<u>198,285</u>	-18.4%	<u>365,959</u>	408,980	-10.5%	<u>2,845,363</u>	<u>2,819,549</u>	0.9%
Total	233,839	277,619	-15.8%	503,412	577,310	-12.8%	4,414,154	4,809,309	-8.2%

*CYTD = Calendar Year to Date and *Mov12 = Moving Twelve Months.

Airline Enplanements, Seats, and Load Factors Asheville Regional Airport



February 2009

	Feb 2009	Feb 2008	Percentage Change	*CYTD-2009	*CYTD-2008	Percentage Change
Continental Airlines						
Enplanements	1,297	1,558	-16.8%	2,846	3,474	-18.1%
Seats	2,750	2,408	14.2%	5,700	5,420	5.2%
Load Factor	47.2%	64.7%	-27.1%	49.9%	64.1%	-22.1%
Delta Air Lines						
Enplanements	7,210	6,833	5.5%	14,294	14,030	1.9%
Seats	9,510	9,726	-2.2%	18,830	19,724	-4.5%
Load Factor	75.8%	70.3%	7.9%	75.9%	71.1%	6.7%
Northwest Airlines						
Enplanements	1,902	2,275	-16.4%	4,685	4,857	-3.5%
Seats	2,600	4,050	-35.8%	6,750	8,300	-18.7%
Load Factor	73.2%	56.2%	30.2%	69.4%	58.5%	18.6%
US Airways						
Enplanements	6,785	6,495	4.5%	14,418	12,712	13.4%
Seats	8,915	9,230	-3.4%	18,580	19,080	-2.6%
Load Factor	76.1%	70.4%	8.2%	77.6%	66.6%	16.5%
Totals						
Enplanements	17,194	17,161	0.2%	36,243	35,073	3.3%
Seats	23,775	25,414	-6.4%	49,860	52,524	-5.1%
Load Factor	72.3%	67.5%	7.1%	72.7%	66.8%	8.9%

Tuesday, March 31, 2009

*CTYD = Calendar Year to Date and *Mov12 = Moving Twelve Months.

Airline Flight Completions Asheville Regional Airport

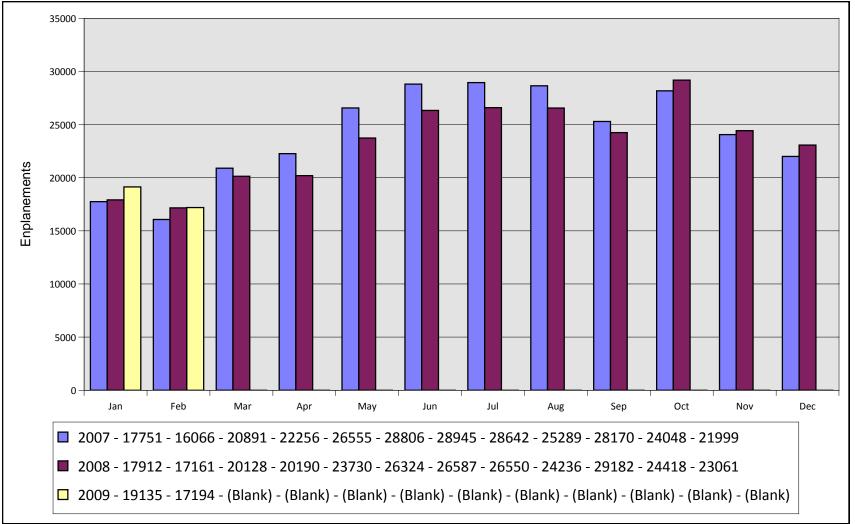
February 2009



	Scheduled		Cancellatio	ons Due To		Total	Percentage of
Airline	Flights	Field	Mechanical	Weather	Other	Cancellations	Completed
Continental Airlines	56	0	0	1	0	1	98.2%
Delta Air Lines	190	0	1	0	0	1	99.5%
Northwest Airlines	52	0	0	0	0	0	100.0%
US Airways	195	0	2	0	0	2	99.0%
Total	493	0	3	1	0	4	99.2%

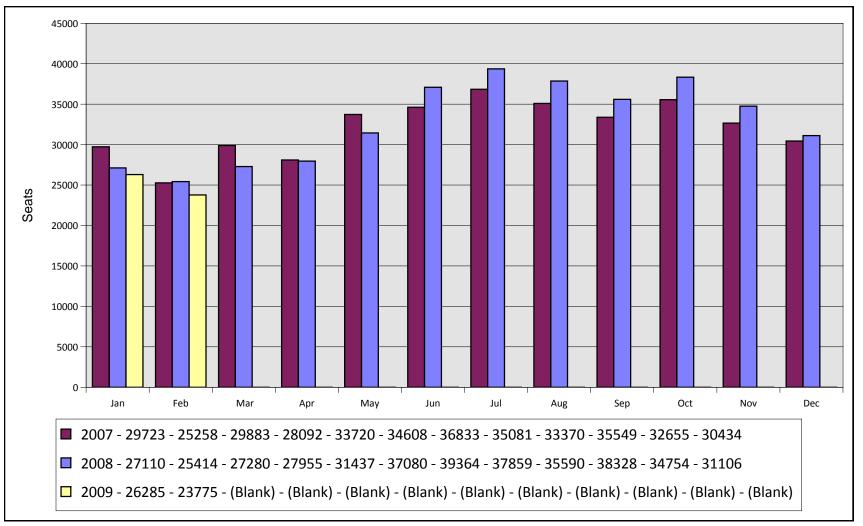
Monthly Enplanements By Year Asheville Regional Airport





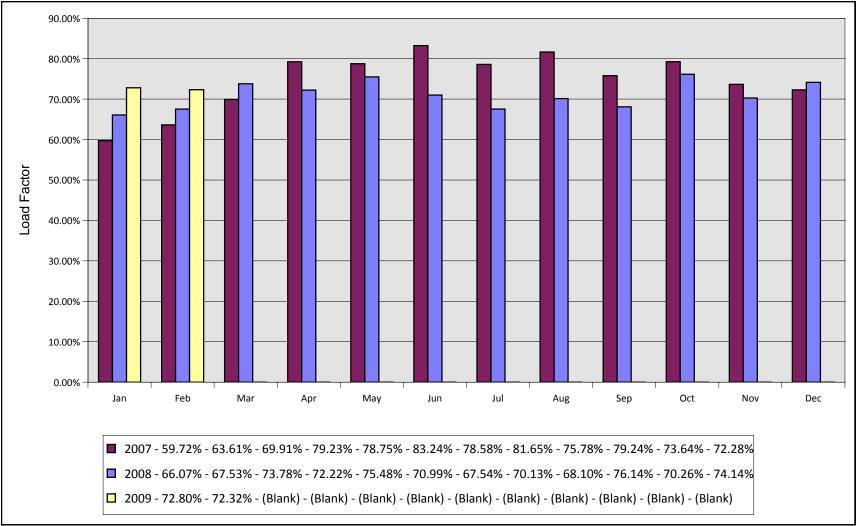
Monthly Seats By Year Asheville Regional Airport





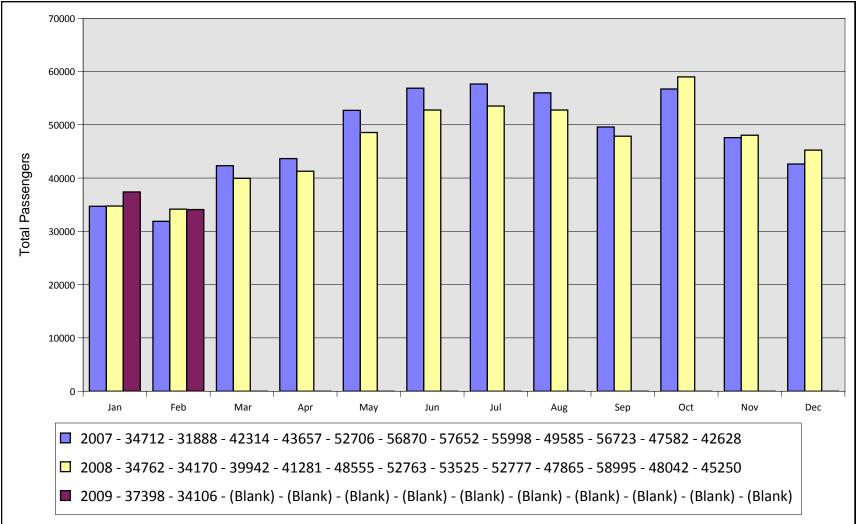
Monthly Load Factors By Year Asheville Regional Airport





Total Monthly Passengers By Year Asheville Regional Airport

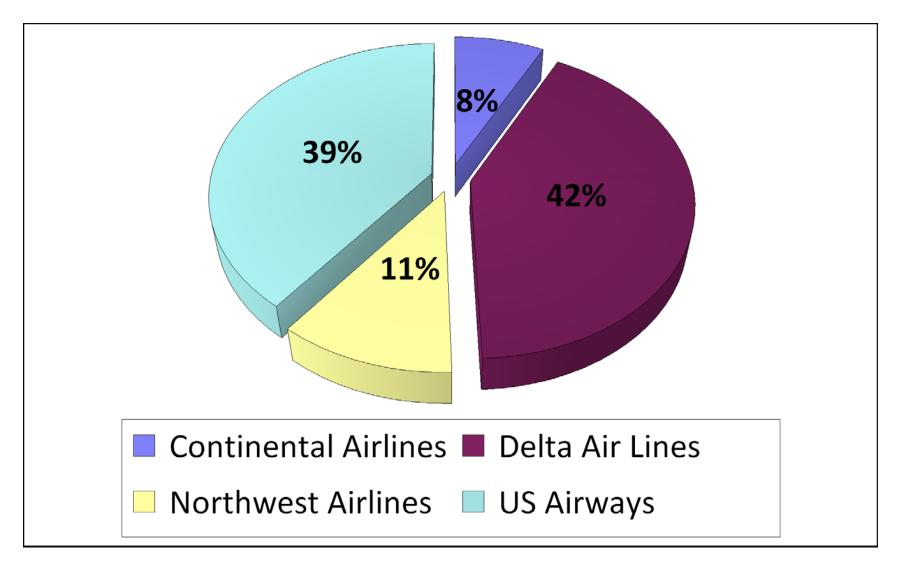


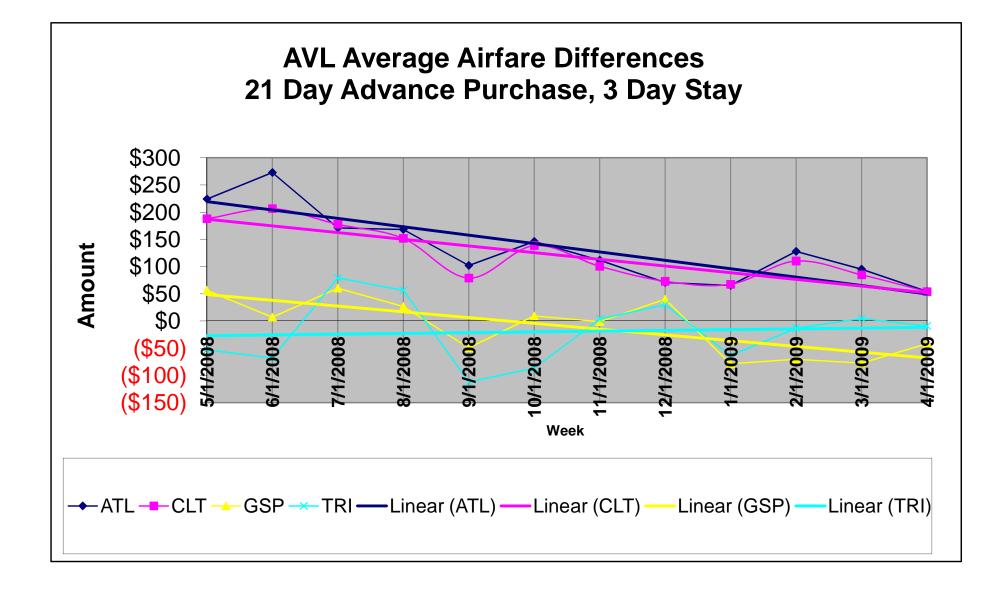


Airline Market Share Analysis (Enplanements) Asheville Regional Airport



Report Period From February 2009 Through February 2009





Asheville Regional Airport Sample airfares as of 04/16/09 21 Day Advance Purchase, 3 day Stay

							Difference in Fares			
		<u>ASHEVILLE</u>	<u>ATLANTA</u>	<u>CHARLOTTE</u>	<u>GREENVILLE</u>	TRI-CITIES	<u>ATLANTA</u>	<u>CHARLOTTE</u>	<u>GREEVILLE</u>	TRI-CITIES
ABQ	Albuquerque	\$329	\$309	\$208	\$463	\$439	\$20	\$121	(\$134)	(\$110)
ATL	Atlanta	\$209		\$157	\$204	\$231	\$209	\$52	\$5	(\$22)
AUS	Austin	\$282	\$235	\$226	\$347	\$240	\$47	\$56	(\$65)	\$42
BWI	Baltimore	\$190	\$217	\$175	\$352	\$237	(\$27)	\$15	(\$162)	(\$47)
BOS	Boston	\$235	\$210	\$178	\$365	\$277	\$25	\$57	(\$130)	(\$42)
ORD	Chicago	\$235	\$239	\$251	\$402	\$237	(\$4)	(\$16)	(\$167)	(\$2)
CVG	Cincinnati	\$213	\$178	\$308	\$194	\$231	\$35	(\$95)	\$19	(\$18)
CLE	Cleveland	\$353	\$213	\$317	\$292	\$224	\$140	\$36	\$61	\$129
DFW	Dallas	\$344	\$247	\$249	\$304	\$317	\$97	\$95	\$40	\$27
DEN	Denver	\$235	\$279	\$284	\$363	\$361	(\$44)	(\$49)	(\$128)	(\$126)
DTW	Detroit	\$262	\$219	\$246	\$253	\$247	\$43	\$16	\$9	\$15
FLL	Fort Lauderdale	\$227	\$149	\$177	\$375	\$237	\$78	\$50	(\$148)	(\$10)
RSW	Ft.Myers	\$417	\$229	\$308	\$332	\$287	\$188	\$109	\$85	\$130
BDL	Hartford	\$188	\$269	\$175	\$230	\$277	(\$81)	\$13	(\$42)	(\$89)
IAH	Houston	\$233	\$235	\$266	\$291	\$312	(\$2)	(\$33)	(\$58)	(\$79)
IND	Indianapolis	\$219	\$209	\$198	\$230	\$299	\$10	\$21	(\$11)	(\$80)
JAX	Jacksonville	\$237	\$184	\$234	\$301	\$237	\$53	\$3	(\$64)	\$0
MCI	Kansas City	\$273	\$244	\$184	\$405	\$237	\$29	\$89	(\$132)	\$36
LAS	Las Vegas	\$362	\$315	\$304	\$439	\$332	\$47	\$58	(\$77)	\$30
LAX	Los Angeles	\$335	\$277	\$261	\$373	\$377	\$58	\$74	(\$38)	(\$42)
MHT	Manchester	\$235	\$278	\$278	\$445	\$197	(\$43)	(\$43)	(\$210)	\$38
MEM	Memphis	\$393	\$172	\$316	\$238	\$393	\$221	\$77	\$155	\$0
MIA	Miami	\$215	\$149	\$195	\$375	\$237	\$66	\$20	(\$160)	(\$22)
MKE	Milwaukee	\$225	\$217	\$192	\$361	\$436	\$8	\$33	(\$136)	(\$211)
MSP	Minneapolis/Saint Paul	\$245	\$169	\$282	\$303	\$400	\$76	(\$37)	(\$58)	(\$155)
BNA	Nashville	\$215	\$229	\$156	\$387	\$389	(\$14)	\$59	(\$172)	(\$174)
MSY	New Orleans	\$245	\$204	\$227	\$254	\$240	\$41	\$18	(\$9)	\$5
LGA	New York	\$287	\$198	\$167	\$236	\$237	\$89	\$120	\$51	\$50
EWR	Newark	\$277	\$251	\$167	\$236	\$240	\$26	\$110	\$41	\$37
MCO	Orlando	\$377	\$188	\$216	\$243	\$240	\$189	\$161	\$134	\$137
PHL	Philadelphia	\$168	\$234	\$155	\$271	\$277	(\$66)	\$13	(\$103)	(\$109)
PHX	Phoenix	\$295	\$289	\$217	\$400	\$337	\$6	\$78	(\$105)	(\$42)
PIT	Pittsburgh	\$187	\$219	\$198	\$351	\$240	(\$32)	(\$11)	(\$164)	(\$53)
PDX	Portland	\$388	\$342	\$227	\$328	\$435	\$46	\$161	\$6 0	(\$47)

Asheville Regional Airport Sample airfares as of 04/16/09 21 Day Advance Purchase, 3 day Stay

PVD	Providence	\$235	\$257	\$248	\$226	\$237	(\$22)	(\$13)	\$9	(\$2)
RDU	Raleigh/Durham	\$388	\$159	\$302	\$272	\$274	\$229	\$86	\$116	\$114
RIC	Richmond	\$363	\$198	\$157	\$335	\$277	\$165	\$206	\$28	\$86
STL	Saint Louis	\$219	\$177	\$181	\$335	\$237	\$42	\$38	(\$116)	(\$18)
SLC	Salt Lake City	\$334	\$388	\$284	\$205	\$476	(\$54)	\$50	\$129	(\$142)
SAT	San Antonio	\$265	\$249	\$249	\$289	\$309	\$16	\$16	(\$24)	(\$44)
SAN	San Diego	\$329	\$229	\$255	\$430	\$357	\$100	\$74	(\$101)	(\$28)
SFO	San Francisco	\$387	\$218	\$218	\$452	\$278	\$169	\$169	(\$65)	\$109
SRQ	Sarasota/Bradenton	\$434	\$219	\$338	\$332	\$237	\$215	\$96	\$102	\$197
SEA	Seattle	\$315	\$338	\$235	\$383	\$357	(\$23)	\$80	(\$68)	(\$42)
SYR	Syracuse	\$256	\$278	\$161	\$316	\$221	(\$22)	\$95	(\$60)	\$35
TPA	Tampa	\$277	\$195	\$160	\$326	\$237	\$82	\$117	(\$49)	\$40
YYZ	Toronto	\$493	\$474	\$394	\$447	\$510	\$19	\$99	\$46	(\$17)
DCA	Washington DC	\$235	\$210	\$218	\$353	\$278	\$25	\$17	(\$118)	(\$43)
IAD	Washington DC	\$235	\$224	\$218	\$353	\$278	\$11	\$17	(\$118)	(\$43)
PBI	West Palm Beach	\$380	\$149	\$268	\$375	\$237	\$231	\$112	\$5	\$143

*These sample airfares were available 04/16/09, based on a 21 day advance purchase and a 3 day stay. Other restrictions may apply. To obtain the most up-to-date pricing information for your travel needs, please contact your professional travel agent or visit the following web sites: www.continental.com; www.delta.com; www.nwa.com; www.usairways.com; www.travelocity.com; www.orbitz.com; or www.expedia.com. Airfares are subject to change without notice - and lower airfares are often not available on all dates. Please see our "special airfares" section on our web site for any last minute airfare specials. Sample airfares will be updated each Tuesday.

Blue highlighted numbers represent fare differentials in excess of \$35 for GSP, \$70 for CLT, \$100 for ATL, and \$35 for TRI.

(\$9) Average Fare difference

(\$42)

\$54

\$54

Asheville Regional Airport Sample airfares as of 04/16/09 0 Day Advance Purchase, 3 day Stay

							Difference in Fares			
		ASHEVILLE	ATLANTA	<u>CHARLOTTE</u>	GREENVILLE	TRI-CITIES	<u>ATLANTA</u>	<u>CHARLOTTE</u>	GREENVILLE	TRI-CITIES
ABQ	Albuquerque	\$661	\$564	\$361	\$849	\$942	\$97	\$300	(\$188)	(\$281)
ATL	Atlanta	\$414		\$497	\$448	\$389	\$414	(\$83)	(\$34)	\$25
AUS	Austin	\$708	\$424	\$460	\$361	\$693	\$284	\$248	\$347	\$15
BWI	Baltimore	\$383	\$360	\$247	\$753	\$302	\$23	\$136	(\$370)	\$81
BOS	Boston	\$378	\$528	\$273	\$386	\$417	(\$150)	\$105	(\$8)	(\$39)
ORD	Chicago	\$275	\$239	\$544	\$589	\$526	\$36	(\$269)	(\$314)	(\$251)
CVG	Cincinnati	\$410	\$251	\$594	\$447	\$389	\$159	(\$184)	(\$37)	\$21
CLE	Cleveland	\$665	\$348	\$669	\$292	\$837	\$317	(\$4)	\$373	(\$172)
DFW	Dallas	\$632	\$335	\$609	\$642	\$444	\$297	\$23	(\$10)	\$188
DEN	Denver	\$600	\$279	\$594	\$581	\$681	\$321	\$6	\$19	(\$81)
DTW	Detroit	\$535	\$374	\$671	\$312	\$814	\$161	(\$136)	\$223	(\$279)
FLL	Fort Lauderdale	\$692		\$527	\$967	\$723	\$692	\$165	(\$275)	(\$31)
RSW	Ft.Myers	\$673	\$498	\$516	\$825	\$538	\$175	\$157	(\$152)	\$135
BDL	Hartford	\$255	\$572	\$453	\$272	\$297	(\$317)	(\$198)	(\$17)	(\$42)
IAH	Houston	\$612	\$371	\$576	\$580	\$677	\$241	\$36	\$32	(\$65)
IND	Indianapolis	\$464	\$269	\$179	\$312	\$797	\$195	\$285	\$152	(\$333)
JAX	Jacksonville	\$237	\$407	\$451	\$741	\$277	(\$170)	(\$214)	(\$504)	(\$40)
MCI	Kansas City	\$399	\$388	\$208	\$561	\$447	\$11	\$191	(\$162)	(\$48)
LAS	Las Vegas	\$788	\$593	\$708	\$531	\$655	\$195	\$80	\$257	\$133
LAX	Los Angeles	\$589	\$513	\$573	\$933	\$560	\$76	\$16	(\$344)	\$29
MHT	Manchester	\$421	\$518	\$592	\$640	\$407	(\$97)	(\$171)	(\$219)	\$14
MEM	Memphis	\$927	\$338	\$678	\$308	\$833	\$589	\$249	\$619	\$94
MIA	Miami	\$753	\$374	\$652	\$774	\$750	\$379	\$101	(\$21)	\$3
MKE	Milwaukee	\$451	\$300	\$192	\$409	\$588	\$151	\$259	\$42	(\$137)
MSP	Minneapolis/Saint Paul	\$576	\$368	\$726	\$286	\$974	\$208	(\$150)	\$290	(\$398)
BNA	Nashville	\$772	\$335	\$406	\$709	\$978	\$437	\$366	\$63	(\$206)
MSY	New Orleans	\$920	\$559	\$732	\$861	\$776	\$361	\$188	\$59	\$144
LGA	New York	\$418	\$474	\$408	\$779	\$481	(\$56)	\$10	(\$361)	(\$63)
EWR	Newark	\$437	\$478	\$397	\$392	\$806	(\$41)	\$40	\$45	(\$369)
MCO	Orlando	\$684	\$363	\$440	\$801	\$562	\$321	\$244	(\$117)	\$122
PHL	Philadelphia	\$330	\$479	\$288	\$315	\$320	(\$149)	\$42	\$15	\$10
PHX	Phoenix	\$602	\$508	\$528	\$949	\$480	\$94	\$74	(\$347)	\$122
PIT	Pittsburgh	\$287	\$289	\$208	\$652	\$400	(\$2)	\$79	(\$365)	(\$113)
PDX	Portland	\$636	\$642	\$582	\$854	\$932	(\$6)	\$54	(\$218)	(\$296)

Asheville Regional Airport Sample airfares as of 04/16/09 0 Day Advance Purchase, 3 day Stay

PVD	Providence	\$511	\$499	\$487	\$272	\$385	\$12	\$24	\$239	\$126
RDU	Raleigh/Durham	\$941	\$342	\$817	\$712	\$1,037	\$599	\$124	\$229	(\$96)
RIC	Richmond	\$795	\$358	\$638	\$644	\$938	\$437	\$157	\$151	(\$143)
STL	Saint Louis	\$617	\$353	\$692	\$458	\$537	\$264	(\$75)	\$159	\$80
SLC	Salt Lake City	\$746	\$570	\$597	\$744	\$958	\$176	\$149	\$2	(\$212)
SAT	San Antonio	\$865	\$452	\$812	\$497	\$760	\$413	\$53	\$368	\$105
SAN	San Diego	\$635	\$633	\$654	\$1,000	\$747	\$2	(\$19)	(\$365)	(\$112)
SFO	San Francisco	\$526	\$567	\$328	\$913	\$480	(\$41)	\$198	(\$387)	\$46
SRQ	Sarasota/Bradenton	\$864	\$418	\$748	\$765	\$718	\$446	\$116	\$99	\$146
SEA	Seattle	\$442	\$449	\$467	\$686	\$400	(\$7)	(\$25)	(\$244)	\$42
SYR	Syracuse	\$433	\$338	\$488	\$523	\$408	\$95	(\$55)	(\$90)	\$25
TPA	Tampa	\$633	\$363	\$483	\$781	\$450	\$270	\$150	(\$148)	\$183
YYZ	Toronto	\$1,361	\$1,170	\$1,187	\$626	\$1,544	\$191	\$174	\$735	(\$183)
DCA	Washington DC	\$295	\$423	\$573	\$878	\$455	(\$128)	(\$278)	(\$583)	(\$160)
IAD	Washington DC	\$295	\$423	\$573	\$896	\$455	(\$128)	(\$278)	(\$601)	(\$160)
PBI	West Palm Beach	\$695	\$308	\$660	\$768	\$537	\$387	\$35	(\$73)	\$158

*These sample airfares were available 04/16/09, based on a 0 day advance purchase and a 3 day stay. Other restrictions may apply. To obtain the most up-to-date pricing information for your travel needs, please contact your professional travel agent or visit the following web sites: www.continental.com; www.delta.com;

www.nwa.com; www.usairways.com; www.travelocity.com; www.orbit.com; or www.expedia.com, www.defated are subject to change without notice - and lower airfares are often not available on all dates. Please see our "special airfares" section on our web site for any last minute airfare specials. Sample airfares will be updated each Tuesday.

Blue highlighted numbers represent fare differentials in excess of \$35 for GSP, \$70 for CLT, \$100 for ATL, and \$35 for TRI.

(\$41)

(\$45) Average Fare difference

\$165

\$50

Schedule Compare Report for all Airlines for Passenger flights between AVL and ALL for Apr09 vs. Apr08

		Ops/V	Veek			Seats/W	/eek	
AI	Apr09	Apr08	Diff	Pct Chg	Apr09	Apr08	Diff	Pct Chg
DL	138	96	42	43.75	6,940	4,964	1,976	39.81
CO	30	30	0	0.00	1,500	1,500	0	0.00
US	100	100	0	0.00	4,766	4,818	-52	-1.08
NW	26	40	-14	-35.00	1,300	2,000	-700	-35.00
TOTAL	294	266	28	10.53	14,506	13,282	1,224	9.22

Schedule Compare Report for all Airlines for Passenger flights between AVL and ALL for May09 vs. May08

		Ops/V	Veek			Seats/We	ek	
AI	May09 I	May08	Diff	Pct Chg	May09	May08	Diff	Pct Chg
DL	138	96	42	43.75	6,900	4,990	1,910	38.28
CO	38	42	-4	-9.52	1,900	2,100	-200	-9.52
NW	14	40	-26	-65.00	700	2,000	-1,300	-65.00
US	100	126	-26	-20.63	4,974	5,820	-846	-14.54
TOTAL	290	304	-14	-4.61	14,474	14,910	-436	-2.92

Schedule Compare Report for all Airlines for Passenger flights between AVL and ALL for Jun09 vs. Jun08

		Ops/V	Veek			Seats/Week				
AI	Jun09	Jun08	Diff	Pct Chg	Jun09	Jun08	Diff	Pct Chg		
DL	154	120	34	28.33	7,700	6,332	1,368	21.60		
FL	4	0	4	100.00	468	0	468	100.00		
US	98	126	-28	-22.22	4,900	5,754	-854	-14.84		
CO	38	72	-34	-47.22	1,900	3,548	-1,648	-46.45		
NW	14	56	-42	-75.00	700	2,800	-2,100	-75.00		
TOTAL	308	374	-66	-17.65	15,668	18,434	-2,766	-15.00		

Schedule Compare Report for all Airlines for Passenger flights between AVL and ALL for Jul09 vs. Jul08

I	Ops/Week				Seats/Week			
AI	Jul09	Jul08	Diff	Pct Chg	Jul09	Jul08	Diff	Pct Chg
DL	154	122	32	26.23	7,700	6,704	996	14.86
FL	6	0	6	100.00	702	0	702	100.00
US	98	126	-28	-22.22	4,900	5,754	-854	-14.84
CO	42	72	-30	-41.67	2,100	3,548	-1,448	-40.81
NW	14	56	-42	-75.00	700	2,800	-2,100	-75.00
TOTAL	314	376	-62	-16.49	16,102	18,806	-2,704	-14.38



MEMORANDUM

TO: Members of the Airport Authority

FROM: Christy Brunson, Finance Manager

DATE: April 24, 2009

ITEM DESCRIPTION – Information Section Item B

Asheville Regional Airport – Explanation of Extraordinary Variances Month Ended February 28, 2009 (Month 8 of FY-2009)

<u>SUMMARY</u>

Operating Revenue (page 5 of 13) for the month of February was \$477,085; 23.13% below the budgeted amount. Year-to-date Operating Revenue is 10.3% or \$531,475 below the budget figure. Operating Expenses (page 5 of 13) were 12.53% lower than the budget amount on a year-to-date basis. Passenger Facility Charges earned were \$65,854. Income from Investments was \$5,479 for the month of February. Operating Revenue from operations and land use before depreciation was (\$90,138) for the month of February 2008.

REVENUES

Operating Revenue for the month of February 2009 was \$68,630 lower than the amount of Operating Revenue at the Airport for the month of February 2008 (\$545,718). February is historically the slowest month of the fiscal year. Since revenue is budgeted in equal annual installments, revenue appears low, but in actuality enplanements increased .2% versus February 2008.

Terminal Space – Airline Concessions	(18.02%) 37.16%	Historically slow time of year Advertising increased due to Departure Media's MAG and Interspace Advertising's remittal of January concessions
Auto Parking	(27.88%)	Historically slow time of year
Rental Car – Car Rentals	(11.74%)	Loss of concessions from rental car offsite location and slow time of year
Commercial Ground Transportation	(100.00%)	Timing of receipts billed on an annual basis

Information Section – Item B



ASHEVILLE REGIONAL AIRPORT AUTHORITY Information Section Item B Asheville Regional Airport – Explanation of Extraordinary Variances Month Ended February 28, 2009 (Month 8 of FY-2009) Page 2

Landing Fees	(49.53%)	Reduction in airline flight schedules. Revenue budgeted on annual amount divided by 12 months basis.
Building Leases	(13.91%)	Loss of revenue from Falcon Airlink
Other Leases/Fees	(33.70%)	Reductions in funding by TSA for LEO and lower security payments from Airlines based on monthly traffic
CFC Revenue	(32.98%)	Slowest month of the year for passenger traffic. Revenue budgeted on annual amount divided by 12 months basis
PFC Revenue	(34.15%)	Slowest month of the year for passenger traffic. Revenue budgeted on annual amount divided by 12 months basis
Interest Revenue	(72.61%)	Low interest rates
FBO's/SASO's	(42.72%)	Reductions in fuel sales

Year to date Operating Revenue is \$4,433,885; or 10.7% below the budget figure.

EXPENSES

Total Operating Expenses for the month were .25% higher than the budget amount.

Personnel Services	(11.59)%	Timing of payroll expenses due to 3 payrolls in prior month.
Professional Services	(26.91%)	Timing of expenses related legal services, surveys, and artwork
Accounting & Auditing	(92.12%)	Timing of annual fiscal audit
Other Contractual Services	60.37	Timing of annual payments for maintenance contracts
Travel & Training	(54.44%)	Timing of conferences and training events
Communications & Freight	32.92	Higher than budgeted telecommunications expenses
Rentals & Leases	20.27%	Higher than anticipated copier expenses
Repairs & Maintenance	70.56%	Elevator maintenance contract and clearing of fence along I-26
Printing & Binding	(34.70%)	Timing of ad purchases
Promotional Activities	(29.05%)	Timing of payments for promotions
Other Current Charges & Obligations	22.62	Bridge floor repair
Office Supplies	17.88%	Timing of purchases
Operating Supplies	(30.44%)	Timing of purchases
Books, Publications, Subscriptions	185.54%	ACT dues
Contingency	38.01%	Demolition of old rental car maintenance facility

STATEMENT OF NET ASSETS

No significant changes to the Statement of Net Assets.

ASHEVILLE REGIONAL AIRPORT INVESTMENT AND INTEREST INCOME SUMMARY For the Month Ended February 2009

Institution:	Date of <u>Purchase</u>	Date of <u>Maturity</u>	Interest Rate	lı	nvestment Amount	Monthly Interest
Bank of America			0.21%	\$	1,018,070	194
Petty Cash					100	
NC Capital Trust					2,647,668	2,162
Restricted Cash:						
PFC Revenue Account			0.13%		759,026	76
Wachovia-Gov. Advantage Acct.			0.13%		2,358,127	235
CFC Revenue			0.12%		972,074	91
Commercial Paper:						
General Electric	10/1/2008	03/27/09	3.61%		982,546	2,721
General Electric	10/15/2008	01/16/09	3.890%		0	
Total				\$	8,737,611	\$ 5,479
Investment Diversification:						
1.BANKS		31.46%				
2.CAP.TRUST		30.30%				
3.GOV.ADV.ACCT.		26.99%				
4.COM.PAPER		11.25%				
5. FED. AGY		0%				
		100.00%				

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ASHEVILLE REGIONAL AIRPORT STATEMENT OF CHANGES IN FINANCIAL POSITION For the Month Ended February 2009

	Month		Prior Period	
Cash and Investments Beginning of Period	\$ 9,032,702	\$	9,582,346	
(Month 02-01-09, Prior Period 1-01-08)				
Net Income before Contributions	(241,581)		240,354	
Depreciation	245,121		245,593	
Decrease/(Increase) in Receivables	124,283		289,681	
Increase/(Decrease) in Payables	487,159		(658,423)	
Decrease/(Increase) in Prepaid Expenses	9,434		7,846	
Decrease/(Increase) in Long Term Assets	(816,130)		(624,325)	
Contributed Capital	-		-	
Capital Funds	(46,054)		(20,200)	
Carryback of Payments to Prior Period	(27,147)		6	
Bonds Payable - Current	(30,175)		(30,175)	
Bonds Payable - Non-Current				
Increase(Decrease) in Cash	(295,091)		(549,644)	
Cash and Investments End of Period (02/28/2009)	\$ 8,737,611	\$	9,032,702	

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Asheville Regional Airport Authority Cost Centers Statement of Revenue, Expenses and Changes in Net Assets

Page 5 of 13

	February Actual	February Budget	Variance %	YTD Actual	YTD Budget	Variance %	Annual Budget
					U		¥
Operating Revenue:							
Terminal	\$242,263	\$269,294	(10.04%)	\$2,112,895	\$2,154,350	(1.92%)	\$3,231,525
Airfield	51,131	85,807	(40.41%)	446,205	686,454	(35.00%)	1,029,681
Hangar	31,670	56,127	(43.57%)	395,195	449,017	(11.99%)	763,344
Parking Lot/Roadway	141,676	194,158	(27.03%)	1,386,344	1,553,265	(10.75%)	2,329,898
Land Use Fees	10,345	15,285	(32.32%)	93,246	122,274	(23.74%)	183,410
Total Operating Revenue	\$477,085	\$620,671	(23.13%)	\$4,433,885	\$4,965,360	(10.70%)	\$7,537,858
Operating Expenses:							
Administrative	\$251,213	\$256,333	(2.00%)	\$2,272,143	\$2,004,719	13.34%	\$2,981,477
Terminal	205,630	201,987	1.80%	1,092,681	1,615,898	(32.38%)	2,423,847
Airfield	106,621	104,716	1.82%	525,663	837,730	(37.25%)	1,256,595
Hangar	624	614	1.63%	1,767	4,909		7,363
Parking Lot	-	1,534	(100.00%)	-	12,272	(100.00%)	18,408
Rental Car Service Facility	2,511	-	0.00%	25,326	-		-
Land Use Expenses	624	614	1.63%	1,647	4,908	(66.44%)	7,363
Total Operating Expenses	\$567,223	\$565,798	0.25%	\$3,919,227	\$4,480,436	(12.53%)	\$6,695,053
Operating Revenue before							
Depreciation	(\$90,138)	\$54,873	(264.27%)	\$514,658	\$484,924	6.13%	\$842,805
Depreciation	245,121	230,705	6.25%	1,953,849	1,845,641	5.86%	2,768,461
Operating Income(Loss) Before Non-Operating Revenue and Expenses	(\$335,259)	(\$175,832)	90.67%	(\$1,439,191)	(\$1,360,717)	5.77%	(\$1,925,656)
	• • •			- · · · /	· · · /		· · · /
Non-Operating Revenue and Expense							
Customer Facility Charges	44,404	66,250	(32.98%)	552,360	530,000	4.22%	795,000
Passenger Facility Charges	65,854	100,000	(34.15%)	609,382	800,000	(23.83%)	1,200,000
Interest Revenue	5,479	20,000	(72.61%)	106,037	160,000	(33.73%)	240,000
Interest Expense	(22,060)	(21,473)	2.73%	(177,344)	(175,881)	0.83%	(260,282)
Sale of Assets	(22,000)	(21,173)	2.7370	-	(170,001)	0.00%	(200,202)
Non-Operating Revenue-Net	\$93,677	\$164,777	(43.15%)	\$1,090,435	\$1,314,119	(17.02%)	\$1,974,718
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For the Month Ending February 28th, 2009

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Income (Loss) Before Capital Contributions	(\$241,582)	(\$11,055)	2,085.28%	(\$348,756)	(\$46,598)	648.44%	\$49,062
Capital Contributions	\$0	\$0	0.00%	\$1,595,787	\$0	0.00%	\$0
Increase in Net Assets	(\$241,582)	(\$11,055)	2,085.28%	\$1,247,031	(\$46,598)	(2,776.15%)	\$49,062

Asheville Regional Airport Authority Detailed Statement of Revenue, Expenses and Changes in Net Assets

YTD YTD Annual Variance % Actual Budget Variance % Budget

Actual Budget **Operating Revenue:** Terminal Space Rentals - Non Airline \$15,390 \$15,633 (1.55%) (2.23%)\$122,273 \$125,067 \$187,600 **Terminal Space Rentals - Airline** 90,982 74,591 (18.02%)695,485 727,857 (4.45%)1,091,785 Concessions 13,956 10,175 37.16% 83,601 81,400 2.70% 122,100 Auto Parking 139,275 193,107 (27.88%) 1,365,634 1,544,853 (11.60%) 2,317,280 Rental Car - Car Rentals 96,348 109,167 (11.74%) 840,822 873,333 (3.72%)1,310,000 3.59% 325,813 Rental Car - Facility Rent 42,187 40,727 289,628 (11.11%)488,720 (100.00%) **Commercial Ground Transportation** -1,052 17,678 8,412 110.15% 12,618 Landing Fees 27,185 53,866 (49.53%) 231,506 430,930 (46.28%) 641,395 FBO'S/SASO'S 32,152 56,127 (42.72%) 401,977 449,017 (10.48%)768,344 **Building Leases** 8,003 9,296 (13.91%)61,524 74,367 (17.27%)111,550 Land Leases 2,860 2,625 8.95% 25,199 21,000 20.00% 31,500 Other Leases/Fees 25,138 37,914 (33.70%)298,558 303,311 (1.57%)454,966 **Total Operating Revenue** \$477,085 \$620,671 (23.13%) \$4,433,885 \$4,965,360 (10.70%)\$7,537,858 **Operating Expenses: Personnel Services** \$266,326 \$301,245 (11.59%)\$2,143,260 \$2,407,582 (10.98%)\$3,612,562 **Professional Services** 11,883 16,257 (26.91%)88,685 130,057 (31.81%)195,085 Accounting & Auditing 225 2,854 (92.12%)7,153 22,833 (68.67%) 34,250 Other Contractual Services 83,819 52,265 60.37% 377,972 423,146 639,522 (10.68%)Travel & Training 7,219 15,846 (54.44%) 80,600 125,517 (35.79%) 198,500 **Communications & Freight** 5,322 4,004 32.92% 36,201 32,074 12.87% 48,118 40,050 **Utility Services** 42,789 (6.40%)281,293 246,395 14.16% 368,158 87.35% **Rentals & Leases** 1,062 883 20.27% 13,229 7,061 10,592 17,410 0.68% 139,143 138,333 0.59% 207,500 Insurance 17,292 235,931 Repairs & Maintenance 42,624 24,052 77.22% 233,927 0.86% 333,388 Printing & Binding 13,843 21,199 (34.70%) 104,959 134,398 (21.90%)201,031 **Promotional Activities** 2,467 3,477 (29.05%)47,782 51,617 (7.43%)64,825 **Other Current Charges & Obligations** 4,715 (8.45%) 24,682 41,200 (40.09%)61,800 5,150 Office Supplies 1,655 17.88% 11,421 11,933 (4.29%) 17,550 1,404 **Operating Supplies** 19,262 20,920 (7.93%) 146,865 177,777 (17.39%)260,990 Books, Publications, Subscriptions & Mem 8,075 29,919 2,828 185.54% 20,743 (30.67%)41,182 Contingency 11,500 38.01% 40,881 8,333 66,667 (38.68%) 100,000 Business Development/Agreement Obligat 29,766 25,000 19.06% 118,427 200,000 (40.79%) 300,000 **Total Operating Expenses** \$567,223 \$565,798 0.25% \$3,919,227 \$4,480,436 (12.53%)\$6,695,053

For the Month Ending February 28th, 2009

February

February

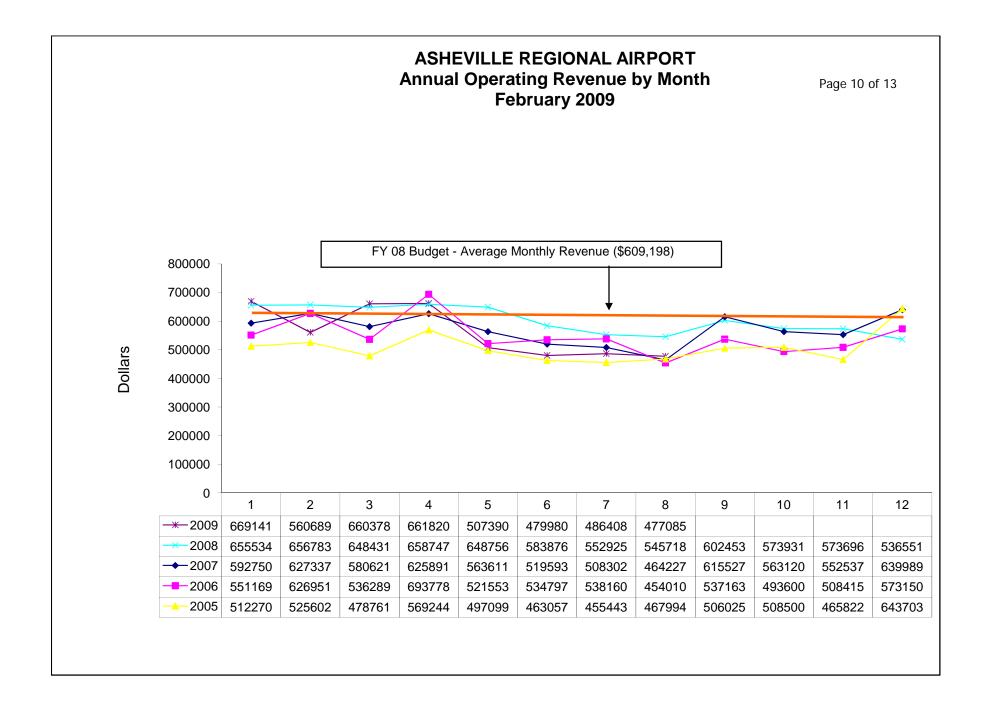
Page 7 of 13

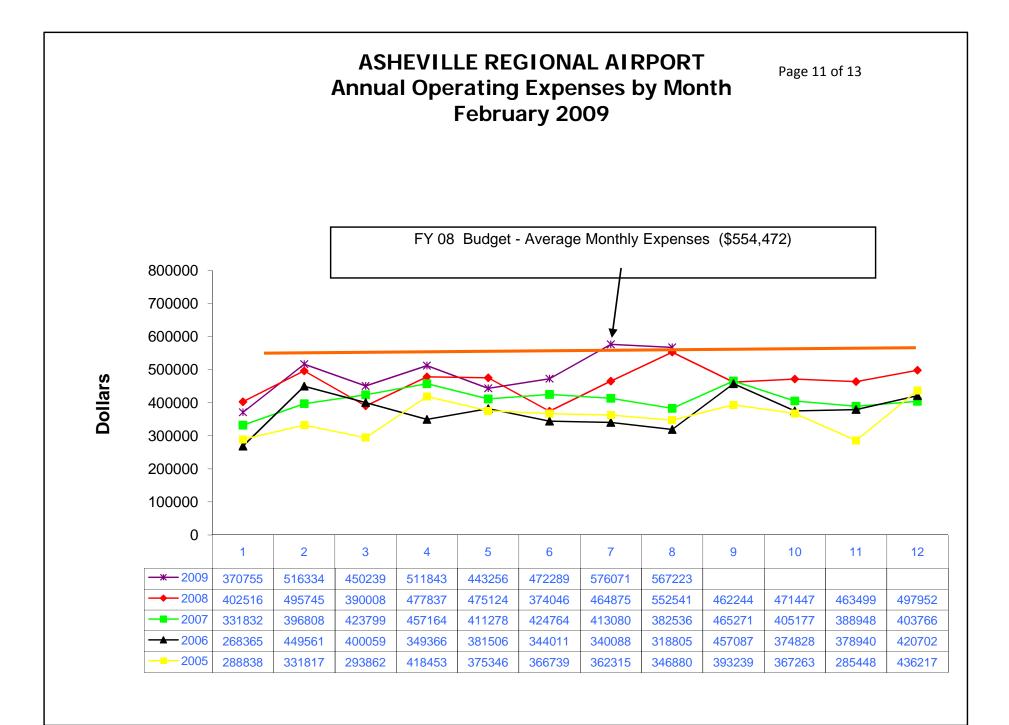
Operating Revenue before Depreciation	(90,138)	\$54,873	(264.27%)	\$514,658	\$484,924	6.13%	\$842,805
Depreciation	245,121	230,705	6.25%	1,953,849	1,845,641	5.86%	2,768,461
Operating Income(Loss) Before Non-Operating Revenue and Expenses	(\$335,259)	(\$175,832)	90.67%	(\$1,439,191)	(\$1,360,717)	5.77%	(\$1,925,656)
Non-Operating Revenue and Expense							
Customer Facility Charges	44,404	66,250	(32.98%)	552,360	530,000	4.22%	795,000
Passenger Facility Charges	65,854	100,000	(34.15%)	609,382	800,000	(23.83%)	1,200,000
Interest Revenue	5,479	20,000	(72.61%)	106,037	160,000	(33.73%)	240,000
Interest Expense	(22,060)	(21,473)	2.73%	(177,344)	(175,881)	0.83%	(260,282)
Sale of Assets				-		0.00%	
Non-Operating Revenue-Net	\$93,677	\$164,777	(43.15%)	\$1,090,435	\$1,314,119	(17.02%)	\$1,974,718
Income (Loss) Before							
Capital Contributions	(\$241,582)	(\$11,055)	2,085.28%	(\$348,756)	(\$46,598)	648.44%	\$49,062
Capital Contributions	\$0	\$0	0.00%	\$1,595,787	\$0	0.00%	\$0
Increase in Net Assets	(\$241,582)	(\$11,055)	2,085.28%	\$1,247,031	(\$46,598)	(2,776.15%)	\$49,062

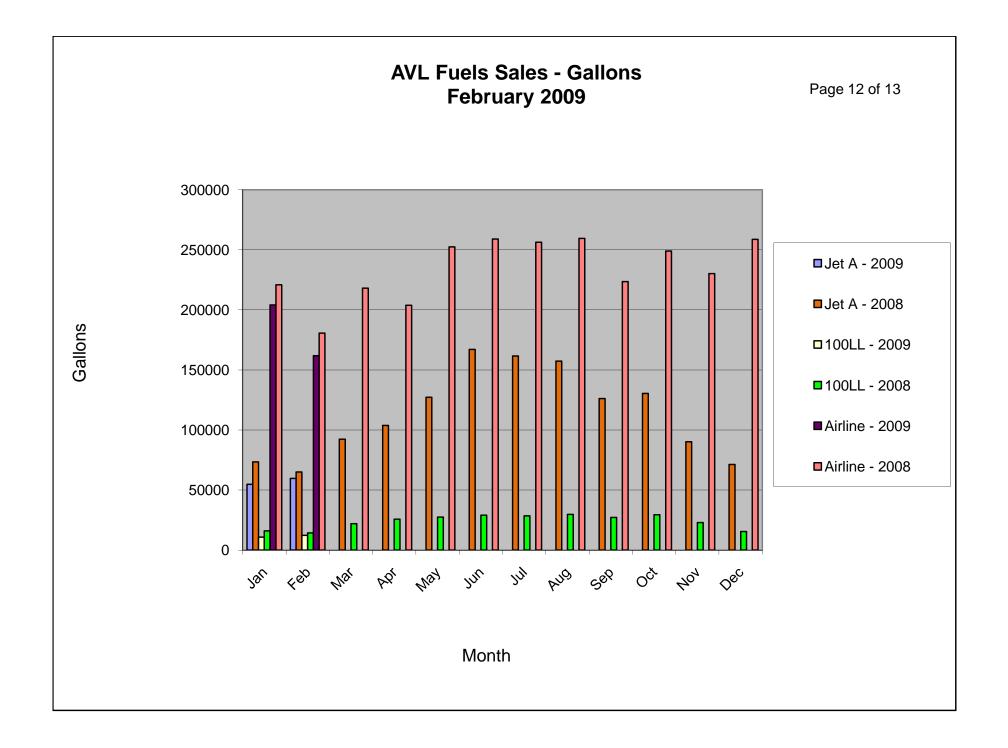
Page 8 of 13

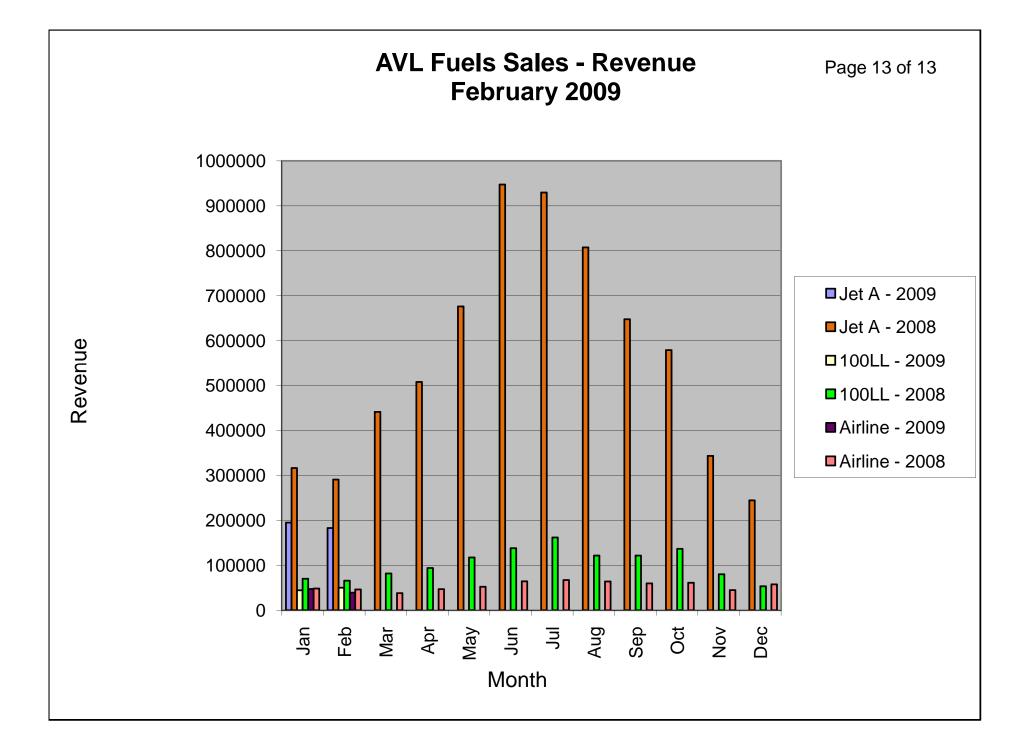
ASHEVILLE REGIONAL AIRPORT AUTHORITY STATEMENT OF FINANCIAL POSITION February 28, 2009

	February	Last Month
ASSETS		
Current Assets		
Unrestricted Net Assets: Cash and Cash Equivalents Investments Accounts Receivable Prepaid Expenses Total Unrestricted Assets	\$3,665,838 982,546 148,970 <u>30,144</u> 4,827,498	\$3,974,761 982,546 273,253 <u>39,577</u> 5,270,137
Restricted Assets: Capital Funds Cash and Cash Equivalents Receivables Passenger Facility Charge Funds: Receivables	263,001 4,089,228	216,947 4,075,396
Total Restricted Assets	4,352,229	4,292,343
Total Current Assets	9,179,727	9,562,480
Noncurrent Assets Capital Assets Property and Equipment - Net TOTAL ASSETS	21,063,772 37,239,252 \$67,482,751	20,247,642 37,484,373 \$67,294,495
LIABILITIES AND NET ASSETS		
Liabilities Accounts Payable Accrued Liabilities	\$1,413,955 \$120,000	\$926,795 \$120,000
Total Payable from Unrestricted Assets	1,533,955	1,046,795
Payable from Restricted Assets: Construction Contracts Payable Construction Contract Retainages Bonds Payable - Current Portion Total Payable From Restricted Assets	0 485,831 <u>126,003</u> 611,834	0 485,831 <u>156,178</u> 642,009
Total Current Liabilities	2,145,789	1,688,804
Non-Current Liabilities: Rental Car Project Bond Total Non-Current Liabilities	4,295,086	4,295,086
Total Liabilities	6,440,875	5,983,890
Net Assets: Invested in Capital Assets Unrestricted Total Net Assets	37,239,252 23,802,618 61,041,870	37,484,373 23,826,232 61,310,605
TOTAL LIABILITIES	\$67,482,751	\$67,294,495











MEMORANDUM

- TO: Members of the Airport Authority
- FROM: Patti L. Michel, Director of Marketing and Public Relations
- DATE: April 24, 2009

ITEM DESCRIPTION – Information Section Item C

April, 2009 Marketing and Public Relations Report

- Secured 12-trips in 12-weeks promotion with STAR 104.3 (Clear Channel); solidified WWNC promotional trip to Washington, D.C. (Clear Channel); Mothers Day trip to Chicago on MIX 96.5 (Asheville Radio Group)
- Solidified partnership / billboard agreement with the Asheville Tourists.
- Met with Verve Magazine, Cheapflights; HATCHfest; Our State Magazine
- Solidified Ad buys with Sophie Magazine; Asheville Radio Group (new ad rep); WNCW Radio.
- Solidified partnership with the Health Adventure and installed Children's Play Area equipment adjacent to the B-Gates.
- Met with the Nature Center staff to receive an update on partnership.
- Continued transition of Clear Channel Interspace and Departure Media.
- Opened Exhibit 8 for "Art in the Airport" featuring the works of 11 artists. The exhibit runs through June 20, 2009.
- Participated with Administration in a Travel Expo held at AB Tech; attended Business After Hours event.
- Received an average of 31 phone calls per day during business hours.



ASHEVILLE REGIONAL AIRPORT AUTHORITY Information Section Item C April, 2009 Marketing and Public Relations Report Page 2

- Received/responded to 147 Southern Living leads for March.
- Received/responded to 29 media calls during month of March.
- Website Statistics Google Analytics: See attached data regarding March activity at <u>www.flyavl.com</u>
- Booking Engine Statistics Since March 1, AVL has had 24 air reservations for a total of \$192.00 in booking fees collected. 567 new people signed up to be booking engine members.



Content Overview		
Pages	Pageviews	% Pageviews
1		
Mar 1, 2009 - Mar 31, 2009	18,273	27.66%
Mar 1, 2008 - Mar 31, 2008	17,641	29.00%
% Change	3.58%	-4.63%
/flights/flight-viewreal-time.html		
Mar 1, 2009 - Mar 31, 2009	8,639	13.08%
Mar 1, 2008 - Mar 31, 2008	10,916	17.95%
% Change	-20.86%	-27.13%
/flights/arrivalsreal-time.html		
Mar 1, 2009 - Mar 31, 2009	3,630	5.50%
Mar 1, 2008 - Mar 31, 2008	2,731	4.49%
% Change	32.92%	22.38%
/flights/departuresreal-time.html		
Mar 1, 2009 - Mar 31, 2009	2,540	3.85%
Mar 1, 2008 - Mar 31, 2008	1,227	2.02%
% Change	107.01%	90.60%
/flights/flight-schedule-search.html		
Mar 1, 2009 - Mar 31, 2009	2,238	3.39%
Mar 1, 2008 - Mar 31, 2008	1,546	2.54%
% Change	44.76%	33.29%

www.flyavl.com Visitors Over	view		Mar 1, 2009 - Mar 31, 2009 Comparing to: Mar 1, 2008 - Mar 31, 2008					
			Previous	s: Visitors Visitors				
1,000				1,000				
March 2, 2009	March 9, 2009	March 16, 2009	March 23, 2009	March 30, 2				
13,423 people v	isited this site							
↓ 18,410 ∨isi	ts							
Previous: 15,017 (2								
13,423 Abs	olute Unique Visitors							
Previous: 11,167 (2	0.20%)							
66,058 Pag	jeviews							
Previous: 60,823 (8	61%)							
3.59 Averag	e Pageviews							
Previous: 4.05 (-11.	41%)							
00:04:37 1	lime on Site							
Previous: 00:06:12								
39.28% во								
Previous: 35.51% (1								
65.76% Ne	ew Visits							

Previous: 66.93% (-1.75%)

Technical Profile

Browser	Visits	% visits	Connection Speed	Visits	% visits
Internet Explorer			Cable		
Mar 1, 2009 - Mar 31, 2009	13,149	71.42%	Mar 1, 2009 - Mar 31, 2009	6,492	35.26%
Mar 1, 2008 - Mar 31, 2008	11,247	74.90%	Mar 1, 2008 - Mar 31, 2008	4,867	32.41%
% Change	16.91%	-4.64%	% Change	33.39%	8.80%
Firefox			Unknown		
Mar 1, 2009 - Mar 31, 2009	3,502	19.02%	Mar 1, 2009 - Mar 31, 2009	4,824	26.20%
Mar 1, 2008 - Mar 31, 2008	2,825	18.81%	Mar 1, 2008 - Mar 31, 2008	3,923	26.12%
% Change	23.96%	1.12%	% Change	22.97%	0.30%

Safari			DSL		
Mar 1, 2009 - Mar 31, 2009	1,383	7.51%	Mar 1, 2009 - Mar 31, 2009	4,580	24.88%
Mar 1, 2008 - Mar 31, 2008	744	4.95%	Mar 1, 2008 - Mar 31, 2008	4,013	26.72%
% Change	85.89%	51.63%	% Change	14.13%	-6.91%
Chrome			T1		
Mar 1, 2009 - Mar 31, 2009	152	0.83%	Mar 1, 2009 - Mar 31, 2009	1,864	10.12%
Mar 1, 2008 - Mar 31, 2008	0	0.00%	Mar 1, 2008 - Mar 31, 2008	1,358	9.04%
% Change	100.00%	100.00%	% Change	37.26%	11.96%
Opera			Dialup		
Mar 1, 2009 - Mar 31, 2009	98	0.53%	Mar 1, 2009 - Mar 31, 2009	456	2.48%
Mar 1, 2008 - Mar 31, 2008	130	0.87%	Mar 1, 2008 - Mar 31, 2008	604	4.02%
% Change	-24.62%	-38.51%	% Change	-24.50%	-38.42%

www.flyavl.com Traffic Sources Overview

Mar 1, 2009 - Mar 31, 2009

Search Engines 11,527.00 (62.61%)

Direct Traffic 4,740.00 (25.75%)

Other 8 (0.04%)

Referring Sites 2,135.00 (11.60%)

Comparing to: Mar 1, 2008 - Mar 31, 2008

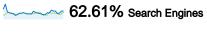


All traffic sources sent a total of 18,410 visits



11.60% Referring Sites

Previous: 13.08% (-11.33%)



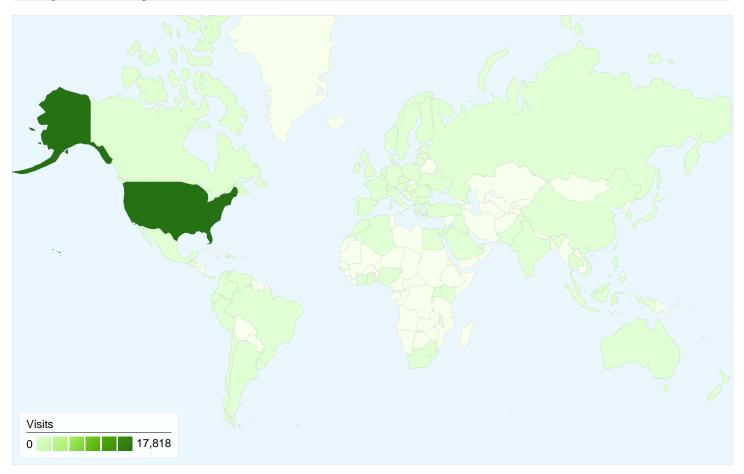
Previous: 63.29% (-1.07%)

Top Traffic Sources

Sources	Visits	% visits	Keywords	Visits	% visits
google (organic)			asheville airport		
Mar 1, 2009 - Mar 31, 2009	8,963	48.69%	Mar 1, 2009 - Mar 31, 2009	3,986	34.58%
Mar 1, 2008 - Mar 31, 2008	7,260	48.35%	Mar 1, 2008 - Mar 31, 2008	3,109	32.71%
% Change	23.46%	0.70%	% Change	28.21%	5.71%
(direct) ((none))			asheville regional airport		
Mar 1, 2009 - Mar 31, 2009	4,740	25.75%	Mar 1, 2009 - Mar 31, 2009	1,271	11.03%
Mar 1, 2008 - Mar 31, 2008	3,548	23.63%	Mar 1, 2008 - Mar 31, 2008	938	9.87%
% Change	33.60%	8.97%	% Change	35.50%	11.72%
yahoo (organic)			asheville nc airport		
Mar 1, 2009 - Mar 31, 2009	1,330	7.22%	Mar 1, 2009 - Mar 31, 2009	873	7.57%
Mar 1, 2008 - Mar 31, 2008	1,233	8.21%	Mar 1, 2008 - Mar 31, 2008	707	7.44%
% Change	7.87%	-12.01%	% Change	23.48%	1.81%
msn (organic)			avl		
Mar 1, 2009 - Mar 31, 2009	590	3.20%	Mar 1, 2009 - Mar 31, 2009	478	4.15%
Mar 1, 2008 - Mar 31, 2008	340	2.26%	Mar 1, 2008 - Mar 31, 2008	418	4.40%
% Change	73.53%	41.55%	% Change	14.35%	-5.72%
aol (organic)			avl airport		

Mar 1, 2009 - Mar 31, 2009	276	1.50%	Mar 1, 2009 - Mar 31, 2009	447	3.88%
Mar 1, 2008 - Mar 31, 2008	248	1.65%	Mar 1, 2008 - Mar 31, 2008	286	3.01%
% Change	11.29%	-9.22%	% Change	56.29%	28.86%

www.flyavl.com Map Overlay



18,410 visits came from 97 countries/territories

Site Usage							
Visits 18,410 Previous: 15,017 (22.59%)	Pages/Visit 3.59 Previous: 4.05 (-11.41%)	00:04:37		% New Visits 65.82% Previous: 67.01% (-1.78%)	39.28 Previous	Bounce Rate 39.28% Previous: 35.51% (10.62%)	
Country/Territory		Visits	Pages/Visit	Avg. Time on Site	% New Visits	Bounce Rate	
United States							
March 1, 2009 - March 31, 2009		17,818	3.61	00:04:41	65.26%	39.01%	
March 1, 2008 - March 31, 2008		14,323	4.08	00:06:22	66.77%	35.02%	
% Change		24.40%	-11.56%	-26.46%	-2.27%	11.39%	
Canada							
March 1, 2009 - March 3	1, 2009	143	3.06	00:02:12	87.41%	46.15%	
March 1, 2008 - March 31, 2008		98	4.06	00:02:30	85.71%	38.78%	
% Change		45.92%	-24.58%	-12.04%	1.98%	19.03%	
United Kingdom							
March 1, 2009 - March 3	1, 2009	117	3.72	00:03:14	71.79%	38.46%	

March 1, 2008 - March 31, 2008	128	4.26	00:03:38	70.31%	44.53%
% Change	-8.59%	-12.68%	-10.71%	2.11%	-13.63%
Germany					
March 1, 2009 - March 31, 2009	36	3.61	00:05:47	80.56%	38.89%
March 1, 2008 - March 31, 2008	68	3.88	00:03:21	54.41%	32.35%
% Change	-47.06%	-6.99%	72.94%	48.05%	20.20%
Australia					
March 1, 2009 - March 31, 2009	25	2.00	00:02:08	72.00%	60.00%
March 1, 2008 - March 31, 2008	15	3.20	00:01:27	100.00%	53.33%
% Change	66.67%	-37.50%	46.53%	-28.00%	12.50%
France					
March 1, 2009 - March 31, 2009	22	3.36	00:02:17	81.82%	59.09%
March 1, 2008 - March 31, 2008	12	4.08	00:01:17	83.33%	33.33%
% Change	83.33%	-17.63%	76.92%	-1.82%	77.27%
India					
March 1, 2009 - March 31, 2009	21	3.67	00:03:00	95.24%	57.14%
March 1, 2008 - March 31, 2008	26	2.58	00:02:28	88.46%	30.77%
% Change	-19.23%	42.29%	21.71%	7.66%	85.71%
Philippines					
March 1, 2009 - March 31, 2009	12	1.67	00:00:25	100.00%	58.33%
March 1, 2008 - March 31, 2008	5	5.20	00:01:11	100.00%	60.00%
% Change	140.00%	-67.95%	-64.92%	0.00%	-2.78%
Spain					
March 1, 2009 - March 31, 2009	12	2.17	00:05:16	58.33%	75.00%
March 1, 2008 - March 31, 2008	9	4.67	00:02:10	88.89%	44.44%
% Change	33.33%	-53.57%	142.52%	-34.37%	68.75%
Ireland					
March 1, 2009 - March 31, 2009	9	2.22	00:00:53	100.00%	66.67%
March 1, 2008 - March 31, 2008	9	3.44	00:02:21	88.89%	66.67%
% Change	0.00%	-35.48%	-62.38%	12.50%	0.00%
					1 - 10 of 97

www.flyavl.com Content Overview

Comparing to: Mar 1, 2008 - Mar 31, 2008



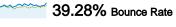
Pages on this site were viewed a total of 66,058 times



Previous: 60,823 (8.61%)

45,097 Unique Views

Previous: 38,098 (18.37%)



Previous: 35.51% (10.62%)

Top Content

Pages	Pageviews	% Pageviews
/		
Mar 1, 2009 - Mar 31, 2009	18,273	27.66%
Mar 1, 2008 - Mar 31, 2008	17,641	29.00%
% Change	3.58%	-4.63%
/flights/flight-viewreal-time.html		
Mar 1, 2009 - Mar 31, 2009	8,639	13.08%
Mar 1, 2008 - Mar 31, 2008	10,916	17.95%
% Change	-20.86%	-27.13%
/flights/arrivalsreal-time.html		
Mar 1, 2009 - Mar 31, 2009	3,630	5.50%
Mar 1, 2008 - Mar 31, 2008	2,731	4.49%
% Change	32.92%	22.38%
/flights/departuresreal-time.html		
Mar 1, 2009 - Mar 31, 2009	2,540	3.85%
Mar 1, 2008 - Mar 31, 2008	1,227	2.02%
% Change	107.01%	90.60%
/flights/flight-schedule-search.html		

Mar 1, 2009 - Mar 31, 2009	2,238	3.39%
Mar 1, 2008 - Mar 31, 2008	1,546	2.54%
% Change	44.76%	33.29%

Project Number	Project Name	Project Description	Professional Services Consultant	Professional Services Contract	General Contractor	Original Construction Contract	Change Orders (thru 04/07/09)	Percent of Original Contract	Total Project Cost	Percent Complete	Expensed to Date (thru 04/07/09)	Start Date	End Date	Current Project Status (as of 04/07/09)
						<u>P</u>	anning Phase							
1	Runway Rehabilitation Project Phase 1 - Evaluation	Phase 1 of the Runway Rehabilitation Project includes the evaluation of the pavement conditions, lighting, signage, markings and NAVAIDS	RS&H	\$186,633.00	na	na	na	na	\$186,633.00	50%	\$131,404.00	Nov-08	Apr-08	Testing and evaluation is complete. A presentation on the results and recommendations will be provided at the April Board meeting.
						<u> </u>	Design Phase							
2	A Gates - Terminal Renovation & Improvements Projec	Renovation & Improvements to the A Gates hold room area. Project also includes 2 new passenger boarding bridges.	RS&H	\$949,990.00	na	na	na	na	\$949,990.00	60%	\$0.00	Feb-09	Jun-09	Design is underway. Biding is scheduled for May. A project presentation will be made at the April Board meeting.
3	Landside Parking and Roadway Access Project	The Landside Parking and Roadway Access Project includes 3 components of work: public parking lots, terminal access roadway, general aviation access roadway, and expansion of the toll plaza facility.		\$729,044.00	na	na	na	na	\$898,856.00	70%	\$283,269.58	Nov-08	Jun-09	A project presentation will be made at the April Board meeting. Bidding is scheduled for May 2009 and bid award will be in June 2009.
						Con	struction Pha	se						
4	22,000 Sq Ft Bulk Hangar - 168 Wright Brothers Way	A 22,000 sq ft bulk hangar will be constructed on existing ramp area adjacent to the Lacy Griffin Building. The hangar will be under a management agreement with Million Air.	LPA Group	\$265,535.00	Momentum Construction Services, LLC	\$1,928,000.00	-\$23,973.22	-2.43%	\$2,169,561.78	60%	\$1,433,439.23	Oct-08	May-09	Electrical and mechanical rough-in are underway. Project is scheduled for completion in May 2009.
5	North General Aviation Expansion Project	The North GA project includes multiple phases; phase one consisted of tree harvesting and logging operations, phase two included clearing and grubbing of the site and phase three involves the placement and compaction of structural fill material for the site.		\$99,100.00	Charah	\$ 352,690.50	\$25,494.00	7.23%	\$3,700,000.00	60%	\$ 2,303,988.06	Nov-07	Spring 2010	The Second phase of fill placement is underway.
						Cle	ose-Out Phase	<u>e</u>						
6	Terminal Renovation and Expansion - Phase 1	The Terminal Renovation and Expansion - Phase 1 Project includes enlarging the baggage claim area and airline ticket office areas . Improvements and modifications include additional square footage and increased baggage capacity.	SchenkelShultz	\$644,242.82	Perry Bartsch Jr.	\$ 4,479,000.00	\$1,019,208.61	21.08%	\$8,022,299.00	95%	\$ 6,041,062.53	Jul-06	Mar-09	Punchlist work is underway. The contractor is working on close out documentation.
7	Security System & Access Control Project	The Security System & Access Control Project includes the design and professional services for replacing and improving the current ACS and CCTV systems.	Faith Group	\$185,870.00	I-Sys	\$ 1,473,984.00	\$184,151.21	12.50%	\$2,098,815.21	99%	\$ 1,833,436.16	Jul-06	Spring 2009	The security project contractor is working on punchlist items and closeout.