

**SPECIAL MEETING  
GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
July 1, 2024**

The Greater Asheville Regional Airport Authority ("Authority") met on Monday, July 1, 2024 at 1:30 p.m. in the Conference Room at the Authority's Administrative Offices, Asheville Regional Airport ("Airport"), 134 Wright Brothers Way, Fletcher, NC 28732.

**MEMBERS PRESENT VIRTUALLY:** Brad Galbraith, Chair; Britt Lovin, Vice-Chair; Carl H. Ricker, Jr.; Nathan Kennedy; and Laura B. Leatherwood

**MEMBERS ABSENT:** Susan Russo Klein; and Gene O. Bell

**LEGAL COUNSEL PRESENT VIRTUALLY:** Sabrina Presnell Rockoff, Authority Legal Counsel

**STAFF PRESENT:** Lew Bleiweis, President & CEO ("president"); Tina Kinsey, Chief Administrative Officer; Janet Burnette, Chief Financial Officer; Lexie Farmer, Chief Operations Officer; John Coon, VP - Operations and Maintenance; and Ellen Heywood, Clerk to the Board

**CALL TO ORDER:** The Chair called the meeting to order at 1:30 p.m.

**APPROVAL TO PURCHASE TWO SHUTTLE BUSES FOR PARKING OPERATIONS:**  
John Coon reported that with the increase in passengers and the recent relocation of the transportation network companies and taxis to Shuttle Lot South, two additional shuttle buses were necessary to accommodate the increase in passengers utilizing the shuttles. Mr. Coon stated that the preliminary costs to purchase a 10-passenger bus with handicap accessibility and luggage racks is approximately \$130,099.00 each. Additional funds were requested to brand the vehicles upon delivery. The total cost for the two buses, including cost to brand the vehicles, was \$280,198.00, will be paid for using airport funds, and will require the following budget ordinance amendment:

[INTENTIONALLY LEFT BLANK]

**BE IT ORDAINED** by the Greater Asheville Regional Airport Authority that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025:

**Section 1.** To amend the appropriations as follows:

**EXPENDITURES:**

	<u>Decrease</u>	<u>Increase</u>
Equipment and Small Capital Outlay		\$280,198.00
Totals		\$280,198.00

This will result in a net increase of \$280,198.00 in the appropriations. Revenues will be revised as follows:

**REVENUES:**

	<u>Decrease</u>	<u>Increase</u>
Transfer from GARAA Cash		\$280,198.00
Totals		\$280,198.00

**Section 2.** Copies of this budget amendment shall be furnished to the Clerk to the Greater Asheville Regional Airport Authority, and to the Budget Officer and to the Finance Officer for their direction.

Adopted this 1st day of July, 2024.

\_\_\_\_\_  
Brad Galbraith, Chair

Attested by:

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Ellen Heywood, Clerk to the Board

The Chair advised the Board Members that this item would be ratified at the next regular meeting of the Authority Board.

Mr. Ricker moved to authorize the purchase of two shuttle buses for an amount not to exceed \$280,198.00; authorize the President & CEO to execute the necessary documents; and amend the FY2024/2025 Budget by adopting the budget ordinance as presented by staff. Dr. Leatherwood seconded the motion and it carried unanimously.

**ADJOURNMENT:** Mr. Kennedy moved to adjourn the meeting at 1:39 p.m. Dr. Leatherwood seconded the motion and it carried unanimously.

Respectfully submitted,



Ellen Heywood  
Clerk to the Board

Approved:



Brad Galbraith  
Chair