

**REGULAR MEETING
GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
May 8, 2026**

The Greater Asheville Regional Airport Authority (“Authority”) met on Friday, May 8, 2026 at 8:30 a.m. in Council Chambers at the Fletcher Town Hall, 300 Old Cane Creek Road, Fletcher, NC 28732.

MEMBERS PRESENT: Brad Galbraith, Chair; Carl H. Ricker, Jr.; Susan Russo Klein; Nathan Kennedy; Laura B. Leatherwood; and Gene O. Bell

MEMBERS ABSENT: Britt Lovin, Vice-Chair

STAFF AND LEGAL COUNSEL PRESENT: Beth Lane, Authority Legal Counsel; Tina Kinsey, Chief Administrative Officer; Lexie Farmer, Chief Operations Officer; Amy Harris, Chief Financial Officer; John Coon, VP – Operations and Maintenance; Jared Merrill, VP – Planning; Samuel Sales, Chief of Public Safety; Angela Wagner, VP - Administration and Human Resources; Angie Daus, VP – Air Service and Corporate Communications; Sebastien Feytaerts, IT Systems Technician; and Ellen Heywood, Clerk to the Board

ALSO PRESENT: Marlin Brannon, Flagship Aviation Services; Amanda Sheridan, McFarland Johnson; Raynetta C. Waters, Paradies Lagardere

CALL TO ORDER: The Chair called the meeting to order at 8:30 a.m.

PRESENTATIONS: None

FINANCIAL REPORT: Amy Harris delivered a review of enplanements, aircraft operations, and general aviation activity for the month of March as well as the financial results for the month of March.

CONSENT ITEMS:

A. Approval of the Greater Asheville Regional Airport Authority April 10, 2026 Regular Meeting Minutes: Mr. Bell moved to approve the Greater Asheville Regional Airport Authority April 10, 2026 Regular Meeting Minutes. Dr. Leatherwood seconded the motion and it carried unanimously.

OLD BUSINESS: None

NEW BUSINESS:

A. Approval of a Contract for Custodial Services with Flagship Aviation Services

John Coon introduced Marlin Brannon with Flagship Aviation Services to the Board. Mr. Coon reported that a Request for Proposals for Custodial Services was issued in February and 11 proposals were received by the deadline. Following evaluation of the proposals, staff recommended a three-year contract commencing on July 1, 2026 with Flagship Aviation Services for custodial services.

Mr. Coon reviewed the financial terms of the proposed contract and stated that the expenses for the custodial services will be allocated in each fiscal year's budget process. However, if sufficient funds were not appropriated through the annual budgeting process, the contract would not be renewed automatically or by mutual ratification, the agreement would terminate, and the Authority would not be obligated to make payments under the agreement beyond the fiscal year for which funds had been appropriated. Mr. Coon advised the Board that the one-month extension with the Budd Group which was approved at the April Board meeting would not be necessary if the Board were to approve the contract with Flagship Aviation Services.

Mr. Coon further informed the Board that staff budgeted \$1,286,641.00 in the FY26/27 Budget for the first year of a custodial contract. However, the proposals came in higher than anticipated and the following budget amendment would be necessary to award the contract to Flagship Aviation Services:

BE IT ORDAINED by the Greater Asheville Regional Airport Authority that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2027:

Section 1. To amend the appropriations as follows:

EXPENDITURES:

	<u>Decrease</u>	<u>Increase</u>
Custodial Contract	_____	\$88,510.28
Totals	=====	\$88,510.28

This will result in a net increase of \$88,510.28 in the appropriations. Revenues will be revised as follows:

REVENUES:

	<u>Decrease</u>	<u>Increase</u>
Transfer from GARAA Cash	_____	\$88,510.28
Totals	=====	\$88,510.28

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Greater Asheville Regional Airport Authority, and to the Budget Officer and to the Finance Officer for their direction.

Adopted this 8th day of May, 2026.

Brad Galbraith, Chair

Attested by:

Ellen Heywood, Clerk to the Board

A brief discussion took place regarding the cost savings of having a contracted custodial service provider as compared to maintaining custodial services in-house as well as a minimum salary range requirement included in the contract.

Ms. Russo Klein moved to approve the contract with Flagship Aviation Services; authorize the President & CEO to execute the necessary documents; and amend the FY26/27 Budget Ordinance Amendment as presented by staff. Mr. Kennedy seconded the motion and it carried unanimously.

PRESIDENT'S REPORT: None

INFORMATION SECTION: No comments

PUBLIC AND TENANTS COMMENTS: None

CALL FOR NEXT MEETING: The Chair stated that the next regular meeting of the Board will be held on June 12, 2026 in Council Chambers, Fletcher Town Hall.

AUTHORITY MEMBER REPORTS: Mr. Kennedy requested an update on the Air Traffic Control Tower project. Ms. Farmer stated that May 18th was the anticipated commissioning date and reviewed the steps that have been taking place in preparation for the opening of the new facility. Ms. Farmer further stated that the rental car facility was expected to be open on May 20th.

This being the Chair's final regular meeting of the Authority Board, Ms. Russo Klein expressed gratitude to the Chair for his role on the Board and stated that the Board would miss his leadership. The Chair remarked that it had been an honor to serve on the Board and voiced his appreciation for his fellow Board Members as well as staff's level of professionalism, experience, and commitment.

CLOSED SESSION: None

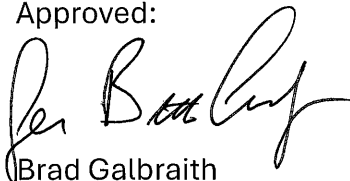
ADJOURNMENT: Mr. Ricker moved to adjourn the meeting at 8:49 a.m. Dr. Leatherwood seconded the motion and it carried unanimously.

Respectfully submitted,



Ellen Heywood
Clerk to the Board

Approved:



Brad Galbraith
Chair