REGULAR MEETING
GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
June 12, 2026

The Greater Asheville Regional Airport Authority ("Authority") met on Friday, June 12, 2026 at 8:30 a.m. in Council Chambers at the Fletcher Town Hall, 300 Old Cane Creek Road, Fletcher, NC 28732.

MEMBERS PRESENT: Britt Lovin, Vice-Chair; Susan Russo Klein; Nathan Kennedy; and Laura B. Leatherwood;

MEMBERS ABSENT: Brad Galbraith, Chair; Carl H. Ricker, Jr.; Gene O. Bell

STAFF AND LEGAL COUNSEL PRESENT: Sabrina P. Rockoff, Authority Legal Counsel; Lew Bleiweis, President & CEO ("president'); Tina Kinsey, Chief Administrative Officer; Lexie Farmer, Chief Operations Officer; Amy Harris, Chief Financial Officer; John Coon, VP – Operations and Maintenance; Jared Merrill, VP – Planning; Samuel Sales, Chief of Public Safety; Angela Wagner, VP - Administration and Human Resources; Angie Daus, VP – Air Service and Corporate Communications; Sam Finkelstein, IT Systems Technician; and Ellen Heywood, Clerk to the Board

ALSO PRESENT: James Moose, AVCON, Inc.; Matt Thocker, Signature Flight; Michael Trainer, Signature Flight

CALL TO ORDER: The Vice-Chair called the meeting to order at 8:30 a.m.

PRESENTATIONS:

A. Project Update: Lexie Farmer provided an update for the construction projects which included a timeline of the project phases completed and anticipated completion dates for those projects currently underway.

FINANCIAL REPORT: The president delivered a review of enplanements, aircraft operations, and general aviation activity for the month of April. Amy Harris reported on the financial results for the month of April.

CONSENT ITEMS: The Vice-Chair stated that Consent Item H, Approval of the Greater Asheville Regional Airport Authority March 13, 2026 Closed Session Minutes, and Consent Item I, Approval of the Greater Asheville Regional Airport Authority May 28, 2026 Closed Session Minutes, would be pulled for review during Closed Session.

A. Approval of the Greater Asheville Regional Airport Authority May 8, 2026 Regular Meeting Minutes:

B. Approval of the Greater Asheville Regional Airport Authority May 28, 2026 Special Meeting Minutes:

C. Approval of a Resolution Accepting Grants:

D. Approval of a Resolution of Appreciation for Brad Galbraith:

E. Approval of Grant of Easement to Duke Energy Progress, LLC, a North Carolina LLC, for Electrical Service at Overlook – Lot C:

F. Ratify Approval of Emergency Repair Work with APAC-Atlantic, Inc. for Runway and Taxiway:

BE IT ORDAINED by the Greater Asheville Regional Airport Authority that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026:

Section 1. To amend the appropriations as follows:

EXPENDITURES:

	Decrease	Increase
Capital Improvements		$83,741.04
Totals		$83,741.04

This will result in a net increase of $83,741.04 in the appropriations. Revenues will be revised as follows:

REVENUES:

	Decrease	Increase
Transfer from GARAA Cash – Emergency Repair		$83,741.04
Totals		$83,741.04

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Greater Asheville Regional Airport Authority, and to the Budget Officer and to the Finance Officer for their direction.

Adopted this 12th day of June 2026.

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Britt Lovin, Vice-Chair

Attested by:

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Ellen Heywood, Clerk to the Board

G. <u>Approval of Extension of the Faith Group Agreement for Fractional Executive Information Technology Leadership Services</u>:

Ms. Russo Klein moved to approve Consent Items A through G. Dr. Leatherwood seconded the motion and it carried unanimously.

<u>OLD BUSINESS</u>: None

<u>NEW BUSINESS</u>:

A. <u>Approval of Construction Contract Change Order No. 8 with Kokolakis Contracting for the Air Traffic Control Tower and Associated Facilities Project and Approve Owner Allowance Project Items</u>: Jared Merrill reviewed prior Board approved change orders associated with the construction contract with Kokolakis Contracting. Mr. Merrill informed the Board that eight change order requests have been compiled into Change Order No. 8. and summarized the details of Change Order No. 8. The total for Change Order No. 8 amounts to $334,858.70 and an additional 35 days that have already been expended, of which all are non-compensable. Change Order No. 8 was the final change order, falls within the project budget and does not require a budget amendment, and would close out the contract. Mr. Merrill further stated that Change Order No. 8 brings the total cost of the contract with Kokolakis Contracting to $47,646,928.12.

Ms. Russo Klein moved to approve Change Order No. 8 with Kokolakis Contracting in the amount of $334,858.70 and 35 days; and authorize the President & CEO to execute the necessary documents. Mr. Kennedy seconded the motion and it carried unanimously.

B. Approval of an Amendment to Standard Form of Agreement with Parsons Transportation Group, Inc. for Terminal Modernization and Expansion Project Program Management Services: Jared Merrill reminded the Board that Parsons Transportation Group, Inc. ("Parsons") provides program management services for the Terminal project. Mr. Merrill requested a continuation of the services provided by Parsons for FY2026/2027. Parsons would bill the Authority on an hourly fee basis plus reimbursable expenses, and the cost was estimated to be $1,823,451.00. The funds will be paid through the previously approved Terminal project construction budget.

Dr. Leatherwood moved to approve the amendment with Parsons Transportation Group, Inc. for Program Management Services associated with the Terminal Building Modernization and Expansion project for FY2026/2027 not to exceed $1,823,451.00 and authorize the President & CEO to execute the necessary documents. Mr. Kennedy seconded the motion and it carried unanimously.

C. Approval of Pending Ground Lease Agreement with Lamar Advertising Company of Asheville: Tina Kinsey informed the Board that the Authority has leased land to Lamar Advertising Company of Asheville ("Lamar") for billboards for years. With the lease due to expire at the end of June, negotiations for a new agreement have been taking place and have been formalized in a signed Letter of Intent. Ms. Kinsey reviewed the site requirements for the lease of land to Lamar for four billboards, the investment and improvements to be undertaken by Lamar, and the lease terms. Ms. Kinsey shared the potential annual revenue to the Authority once the digital displays were fully operational.

Dr. Leatherwood moved to approve the formalization of the terms into a ground lease document and authorize the President & CEO to execute the necessary documents. Mr. Kennedy seconded the motion and it carried unanimously.

PRESIDENT'S REPORT:

A. FY27 Org Chart: An updated org chart for FY2027 was available at the Board Members' seats.

B. ATCT Ribbon Cutting Event: The president spoke about the upcoming ribbon-cutting event scheduled for August 7th for the new Air Traffic Control Tower. Staff will keep the Board informed as more details are finalized.

INFORMATION SECTION: No comments

PUBLIC AND TENANTS COMMENTS: None

CALL FOR NEXT MEETING: The Vice-Chair stated that the next regular meeting of the Board will be held on July 10, 2026 in Council Chambers, Fletcher Town Hall.

AUTHORITY MEMBER REPORTS: None

CLOSED SESSION: At 9:04 a.m. Mr. Kennedy moved that the Greater Asheville Regional Airport Authority go into closed session at this time pursuant to North Carolina General Statute 143-318.11(a) subsections (1), (3), (5), (6) and (9) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or the United States, or is not considered a public record within the meaning of Chapter 132 of the General Statutes; to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; to establish or instruct the Authority's staff or negotiating agents concerning the position to be taken by or on behalf of the Authority in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease; to consider the qualifications, competence, performance, character, fitness, and conditions of appointment of an individual public officer or employee or prospective public officer or employee; and to discuss and take action regarding plans to protect public safety. Ms. Russo Klein seconded the motion and it carried unanimously.

Open Session resumed at 10:25 a.m.

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY JUNE 12, 2026 CLOSED SESSION MINUTES: Mr. Kennedy moved to seal the minutes for the Closed Session just completed and to withhold such Closed Session minutes from public inspection so long as public inspection would frustrate the purpose or purposes thereof. Dr. Leatherwood seconded the motion and it carried unanimously.

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY MARCH 13, 2026 CLOSED SESSION MINUTES: Mr. Kennedy moved to approve the minutes for the Greater Asheville Regional Airport Authority March 13, 2026 Closed Session and to seal and withhold the minutes for the March 13, 2026 Closed Session from public inspection so long as public inspection would frustrate the purpose or purposes thereof. Ms. Russo Klein seconded the motion and it carried unanimously.

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY MAY 28, 2026 CLOSED SESSION MINUTES: Mr. Kennedy moved to approve the minutes for the Greater Asheville Regional Airport Authority May 28, 2026 Closed Session and to seal and withhold the minutes for the May 28, 2026 Closed Session from public inspection so long as public inspection would frustrate the purpose or purposes thereof. Ms. Russo Klein seconded the motion and it carried unanimously.

PRESIDENT & CEO PERFORMANCE EVALUATION:

Following a performance discussion held during closed session, Ms. Russo Klein moved to approve an increase to the President & CEO's base salary effective July 1, 2026 by 5.5% and to approve a merit bonus of $25,000. Dr. Leatherwood seconded the motion and it carried unanimously.

ADJOURNMENT: Ms. Russo Klein moved to adjourn the meeting at 10:28 a.m. Dr. Leatherwood seconded the motion and it carried unanimously.

Respectfully submitted,

Ellen Heywood

Ellen Heywood
Clerk to the Board

Approved:

Britt Lovin

Britt Lovin
Vice-Chair